

**Notice of a Regular Meeting Minutes  
CITY OF BEVIL OAKS, TEXAS  
January 23, 2020**

- 1. Call to Order Mayor Ford 6:00 PM**
- 2. Pledge of Allegiance/Invocation Mayor Ford**
- 3. Roll Call All Present**
- 4. Conflict of Interest Statement None**
- 5. Citizen Comments (3 minutes each) – None**
- 6. Review/Approve Consent Items M/M/2/C Councilwoman Emmons/Councilwoman Vautrot APPROVED**
  - a. Financial Reports for City of Bevil Oaks
  - b. Financial Reports for Water
  - c. Report by Utility Specialties
  - d. Previous Meeting Minutes
- 7. Review/Approve Action Items**
  - e. Consideration/Approval of the election of officers Charles Marshall nominated Doug Mullins for Mayor Pro-Tem M/M/2/C Marshall/Vautrot Doug Mullins Mayor Pro-Tem Doug Emmons nominated Barbara Emmons as Secretary M/M/2/C Councilman Emmons/Councilwoman Vautrot Barbara Emmons Secretary  
Mayor Ford speaks on jobs for everyone on council. Commends Councilwoman Emmons on Community Development. Jefferson County Public Health Department came to the office yesterday and will start bringing a medical unit to Bevil Oaks, it will have a doctor and pharmacy on site, and it is completely free. This will be a huge community service and great for our little city. Councilwoman Emmons will be over Community Development. Councilman Kohler will be over streetlights and street signs. He has shown interest in this. Mayor Ford has been gathering everything from the past that has been done on this. We have also been talking to Pam Williams with Entergy about changing the lights to LED. Councilman Mullins speaks on the streetlights that are in the alley ways but not on the streets. Mayor Ford speaks on the easements that Entergy has access to. Councilwoman Vautrot will be over the mowing. Councilman Emmons will be over roads and drainage, that is something he hasn't been over in the past. Mayor Ford speaks on the previous grant we received for the roads, and how Harvey impacted everything we did with that grant. We have applied for 2 Million dollars to put on roads. There is also another 300 thousand FEMA has talked about giving us. They are waiting to see if we get the grant. The 300 thousand will only be for small areas here and there. Councilman Marshall will be over buildings. Councilman Mullins will be over the water/sewer projects.
  - f. Consideration/Approval of the appointment of Judge Beaulieu as the Municipal Judge of Bevil Oaks and the appointment of a Municipal Court Clerk and Deputy Clerk M/M/2/C Councilman Mullins/Councilman Emmons APPROVED  
Dru Montgomery speaks on the formality to appoint someone. Nancy Beaulieu has agreed to serve as our municipal judge. Dru recommends appointing her. Dru talks about the administrative task that the court clerk does. Every new city council after the Mayor is elected has to appoint a judge. Councilwoman Emmons ask why we can't use Jefferson County Judge. Mayor Ford answers that they won't enforce our ordinance, Dru states it is also more expensive. Martha volunteers to be the court clerk. Changing Clerk to Martha Vautrot. Dru explains that code enforcement files are privileged. Ordinance 250
  - g. Consideration/Approval of the acceptance/awarding of Sewer Plant bid M/M/2/C Councilwoman Emmons/Councilman Emmons APPROVED MK Construction  
Jared Defrancis speaks on the recommendation for the main lift station project. We received 3 bids. MK Construction was the low bidder. Bids were reviewed by LJA and have recommended we give the bid to MK Construction. After speaking with Mayor Ford on the budget. This is contingent on the TWDB also approving them. Councilman Emmons asked what the alternative bid was,

Mayor Ford explains it is for finishing out the little building and changing the balloon to a valve. Councilwoman Vautrot ask if we can negotiate with the bidders, it was explained that it doesn't work like that we would have to go back out for the bids. Councilwoman Vautrot speaks she thinks all of council should be there for the bid openings. Mayor Ford explains that this isn't our money, this money belongs to the TWDB. The bids were publicly advertised, and anyone could have come and sat at the bidding. Councilman Emmons ask what the purpose behind the rehabilitation of the lab building, Mayor Ford says we don't have to do anything to this little building if we don't want to but we may need that building for something else in the future. We are only going to have to put about \$5000 of our money into this.

- h. Consideration/Approval of the aerial waiver for mosquito control M/M/2/C Councilwoman Emmons/Councilwoman Vautrot APPROVED

#### 8. Review/Discussion Items

- i. Reading and proposal to Ordinance 207 –

Mayor Ford goes over the changes that are proposed to be changed. She explains the bids for the 50% rule. She talks about increased cost of compliance and misconception. Talks about the enclosures below BFE, and non-conversion agreement. Owners of new enclosures will agree to sign and non-conversion agreement.

