

**BROOK RUN VILLAGE OWNERS ASSOCIATION  
BOARD OF DIRECTORS  
SPECIAL MEETING MINUTES  
NOVEMBER 13, 2024**

The meeting was called by board president Steve McClure primarily to review a proposed agreement from Polk County related to a planned stabilization of waterways in Brook Run. It was held in the home of director Pam Schwartz and convened at 6 p.m.

Directors present: Jason Bahr, Marty Chebuhar, McClure, Doug Miller, and Schwartz

**STREAM RESTORATION PLAN:**

The board discussed a draft agreement covering maintenance of areas in the project for 20 years after construction is completed. It lays out responsibilities and requirements for the Association, property owners who would be directly affected by the work, and the county, which is managing the project.

Directors developed a list of revisions they determined would improve the document's clarity and procedural flow. On motion by Chebuhar, seconded by Bahr, they voted unanimously to accept the proposed agreement subject to these revisions.

**OTHER BUSINESS:**

Bahr reported an online payment system for Association dues is functional and will be announced to the membership in the annual statement to be mailed in December.

The board also discussed a timeline for addressing outstanding accounts in 2025.

The meeting adjourned at 6:55 p.m.

Submitted by: Pam Schwartz, BRVOA Secretary