

VILLAGE OF
North Portal
Regular Council Meeting
Thursday April 24th, 2025
Village Office
204 Park Ave

PRESENT: Mayor Amy Armstrong
Councillor Amy Belitski
Councillor Chase Buchanan
Councillor Callie Fair
Administrator Lindsay Davis
Waterworks Jordan Armstrong

A quorum being present, Mayor Armstrong called the meeting to order at 6:59pm

REPORTS

Council

- A. Armstrong and L. Davis attended the CPKC Emergency Tabletop exercise held at US Border Services on April 8th, 2025.

Waterworks

- New distribution pump 2 needs repair due to the pipe backing off. J. Armstrong will be install a clamp to prevent it from happening again.
- Sewage Works Permit application presented for review
- Drinking Water Quality and Compliance Annual Notice to Consumers report adjusted by WSA.
- Well 1 Servicing completed.
- Lab tests will be invoiced instead of paid by credit card due to Sask Health Authority change.
- Cummins will service the generator in May/June 2025.

Roads/Maintenance

- Spring cleanup underway
- Property nuisances reported and warnings and/or orders will be served where appropriate
- CCBF Road Project – waiting for approval

Hall/Park/Cemetery

- Church sales agreement has been signed but the title transfer will be complete when all church board members are present. The property has been added to the village insurance.
- Federal Election Poll at the church property
- E. Armbruster and N. Davis hired to spring clean the church building
- Toilets replaced and sewer line unblocked at the church

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- Johnson's Plumbing inspected the boiler and will look into replacement control valves for 2 zones in the floor heating.
- Council discussed the future use of the hall and its use as a sports and physical fitness centre.

Administrator

- L. Davis will away May 19th to June 3rd, 2025.

BUSINESS

2025-26 Belitski/Buchanan

Minutes – March 20th, 2025

THAT the minutes of the meeting held March 20th, 2025 be approved as presented.

Carried

2025-27 Belitski/Fair

Financials

THAT the March 2025 Financial Statements and Bill List for a total of \$32,752.05 be accepted and approved as presented.

Carried

2025-28 Fair/Belitski

Budget 2025

THAT the 2025 Budget be approved as presented.

Carried

2025-29 Buchanan/Fair

Draft Permit to Operate a Sewage Works

THAT the draft Permit to Operate a Sewage Works which will take effect June 1st, 2025 and expire May 31st, 2045 be approved as presented.

Carried

2025-30 Belitski/Buchanan

Draft Audited 2024 Financial Statements

THAT the draft Audited 2024 Financial Statements presented by SENSUS Chartered Professional Accountants Ltd. be approved as presented.

Carried

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2025-31 Fair/Belitski

Bylaw 2025-03 Tax Rates

THAT Bylaw No. 2024-03, being a bylaw to provide for minimum tax, establish a uniform mill rate, and mill rate factors, be read for the first time.

Carried

2025-32 Fair/Buchanan

Bylaw 2025-03 Tax Rates

THAT Bylaw No. 2024-03, being a bylaw to provide for minimum tax, establish a uniform mill rate, and mill rate factors, be read a second time.

Carried

2025-33 Belitski/Buchanan

Bylaw 2025-03 Tax Rates

THAT Bylaw No. 2024-03, being a bylaw to provide for minimum tax, establish a uniform mill rate, and mill rate factors, be given a third reading at this meeting.

Carried Unanimously

2025-34 Fair/Belitski

Bylaw 2025-03 Tax Rates

THAT Bylaw No. 2024-03, being a bylaw to provide for Minimum tax, establish a uniform mill rate, and mill rate factors, be read a third time and adopted.

Carried

2025-35 Belitski/Fair

2025 Education Property Tax

THAT the 2025 Education Property Tax Mill Rates be levied on property classes as follows:

Agricultural	1.07 mills
Residential	4.27 mills
Commercial/Industrial	6.37 mills
Resource	7.49 mills

Carried

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2025-36 Fair/Belitski

Sask Lotteries Grant GCGC

That the Gateway Cities Grant application for Sask Lotteries Grant funding of \$1500.00 for Free Family Golf be approved.

