

Regular Meeting Minutes

January 21, 2021

1. Call to Order **Mayor Ford at 6:00 pm**
2. Roll Call **All Present**
3. Pledge of Allegiance/Invocation **given by Councilwoman Vautrot**
 - a. The United States Flag
 - b. The Texas state flag: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*
4. Conflict of Interest Statement **None**
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3 minute limit. **None**
6. **Review/Approve Consent Items Tabled**
 - a. Financial Reports for City of Bevil Oaks
 - b. Financial Reports for Water
 - c. Report by Utility Innovations
 - d. Previous Meeting Minutes
7. **Review/Approve Action Items**
 - a. Consideration/Discussion/Approval – Variance from a resident about their water bill **M/M/2/C Councilman Emmons/Councilwoman Emmons DENIED**
 - b. Consideration/Discussion/Approval – Changes to the Variance request from such as limitations to submissions **M/M/2/C Councilwoman Emmons/Councilman Emmons APPROVED 1 per rolling 12 month period.**
 - c. Consideration/Discussion/Approval – Changes to spending Policy/Procurement Rules **M/M/2/C Councilman Emmons/Councilman Mullins APPROVED**
M/M/2/C Councilwoman Emmons/Councilman Mullins APPROVED
 - d. Consideration/Discussion/Approval – Proclamation for Blind Veterans Day **M/M/2/C Councilwoman Emmons/Councilman Mullins APPROVED**
 - e. Consideration/Discussion/Approval – Revision to Ordinance # 68 and Ordinance # 1 **M/M/2/C Councilman Mullins/Councilman Neichoy APPROVED**
 - f. Consideration/Discussion/Approval – Ordinance for Entergy Declining to Approve Change in Rates Request **M/M/2/C Councilman Mullins/Councilwoman Emmons APPROVED**
8. **Adjourn Regular Meeting M/M/2/C Councilman Mullins/Councilwoman Vautrot at 7:21 pm**



Mayor Pro-Tem, Doug Mullins



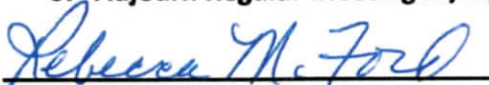
Attest: Barbara Emmons
City Secretary, Barbara Emmons


Notice of a Regular Meeting Minutes

February 25, 2021

CITY OF BEVIL OAKS, TEXAS

1. Call to Order – 6:05 PM by Mayor Ford
2. City Council Present : Mayor Ford, Councilmen Neichoy, Emmons, Mullins, and Goebel. Councilwomen Vautrot and Emmons ALL PRESENT
3. Pledge of Allegiance/Invocation given by Councilwoman Vautrot
4. Conflict of Interest Statement None
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3 minute time limit. None
6. Review/Approve Consent Items M/M/2/C Councilwoman Emmons/Councilman Mullins APPROVED
 - a. Financial Reports for City of Bevil Oaks
 - b. Financial Reports for Water
 - c. Report by Utility Specialties
 - d. Previous Meeting Minutes
7. Review/Approve Action Items
 - a. APPROVED – Resolution for Certified Tax Roll M/M/2/C Councilman Mullins/Councilwoman Vautrot
 - b. APPROVED – High Water Bill Resolution from Winter Freeze M/M/2/C Councilwoman Emmons/Councilman Mullins
8. Adjourn Regular Meeting M/M/2/C Councilman Mullins/Councilman Goebel APPROVED 6:30 PM


Rebecca Ford, Mayor

Attest: 
Barbara Emmons, City Secretary

Regular Meeting Minutes

April 15, 2021

CITY OF BEVIL OAKS, TEXAS

1. Call to Order Mayor Ford 6:00 PM
2. Roll call Council Present: Mayor Ford, Councilwoman Vautrot, Emmons. Councilman Emmons and Goebel. Councilman Neichoy was joined virtually.
Council Absent: Councilman Mullins
3. Pledge of Allegiance/Invocation given by Councilwoman Vautrot
4. Conflict of Interest Statement
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3 minute time limit. NONE
6. Review/Approve Consent Items APPROVED M/M/2/C Councilwoman Emmons/Councilwoman Vautrot
 - a. Financial Reports for City of Bevil Oaks
 - b. Financial Reports for Water
 - c. Report by Utility Specialties
 - d. Previous Meeting Minutes
7. Review/Approve Action Items
 - a. APPROVED – Waiver of P&I M/M/2/C Councilwoman Emmons/Councilman Emmons
8. Adjourn Regular Meeting APPROVED M/M/2/C Councilman Emmons/Councilman Goebel 6:35 PM



Mayor Pro-Tem, Doug Mullins

Attest: 

