

## KEEPSAKE PUBLISHING, LLC

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Family Address / Phone: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Funeral Home: \_\_\_\_\_

Number of books needed: \_\_\_\_\_

### General information to consider when preparing a funeral booklet:

1. If you would like a picture included in the booklet, it is best if you can provide us with at least 2 to choose from (as often, one will scan on the computer better than another) **ALL ORIGINAL PICTURES WILL BE RETURNED UNALTERD**. Please note, we are able to remove other individuals in the picture if you would like us to do so. If you are providing a picture electronically, please **attach** the image as a jpeg or tiff format as opposed to inserting the image into the body of an email.
2. If there is a verse you would like included on the front or back cover, please provide the text.
3. Whether you want the actual Scripture passages included in the booklet or just the Chapter and Verse (ex. John 1:1-12).
4. Whether you want to words to the songs in the booklet or just the song titles.
5. Would you like the names of the altar servers included? (This is usually done only if they are family members or family friends).
6. Musicians names if to be included: \_\_\_\_\_

\_\_\_\_\_

Please choose one for the cover:

- Mass of the Resurrection for: \_\_\_\_\_
- Mass of the Christian Burial for: \_\_\_\_\_
- A Celebration of the Life of: \_\_\_\_\_
- In Loving Memory of: \_\_\_\_\_
- Other: \_\_\_\_\_

Do you want birth and death dates of these on the cover?     Yes                       No

Options:

Born into life \_\_\_\_\_ (ex: January 10, 1929)

Born into eternity \_\_\_\_\_ (ex: April 14, 2010)

Returned to God's arms \_\_\_\_\_ (ex: April 14, 2010)

\_\_\_\_\_ - \_\_\_\_\_ (ex: January 10, 1929 – April 14, 2010)

Church: \_\_\_\_\_

Date and Time of Service: \_\_\_\_\_

Celebrant and Concelebrants (if any): \_\_\_\_\_

Pallbearers: (Optional) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### OPENING RITES

Placing of the Pall: (the large white cloth placed over the casket is a symbol of Baptism – suggest either children, grandchildren, Godchildren or pallbearers - please note this is a very large cloth, it is not recommended that small children try to do this – (if the family prefers, the undertaker will do this). \_\_\_\_\_

Entrance Hymn: \_\_\_\_\_

Include words:     Yes                       No

## LITURGY OF THE WORD

First Reading: \_\_\_\_\_

Include words:  Yes  No

Read by: \_\_\_\_\_

Responsorial Psalm: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Include words:  Yes  No

Read by: \_\_\_\_\_

Gospel Acclamation: \_\_\_\_\_

Gospel: \_\_\_\_\_

Include words:  Yes  No

Homily: \_\_\_\_\_

Prayers of the Faithful: (do you want them included in the book – if so please provide the text - otherwise we just need the name(s) of those who will be reading the prayers)

Include words:  Yes  No

(If yes, please attach copy of prayers to be included in the booklet)

Name of Person(s) reading the Prayer of the Faithful: \_\_\_\_\_

Response: (Suggested: "Lord, hear our prayer") \_\_\_\_\_

## LITURGY OF THE EUCHARIST

Offertory Hymn: \_\_\_\_\_

Include words:  Yes  No

Presentation of the Gifts: \_\_\_\_\_

Sign of Peace (a song is optional here): \_\_\_\_\_

Include words:  Yes  No

Communion Hymn(s) (number of hymns would depend on size of congregation)

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Include words:  Yes  No

Reflection Song: \_\_\_\_\_

Family Reflection: \_\_\_\_\_

Song of Farewell at Incensing: \_\_\_\_\_

Recessional Hymn: \_\_\_\_\_

Include words:  Yes  No

“Thank You Message” – if you would like a thank you on the back please provide the text.

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Artwork Notes: \_\_\_\_\_

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Altar Servers (if to be included in booklet): \_\_\_\_\_

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Many families choose to honor their loved one by celebrating their family Irish heritage as a part of the memorial. Keepsake can create a custom graphic that represents your unique family history, which can be added to the Memorial Booklet, Program or Thank You Cards. Please complete the form below if you would like a knot representing your family.