Carried

2025-37 Belitski/Buchanan

GCGC Gold Sponsorship

THAT the Village support the Gateway Cities Golf Club with a 2025 Gold Sponsorship of \$500.00.

Carried

2025-38 Buchanan/Fair

Order ZO-002-2025 Portal Municipal Gas

THAT The Commission of the Canada Energy Regulator Order ZO-002-2025 pertaining to the abandonment of the Portal Municipal Gas Company Canada Inc. pipeline be accepted and form part of the minutes.

Carried

NEXT MEETING: Thursday May 15th, 2025 at 6:30pm

Adjournment

The meeting adjourned at 8:52 pm.

Presented to council on the 15th day of May, 2025.

Mayor



Administrator

Village of North Portal
List of Accounts for Approval
Batch: 2025-00011 to 2025-00018

Bank Code - Gen Bank - General - Affinity CU

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
3558 4280	2025-03-31	Municipal Utilities 580-600-130 - UT - Water - Pur	WTP 2 Distribution Pumps	8,321.00	
		110-340-110 - GST Receivable	Both Tax Code	392.50	
		900-110-130 - GST Paid - Eligib	Both Tax Code	392.50 NL	8,713.50
3559 252308	2025-03-31	Minister of Finance 510-200-170 - GG - Cont. - Adv	Notice of Assessment Gaze	30.00	30.00
3560 464395-01	2025-04-03	AC Power Contractors Ltd. 580-285-140 - UT - Water - Con	WTP Distribution pump rep	386.77	
		110-340-110 - GST Receivable	Both Tax Code	18.24	
		900-110-130 - GST Paid - Eligib	Both Tax Code	18.24 NL	405.01
3561 310-239560-00	2025-04-03	Apex Distribution Inc 580-430-100 - UT - Water - Mat	Pump fittings - well	140.41	
		110-340-110 - GST Receivable	Both Tax Code	6.62	
		900-110-130 - GST Paid - Eligib	Both Tax Code	6.62 NL	147.03
3562 23055	2025-04-03	Rebel Drilling Ltd. 580-285-140 - UT - Water - Con	Well Repairs	5,672.89	
		110-340-110 - GST Receivable	Both Tax Code	267.59	
		900-110-130 - GST Paid - Eligib	Both Tax Code	267.59 NL	5,940.48
3563 April 2025	2025-04-16	Adrian Schindel 530-110-120 - TS - Maint. - Sala	wages	1,554.27	
		510-210-170 - GG - Admin. - Tra	mileage	91.58	1,645.85
3564 IN00000001622	2025-04-16	Johnson Plumbing & Heating 580-430-130 - UT - Water - Mat	WTP parts	28.20	
		110-340-110 - GST Receivable	Both Tax Code	1.33	
		900-110-130 - GST Paid - Eligib	Both Tax Code	1.33 NL	29.53
Total Computer Cheque:					16,911.40

OTHER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
104 April 2025	2025-04-15	Receiver General 510-120-110 - GG - Benefits - A		890.13	
		530-150-300 - TS - Maint - Fore		472.26	
		580-120-110 - UT - Water - Ben		155.22	
		510-130-231 - GG - Benefits - C		438.29	
		510-130-232 - GG - Benefits - E		189.22	2,145.12
R0HNBD22DTFSDE Mar 2025 Hall	2025-03-27	Sask Power 570-300-150 - R&C - Utility - He	hall energy	142.86	
		110-340-110 - GST Receivable	GST Tax Code	7.14	150.00
R0HNBD22DTFSDE Mar 25 Office	2025-03-27	Sask Power 510-300-110 - GG - Utility - Hea	Office, wtp energie	473.03	
		110-340-110 - GST Receivable	GST Tax Code	23.65	496.68
R0HNBD22DTFSDF 3075-0071-721C	2025-03-27	Sask Power 530-310-100 - TS - Maint. - Utilit	streetlights	707.18	
		110-340-110 - GST Receivable	GST Tax Code	35.36	742.54

