



# BOARD MEETING

## MEETING MINUTES

**DATE** July 18<sup>th</sup>

**TIME** 6 pm

**LOCATION** Badlands

### Attendance

**Board:** Kasey Rabe, Christina Fjeld, Tiffany Pierson, Diane Pierson, April Mindt

### Order of Business

- **Secretary Report**
- **Approve Meeting Minutes (1-8-23)**
- **Treasurer Report**
- **Committee Reports**
- **Old Business**
- **New Business**

### Discussion

- **Call to order** : 6:03 pm – Kasey Rabe
- **Approve Meeting Minutes** : Approve back log of minutes: Motion by Christina F, Seconded by Diane P. All in favor none against
- **Secretary Report:** Separating board and member business to respective places.
- **Treasurer Report**
  - Bank account \$17,750.89 Motion: Christina F. moved to approve treasurer report, seconded by Tiffany P. All in favor none against
- **Committee Reports**
  - Summer Nights & Fundraising – Schedule a recap meeting
  - Compassion: None
  - Special Events: None
- **Old Business**
  - 1023 – Take a final look
- **New Business**
  - Donation Distribution Policy for nominees
    - Motion: April M. moved to award \$500 for each recipients chosen based on criteria of living within 30 miles of Minot and actively receiving treatment. They must provide proof of the criteria before being awarded. Seconded by Diane P. All in favor none against.
    - Motion: April moved to be able to award 8 people (\$4000) by end of year based on funds available. Seconded by Tiffany P. All in favor none against
    - Motion: April moved to get 2 quoted for large checks to be made. Seconded by Diane P. All in favor none against

- Motion: Diane moved to send email to Ron Demers, Keith Wenger, and Kim Lockhart to provide documentation to qualify for donation in hopes to attend September meeting. Seconded by April M. All in favor none against
- Motion: Diane P moved to have a board member be in charge of compassion committee for remainder of the year. Seconded by April M. All in favor none against.
  - Tabled budget for compassion committee.
- Election Policy
  - Nominations to take place at the September meeting. Nominee needs to accept nomination.
  - Voting to take place at the November meeting.
  - President and 1 treasurer up for election
  - Motion: Diane P. moved accept election policy of nominations at September meeting and Election with a vote by ballot for election in November. Board and non board members allowed to vote. We will allow to have a write in option the day of the ballot. If another office becomes vacant due to a switch in positions, we will hold a special election. Seconded by Christna F. All in favor none against.
- Board (Policies, Procedures, Accountabilities)
  - Reporting – what reports will be expected at certain meetings
    - Normal board will require reports from officers as well as committees.
    - Special board meetings will have reports that are called for regarding the special meeting.
    - Member meetings will have officers and committees.
  - Board Member Agreement, Conduct Policy, Conflict Resolution
    - Review documents provided. Need to have these set in place before new board members take office. Bring to next meeting.
  - Motion: Diane P. moved to have all 5 board members to vote on which treasurer position will be up for reelection/election. Seconded by April M. Discussion opened to board members. Vote did not take place. April M. handed a hand written resignation to the board and left meeting approximately 9:30 pm. Resignation received by President, Kasey R.

ACTION ITEMS	RESPONSIBLE	DEADLINE	STATUS
Large Checks	Board		In progress

Meeting Adjourned **10:20 pm**

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Tiffany Pierson, Secretary

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Kasey Rabe, President