City Secretary, Barbara Emmons

 ENTERED

Notice of a Regular Meeting
CITY OF BEVIL OAKS, TEXAS

May 20

1. Call to Order by Mayor Pro-tem Mullins at 6:04 PM
2. Roll call Present – Councilman Emmons, Mullins, and Neichoy. Councilwoman Emmons
Absent – Mayor Ford, Councilwoman Vautrot, Councilman Goebel
3. Pledge of Allegiance/Invocation given by Dru Montgomery, City Attorney
4. Conflict of Interest Statement none
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must register for the webinar using the information below. Prior to the meeting, citizens can email requests to speak during the public comments section to webinar@heartfieldlawfirm.com and the citizens will be recognized and allowed to speak in the teleconference. Please note that every attendee will be given a unique audio PIN that they must use if they want to speak and observe a 3 minute time limit. none
6. Review/Approve Consent Items M/M/2/C B EMMONS/D EMMONS APPROVED
 - a. Financial Reports for City of Bevil Oaks
 - b. Financial Reports for Water
 - c. Report by Utility Specialties
 - d. Previous Meeting Minutes
7. Presentations
 - a. Milton Bertiolio with Charles E. Reed and Associates to present the 2019 Audit for the City of Bevil Oaks and the Public Works Department
8. Review/Approve Action Items
 - a. APPROVED Audit previously presented by Milton Bertiolio M/M/2/C B EMMONS/D EMMONS COUNCILMAN NEICHOY ABSTAINED FROM VOTING
 - b. APPROVED Variance from a Citizen who busted a Main Water Supply Line M/M/2/C B EMMONS/D EMMONS – Councilman Neichoy is against approving under the following conditions.. -- Resident can make payments of \$103.27 for a 6-month period. If resident misses one payment, balance must be paid in full at that time. VARIANCE WAS APPROVED WITH THESE CONDITIONS.
9. Adjourn Regular Meeting M/M/2/C B EMMONS/D EMMONS – 6:45 PM
10. Executive Session
 - a. The City Council may convene in Executive Session Pursuant to Section 551.071 of the Texas Government Code to consult City Attorney to seek advice on legal matters pertaining to contemplated litigation and legal issues in connection threatened litigation.
 - b. The City Council may convene in Executive Session Pursuant to Section 551.072 of the Texas Government Code to consult City Attorney to discuss the purchase, exchange, lease, or value of real property located within the City Limits.
11. CALL REGULAR MEETING TO ORDER 8:15 PM
12. Reports
 - a. Councilwoman Emmons reported on community development.
 - b. Councilman Emmons reported on roads/drainage.
13. Adjourn Regular Meeting M/M/2/C B EMMONS/P NEICHOY 8:38 PM



Mayor Pro-Tem, Doug Mullins



Attest:

City Secretary, Barbara Emmons

Regular Meeting Minutes

June 17, 2021

1. Call to Order – 6:00 pm
2. Roll Call – All present except Councilman Neichoy and Councilman Goebel
3. Pledge of Allegiance
 - a. The United States Flag
 - b. The Texas state flag: “ Honor the Texas flag, I pledge allegiance to thee, one state, under God, one and indivisible.”
4. Conflict of Interest Statement - **None**
5. Citizen Comments (3 minutes each) : An opportunity for the citizens to address Council on agenda items or concerns not on the agenda- those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3-minute time limit.
6. **Review/Approve Consent Items- M/M/2/C – Councilman Emmons/Councilman Mullins**
 - a. Financial Report for City of Bevil Oaks
 - b. Financial Report for Water
 - c. Report by Utility Innovations
 - d. Previous Meeting Minutes
7. **Review/Approve Action Items –**
 - a. Consideration/Discussion/Approval – Revision to Ordinance # 251 to add a Substantial Damage Plan – **M/M/2/C – Councilman Emmons/Councilman Mullins - APPROVED**
 - **Mayor Ford-** speaks about the current ordinance. We put a procedure in place if a flood happens again, we have something to follow. This procedure is to determine if a property is substantially damaged.
 - **Councilman Mullins-** questions how it works when someone in flood zone AE wants to add-on to their current structure. If they add-on, and the add-on is built at 2-foot above Base Flood, could they obtain a permit to do that?
 - **Mayor Ford-** yes, if the add-on is in compliance with the 2-foot rule
 - **Doug Mullins-** When someone is buying a house, what if they don't know about the ordinance? There was a house that had a leak in the roof, but they were not allowed to pull a permit. Why not?
 - **Mayor Ford-** speaks about why the 2-foot rule is in place. Speaks about how the CRS (community rating system) and the floodplain ordinance came into effect.
 - **Councilman Emmons-** Asks about substantial damage.
 - b. Consideration/Discussion/Approval – Resolution for Authorized Depository Signatures for the GLO Road Grant – **M/M/2/C- Councilman Mullins/Councilman Emmons - APPROVED**
 - **Mayor Ford –** Explains that the resolution was made to state that the Mayor or City Secretary could be the designated signor for grants instead of stating someone's name. *Ex. Mayor Ford, City Secretary Barbara Emmons*
 - **Mayor Ford –** Explains that each grant that the City receives goes into a different account, so we have documentation for each grant.