### Family Keepsake Knot Planning Form

Family Address / Phone: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

#### Parents

Father's Full Name: \_\_\_\_\_

Mother's Full Name: \_\_\_\_\_

#### Siblings

Sibling #1: \_\_\_\_\_

Spouse Name: \_\_\_\_\_

Children's Names (Spouses Name if Applicable):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Grandchildren's Names:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Sibling #2: \_\_\_\_\_

Spouse Name: \_\_\_\_\_

Children's Names (Spouses Name if Applicable):

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Grandchildren's Name:

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Sibling #3: \_\_\_\_\_

Spouse Name: \_\_\_\_\_

Children's Names (Spouses Name if Applicable):

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Grandchildren's Names: \_\_\_\_\_

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Additional Information:

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We also offer custom thank you cards. Attached you will find a group of suggested verses that can be used or you can create your own personal message. Please let us know if you would like our assistance in designing a card. Suggested verses are shown below.

1

The Holy Sacrifice of the Mass will be offered for all our relatives and friends in appreciation for the many Masses, prayers and countless other kindnesses extended to us in our recent loss.

The Family of \_\_\_\_\_

2

For your tears,  
and prayers,  
and countless kindnesses;

For the many wonderful stories  
so lovingly retold;

For the words and smiles  
that let us know that \_\_\_\_\_  
is still alive  
in so many hearts...

We extend our heartfelt gratitude,  
The family of \_\_\_\_\_

3

Your kindness and sympathy  
in our recent sorrow  
will always be remembered  
with deep gratitude.

The family of \_\_\_\_\_

4

During times of sorrow  
we are reminded of how much  
family and friends mean to us.  
Your kindness and sympathy  
will always be remembered.

The family \_\_\_\_\_

5

The family of \_\_\_\_\_

acknowledges with  
grateful appreciation  
your kind expression  
of sympathy.

6

Your kind expression of sympathy  
during our time of sorrow is  
greatly appreciated and will  
always be remembered.

Sincerely,

The family of \_\_\_\_\_

7

To each of you who have  
offered comfort in our time  
of sorrow. . .

Thank you!

The family of \_\_\_\_\_



8

The family of \_\_\_\_\_  
so appreciates your sympathy and  
kindness in our recent loss.  
Thank you for honoring him  
with your presence and prayers.

9

For your kind words . . .  
your comforting presence . . .  
your wonderful stories . . .  
your loving prayers . . .  
We thank you.  
The family of \_\_\_\_\_

10

To each of you who have offered  
comfort through our time of need . . .  
Thank You!  
The family of \_\_\_\_\_

11

Your kindness and sympathy will always  
be held in grateful remembrance by the  
family of \_\_\_\_\_

12

Words will never be adequate  
to express how deeply we  
appreciate your love, compassion  
prayers and sympathy shown to us  
at the time of our loss.  
The family of \_\_\_\_\_

13

Those we hold  
closest to our heart  
never truly leave us,  
they live on  
in the kindness they shared,  
and the love  
they brought into our lives.

14

Whenever family gathers  
to laugh, talk, eat...  
whenever babies are held,  
stories are told,  
and hugs are shared...  
our Mother's spirit lives on.

15

Perhaps you sent a lovely card  
Or sat quietly in a chair;  
Perhaps you sent a floral piece  
If so, we saw it there;  
Perhaps you spoke the kindest words  
As any friend could say;  
Perhaps you were not there at all,  
Just thought of us that day;  
Whatever you did to console our hearts  
We thank you so much whatever the part.

The Family of

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16

We extend our heartfelt gratitude  
for expressing your kind words ...  
for sharing your many wonderful stories ...  
for your loving prayers.  
We were comforted by your presence.  
We will miss our Mother who brought faith and joy to all who knew her.  
The family of

17

The family of

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deeply appreciates the  
love and support  
shown each of us  
during this time of sorrow.  
Your kindness, prayers, and sympathy  
will long be remembered  
with deep gratitude.

For your loving prayers,  
Your generous gifts,  
Your comforting Presence...

For the many wonderful stories  
So lovingly retold...

For the words and the smiles  
That let us know that Father Jim  
Is still alive  
In so many hearts...

We extend our heartfelt gratitude.

The \_\_\_\_\_ Family