#### 9. Reports

- j. Mayor Ford – Grant updates, Audit updates, Census information –

The water plant project is virtually finished. Jared confirms that it is, today they were down at the water plant programming everything. We are in the clean up stage, Sabrenna went down today to get the few things that were salvageable. LJA is going to walk through and do the punch list and make sure everything was done like it should be according to contract. As of now if the power goes out, we officially have a generator that will kick on. Grant update, Jason has left us. We spoke with Dana Bruno who is our TDEM rep, we have been having to do time extensions for everything. We are on hold with 428 reviews with FEMA. Until they take us out of review we are just sitting here. This building (Temporary City Hall) is in the final stages of FEMA approval. We have a new PDGM, we have yet to meet her. We do have 2 good people at TDEM and that is some comfort. Audit update, our audit is in progress. We have an audit every year. We started in 2005 with outside audits. A few years back people were saying we need to get someone different. So we went out for bids. There aren't very many people that do governmental audits. We only got one bid for the audits and the cheapest one was around \$15,000. It was a lot more than we were already paying. That's why we stayed where we were, and the bidder said we have a good auditor. We must have an audit for TWDB and for our bond rating. We came in with an A rating when we first borrowed for the sewer. To get an A rating was almost unheard of and we have managed to keep that A rating. There are a few people who also requires a copy of our audit. Our auditor is behind due the floods. Our auditor did send a message to our bond people this past week. Charlotte with the CPA firm since 2005 has reconciled our financials and they prepare everything to send to the auditor. If anyone asks you about audit, we will be presenting them in the next month or so for 2017 and 2018. Census update, we put a notice out on our website that Mrs. Speed is looking for volunteers. Please let your neighbors know. The census effects so many things in our community. People shouldn't be afraid of the census; they aren't trying to go after citizenship or anything like that. She needs multiple bilingual people to help. Next Thursday January 30, 2020 at 6:00 PM. Allen Pride will be here to present on the water rates.

#### 10. Adjourn Regular Meeting M/M/2/C 6:58 PM

#### 11. Executive Session

- k. The City Council may convene in Executive Session Pursuant to Section 551.071 of the Texas Government Code to consult City Attorney to seek advice on legal matters pertaining to contemplated litigation and legal issues in connection with a contract.

#### 12. Reopen Regular Meeting M/M/2/C Councilwoman Emmons/Councilman Mullins 7:38 PM

#### 13. Adjourn Regular Meeting M/M/2/C 7:40 PM Councilwoman Emmons/Councilman Mullins 7:39 PM

CITY OF BEVIL OAKS

**Minutes of Regular Meeting**

February 21, 2019

Mayor Ford called the meeting to order at 5:30 PM

All in attendance said the Pledge of Allegiance. Invocation was given by Michelle Nelson.

**Council Members Present:** Mayor Ford, Danny Fruge, Tanya Linderman, Michelle Nelson, Martha Vautrot, Doug Emmons

Mayor Ford opened the meeting by reading the Conflict of Interest Statement. None noted.

Mayor Ford called on the citizens that turned in comment cards prior to the meeting opening. Marsie Waller voiced her concern of people moving due to high water rates.

Consent items were approved as they were received. M/M/2/C Fruge/Linderman

**Discussion Items/Action Items:**

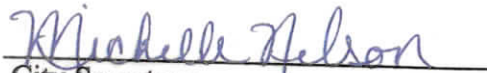
-Approved Resolution and Escrow Agreement between the City of Bevil Oaks and the TWDB for the waste water system project. M/M/2/C Emmons/Linderman

-Approved Resolution to allow mobile home to remain in the City of Bevil Oaks as long as home owner has an active permanent housing plan in place with either the GLO or FEMA and is in good standing with the Governmental Entity.

**Council Reports/Comments:** None

Meeting adjourned at 5:49 PM M/M/2/C Nelson/Linderman

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
City Secretary



# City of Bevil Oaks

THE STATE OF TEXAS

THE COUNTY OF JEFFERSON

THE CITY OF BEVIL OAKS

## RESOLUTION

#2019-0221A

**RESOLUTION CONCERNING APPROVAL OF EXTENDING THE DEADLINE TO HOMEOWNERS LIVING IN TEMPORARY HOUSING UNITS (thus) PROVIDED BY FEMA AND THE TEXAS GENERAL LAND OFFICE (GLO) TO AUGUST 25, 2019.**

**WHEREAS**, the City of Bevil Oaks (the "City") desires to cooperate with its homeowners, and with FEMA and GLO, to allow homeowners to remain in their current THU through August 25, 2019;

**WHEREAS**, it is the understanding of the City that, to remain in their THU until August 25, 2019, a homeowner must have an active PHP (Permanent Housing Plan) in place and must pay rent;

**WHEREAS**, the City is prepared to provide a formal variance to Ordinance #241, allowing the THU to remain on the homeowner's property until August 25, 2019, provided the homeowner furnishes the City with evidence that he/she has an active PHP in place along with a rental agreement to pay rent to either FEMA or GLO that is current and in good standing.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Bevil Oaks that the resolution to extend the deadline to allow THUs to remain in the City until August 25, 2019 if approved this 21st day of February, 2019.