- c. Consideration/Discussion/Approval – Civil Rights Resolution for the GLO Road Grant – **M/M/2/C – Councilman Emmons/Councilwoman Vautrot – Approved**
 - **Councilman Emmons** – On the resolution it lists Councilwoman Emmons as the City Secretary and Office Employee Ali Greer as City Secretary. There needs to be clarification on which one can sign
 - **Attorney Dru Montgomery** – Clerks are often referred to as City Secretary by the state. From now on when there is a resolution, the Councils Secretary will be clarified as such.
 - d. Consideration/Discussion/Approval – Notice of General Election: Candidate Filing Deadline will be Monday, August 16,2021, for place on November 2,2021 general election ballots for Mayor, Ward 1, Ward 2, and Ward 3. The First Dar to file for election positions is Saturday, July 17,2021. – **M/M/2/C – Councilwoman Vautrot/Councilman Emmons- APPROVED**
 - e. Consideration/Discussion/Approval – National Interagency Incident Management System Resolution – **M/M/2/C – Councilman Emmons/Councilman Mullins - APPROVED**
 - **Mayor Ford** – Explains that we have Emergency Management Coordinators (Don Smith, Chief Chris Gonzalez, Office Jeff Chadney) for emergency situations, such as floods, rather than having an elected official do it.
- 8. Executive Session – 7:17 pm M/M/2/C – Councilman Mullins/Councilman Emmons**
- a. The City Council may convene in Executive Session pursuant of Section 551.072 of the Texas Government Code to consult City Attorney to seek advice on legal matters pertaining to contemplated litigation and legal issues in connection threatened litigation.
 - b. The City Council may convene in Executive Session Pursuant to Section 551.072 of the Texas Government Code to consult City Attorney to discuss the purchase, exchange, lease, or value of real property located within the City Limits.
- 9. Call regular meeting to order – 7:56 pm**
- 10. Reports – reports were done before the executive session**
- a. Dru Montgomery – The City submitted a sealed bid for the 13 acres that BISD has for sale.
 - b. Mayor Ford-
 - Elevation Grant update – a form was sent to the City to decide where the money will be sent, so the elevation process can begin. According to Cathy Hopkins that is the last thing that they need.
 - Spoke with Jared (LJA Engineers) because someone called her about a red light being on at the lift station on the Blvd and sewer backing up in their house. Mayor Ford spoke with Jared about what stage the Grant for the lift station project was in. Jared said that he would get with TWDB about it. TWDB sent a form to LJA to put the notice in the paper to go out for bids.
 - **Councilwoman Emmons** – asked about where the Elevation Grant was.
 - **Mayor Ford** – Explains that the delay in the Elevation Grant was due to some changes that were made to the original list of houses that were on the grant list.

- **City Employee** – Ali Greer – stated that she spoke with Grant Administrator – Jeff Ward to see what the next steps were when the City received the money. The permits for the first round of houses, have already been pulled. We are waiting on the payment for the permits and the insurance and bonds from the contractors.
- **Councilman Mullins** – asked about the separate bank accounts, if there were separate accounts for each grant.
- **Mayor Ford** – speaks on the closure of Riverbend. Mayor Ford spoke with the commissioner about the material that will be used to pave the road. There is a new material that they used in Chambers County on a road that seems to be better material. It is more costly than the original plan. It is about \$8,000 more than what we planned to spend, if Council decides to spend the extra costs.

c. Councilman Emmons-

- Drainage- Areas of concern – around Davida. Councilman Emmons has a meeting with DD6. DD6 says that they don't have a large enough easement to maintain the ditch that runs through the area.
- We may have to hire someone to clean some of the ditches out that do not have a big enough easement on it for DD6 to maintain.

11. Adjourn Regular Meeting- M/M/2/C – Councilman Emmons/Councilwoman Vautrot @ 7:56 pm



Mayor Pro-Tem, Doug Mullins

Attest: 

City Secretary, Barbara Emmons

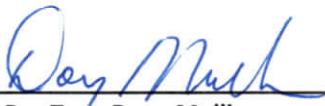
Notice of a Regular Meeting/Budget Workshop

July 15, 2021

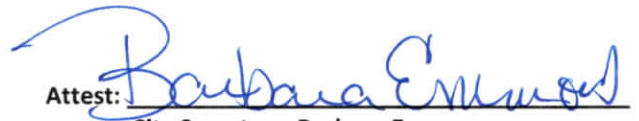
CITY OF BEVIL OAKS, TEXAS

1. Call to Order By Doug Mullins at 6:00 PM
2. Roll call All Present
3. Pledge of Allegiance/Invocation given by Councilwoman Martha Vautrot
 - a. The United States Flag
 - b. The Texas state flag: "*Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*"
4. Conflict of Interest Statement NONE
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3-minute time limit.

Bud Merendino –
Dale Darby –
6. **Review/Approve Consent Items M/M/2/C B Emmons/D Emmons Approved**
 - a. Financial Reports for City of Bevil Oaks
 - b. Financial Reports for Water
 - c. Report by Utility Specialties
 - d. Previous Meeting Minutes
7. **Review/Approve Action Items**
 - a. **APPROVED** – Resident questioning/disputing charges on water bill **M/M/2/C P NEICHOY/B EMMONS**
 - Council agreed to allow resident to pay her normal water bill minus the extra charges for the endpoint, until a detailed invoice is provided to the resident.
8. **Discussion**
 - a. Discussion shall be limited to evaluation of current budgets and of items pertinent to establishing budgets for the City of Bevil Oaks for fiscal year 2021-2022. The City will receive input from private persons and entities including but not limited to its engineering firm, legal council, accountant with specific information related to the proposed budget.
9. **Reports**
 - a. City Attorney Dru Montgomery – Mayor Ford Resignation, 13 Acres an offer was made on
 - b. Councilwoman Emmons – Elevation Grant, Community Development
 - c. Councilman Emmons – Roads, Drainage, Tree Trimming.
10. **Adjourn Regular Meeting M/M/2/C D EMMONS/D MULLINS 7:49 pm**



