

BROOK RUN VILLAGE OWNERS ASSOCIATION
BOARD OF DIRECTORS
MEETING MINUTES
April 27, 2020

Because of COVID-19 restrictions and guidelines, the meeting was held on the driveway of board member Steve Wallace's home with only directors present. The board's intent is to return to open meetings again once public health rules allow and meeting facilities reopen.

The meeting convened at 7:05 p.m. Directors present: Jason Bahr, Marty Chebuhar, Steve McClure, Pam Schwartz, and Wallace.

MINUTES:

Minutes of the March 23, 2020, meeting were approved as written.

TREASURER'S REPORT:

Bahr reported briefly on the Association's current and anticipated income and expenses for the year and noted a balance of \$255,611.97 capital reserve fund as well as an operating account balance of \$56,495.42.

Directors voted without dissent to approve the report and also authorize the transfer of \$36,000 to the interest-bearing capital account. Motion by Bahr; seconded by Wallace.

NEW BUSINESS:

Annual Meeting and Election. Wallace moved, Bahr seconded, and the board voted 5-0 to postpone the Association's annual membership meeting to at least July due to ongoing planning upheavals caused by the novel coronavirus pandemic. Chebuhar noted the annual meeting, including an election to fill board seats, has typically been held in June. Two terms, each for two years, are to be filled this year. The seats are now held by Bahr and Wallace.

Tree stakes. The board voted unanimously to spend up to \$250 for steel stakes to support the planting of 30 Eastern White Pine trees Bahr and neighbors planted on Association common area south of the small pond. Motion by Chebuhar; seconded by Wallace.

OLD BUSINESS:

Collection actions on delinquent dues. The board okayed wording for a notice to be in May to Association members who are delinquent on dues payments.

Enforcement of HOA provision on storage of trash containers. Directors finalized the notice scheduled to be sent to all Association members to inform them of enforcement beginning June 1 of the rule requiring that trash containers be stored out of street view.

OTHER BUSINESS:

Nuisances. Directors noted two property owners cited for nuisance violations have since acted favorably with formal notices to comply. There was also discussion but no formal action on emailed concerns from two homeowners on unrelated matters.

Tree trimming. Wallace reported that his thank-you message to the City of Des Moines' Urban Forestry Department for the recent trimming of trees along street terraces throughout Brook Run was well received. He was pleased the department followed up on his request to add the neighborhood to its trimming list.

Watershed study. Wallace also reported that he is waiting to hear from city storm water officials regarding the results and recommendations from a new watershed study involving Brook Run. He said he wants the Storm Water Committee to meet with engineers and Councilwoman Linda Westergaard soon to mull the study's findings.

ADJOURNMENT:

The meeting adjourned at 8:30 p.m. Chebuhar said he will attempt to schedule a May meeting at the Altoona Public Library. However, meeting arrangements will continue to be driven by state public health guidelines.

Submitted by: Pam Schwartz, Secretary