ATTEST:

Rebecca M. Ford, mayor

Michelle Nelson  
City Secretary

**Things to seriously consider when making your decision regarding the Resolution to approve the extension to allow Temporary Housing Units (THUs) to remain in the City until August 25, 2019:**

1. To do so, we allow those homeowners, who are seriously working on their properties in accordance with FEMA/GLO standards, another 6 months to hopefully complete projects that others have done in less than 1 ½ years regardless of reason.
2. Since January 30, 2019, the number of THUs has reduced from 67 to 39 (including RVs) and another one was moving out yesterday afternoon from Niagara. **As of this morning (2/19/2019) and according to AECOM, we have 12 THUs that are Category 410 which means that they have active Permanent Housing Plans (PHP) in place and will rent until PHP is complete. The other 27 are in various stages of moving out or preparing to move out. They have no desire to remain or to rent and their PHP has either been completed or terminated.**
3. At our last meeting, Councilwoman Nelson made a very good point. Our citizens need to comply with FEMA/GLO regulations and allow them to remove the THUs at no cost rather than have the City requiring them to move it later when it will cost literally thousands of dollars to move at the homeowner's expense not to consider the legal expense the City will incur.
4. As I drove our streets yesterday afternoon, personally counting and documenting the location of every THU in Bevil Oaks, I was stunned at the number of empty structures with absolutely no sign of any restoration going on. We are a long way from recovery and a long way from seeing homes sell at the pace we need to bring this community back to life. Fortunately, those that have sold were to families with children. We do not need to add to our code enforcement problems.
5. Last and most important, **WE REPRESENT THIS ENTIRE COMMUNITY!** Not just the small group that would have everyone believe that City government is corrupt, among other things, and that our goal in existing is simply to prevent them from buying their THU! Consider the investors who need to sell these pretty new homes and the homeowners who have struggled to bring their homes and lawns back to pre-flood condition. They are counting on this Council to protect their vested interests in this community as well. **They are the ones who have already shown that they are totally invested in our City and deserve our commitment to honoring the terms of Ordinance 241.**
6. We encourage you to do the right thing and help those who are helping themselves and approve this resolution.

# City of Bevil Oaks

March 26, 2020

## Special Meeting Minutes

1. Call to Order **Mayor for 5:58 PM**
2. Pledge of Allegiance/Invocation
3. Roll Call **ALL PRESENT**
4. Conflict of Interest Statement **NONE**
5. Citizen Comments (3 minutes each) – **NONE, MICHELLE BOLENBAUCHER HAD A QUESTION THEN LOGGED OFF THE CALL PRIOR TO SPEAKING. NO CITIZEN COMMENTS WERE MADE.**

**6. Review/Approve Consent Items M/M/2/C Councilwoman Emmons/Councilwoman Vautrout**

- a. Financial Reports for City of Bevil Oaks
- b. Financial Reports for Water
- c. Report by Utility Specialties
- d. Previous Meeting Minutes

**7. Review/Approve Action Items**

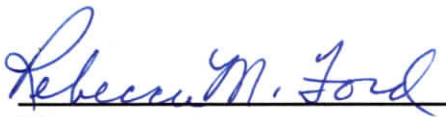
- e. Consideration/Discussion/Approval of extension of state of disaster for public health emergency due to coronavirus pandemic. **M/M/2/C Councilwoman Barbara Emmons/Councilman Doug Mullins**

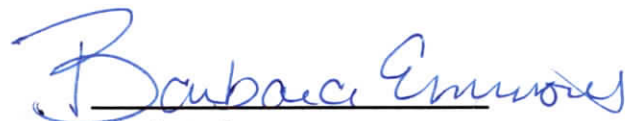
**8. Executive Session**

- a. The City Council may convene in Executive Session Pursuant to Section 551.071 of the Texas Government Code to consult City Attorney to seek advice on legal matters pertaining to contemplated litigation and legal issues in connection threatened litigation.
- b. The City Council may convene in Executive Session Pursuant to Section 551.072 of the Texas Government Code to consult City Attorney to discuss the purchase, exchange, lease, or value of real property located within the City Limits.
- c. Pursuant to Section 551.074 of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

**9. Adjourn Regular Meeting Councilman Douglas Emmons/Councilwoman Barbara Emmons**

**Attest:**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
City Secretary

# City of Bevil Oaks


May 04, 2020

## City Council Meeting Minutes

1. Call to Order **Mayor Ford 6:00 PM**
2. Pledge of Allegiance/Invocation by **Dru Montgomery**
  - a. The United States Flag
  - b. The Texas state flag: "*Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*"
3. Roll Call **Charles Marshall absent**
4. Conflict of Interest Statement **NONE**
5. Citizen Comments (3 minutes each) –**NONE**
6. **Review/Approve Action Items**
  - a) **Consideration/Discussion/Approval** of Contractor for Architectural Services for City Hall and Civic Center construction projects. **M/M/2/C Councilman D Emmons/Councilwoman Vautrout** *There were 2 bids sent in which included Blueline and LaBiche. Grading on the tabulation was based on LJA's limited experience with the companies in the past. -Blueline was approved*
  - b) **Consideration/Discussion/Approval** of Contractor for Geotechnical Services for City Hall and Civic Center construction projects. **M/M/2/C Councilwoman B Emmons/ Councilman D Emmons** *There were 3 bids sent in which included Braun Intertec, Science Engineering, and Tolunay-Wong. Grading on the tabulation was based on LJA's experience with the companies in the past. Discussion D Emmons explains that a proposal can be rejected once a company is chosen. - Braun was approved*
7. **Adjourn Regular Meeting 6:33 PM**