Mayor Pro-Tem, Doug Mullins




Attest: Barbara Emmons
City Secretary, Barbara Emmons

Regular Meeting/Budget Workshop Minutes
July 27, 2021

1. Call to Order at 6:00 PM Mayor Pro – Tem Mullins
2. Roll call **ALL PRESENT**
3. Pledge of Allegiance/Invocation **given by Councilwoman Vautrot**
4. Conflict of Interest Statement **NONE**
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3-minute time limit.
 - Jennifer Joyce stated that she was unable to find the bids in the examiner. She stated that she wasn't looking for a specific date, she just wanted to make sure they were all there.
6. **Review/Approve Action Items**
 - a. **APPROVED** – T. Johnson as the contractor for the Sanitary Sewer Lift Station Restoration Project along with the alternative bid. **M/M/2/C COUNCILWOMAN EMMONS/COUNCILMAN EMMONS**
 - Doug Mullins reads the different bids along with LJA's recommendations. T. Johnson was the recommended company.
 - Barbara Emmons made the motion to accept T. Johnson with the alternative bid.
 - City Attorney Dru Montgomery explains we are going to get approximately \$300,000.00 from the American Rescue Plan and we can use to help with the water and sewer projects.
 - b. **APPROVED** – Choosing Officers, Doug Mullins for Mayor Pro-Tem and Barbara Emmons for City Secretary, for the City of Bevil Oaks Council **M/M/2/C**
 - Doug Mullins nominated Barbara Emmons for City Secretary. Martha Vautrot Seconded.
 - Barbara Emmons nominated Doug Mullins for Mayor Pro-Tem. Doug Emmons Seconded.
7. **Report**
 - a. **City Attorney – Dru Montgomery**
 - Status of the felony prosecution of Kimberely Vander. Texas Rangers stopped by Bevil Oaks; he confirmed this week there is no open investigation by the Texas Rangers. JCSO has completed their investigation, they investigated anyone and everyone. She is set for trial August 23, 2021.
8. **Executive Session**
 - a. The City Council may convene in Executive Session Pursuant to Section 551.071 of the Texas Government Code to consult City Attorney to seek advice on legal matters pertaining to contemplated litigation and legal issues in connection threatened litigation.
 - b. The City Council may convene in Executive Session Pursuant to Section 551.072 of the Texas Government Code to consult City Attorney to discuss the purchase, exchange, lease, or value of real property located within the City Limits. **NO ACTION TAKEN**
9. **Discussion**
 - a. Discussion shall be limited to evaluation of current budgets and of items pertinent to establishing budgets for the City of Bevil Oaks Public Works for fiscal year 2021-2022. The City will receive input from private persons and entities including but not limited to its engineering firm, legal council, accountant with specific information related to the proposed budget. **NO ACTION TAKEN**
10. **Adjourn Regular Meeting M/M/2/C Councilman Mullins/Councilwoman Vautrot - APPROVED 8:15 pm**



Mayor Pro-Tem, Doug Mullins

Attest: 

City Secretary, Barbara Emmons

Regular Meeting Minutes

August 26, 2021

1. Call to Order at 6:06 p.m. by Mayor Pro-Tem Doug Mullins
2. Pledge of Allegiance/Invocation
 - a. The United States Flag
 - b. The Texas state flag: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*
3. Roll Call- All present except Councilman Goebel. Councilman Emmons attended virtually
4. Conflict of Interest Statement- None
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3 minute time limit.
 - Dale Darby- *Request water meter research that was done to test the meters. States that Utility Innovations rates are too high and that the City needs to go out for bid for another Utility company. Consistency with charges (endpoints, meters, etc.).*
 - Jennifer Joyce- *Asks who oversees the Water Department, PUC or Chapter 54*
 - Doug Mullins – *inform Mrs. Joyce that we are waiting on PUC to contact us back in writing*
 - Jennifer Joyce- *wanted to know how the ordinances are enforced and made up*
 - Dru Montgomery – *explains what jurisdiction the PUC has over the City. Explains that the ordinance that says that the ordinance must be put into the newspaper to be legal, has since been updated to where it can be published in other ways. Explains that the ordinances that were put into place back then, we don't have access to anymore because they were damaged due to the flood.*
 - Dale Darby- *Asks where the Municipal court for Bevil Oaks is located.*
 - Dru Montgomery- *The Municipal court for Bevil Oaks is wherever the City chooses it to be because the City doesn't have a courthouse.*
 - Jennifer Joyce – *Where is the ordinance posted/published? TML states that the ordinance must be published in a paper. Where are the Resolutions posted?*
 - Dru Montgomery – *explains that the resolutions are not usually posted on the website, however, if the Council decides to put them on the website, they can.*
6. Review/Approve Consent Items M/M/2/C – Councilman Doug Emmons/Councilwoman Vautrot - **APPROVED**
 - a. Financial Reports for City of Bevil Oaks
 - b. Financial Reports for Water
 - c. Report by Utility Specialties
 - d. Previous Meeting Minutes
7. Review/Approve Action Items
 - a. Consideration/Discussion/Approval of Resolution for authorized signatories for Community Development Block Grant financial and legal documents (Tex Pool)- **Resolution was already passed in previous meeting but was signed by the wrong party. M/M/2/C Councilwoman Emmons/Councilman Doug Emmons - APPROVED**
 - b. Consideration/Discussion/Approval of Community Development Block Grant: Policies and Procedures- **Resolution was already passed in previous meeting but was signed by wrong party. M/M/2/C Councilwoman Vautrot/Councilwoman Mullins - APPROVED**
 - c. Consideration/Discussion/Approval of Resolution to Lower the Utilities User Fee and reservation and segregation of various City and Utility funds- **M/M/2/C Councilman Neichoy/Councilwoman Emmons - APPROVED**

