

**Brook Run Village Owners Association
Board of Directors
Meeting Minutes
May 26, 2020**

The meeting was held outdoors at the home of board member Steve Wallace with social distancing due to heightened public health risks from the COVID-19 pandemic.

The meeting convened at 6 p.m. Directors present: Jason Bahr, Marty Chebuhar, Steve McClure, Pam Schwartz, and Steve Wallace.

PUBLIC COMMENT:

Eight homeowners were in attendance. They asked questions and provided comment and discussion on: the neighborhood's storm water drainage issues; the city's planned reconstruction of East Douglas Avenue that borders Brook Run; and the board's upcoming enforcement of the covenant requiring "out of street view" storage of trash containers.

MINUTES:

Minutes of the April 27, 2020 board meeting were approved as written.

TREASURER'S REPORT:

Bahr reported balances of \$255,940.41 in the Association's capital reserve fund and \$55,967.52 in the operating account. He also briefly outlined current income and expenses. His report was approved on motion by McClure, seconded by Wallace, and a 5-0 vote.

NEW BUSINESS:

Wallace reminded the board that the Storm Water Committee he chairs is to meet online May 29 with public works officials for the City of Des Moines and Councilwoman Linda Westergaard to discuss an updated engineering study on the Brook Run area's watershed. The report includes recommendations and cost estimates for tackling the neighborhood's stream bank erosion and pond silting issues. He and other directors said they were anxious to hear what city officials may propose in light of the report.

OLD BUSINESS:

Annual Meeting and Election. The board tentatively set 7 p.m. Monday, June 29, 2020 as the time and date for the Association's annual meeting, with plans to hold the meeting via the Internet because of COVID-19 concerns. McClure, vice president of communications, is charged with working out the logistics using an online service. He will focus on the needs of properly recording all proxy votes as well as registering meeting attendees and tallying their votes. Discussion followed on the need and timelines for notices of the meeting and related election of two directors.

Election. Seats on the board now held by Bahr and Wallace are to be filled at the annual meeting. Each of the terms is for two years. Both incumbents have confirmed their names will be on the ballot.

Enforcement of HOA provision on storage of trash containers. Directors noted that several Brook Run property owners who weren't in compliance with the Association's covenant on trash bin storage are striving to do so in advance of enforcement notifications and fines that begin June 1.

ADJOURNMENT:

The meeting adjourned at 8:45 p.m.

Submitted by: Pam Schwartz, Secretary