ATTEST:

  
Barbara Emmons, Secretary

  
Rebecca M. Ford Mayor

Regular Meeting Minutes  
May 21, 2020  
CITY OF BEVIL OAKS, TEXAS

1. Call to Order Mayor Ford 6:00 PM
2. Pledge of Allegiance/Invocation given by Council Woman Martha Vautrot
3. Roll Call all present except for Councilman Kohler
4. Conflict of Interest Statement NONE
5. Citizen Comments (3 minutes each) –NONE
6. Review/Approve Consent Items M/M/2/C Councilwoman Emmons/Councilman Emmons APPROVED
  - a. Financial Reports for City of Bevil Oaks
  - b. Financial Reports for Water
  - c. Report by Utility Specialties
  - d. Previous Meeting Minutes
7. Review/Approve Action Items
  - a. Consideration/Discussion/Approval of the potential application of another home elevation grant : MAYOR FORD SPOKE WITH TDEM, AND JEFF WARD ABOUT A POSSIBLE GRANT. THEY ONLY HAVE A LITTLE OVER \$10 MILLION TO GIVE, IT IS TO BE SPREAD OUT ACROSS TEXAS. JEFF WARD WASN'T REAL ENCOURAGING ABOUT IT BEING APPROVED, DUE THAT WE ALREADY HAD A GRANT FOR HARVEY AND THIS GRANT IS A LOT MORE LIMITED. IT IS A 75/25 GRANT. THE APPLICATION FEE FOR EVER HOW MANY PEOPLE WANT TO PARTICIPATE IS \$5000.00 AND IT IS NON-REFUNDABLE, THIS IS SOMETHING THAT THE CITY DOESN'T HAVE. JEFF WARD RECOMMENED THAT WE SAY OKAY, WE WILL HELP THEM APPLY AND HELP THEM DUE THE LEG WORK. THE RESIDENT WOULD BE RESPONSIBLE FOR THE 25% LOCAL SHARE, AS WELL AS THE APPLICATION FEE. M/M/2/C Councilwoman Emmons/Councilwoman Vautrot APPROVED
  - b. Consideration/Discussion Approval to permit Mayor Ford with assistance of City Attorney to negotiate and execute final terms of agreement to approved Architect, Blueline TD, LLC d/b/a Blueline : MR. MONTGOMERY EXPLAINS THE PROCESS FOR CHOOSING BLUELINE HAS ALREADY BEEN PREFORMED AND THEY HAVE BEEN SELECTED BY COUNCIL. BLUELINE HAS PROPOSED A CONTRACT, WE CAN GO ABOUT IT 2 WAYS WE CAN HAVE AN EXECUTIVE SESSION AND GO OVER THE ENTIRE 60 PAGE CONTRACT. THIS IS A CONTRACT THAT THEY PREPARED, AND FAIRLY STANDARDIZED. THIS IS JUST GIVING MAYOR AND DRU THE ATHOURITY TO SIGN THE AGREEMENT. M/M/2/C COUNCILMAN MULLINS/COUNCILMAN EMMONS APPROVED
8. Reports
  - a. Doug Emmons – Roads & Drainage – DD6 HAS COME OUT AND DONE A LOT OF THE DITCHES, THE ONES THEY COULDN'T GET ACCESS TO THEY SPRAYED. THE COUNTY IS OUT WORKING RIGHT NOW ON THE SMALL DITCHES, THERE IS SOME ISSUES WITH WHAT WE HAVE ON RECORD AND THEY HAVE ON RECORD. THEY HAVE AGREED TO BE OUT HERE FOR 2 WEEKS.
  - b. Barbara Emmons – Community Development- BASKETBALL COURTS ARE GOING IN NEW GOAL, AND REGULATION SIZE COURT. LOOKING AT VOLLEYBALL NETS AND POLES, AS WELL AS LOOKING AT GETTING SOCCER GOALS. WE HAVE 5 TABLES AND 5 BENCHES AT THE PARK.
  - c. Doug Mullins – Water & Sewer – WE ARE WORKING THROUGH ISSUES THAT HAVE BEEN BROUGHT TO OUR ATTENTION. WE ARE TRYING TO ADDRESS THE PROBLEM, SO WE ARE GOING TO BE PUTTING AN EXTRA METER AT 10 PEOPLES HOUSES AND MANUALLY READ THEM.
9. Adjourn Regular Meeting COUNCILMAN MULLINS/COUNCILMAN EMMONS 6:47 PM