Date Printed
2025-04-24 10:20 AM

Village of North Portal
List of Accounts for Approval
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OTHER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
R0HNBD22DTFSDC 3075-0017-7226	2025-03-27	Sask Power			
		570-310-150 - R&C - Utility - Po	hall power	149.67	
		110-340-110 - GST Receivable	GST Tax Code	7.48	157.15
R0HNBD22DTFSDI 3009-0073-7993	2025-03-27	Sask Power			
		580-300-120 - UT - Water - Pow	well power	562.09	
		110-340-110 - GST Receivable	GST Tax Code	28.10	590.19
R0HNBD22DTFSDI 3009-0073-7996	2025-03-27	Sask Power			
		510-300-120 - GG - Utility - Pow	office power	173.91	
		110-340-110 - GST Receivable	Both Tax Code	8.22	
		900-110-130 - GST Paid - Eligib	Both Tax Code	8.22 NL	182.13
R0HNBGVPIF5MBC Mar 2025	2025-03-31	Ministry of Finance			
		210-210-190 - Due To PSS Sch	remit	162.38	162.38
R0HNBII2SG3MM3 SK0000446578	2025-04-03	GFL Environmental Inc			
		540-200-110 - EH - Cont. - Wast	Trash Removal	1,170.72	
		110-340-110 - GST Receivable	GST Tax Code	58.54	1,229.26
R0HNBRVQTDE7I1 April 2025	2025-04-15	MEPP			
		510-120-115 - GG - Benefits - A	Remit	386.46	
		580-130-233 - UT-Superannuati		172.87	
		510-130-233 - GG - Benefits - S		559.33	1,118.66
R0HNBRVQTDE7I2 16896	2025-04-15	SUMA			
		510-120-120 - GG - Benefits - A	Admin	171.80	
		510-130-250 - GG - Benefits - S	Employer	257.72	
		510-130-250 - GG - Benefits - S	remit	10.50	440.02
R0HNBSP09M2SIM April 2025	2025-04-15	Affinity Mastercard			
		580-290-100 - UT - Water - Labr		43.80	
		510-400-110 - GG - Maint. - Po		124.00	
		580-430-130 - UT - Water - Matl		144.66	
		110-340-110 - GST Receivable	Both Tax Code	6.82	
		900-110-130 - GST Paid - Eligib	Both Tax Code	6.82 NL	
		110-340-110 - GST Receivable	GST Tax Code	8.40	327.68
R0HNBTI45CMOHE Apr 2025	2025-04-23	Sask Tel			
		510-300-140 - GG - Utility - Tele	office, wtp, interent	237.89	
		110-340-110 - GST Receivable	Both Tax Code	11.22	
		900-110-130 - GST Paid - Eligib	Both Tax Code	11.22 NL	249.11
				Total Other:	7,990.92

E-TRANSFER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
R0HNBGVPIF5N56 464866	2025-03-31	AC Power Contractors Ltd.			
		580-285-140 - UT - Water - Con	WTP Distribution pump rep	598.33	
		110-340-110 - GST Receivable	Both Tax Code	28.22	
		900-110-130 - GST Paid - Eligib	Both Tax Code	28.22 NL	626.55
R0HNBRVQTDE6PI Apr 2025	2025-04-15	Jordan Armstrong			
		580-110-110 - UT - Water - Sala		1,592.69	
		580-230-100 - UT - Water - Trav		45.79	1,638.48

