

**Brook Run Village Owners Association
Board of Directors
Meeting Minutes
September 3, 2025**

The meeting was held at Des Moines Fire Station #11 and convened at 6 p.m.

Directors present: Jason Bahr, Marty Chebuhar, Steve McClure, Doug Miller, and Pam Schwartz.

Guests: Scott & Julie Ager, Rosanne Brown, Phyllis Kulisky

STREAM RESTORATION PROJECT:

Polk County Water Resources Specialist John Swanson was unable to attend the meeting as planned but had emailed directors a progress report on the Brook Run Stream Stabilization Project. In his report, Swanson said:

1. Required permits for the project are awaiting approval from the Army Corps of Engineers.
2. All but one easement has been obtained for the work and negotiations with that property owner are ongoing.
3. Plans are still trending toward a late fall kickoff for construction.

Swanson also sent a revised proposal for an agreement between the Association and Polk County for long-term maintenance of the project area. Directors indicated they will obtain a legal review of the document as they consider approval.

MINUTES:

The regular meeting minutes of August 6, 2025 were approved as written.

TREASURER'S REPORT:

Bahr reported balances of \$72,266.08 in the operating account and \$407,104.02 in the reserve account.

NEW BUSINESS:

The board discussed the transition of the Association's systems and records to HRC Association Management. McClure said the changeover is well underway and expects completion this month. Directors have high expectations for the company's secure online portal in providing members with Association documents, an electronic payment option, and contact information.

McClure asked that Miller update Brook Run's website with the new property manager information.

He also requested that Schwartz contact the city's Public Works Department about clearing clogs in the outflow drains on the middle pond, which falls under that department's responsibilities.

OLD BUSINESS:

Complaints of traffic flow problems on Brook Run Drive were discussed. Directors noted that vehicles parked in the same space beyond the 24-hour legal limit disrupt traffic and can also hinder garbage collections and school bus pick ups and drop offs.

There was also discussion of semi-truck parking on a section of Village Run Drive and the traffic safety concerns it presents.

City officials are being asked to evaluate these situations for possible formal action.

ADJOURNMENT:

The meeting adjourned at 6:30 p.m. The board's next scheduled meeting is set for 6 p.m. October 1, 2025, in the community meeting room of Des Moines Fire Station #11 at 4150 E. 42nd Street.

Submitted by: Pam Schwartz, BRVOA Secretary