  
MAYOR

ATTEST: 



## Water & Sewer Report to City Council May 21, 2020

Since I assumed the responsibility for oversight for Water and Sewer, I have tried to familiarize myself with how everything works. So, I have been working with the girls in the office to learn about the system to figure out how it is supposed to work and how it is actually working. For the most part, the City does a good job and has a very updated water and sewer system. But there are always issues, like busted pipes or problems with billing. For example, I learned that we changed our billing software vendor last year to address issues they were having getting us information timely so we could work well with Beaumont and meet our payment deadline obligations. I have also been interested in making sure everything else is working well. So, I wanted to check every aspect of the water system, from delivery at the wells to meters at the homes. A few users, for example, have been concerned about how well their meters have been working; Doug Emmons, had his meter tested because of some confusing meter and billing results, Dale Darby's meter and end point have been replaced at one of his locations.

In any event, I wanted to make sure there are not any issues with our meters and have decided to double check the operation of the meters at a few houses in hopes of eliminating the meters as a source of any problems. We are going to install meters on the user side of the supply to double check that what the meters tell the billing software is the exact amount of water that is going through the pipes. Basically, we will be logging water use on both meters and double checking that the billing system is receiving the correct information. I do not think there will be a problem, but if there is we will be following up on what we find. We have received some donated equipment from our meter salesperson and already have the meters on our shelves to install. Overall, the project will cost about \$1,000. I will be reporting back in future meetings on the results of our meter testing and look forward to any other suggestions on issues to investigate.

Thanks,



Doug Mullins  
Mayor-Pro-Tem  
Councilman Ward 3

**June 25, 2020 Meeting Minutes  
CITY OF BEVIL OAKS, TEXAS**

- 1. Call to Order Mayor Ford 6:00 PM**
- 2. Pledge of Allegiance/Invocation Councilwoman Martha Vautrot**
  - a. The United States Flag
  - b. The Texas state flag: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*
- 3. Roll Call ALL PRESENT**
- 4. Conflict of Interest Statement**
- 5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3 minute time limit. NONE**
- 6. Acceptance of Resignation of Justin Kohler, Ward 1 and Vote to Appoint Replacement**
  - a. The City Council will consider and vote on acceptance of the resignation of Councilperson Justin Kohler, Ward 1. **M/M/2/C Councilwoman Emmons/Councilwoman Vautrot APPROVED**
  - b. Consideration of Resolution to appoint by vote of a quorum of the City Council a replacement for the unexpired term of Mr. Kohler. **M/M/2/C Councilman Mullins/Councilwoman Emmons APPROVED**
  - c. Canvassing of Ballots cast in vote to appoint replacement for Mr. Kohler **Everyone except Mayor Ford Voted, there was 5 votes for Mrs. Williams. Attorney Dru Montgomery and City Clerk Alexandria Greer counted the votes.**
  - d. Acceptance of Canvass and installation of newly appointed councilperson. **M/M/2/C Councilwoman Emmons/Councilman Emmons APPROVED**
- 7. Review/Approve Consent Items M/M/2/C Councilwoman Emmons/Councilwoman Vautrot APPROVED**
  - a. Financial Reports for City of Bevil Oaks
  - b. Financial Reports for Water
  - c. Report by Utility Specialties
  - d. Previous Meeting Minutes
- 8. Review/Approve Action Items**
  - a. Consideration/Discussion/Approval of a Resolution to Payoff City of Beaumont Harvey Debt **M/M/2/C Councilman Mullins/Councilman Emmons APPROVED**
  - b. Consideration/Discussion/Approval of a Resolution to Reduce the Monthly User Fee & Change Line Item Name **M/M/2/C Councilman Mullins/Councilwoman Emmons APPROVED**
  - c. Consideration/Discussion/Approval of a Resolution to Repay TexPool Savings **M/M/2/C Councilman Mullins/Councilwoman Vautrot APPROVED**
  - d. Consideration/Discussion/Approval of a Resolution to create Restricted Accounts for Insurance and Grant Funds **M/M/2/C Councilman Mullins/Councilman Emmons APPROVED**
  - e. Consideration/Discussion/Approval of a Resolution to become part of the Texas SmartBuy Membership Program **M/M/2/C Councilwoman Emmons/Councilman Emmons APPROVED**
  - f. Consideration/Discussion/Approval to change speed limit on River Oaks Blvd in front of the park **M/M/2/C Councilwoman Emmons/Councilman Mullins APPROVED changing speed limit to 20 MPH**
  - g. Consideration/Discussion/Approval to purchase speed humps and have them installed in various places throughout the community **M/M/2/C Councilwoman Emmons/Councilman Emmons APPROVED speed humps to be installed everywhere there is a stop sign.**