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E-TRANSFER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
R0HNBVRQTDE7IK April 2025	2025-04-15	Lindsay Davis			
		510-110-230 - GG - Salaries - Ac	Wages, Mileage	2,845.61	
		510-210-170 - GG - Admin. - Tr	Wages, Mileage	45.79	2,891.40
R0HNBSP09M2HG CDN Tire 123	2025-04-15	Jordan Armstrong			
		580-430-130 - UT - Water - Matl	Cdn Tire WTP Supplies	37.07	
		110-340-110 - GST Receivable	Both Tax Code	1.75	
		900-110-130 - GST Paid - Eligib	Both Tax Code	1.75 NL	38.82
R0HNC1FRKPG Walmart 01395	2025-04-23	Amy Armstrong			
		570-430-155 - RC - CHURCH - I	Cleaning Supplies for Churr	24.01	
		110-340-110 - GST Receivable	Both Tax Code	1.13	
		900-110-130 - GST Paid - Eligib	Both Tax Code	1.13 NL	25.14
R0HNC2912DJNAE Home Bld 68967	2025-04-23	Jordan Armstrong			
		570-430-155 - RC - CHURCH - I	Toilets for Church	1,057.05	
		110-340-110 - GST Receivable	Both Tax Code	49.86	
		900-110-130 - GST Paid - Eligib	Both Tax Code	49.86 NL	1,106.91
R0HNC2912DJOHV 4610106	2025-04-23	House of Stationary			
		510-410-140 - GG - Maint. - Offi	Copy paper	95.21	
		110-340-110 - GST Receivable	Both Tax Code	4.49	
		900-110-130 - GST Paid - Eligib	Both Tax Code	4.49 NL	99.70
R0HNC2912DJRKM April 2025 Chur	2025-04-23	Armbruster, Eira			
		570-270-100 - R&C - Cont. - HA	Church cleaning - 8 hours	160.00	160.00
R0HNC2912DJRKM 162512	2025-04-23	Johnson Plumbing & Heating			
		580-285-140 - UT - Water - Con	stenner pump WTP	1,002.36	
		110-340-110 - GST Receivable	Both Tax Code	48.40	
		900-110-130 - GST Paid - Eligib	Both Tax Code	48.40 NL	1,050.76
R0HNC2912DM59G 251230	2025-04-23	Klearwater Equipment & Technologies Corp			
		580-430-130 - UT - Water - Matl	Rocheel Salt Solution 500 r	162.18	
		580-460-100 - UT - Water - Freig	Freight	40.24	
		110-340-110 - GST Receivable	Both Tax Code	9.55	
		900-110-130 - GST Paid - Eligib	Both Tax Code	9.55 NL	211.97

Total E-Transfer: 7,849.73

Total Gen Bank: 32,752.05

Certified Correct This April 24, 2025

Reeve

Administrator



Report Date
2025-04-15 10:30 AM

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending March 31, 2025

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	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-130-100 - Discount on Municipal Tax - Property	(21.72)	(50.18)		(50.18)	
	(21.72)	(50.18)	0.00	(50.18)	0.00
Penalties on Tax Arrears					
410-400-210 - Penalty on Mun Taxes Arrears - Proper		10,383.38		10,383.38	
	0.00	10,383.38	0.00	10,383.38	0.00
TOTAL TAXATION:	(21.72)	10,333.20	0.00	10,333.20	0.00
FEES AND CHARGES					
Sale of Supplies and Gravel					
420-200-900 - F&C - Other Fees & Charges #1	6.29	17.33		17.33	
	6.29	17.33	0.00	17.33	0.00
Recreation Fees					
420-530-200 - F&C - Community Halls Fees	223.42	670.26		670.26	
	223.42	670.26	0.00	670.26	0.00
	223.42	670.26	0.00	670.26	0.00
Licenses and Permits					
420-710-100 - F&C - Permits	25.00	25.00		25.00	
	25.00	25.00	0.00	25.00	0.00
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate		40.00		40.00	
	0.00	40.00	0.00	40.00	0.00
Landfill/Waste Collection Fees					
420-850-120 - F&C - Waste Collection Fees	3,480.00	3,480.00		3,480.00	
	3,480.00	3,480.00	0.00	3,480.00	0.00
	3,480.00	3,520.00	0.00	3,520.00	0.00
TOTAL FEES AND CHARGES:	3,734.71	4,232.59	0.00	4,232.59	0.00
UTILITIES					
Water					
440-110-100 - Water - Water Sales	6,881.88	6,881.88		6,881.88	
	6,881.88	6,881.88	0.00	6,881.88	0.00
Sewer					
440-220-100 - Sewer - Charges	4,973.25	4,868.25		4,868.25	
440-300-100 - UTILITY - Maint/Reconstruction Fee	1,623.41	1,623.41		1,623.41	
	6,596.66	6,491.66	0.00	6,491.66	0.00
TOTAL UTILITIES:	13,478.54	13,373.54	0.00	13,373.54	0.00
CONDITIONAL GRANTS					

