

## Executive Committee

### President

- President serves a one-year term
- Oversees the work of Executive Committee

### President-Elect

- Elected officer, serving a one-year term, assumes the office of the president after completion of the term.
- Chair of the Procedures Committee
- Oversees the work of all PTA standing Committees

### Secretary

- Elected officer, serving two consecutive one-year terms

### Treasurer

- Elected officer, serving two consecutive one-year terms
- Chair of the PTA Budget Committee
- Chair of the PTA Grant Committee

### Vice Presidents - Designated by Title

#### Executive Vice President

- Elected officer, serving two consecutive one-year terms
- Chair of the Bylaws Committee
- Chair of the Interview Committee
- Interim Chair of the Nominating Committee
- Oversees the selection of Parent Representative on District Site-Based Committees\*

#### Vice President Legislation

- Elected officer, serving two consecutive one-year terms
- Chair of the Legislation Committee: PTA Advocacy & School Budget Communications
- Chair of the Audit Committee

#### Vice President Curriculum

- Elected officer, serving two consecutive one-year terms
- Chair of the Curriculum Committee

#### Vice President Communications

- Elected officer, serving two consecutive one-year terms
- Chair of the PTA District Communications Committee: newsletter, website, social media, print, and editorial staff.

#### School Directors

High School, Middle School, Stewart School, Stratford School, Hemlock School, Homestead School, Locust School

- Elected officer, serving two consecutive one-year terms
- Oversee the work of school PTA Committee Representative and Chairs of School Committees

## Executive Board

Includes members of the: Executive Committee and the Chairs of all PTA Standing Committees

### Chairs of PTA Standing Committees

- Appointed members
- Serve two consecutive one-year terms
- Oversees the work of school PTA Committee Representatives

### Fundraising (Ways & Means)

- Membership
- Dinner
- Photography
- School Supplies
- Sportswear

### Program & Other

- Arts-in-Education\*
- Calendar
- Communications
- Curriculum
- Health & Safety
- Interview
- Legislation
- Nominating
- Reflections
- PARP
- Parent University
- PVC
- Staff Appreciation
- Spirit Week\*

\* District funded and facilitated committee

### Immediate Past President

- Serves one-year term immediately following term as president
- Aide to the President
- Chair of the Calendar Committee
- Voting member of the Executive Board

## Additional Information

### To learn more visit:

[www.gardencitypta.org/about\\_us](http://www.gardencitypta.org/about_us)

- Garden City PTA Bylaws
- Garden City PTA Policies and Procedures Manual