**9. Reports**

- a. Mayor Ford – Flood Plain Management **EXPLAINS WHAT WE ARE DOING TO HELP THE RESIDENTS IN AE THAT DON'T MEET OUR 2FT REQUIREMENT, AND THE IMPORTANCE OF FOLLOWING OUR ORDINANCE AND THE CRS PROGRAM**
- b. Doug Emmons – Roads and Drainage **DITCHES HAVE BEEN DUG AND THE COUNTY HAS DONE ALL THE WORK THEY ARE GOING TO FOR NOW.**
- c. Barbara Emmons – 4<sup>th</sup> of July **ALL EVENTS HAVE BEEN CANCELED**

10. **Adjourn Regular Meeting M/M/2/C Councilwoman Emmons/Councilman Mullins 8:15 PM APPROVED**

*Rebecca M. Ford*

Rebecca Ford, Mayor

**ATTEST:**


*Barbara Emmons*

Barbara Emmons, City Secretary

July 30, 2020 Meeting Minutes  
CITY OF BEVIL OAKS, TEXAS

1. Called to Order by **Mayor Ford at 6:07 PM**
2. Pledge of Allegiance/Invocation give by **Dru Montgomery**
  - a. The United States Flag
  - b. The Texas state flag: "*Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*"
3. Roll Call **all present except Councilwoman Martha Vautrot**
4. Conflict of Interest Statement **NONE**
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3 minute time limit. **NONE**
6. **Review/Approve Consent Items M/M/2/C Councilman Emmons/Councilwoman Emmons Approved**
  - a. Financial Reports for City of Bevil Oaks
  - b. Financial Reports for Water
  - c. Report by Utility Specialties
  - d. Previous Meeting Minutes
7. **Action Items**
  - a. **Considerations/Discussion/Approval of installing a fire hydrant at the corner of Sweetgum and Chimney Rock as requested by Chief Gonzales** Comments: Councilman Mullins asked where we were taking the \$6111.23 from to pay for this. Mayor Ford said it will be taken out of the daily service expense line as we are under budget and have saved money with Sabrenna going into the field and doing most of the daily work that would normally be performed by the utility company.  
**M/M/2/C Councilwoman Emmons/Councilman Mullins Approved**
8. **Adjourn Regular Meeting M/M/2/C Councilman Mullins/Councilwoman Williams 6:19 PM**

  
\_\_\_\_\_  
Mayor, Rebecca Ford

  
\_\_\_\_\_  
Attest: City Secretary, Barbara Emmons

Regular Meeting Minutes  
08/20/2020  
CITY OF BEVIL OAKS, TEXAS

1. Call to Order **Mayor Ford 6:00 PM**
2. Pledge of Allegiance/Invocation **Councilwoman Vautrout**
3. Roll Call **All Present (Councilwoman Emmons Virtually)**
4. Conflict of Interest Statement **None**
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3 minute time limit. **None**
  
6. **Review/Approve Consent Items M/M/2/C Councilwoman Vautrout/Councilman Mullins**
  - a. Financial Reports for City of Bevil Oaks
  - b. Financial Reports for Water
  - c. Report by Utility Specialties
  - d. Previous Meeting Minutes
  
7. **Review/Approve Action Items**
  - a. Consideration/Discussion/Approval of Ordering of the November 2020 General Election **M/M/2/C Councilman Emmons/Councilman Mullins APPROVED**
  - b. Consideration/Discussion/Approval of Purchasing New Street Signs for the City of Bevil Oaks **M/M/2/C Councilwoman Vautrout/Councilman Mullins Councilwoman Williams is going to shop around before purchasing. APPROVED**
  - c. Consideration/Discussion/Approval of Resolution to Switch Banks for All Utility Funds **M/M/2/C Councilman Emmons/Councilman Mullins APPROVED**
  - d. Consideration/Discussion/Approval of Resolution to Switch Banks for All City Funds **M/M/2/C Councilman Emmons/Councilman Mullins APPROVED**
  - e. Consideration/Discussion/Approval of Proposed Tax Rate for Jefferson County **M/M/2/C Councilwoman Vautrout/Councilman Mullins APPROVED**
  
8. **Report**
  - a. **Jefferson County Sheriff Captain Jeff Chadney** – Report to Council on status of investigation into complaints regarding City financial transactions and operations.
  