- d. Consideration/Discussion/Approval of Resolution to 2021 Tax Rates- **M/M/2/C Councilwoman Vautrot/Councilwoman Emmons -Approved**
- e. Consideration/Discussion/Approval of authorization for Allegiance Bank account administration documents- **M/M/2/C Councilwoman Emmons/Councilman Mullins - Approved**

8. Report

a. **Barbara Emmons** – Grants and Community Development

- o **Councilman Mullins-** mentions that Councilwoman Emmons has been doing a majority of the work with the City because he doesn't have time to do it because of his business.
- o **Councilwoman Emmons-** mentions that all the bills are being paid through the CPA instead of an employee in the office doing them.
 - Goes over the Grants that the City has had and the ones that have been completed.
 - Mentions that we have retracted the bid for the HMPG grant for the generators because it is already being covered by another grant with the lift stations.
 - Also retracted the 7049 Roads grant

b. **Doug Emmons** – Roads and Drainage

- o **Riverbend update-** got dirt work completed and as soon as the weather permits, the asphalt will be poured
- o Small ditch that runs from Davida to the ditch on Sweetgum, belongs to DD6. DD6 is trying to get a larger easement
- o DD6 will be sending crews out to maintain the ditches that they own
- o Tree trimming has been completed and it was under the cost of \$5,000, so it did not have to go out for bids. The cost was \$3,500.00
- o Flags will be going out this weekend for Labor Day.

9. Discussion

a. **Councilwoman Emmons** – Resolution #'s 2018-0830- E, F & G

- o Cherilyn Mitchell- asks if Dru Montgomery and the CPA have insurance certificates on file being that they do not have a contract with the City, just an agreement.

b. **Councilman Neichoy** – Various Items

- o **Revisit Contracts-** discussed previously in this meeting
- o **Forensic Audit-** Requested that the City have a forensic audit done
 - **Dru Montgomery** – Explains how and why an audit is performed and that the City currently has an audit going on because of a previous employee (Kimberly Vandver).
- o **Financials-** wants the bills to be discussed before they are paid.
 - **Councilwoman Emmons-** explains that the bills are looked over by City employee and that the CPA looks over them before she writes the checks to pay them and if anything looks suspicious, it will not be paid.
- o **Permits**
 - Sabrenna explained to Mr. Neichoy that the City just revised the permit fees when the new City Inspector was hired.
 - Dale Darby- asked about the City Inspector Certifications

10. Adjourn Regular Meeting – M/M/2/C- Councilman Mullins/Councilwoman Emmons- 8:16 p.m.



Mayor Pro-Tem, Doug Mullins



Attest:

City Secretary, Barbara Emmons

Regular Meeting Minutes

September 16,2021

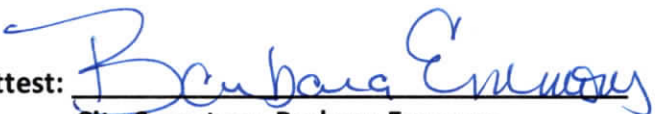
1. Call to Order – **Councilwoman Emmons @ 6:05**
2. Pledge of Allegiance/Invocation
 - a. The United States Flag
 - b. The Texas state flag: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*
3. Roll Call – **All present – Councilman Neichoy – Zoom & Councilwoman Vautrot - phone**
4. Conflict of Interest Statement - **NONE**
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3 minute time limit.
 - **Jennifer Joyce** – What does the City use for the Water Ordinance, Chapter 54 or PUC.
 - **Councilwoman Emmons** – said she would get back with her on that.
 - **Bud Merendino** – asks about an update for the closure of the west end of Riverbend. States that he and several of his neighbors went to the Jefferson County Appraisal District about their taxes to get them reduced because of the City Ordinance that keeps them from repairing their home without elevating.
6. **Review/Approve Consent Items M/M/2/C – Councilman Mullins/Councilwoman Vautrot - APPROVED**
 - a. Financial Reports for City of Bevil Oaks
 - b. Financial Reports for Water
 - c. Report by Utility Specialties
 - d. Previous Meeting Minutes
7. **Review/Approve Action Items M/M/2/C – Councilman Mullins/Councilman Emmons - APPROVED**
 - a. Consideration/Discussion/Approval of 2021 – 2022 Budget
8. **Reports**
 - **Councilwoman Emmons – City Hall and Civic Center Grants**
 - Announces Paul Goebel Resignation
 - Finalized the building design. Issuing a notice to proceed. The bids will be opening soon to accept contractors to start the process
 - TWDB approves the main lift station project for close out, as soon as funds are received, the final invoices from that project will be paid and the project will be closed out
 - Met with Tier 3 to get all the computers backed up to the cloud. Signed an emergency 6-month contract to get all of the computers and files backed up. Tier 3 will also be doing the new City website.
 - Home elevation project is still on track for the first round of houses. The second round is awaiting approval at state level.
 - Date for the Floodplain meeting that was postponed in August, has been set to take place Thursday, September 23,2021, at the First Baptist Church of Bevil Oaks at 6pm.
 - **Councilman Emmons – Road Grant**
 - The \$2,000,000 grant that the City has for the roads, will not cover all of the roads as originally planned. The cost of material has gone up since the project was first bid. LJA completed the engineer part of the project. The project has not went out for bids yet. They should be going out for bids in October or November.
 - The part of Riverbend that is currently closed- Councilman Emmons has been in contact with the County at least every other week to get an update on when they will start paving the road and get it opened back up. The County told him that being that the road has not been paved yet, the