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Village of North Portal
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	Current	Year To Date	Budget	Variance	%
Provincial					
450-335-100 - Conditional - Prov - New Deal GTF	3,446.50	3,446.50		3,446.50	
450-370-200 - Conditional - MMSW Recycling		525.06		525.06	
	3,446.50	3,971.56	0.00	3,971.56	0.00
TOTAL CONDITIONAL GRANTS:	3,446.50	3,971.56	0.00	3,971.56	0.00
 GRANTS IN LIEU OF TAXES					
Provincial					
450-620-100 - GIL - Prov - Sask. Energy	735.97	1,423.75		1,423.75	
	735.97	1,423.75	0.00	1,423.75	0.00
Other					
450-800-100 - GIL - Other - SPC Surcharge	2,071.57	5,598.02		5,598.02	
	2,071.57	5,598.02	0.00	5,598.02	0.00
TOTAL GRANTS IN LIEU OF TAXES:	2,807.54	7,021.77	0.00	7,021.77	0.00
 INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	322.67	959.15		959.15	
470-100-200 - Interest Income - Cemetery	0.07	0.22		0.22	
	322.74	959.37	0.00	959.37	0.00
TOTAL INVESTMENT INCOME AND COMMIS	322.74	959.37	0.00	959.37	0.00
 TOTAL REVENUES:	23,768.31	39,892.03	0.00	39,892.03	0.00

Village of North Portal
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	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-230 - GG - Salaries - Administrator	3,342.02	8,667.86		(8,667.86)	
	3,342.02	8,667.86	0.00	(8,667.86)	0.00
Benefits					
510-120-110 - GG - Benefits - Administrator	981.72	2,592.28		(2,592.28)	
510-120-115 - GG - Benefits - Admin - Superannuation	386.46	1,106.46		(1,106.46)	
510-120-120 - GG - Benefits - Admin - SUMA Group 4	171.80	515.40		(515.40)	
	1,539.98	4,214.14	0.00	(4,214.14)	0.00
510-130-231 - GG - Benefits - CPP	488.36	1,265.81		(1,265.81)	
510-130-232 - GG - Benefits - EI	210.50	560.41		(560.41)	
510-130-233 - GG - Benefits - Superannuation	598.00	1,577.32		(1,577.32)	
510-130-234 - GG - Benefits - Worker Compensation		768.55		(768.55)	
510-130-250 - GG - Benefits - SUMA Group 60% + Fe	268.22	804.66		(804.66)	
	3,105.06	9,190.89	0.00	(9,190.89)	0.00
	6,447.08	17,858.75	0.00	(17,858.75)	0.00
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal		250.00		(250.00)	
510-200-150 - GG - Cont. - Assessment - SAMA		2,689.00		(2,689.00)	
510-200-170 - GG - Cont. - Advertising	30.00	30.00		(30.00)	
510-210-170 - GG - Admin. - Training, Travel & Meals	137.37	502.37		(502.37)	
510-230-110 - GG - Cont. - Insurance - SUMA		13,560.00		(13,560.00)	
510-240-100 - GG - Cont. - Memberships & Subscript		238.10		(238.10)	
510-290-100 - GG - Cont. Bank Charges	15.00	66.50		(66.50)	
	182.37	17,335.97	0.00	(17,335.97)	0.00
Utilities					
510-300-110 - GG - Utility - Heat	473.03	2,104.43		(2,104.43)	
510-300-120 - GG - Utility - Power	173.91	828.75		(828.75)	
510-300-140 - GG - Utility - Telephone	237.68	713.09		(713.09)	
	884.62	3,646.27	0.00	(3,646.27)	0.00
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Postage		99.00		(99.00)	
510-410-160 - GG - Maint. - Other #1		218.19		(218.19)	
510-440-100 - GG - Maint. - Data Processing Supplies		4,869.03		(4,869.03)	
510-490-150 - GG - Maint. - Other #3		0.27		(0.27)	
	0.00	5,186.49	0.00	(5,186.49)	0.00
TOTAL GENERAL GOVERNMENT SERVICES	7,514.07	44,027.48	0.00	(44,027.48)	0.00
PROTECTIVE SERVICES					
FIRE PROTECTION					
Professional/Contractual Services					
525-210-110 - PS - Fire - Contracted Services		6,409.00		(6,409.00)	
	0.00	6,409.00	0.00	(6,409.00)	0.00