9. **Adjourn Regular Meeting M/M/2/C Councilman Emmons/Councilman Mullins 6:40 PM**
10. **Call Budget Workshop to Order Mayor Ford 6:45 PM**
11. **Conflict of Interest None**
12. **Discussion**

Discussion shall be limited to evaluation of current budgets and of items pertinent to establishing budgets for the City of Bevil Oaks for fiscal year 2020-2021 for the City. The City will receive input from private persons and entities including but not limited to its engineering firm, legal counsel, accountant, personnel with specific information related to the proposed budget.
13. **Adjourn Budget Workshop M/M/2/C Councilman Mullins/Councilwoman Williams 8:00 PM**

**THESE CITY COUNCIL MEETING MINUTES WERE APPROVED AT THE September 17, 2020 REGULAR MEETING.**

  
\_\_\_\_\_  
Rebecca M. Ford

Attest:   
\_\_\_\_\_  
Barbara Emmons

City of Bevil Oaks  
**Minutes of Regular Meeting and Public Hearing**  
September 17, 2020

Mayor Rebecca Ford called meeting to order at 6:02 PM

All in attendance said the Pledge of Allegiance & Invocation was given by Councilwoman Vautrot

**Council Members Present:** Mayor Ford, Doug Mullins, Martha Vautrot, Rita Williams, Doug Emmons, Barbara Emmons, Charles Marshall

**Councilwoman Barbara Emmons and Councilman Doug Emmons both have a conflict of interest with Agenda Item 7E. Approval of a Contractor for the Elevation Grant as their home is on the list to be elevated.**

There were no citizen comments on the agenda items nor the public hearing for the tax rate. 6:04 PM

Approved consent items as presented in the council packet **M/M/2/C B Emmons/M Vautrot**

**Discussion/Action Items:**

**-Approved** .231021 as the tax rate for 2020-2021. **M/M/2/C B Emmons/D Mullins**

**-Approved** the public works budget as it was presented council packet. **M/M/2/C B Emmons/D Emmons**

**-Approved** the City budget as it was presented in the council packet. **M/M/2/C M Vautrot/D Williams**

**-Approved** the purchasing of a Self-Contained Breathing Apparatus (SCBA) as required by TCEQ for the water plant. Discussion: Ali applied for a grant that was approved in the amount of \$1450.00. This will cover most of the cost for the SCBA. The SCBA is for emergency use if there is a chlorine leak at the water plant. **M/M/2/C B Emmons/D Williams**

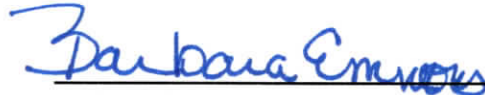
**-Approved** Arkitektura as the contractor for the Elevation Grant for 22 homes inside the City of Bevil Oaks. Jeff Ward and Phil Hampsten recommended Arkitektura as all three elevation contractors scored close in every other category except for cost. Arkitektura final cost is approximately \$1,000,000.00 below everyone else's cost. Which makes Arkitektura the best value for everyone. **M/M/2/C D Mullins/M Vautrot**

Meeting adjourned at 6:27 PM **M/M/2/C D Mullins/B Emmons**



Rebecca M. Ford, Mayor

ATTEST:



Barbara Emmons, Secretary

Notice of a Regular Meeting Minutes  
October 22, 2020  
CITY OF BEVIL OAKS, TEXAS

**Mayor Ford** called meeting to order at 6:00 PM

All Members of Council Present

Pledge of Allegiance/Invocation given by Councilwoman Martha Vautrot

Conflict of Interest Statement **NONE**

Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3 minute time limit. **NONE**

**Councilwoman Barbara Emmons** made an motion for emergency adjournment until it could be held in a place where the public could attend. **M/M/2/C Councilwoman Emmons/Councilwoman Vautrot DENIED**

-**Councilman Mullins** asked what her reasoning was, **Councilwoman Emmons** responding there has been a lot of backlash as to citizens wanting to attend the council meeting. The people have been complaining about the permit fee's and the RVs. **Councilman Mullins** responded that RV's are not going to be voted on so that should not be an issue. **Councilwoman Williams** asked if there was an issue with them being on the Webinar. **Mayor Ford** stated she was unsure when we would be able to hold the meeting open to the public, and there was someone here to explain the fees and building codes. **Councilman Emmons** asked if there was anyway to see if anyone could confirm the people could here. **City Attorney Dru Montgomery** stated he had asked the people and waiting for a response. **Candice Duff** responded that she was on the call and could hear.

**M/M/2/C Councilman Doug Emmons/Councilwoman Barbara Emmons - Approved** consent Items as they were presented in the council packet

**Mike Collier** opened the floor up for questions in regard to the building codes, permit fees, and variance to RV's.

-**Councilwoman Martha Vautrot** asked if someone is just redoing a bathroom why is the permit fee based off the sq. footage under the roof. **M. Collier** responded you will only be paying for a trade permit which is a flat cost. The under-roof cost is for new construction and complete gutted homes.

-**Councilwoman Emmons** asked how much permits were prior. **City secretary, Alexandria Greer**, explained how permits were calculated after Hurricane Harvey.

-**Councilwoman Williams** asked if the state released a recommended fee schedule. **M. Collier** explained how fees were determined.

-**Councilwoman Vautrot** asked how he came up with \$0.35 per sq. ft. **M. Collier** stated he went to various cities to see their permit fees, on average most cities charge an average cost of \$0.35.

-**M. Collier** explains on a normal new construction there can be an average of 16 inspections.

-**D. Montgomery** when this bill first came out TML put out a general formula.