limestone that is in place now will have to be chipped back up because it is too solid for them to put asphalt on right now. The County is having equipment issues right now. A lot of their equipment is not working right now, so they are having to borrow equipment from other precincts. The County told him that they assure him that we are high priority to get the road fixed.

9. Adjourn Meeting- M/M/2/C – Councilman Mullins/Councilman Neichoy @ 6:30 pm



Mayor Pro-Tem, Doug Mullins

Attest: 

City Secretary, Barbara Emmons

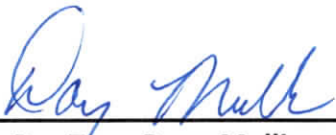
Regular Meeting Minutes

Special Meeting : September 20,2021

1. Call to Order – **Councilwoman Emmons @ 6:02**
2. Pledge of Allegiance/Invocation
 - a. The United States Flag
 - b. The Texas state flag: "*Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*"
3. Roll Call – **Everyone Present**
4. Conflict of Interest Statement – **None – M/M/2/C – Councilwoman Vautrot/Councilwoman Emmons**
5. Review/Approve Action Items – **M/M/2/C -**
 - a. Consideration/Discussion/Approval Appointment of Council person for Ward 3
 - **Candidates are : John Fisher & Cherilyn Mitchell**
 - **Mayor Pro-Tem Mullins** – Asks Mr. Fisher why his sudden interest in joining Council since he hasn't been to a meeting since '84
 - **Mr. Fisher** - stated that we needed guidance now more than ever
 - **Mayor Pro – Tem Mullins** - Asks Ms. Mitchell to explain her approach to economic development in Bevil Oaks
 - **Ms. Mitchell** – stated that she would like to see more commercial property in Bevil Oaks except for on Sweetgum

 - Council Voted : Unanimous vote for Cherilyn Mitchell

6. Adjourn Meeting – **M/M/2/C – Councilman Neichoy/Councilwoman Barbara Emmons @ 6:40pm**



Mayor Pro-Tem, Doug Mullins

Attest : 
City Secretary, Barbara Emmons

Regular Meeting Minutes

October 5, 2021


1. Call to Order - @ 6:00 PM
2. Pledge of Allegiance/Invocation
 - a. The United States Flag
 - b. The Texas state flag: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*
3. Roll Call – All Present
4. Conflict of Interest Statement – None
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3 minute time limit.
 - Margie Jenkins – States that doing away with the 2-foot rule would help her neighbors
 - Dale Darby – Asks why the City didn't bring the property that was purchased, to the citizens attention.
 - Jennifer Joyce – Where do the guidelines come from for the water ordinance?
 - Bud Merendino – Asks about the Ordinance for floodplain.
6. Review/Approve Consent Items M/M/2/C – Councilwoman Emmons/Councilwoman Vautrot
 - a. Financial Reports for City of Bevil Oaks
 - b. Financial Reports for Water
 - c. Report by Utility Specialties
 - d. Previous Meeting Minutes
7. Review/Approve Action Items –
 - a. Consideration/Discussion/Approval of the 2021 Tax Rates M/M/2/C – Councilman Emmons/Councilman Neichoy - APPROVED
 - Councilwoman Emmons- explains that the form was not done correctly, so that is why it has to be rediscussed.
 - b. Consideration/Discussion/Approval of Resolution to adopt a Procurement Policy in relation to Federal Grants M/M/2/C – Councilwoman Emmons/Councilwoman Vautrot - APPROVED
 - Councilwoman Emmons- States that we have already passed this 2 times. We are having to correct it again because it was not done correctly the past two times.
 - Dru Montgomery – explains that the procurement policy for the grants differ from what the federal and the state require.
 - Councilman Emmons – explains that anything that goes out for bid must be for at least \$50,000.
 - Councilman Neichoy – asks if the state requirement for the amount to go out for bids is different from the federal.
 - c. Consideration/Discussion/Approval of Resolution to adopt a Financial Policy in relation to Federal Grants – M/M/2/C - Councilman Neichoy/Councilwoman Emmons - APPROVED


