

**Wedgewood 11 & 12 Homeowners' Association  
Exterior Modification, Addition or Alteration Application**

Applicant Name(s): \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_, OH Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Description of modification(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Desired start date: \_\_\_\_\_ Estimated Completion Time: \_\_\_\_\_

Please provide the following information. Unfortunately, the approval process cannot begin until all this information is received.

- Plot Plan with the modification(s) drawn to scale (lengths and widths) showing the exact location with respect to the home. **Please include easements and no-build zones.**
- Material Types: \_\_\_\_\_  
Provide printed color examples for stone, brick, vinyl siding, etc.
- Material Colors: \_\_\_\_\_  
Provide color swatches for paints, stains, stucco colors, etc.
- Building plans showing all sides of the modification or structure where applicable so the Environmental Committee may accurately decipher the appearance of the finished modification.
- Builder specifications with regards to structure lengths, widths, depths and heights where applicable.

Note: The Property Manager and/or Environmental Committee may require additional specifications as deemed necessary for reasonable review of the submitted modification request. **All requests must be submitted 30 days prior to the start date. If approved, the request is valid for one year and all work must be completed in that time or resubmitted.**

**PLEASE SUBMIT THIS FORM ALONG WITH YOUR INFORMATION TO:  
FULL CIRCLE PROPERTY MANAGEMENT, INC.  
1695 Old Henderson Road  
Columbus, Ohio 43220  
Fax: 614-538-1101 – email: [tkollai@fullcirclemanager.com](mailto:tkollai@fullcirclemanager.com) with a copy to  
[support@wedgewoodconnect.com](mailto:support@wedgewoodconnect.com)**

For Administrative Use Only

Date received by the Management Company: \_\_\_\_\_

Date received by the E.C.: \_\_\_\_\_