**M/M/2/C Councilman Doug Emmons/Councilman Mullins Approved** adopting the 2018 building and related codes (e.g. fire, plumbing, property maintenance, etc.)

**M/M/2/C Councilman Doug Emmons/Councilwoman Vautrot Approved** adopting New Permit Fee and Inspection Schedule as consistent with Texas Local Government Code Chapter 214

**M/M/2/C Councilman Mullins/Councilman Emmons Approved** with the changes of adding an invoice will be supplied when a fee other than a tamper fee is added, amending Ordinance 245 to include alterations to accounting and billing procedures and definitions and other changes

**M/M/2/C Council Doug Emmons/Councilwoman Martha Vautrot Approved** an Employee Handbook

**M/M/2/C Council Barbara Emmons/Councilwoman Rita Williams Approved** a Council Policy and Procedure Handbook

**M/M/2/C Councilman Doug Emmons/Councilwoman Barbara Emmons Approved** the Franchise Agreement with CenterPoint Entergy

**M/M/2/C Councilman Doug Mullins/Councilwoman Barbara Emmons Tabled** the purchasing of 2 or more radar speed limit signs presented by Councilman Emmons

**Discussion of Ending the Variance given to RV's after Hurricane Harvey**

-**A. Greer** explains the history of Ordinance 241, and the Variance. The item was put on the agenda to address the people that have not touched their homes at all since Harvey. After 180 days of the RV not moving it becomes a permanent residence, which changes everything and is against more than just ordinance 241. I believe it is time to give these people a notice and try to figure out what their plan is. **M. Collier** explains it form a code enforcement perspective. I do think we need to readdress the ordinance and make some reasonable changes. **B. Emmons** asked if they must be moved every 180 days? **Mayor Ford** said no, only if they are being lived in. **M. Collier** said they do have to remain road ready. You can hook them up to electricity to keep them dry, but you cannot hook it up to water/sewer. **R. Williams** what are the rules around having to be moved every 180 days? **M. Collier** the RV must be moved to a different location overnight.

**Mayor Ford – FEMA/NFIP Report – Hired a CRS consultant to help us, our rating went from a 7 to an 8. We have done some things that will help us get back to a 7. We are elevating 22 homes, we updated our flood prevention ordinance, Ali and I have applied for LOMAs, and applied for another grant for elevations. It will cost aprox. \$2,513,280.00 to repair all 17 miles of roads in Bevil Oaks for asphalt and \$2,152,240.00 for chip seal which is what we have now. If we are unable to get the grant for the 2 million, the \$300,000.00 will cover about a mile and a half.**

**M/M/2/C Councilwoman Barbara Emmons/Councilwoman Vautrot Approved Adjourn Regular Meeting 8:29 PM**

**Notice of a Regular Meeting Minutes**  
**November 13, 2020**  
**CITY OF BEVIL OAKS, TEXAS**

- 1. Mayor Ford called the meeting to order at 9:13 AM**
- 2. Pledge of Allegiance/Invocation M Vautrot**
  - a. The United States Flag
  - b. The Texas state flag: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*
- 3. Councilmembers Present: Councilwoman Vautrot, Councilwoman Williams, Councilwoman Emmons, Councilman Mullins**  
**Councilmembers Absent: Councilman Emmons, Councilman Marshall**
- 4. Conflict of Interest Statement None**
- 5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3 minute time limit. None**
- 6. Review/Approve Action Items**
  - a. Consideration/Discussion/Approval for the City Council to Canvass and Certify 2020 Election Including a canvassing of all votes collected and tabulated by the Jefferson County Election Clerk.  
**M/M/2/C - Councilwoman Emmons/Councilman Mullins APPROVED**
- 7. Adjourn Special Meeting M/M/2/C - Councilwoman Emmons/Councilman Mullins APPROVED**



**Notice of a Regular Meeting Minutes**

**November 19, 2020**

**CITY OF BEVIL OAKS, TEXAS**

- 1. Mayor Ford called meeting to order at 6:11 PM**
- 2. Roll call All Present**
- 3. Pledge of Allegiance/Invocation given by Dru Montgomery**
- 4. Pre-Oath of Office- Ward 1 Martha Vautrout, Ward 1 Philip Neichoy, Ward 2 Doug Emmons, Ward 3 Paul Goebel**
- 5. Oath of Office- Ward 1 Martha Vautrout, Ward 1 Philip Neichoy, Ward 2 Doug Emmons, Ward 3 Paul Goebel**
- 6. Conflict of Interest Statement None**
- 7. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3-minute time limit. None**
- 8. Review/Approve Consent Items M/M/2/C Councilman Doug Mullins/Councilman Doug Emmons**
  - a. Financial Reports for City of Bevil Oaks**
  - b. Financial Reports for Water**
  - c. Report by Utility Specialties**
  - d. Previous Meeting Minutes**
- 9. Adjourn Regular Meeting 6:41 PM Councilwoman Barbara Emmons/Councilman Doug Emmons**