- d. Consideration/Discussion/Approval of the Resolution for the Mutual Aid Agreement with the SETRPC – **M/M/2/C - Councilman Emmons/Councilman Mullins - APPROVED**
 - **Councilman Mullins – states that the SETRPC has adopted Jasper County, so the agreement had to be updated**
- e. Consideration/Discussion/Approval of the annual engagement letter for accounting services to be provided by Edgar, Kiker, & Cross, PC – **M/M/2/C – Councilwoman Mitchell/Councilman Neichoy – tabled until next meeting**
 - **Councilwoman Mitchell – asks Dru Montgomery if the “agreement” with EKC is a contract. Councilwoman Mitchell wants to table the decision on whether to accept the engagement letter.**
- f. Consideration/Discussion/Approval for amendment to remove the 2-foot rule and cumulative damage from ordinance: 251 Flood Damage Prevention Ordinance **M/M/2/C – Councilman Neichoy/Councilwoman Vautrot - Approved**
 - **Councilman Mullins – states that the meeting that occurred during August brought some clarification to some of the questions that the City had as well as citizens**
 - **Councilwoman Emmons- the new FIRM map that will come out will change the flood zones of some of the homes.**
 - **Councilman Emmons- states that If we get the vacant houses occupied, it will help lower the water rates along with other expenses that the City has.**
 - **Councilman Mullins – says that no matter how many houses are occupied, our water bills will never be as low as the surrounding areas**
 - **Citizen – What does cumulative damage mean?**
 - **Nancy Larousse – Explains what the cumulative damage and substantial damage mean. The 50% rule is a federal law, so it will not go away even if it is taken out of the ordinance. At the meeting that was held in August, the NFIP stated that if the 2-foot rule was dropped, then everyone would still be able to obtain flood insurance.**
 - **Citizen – Can the City speak to the people at the reservoirs to keep them from opening the gates when the City is flooded?**
 - **Billy Canant – states that they are trying to select people to do a study on it.**
 - **Councilwoman Vautrot – mentions that we could have a town hall meeting so everyone could speak and express their concerns/thoughts.**

8. Report

- a. **Doug Emmons – States that Riverbend is open. The County was waiting on equipment to get the road finished.**
 - **Road Grant update – it has been posted in the paper to go out for bids**
- b. **Barbara Emmons –**
 - **TWDB grant for the lift stations is getting ready to send funds to start the**
- c. **Martha Vautrot**
 - **Made her report earlier in the meeting**

9. Adjourn Regular Meeting M/M/2/C – Councilwoman Vautrot/Councilman Mullins @ 7:13 pm


 Mayor Pro-Tem, Doug Mullins

Attest: 
 City Secretary, Barbara Emmons

Regular/Special Meeting Minutes
CITY OF BEVIL OAKS, TEXAS

November 15,2021

1. Call to Order - @ 6:01
2. Roll call -**Everyone Present**
3. Pledge of Allegiance/Invocation
 - a. The United States Flag
 - b. The Texas state flag: *"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."*
4. Conflict of Interest Statement - **None**
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3-minute time limit.
 - Dale Darby – Various concerns
 - Charles Marshall – Concerns about the yards and houses that are grown up. Suggests there is a committee put together to do so.
 - Nancy Larousse – Thanks the Council for their volunteered time. Explains her concerns about other things within the City
6. **Review/Approve Consent Items – M/M/2/C Councilman Emmons/Councilwoman Emmons - APPROVED**
 - a. Financial Reports for City of Bevil Oaks – September & October
 - b. Financial Reports for Water- September & October
 - c. Report by Utility Specialties – September & October
 - d. Previous Meeting Minutes
7. **Reports**
 - a. **Barbara Emmons** - Elevation Grant & City Hall/Civic Center
 - b. **Doug Emmons** – Road Grant
8. **Special Meeting: Review/Approve Action Items – M/M/2/C – Councilwoman Mitchell/Councilwoman Emmons with dates corrected – 5- 1's , 1- No**
 - a. Consideration/Discussion/Approval for the City Council to Canvass and Certify 2021 Election including a canvassing of all votes collected and tabulated by the Jefferson County Election Clerk.
9. Pre-Oath of Office- Mayor Barbara Emmons, Ward 1 Bud Merendino, Ward 3 Doug Mullins
10. Oath of Office- Mayor Barbara Emmons, Ward 1 Bud Merendino, Ward 3 Doug Mullins
 - **Councilwoman Mitchell** – suggests to table the rest of the meeting due to **Councilman Merendino not having all of the information needed to make a decision.**
11. **Regular Meeting: Review/Approve Action Items – M/M/2/C – Councilwoman Mitchell/Councilman Merendino – tabeld until next meeting.**

- a. Consideration/Discussion/Approval of the annual engagement letter for accounting services to be provided by Edgar, Kiker, & Cross – **Tabled at previous meeting.**

12. Executive Session

- a. The City Council may convene in Executive Session Pursuant to Section 551.071 of the Texas Government Code to consult City Attorney to seek advice on legal matters pertaining to contemplated litigation and legal issues in connection threatened litigation.
- b. The City Council may convene in Executive Session Pursuant to Section 551.072 of the Texas Government Code to consult City Attorney to discuss the purchase, exchange, lease, or value of real property located within the City Limits.

13. Resume regular meeting - @ 7:29 pm

**14. Review/Approve Action Items – Councilwoman Mitchell suggests tabling
Councilwoman Mitchell and Councilman Merendino left the meeting**

- a. Consideration/Discussion/Approval of Resolution for authorization to approve purchase of real property.