Village of North Portal
Statement of Financial Activities - Detailed
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	Current	Year To Date	Budget	Variance	%
TOTAL FIRE PROTECTION:	0.00	6,409.00	0.00	(6,409.00)	0.00
TOTAL PROTECTIVE SERVICES:	0.00	6,409.00	0.00	(6,409.00)	0.00
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. - Salaries - Foreman	1,635.54	4,788.82		(4,788.82)	
	1,635.54	4,788.82	0.00	(4,788.82)	0.00
Benefits					
530-150-300 - TS - Maint - Foreman - Benefits	509.03	1,290.77		(1,290.77)	
	509.03	1,290.77	0.00	(1,290.77)	0.00
	2,144.57	6,079.59	0.00	(6,079.59)	0.00
Professional/Contractual Services					
530-290-200 - TS - Maint - Vehicle Insurance		958.40		(958.40)	
	0.00	958.40	0.00	(958.40)	0.00
Utilities					
530-310-100 - TS - Maint. - Utility - Street Lights	707.18	2,120.84		(2,120.84)	
	707.18	2,120.84	0.00	(2,120.84)	0.00
Maintenance, Materials & Supplies					
530-400-110 - TS - Maint. - Materials & Supplies	36.62	139.89		(139.89)	
	36.62	139.89	0.00	(139.89)	0.00
TOTAL MAINTENANCE:	2,888.37	9,298.72	0.00	(9,298.72)	0.00
TOTAL TRANSPORTATION SERVICES:	2,888.37	9,298.72	0.00	(9,298.72)	0.00
ENVIRONMENTAL SERVICES					
Professional/Contractual Services					
540-200-110 - EH - Cont. - Waste Collection/Disposal	1,060.90	2,121.80		(2,121.80)	
540-200-210 - EH - Waste - Tree Dump Site		1,500.00		(1,500.00)	
	1,060.90	3,621.80	0.00	(3,621.80)	0.00
TOTAL ENVIRONMENTAL SERVICES:	1,060.90	3,621.80	0.00	(3,621.80)	0.00
RECREATION AND CULTURAL SERVICES					
Wages					
570-110-100 - R&C - Salary Rink Maintenance Seasonal		249.69		(249.69)	
570-110-200 - R&C - Benefits Rink Maint Seasonal	1.40	5.56		(5.56)	
	1.40	255.25	0.00	(255.25)	0.00
Professional/Contractual Services					
570-290-100 - R&C - Cont. - Library Requisition		833.38		(833.38)	
	0.00	833.38	0.00	(833.38)	0.00
Utilities - Heat					
570-300-150 - R&C - Utility - Heat - Hall	142.86	428.58		(428.58)	
	142.86	428.58	0.00	(428.58)	0.00

