

Philipsburg Borough Volleyball Recreation Use Policy

Philipsburg Borough directs the use of its property and/or facilities may be granted to individual and/or community groups in accordance with this policy.

Permits Required:

- Special event/use permit is required upon the reservation of any facility for use in connection with an event with an expected crowd to exceed 12 persons.

Application and Liability/Release Form & Fees:

- An application and liability/release form will be required before any event permit will be issued in order for the Borough to ensure proper control, care, and to facilitate orderly and efficient use of property owned, maintained, and/or controlled by the Borough.
- A non-refundable per volleyball court application fee of \$25 will Philipsburgbe required upon submission of completed application form(s). Cancellations less than 10 days prior to the event date will result in forfeit of the application fee(s).
- All groups desiring use of the facilities will file the application form as far in advance as possible to establish a calendar of events on a first come basis. Schedule of events is maintained by the borough administrative staff.
- The form will define the general regulation and the requestor's obligations. Forms can be obtained by borough administrative staff/code enforcement staff.

Usage fees are as follows:

- Volleyball Area:
\$25 – Volleyball Court fee

Usage fee is required at time of reservation being placed on the calendar.

Responsible persons who abuse the facility use rules and regulations is subject to forfeit the full amount of the usage fee. Usage fees are held and deposited once the event date is past. Usage fees cover the cost of electricity consumed by the parties, water usage and toiletries at bathroom facilities. Those requesting a special or large event use of the facility are responsible for cleanup of the area within 24 hours after its use.

Please use the following process to allow for quick and accurate reservation request:

- Fully complete this form, liability waiver, and release. Failure to fully complete the forms will delay your request.
- Once complete, mail/deliver the forms along with the fee to the Borough Office.
- Once your permit is approved, you will receive a signed copy of this form and approval.

Completed forms can be mailed to:

Philipsburg Borough, PO Box 631, Philipsburg, PA 16866

Event Information – All correspondence will be sent to this user:

Application Date: _____ Rental Date: _____

Purpose of Use: _____ Rental Time: _____

Volleyball Court

Name/Organization Applying: _____

Address: _____

Phone #: _____

Sign & Date Agreement:

- I hereby acknowledge by my signature above that I have received a copy of the Philipsburg Borough's Facility Use Policy, application form, and liability waiver/indemnification. I have read these documents and their contents and understand them. I agree to abide by and will ensure that the members of my group will abide by these rules and regulations. I understand that I am responsible for leaving the facility in the same condition as upon arrival. I also understand that the facilities may be in use by other individuals at the same time. As the permit holder, I understand that I must be on site for the permitted time. I also understand that this agreement of understanding must be signed for this permit is void.

User Signature & Date: _____

**** BOROUGH USE ONLY ****

Authorized By & Date: _____

Non-refundable User Fee: _____ Paid By: Check #/Cash _____

PHILIPSBURG BOROUGH RECREATION USE POLICY

Liability Release/Indemnification:

- All persons and/or entity are responsible for the request to use the facilities shall hold harmless the Borough for/from any/all claims relating to the use by this request. The responsible person(s) and/or entity will agree that the users of the property, as well as their invitees use of the property at their own risks and the Borough assumes no responsibility to injury to the person(s), loss, or damage to property. The responsible person(s) and any related entity will further agree to abide by all the borough policies, rules, and regulations related to care and use of the facility. The property will be maintained in an appropriate manner.

General Facility Use Regulations:

- All fire safety measures are to be followed.
- Where applicable, bathroom facilities will remain open during an event.
- No smoking within any building for facility, including public bathrooms, and playground areas.
- No alcoholic beverages are permitted on the grounds.
- Those requesting a special or large event use of any facility are responsible for cleanup of the area or facility requested with 24 hours after use.

Time, Place, and Manner of Use:

- The use of the recreation area and Borough facilities will be permitted on weekday evenings and weekends as follows:
 1. Volleyball Court: Dawn to Dusk.

Borough Council may grant exceptions to any of the above regulations for special functions. No money is permitted to be collected for payment of the entertainment unless waived by special vote held by Council or Recreation Board.

User Signature & Date: _____