15. Adjourn Regular Meeting @ 7:32



Mayor, Barbara Emmons

Attest: 

City Secretary, Doug Mullins

Special Meeting Minutes

November 23, 2021

****Meeting was canceled due to Council members not being able to come****

1. Call to Order
2. Pledge of Allegiance/Invocation
 - a. The United States Flag
 - b. The Texas state flag: "*Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*"
3. Roll Call
4. Conflict of Interest Statement
5. Citizen Comments (3 minutes each) – An opportunity for the citizens to address Council on agenda items or concerns not on the agenda – those wishing to speak must complete the comment card, present the comment card to the City Secretary prior to the beginning of the meeting, and observe a 3-minute time limit.
6. Review/Approve Action Items
 - a. Consideration/Discussion/Approval Appointment of Council person for Ward 2
7. Adjourn Meeting



Mayor, Barbara Emmons

Attest: 
City Secretary, Doug Mullins

Regular Meeting Minutes
CITY OF BEVIL OAKS, TEXAS

December 16, 2021

1. **Call to Order @ 6:01**
2. **Pledge of Allegiance/Invocation**
 - a. The United States Flag
 - b. The Texas state flag: "*Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*"
3. **Roll Call All Present**
4. **Conflict of Interest Statement None**
5. **Citizen Comments None**
6. **Review/Approve Action Items**
 - a. **Consideration/Discussion/Approval of Appointment of Council person for Ward 2, including the administration of the oaths of office. *Approved* - M/M/2/C Martha Vautrot/Doug Emmons to open it for discussion**
 - Don Smith Votes – **Councilman Emmons, Councilwoman Vautrot, Councilwoman Mitchell, Councilman Mullins - yes**
 - Catherine Currie Votes
 - Candice Duff Votes

Discussion:

 - **Councilman Merendino** expresses concern that one of the younger people that put in their application, would better fit the position.
 - **Councilwoman Vautrot** expresses concern on the Council members that haven't been able to attend
 - **Councilwoman Vautrot** explains why she thinks that Don Smith would make a good fit for the position
 - **Councilman Emmons** Discusses that experience matters when it comes to being on Council

No further discussion

All I's for Don smith except for Councilman Merendino

Don Smith Oath of Office @ 6:11 pm

Don Smith Statement of Officer @ 6:12pm
 - b. **Consideration/Discussion/Approval of Appointment of Council Officers *Approved* - M/M/2/C Councilman Emmons/Councilman Mullins to open for discussion**
 - Open for discussion
 - **Mayor Pro-Tem - Councilwoman Vautrot – Unanimous - M/M/2/C - Councilwoman Mitchell/Councilman Merendino**
 - **City Council Secretary- Councilwoman Vautrot nominates Doug Mullins M/M/2/C - Councilwoman Vautrot/Councilman Smith Unanimous**

- c. **Consideration/Discussion/Approval** of Resolution for authorization to approve purchase of real property (approximately 13 acres legally described as WC Dyches Abstract 112 TR 15 R-9 13.62). **M/M/2/C** Councilman Mullins/Councilwoman Vautrot to open discussion
 - Open for discussion
 - Bud Merendino – expresses the things that citizens in his ward have told him.
 - Barbara Emmons- explains what the property will be used for
 - Everyone discusses that when/if the purchase is made the possibilities of obtaining some of the money back by selling some of the acreage.
 - Unanimous Vote to purchase the property
 - **Approved - M/M/2/C** – Councilman Mullins/Councilwoman Mitchell

- d. **Consideration/Discussion/Approval** of a resolution authorizing procurement of Grant Administrator for American Rescue Plan funds including solicitation through advertising and selection of evaluation committee. **Approved M/M/2/C** – Councilman Merendino/Councilman Smith
 - Dru Montgomery – explains what this means. Explains how the process works when applying for a grant. Explains why we must have a grant administrator
 - Councilwoman Mitchell, Councilman Smith & Councilman Merendino for committee to rank the Grant Administrator **Unanimous vote for yes M/M/2/C** – Councilman Mullins/Councilwoman Vautrot

- e. **Consideration/Discussion/Approval** of the annual engagement letter for accounting services to be provided by Edgar, Kiker, & Cross – **Tabled at previous meetings. M/M/2/C Martha Vautrot/Doug Mullins** to open discussion
Approved - M/M/2/C Councilman Merendino/Councilman Emmons

7. Review/Approve Consent Items – Approved - M/M/2/C Councilman Emmons/Councilwoman Vautrot

- a. Financial Reports for City of Bevil Oaks **November**
- b. Financial Reports for Water **November**
- c. Report by Utility Specialties **November**
- d. Previous Meeting Minutes **November 15 & November 23rd Meetings**

8. Discussion


- a. Discussion of various items from Councilman Merendino: **DD6, county, road grant & water quality**
 - **Water quality-** expresses the concerns on how the water tastes

9. Report

- a. **Councilwoman Mitchell:** Various items that she is working on

- Suggests looking into hiring 1 to 2 people to service our Utility Services vs. having a Utility contractor
- Hire someone to cut the grass instead of having a mowing contractor

10. Adjourn Meeting @ 7:33 pm M/M/2/C Don Smith/Doug Emmons



Mayor, Barbara Emmons

Attest: 

City Secretary, Doug Mullins