

Minot Pink Ladies - Minot Pink Ladies Special Board Meeting - Minutes

5/16/23 - St. Paul's Lutheran Church - 7:30pm

1. Call to Order

7:40 pm

2. Attendance

Kasey Rabe, Christina Fjeld, Tiffany Pierson, Diane Pierson, April Mindt

3. Approve Meeting Minutes



Motion to approve by Christina F, Seconded by Diane P. Motion passed all in favor, none against

4. Old Business

a. Taxes

Treasurer's tried to submit taxes with help from agent. There was a glitch in the system with IRS. Minot Pink Ladies were not in the IRs system. April spoke with representative from IRS who was going to fix the glitch on their end and advised us to resubmit the 1099n form again in 4 weeks to allow for the system to be fixed.

b. Solicitor's License

Diane presented the financial reports for review that are required to be submitted with the application.



Motion to approve the financial reports to be submitted with application by April M. Seconded by Christina F. Motion passed all in favor, non against.



Motion to submit application and pay the fee up to \$50 by Christina F. Seconded by Diane P. Motion passed all in favor , none against.

c. Quickbooks

Potential cost is around \$300- \$600 yearly. Going to continue looking into options financially. Once 501c3 status is determined, can get discount through TechSoup potentially. Research that option further.



Motion to table discussion until next meeting by Christina F, seconded by Tiffany P. Motion passed all in favor, none against.


d. Financial Operation

i. Reconciliation - Check Signing / Additional Check Signer



Motion to discuss current and future operation of treasurers by Christina F. Seconded by Diane P.

Discussion: Debate about whether one treasurer should be assigned to reconciliation and another treasurer to check signing only. Currently both treasurers reconcile and can sign checks. Discussion was to have a fail safe if one of them happens to be out and unavailable for checks and balances as well as adding an additional check signer for same reason.

 Motion for treasurer's to continue reconciliation and check signing as currently operating and add the President as an additional signer of checks by Diane P. Seconded by Christina F. Motion passed with 3 in favor and 1 against.


f. Bylaws


i. Review proposed changes

Any suggestions submitted after last meeting via email were up for discussion.

April left meeting at 9:04 pm

Review changes submitted by email from Diane and April. Discussion was to simplify proposed version and make some edits regarding certain sections in the proposed bylaws draft. Went through them as the remaining group and chose to either amend the proposed bylaws or to keep the original text provided.

 Motion to pass amended bylaws to the final draft from meeting by Diane P. Seconded by Christina F. All in favor (3), none against.

 Motion to adjourn meeting at 10:17 by Christina F. Seconded by Diane P. Motion passed all in favor, none against.

Submitted by: _____ Date: _____
Tiffany Pierson, Secretary

Approved by: _____ Date: _____
Kasey Rabe, President