

**Brook Run Village Owners Association
Board of Directors
Meeting Minutes
June 23, 2021**

The meeting was held at the home of board member Steve Wallace with social distancing due to heightened public health risks from the COVID-19 pandemic.

President Marty Chebuhar called the meeting to order at 6 p.m. Directors present: Chebuhar, Steve McClure, Pam Schwartz, and Steve Wallace. Absent: Jason Bahr.

MINUTES:

Minutes of the previous board meeting on May 26, 2021 were approved as written.

TREASURER'S REPORT:

Secretary Schwartz reported balances of \$58,622.30 in the Association's operating account and \$287,833.36 in the capital reserve fund with Chebuhar giving brief notes on current income and expenses, dues collection and past-due accounts. Schwartz added that Bahr is completing necessary paperwork to all the transfer of \$40,000 from the operating to the interest-bearing reserve account. Payment of an invoice for legal services from the Bradshaw, Fowler, Proctor & Fairgrave law firm in the amount of \$1,650.00 was approved on motion by McClure, seconded by Schwartz, and a 4-0 vote.

NEW BUSINESS:

McClure, vice president of communications, certified results of the June 8 annual election for three seats on the board:

Total ballots cast: 108.

Votes for announced candidates: Chebuhar – 87, Schwartz – 90, McClure – 103. These were the top vote-getters and were elected to two-year terms. There were also 11 total votes spread over 8 write-in candidates.

Schwartz moved and McClure seconded that current officers retain their positions. The vote was 4-0 in favor.

The board discussed a proposed written agreement for dealing with existing encroachments on some of the Association's Common Areas and also a proposed formal policy announcement to be used as a tool to help prevent future intrusions. Both proposals will be referred to the Association's attorney for review and counsel.

REPORTS

Wallace, vice president of projects, reported that he continues to keep in contact with the City of Des Moines Public Works Department's regarding planned spring improvement projects involving Brook Run's largest pond and the main dam. He also shared a recent conversation with the city engineer's office and updated the board on the progress and paving schedule for the Douglas Avenue project.

ADJOURNMENT:

The meeting adjourned at 6:45 p.m. The next meeting is tentatively scheduled for 6 p.m. Wednesday, July 21, with the location to be determined.

Submitted by: Pam Schwartz, Secretary