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending March 31, 2025

	Current	Year To Date	Budget	Variance	%
Utilities - Power					
570-310-150 - R&C - Utility - Power - Hall	149.67	438.73		(438.73)	
	149.67	438.73	0.00	(438.73)	0.00
Maintenance, Materials and Supplies					
570-430-160 - R&c - Event		483.84		(483.84)	
	0.00	483.84	0.00	(483.84)	0.00
Other					
570-900-110 - R&C - Flowers, Beautification		49.97		(49.97)	
	0.00	49.97	0.00	(49.97)	0.00
TOTAL RECREATION AND CULTURAL SERV	293.93	2,489.75	0.00	(2,489.75)	0.00
UTILITIES					
WATER					
Wages and Benefits					
580-110-110 - UT - Water - Salaries	1,934.25	4,372.29		(4,372.29)	
580-120-110 - UT - Water - Benefits	204.66	388.65		(388.65)	
580-130-233 - UT-Superannuation	211.54	470.86		(470.86)	
	2,350.45	5,231.80	0.00	(5,231.80)	0.00
Professional/Contractual Services					
580-285-140 - UT - Water - Cont. Repairs - W.T.P.	1,923.39	1,923.39		(1,923.39)	
580-290-100 - UT - Water - Laboratory Testing	43.80	131.40		(131.40)	
	1,967.19	2,054.79	0.00	(2,054.79)	0.00
Utilities					
580-300-120 - UT - Water - Power	562.09	2,042.25		(2,042.25)	
	562.09	2,042.25	0.00	(2,042.25)	0.00
Maintenance, Materials and Supplies					
580-430-130 - UT - Water - Matls & Suppl - WTP	238.63	1,015.67		(1,015.67)	
580-460-100 - UT - Water - Freight		221.01		(221.01)	
	238.63	1,236.68	0.00	(1,236.68)	0.00
Capital Expenditures					
580-600-130 - UT - Water - Pur of Cap Assets - Mach	8,321.00	8,321.00		(8,321.00)	
	8,321.00	8,321.00	0.00	(8,321.00)	0.00
TOTAL WATER:	13,439.36	18,886.52	0.00	(18,886.52)	0.00
TOTAL UTILITIES:	13,439.36	18,886.52	0.00	(18,886.52)	0.00
TOTAL EXPENDITURES:	25,196.63	84,733.27	0.00	(84,733.27)	0.00
CHANGE IN NET-FINANCIAL ASSETS	(1,428.32)	(44,841.24)	0.00	(44,841.24)	0.00
CHANGE IN NET ASSETS	(1,428.32)	(44,841.24)	0.00	(44,841.24)	0.00
CHANGE IN SURPLUS	(1,428.32)	(44,841.24)	0.00	(44,841.24)	0.00

Report Date
2025-04-15 10:30 AM

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending March 31, 2025

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	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
ACCOUNT BALANCES					
	<u>Current</u>	<u>Year to Date</u>	<u>Balance</u>		
Cash and Investments					
110-110-110 - Cash - On Hand - Petty Cash			300.00		
110-110-120 - Cash - Bank - Demand	(16,038.32)	(55,478.15)	30,569.01		
110-110-130 - Cash - Bank - Savings	252.47	748.68	138,515.22		
110-110-140 - Cash - Waterworks Reserve	1,693.61	1,833.88	50,049.70		
110-110-150 - Cash - Cemetery Demand			18,857.04		
110-110-155 - Cash - Cemetery board special savings	0.07	0.22	51.64		
Total Cash and Investments:	(14,092.17)	(52,895.37)	238,342.61		
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current	(434.34)	(948.22)	(948.22)		
110-200-110 - Municipal - Tax Receivable - Arrears		6,001.90	79,698.88		
110-200-900 - Municipal - Allow. for Uncollected			(43,751.63)		
Total Municipal Taxes Receivable:	(434.34)	5,053.68	34,999.03		

Report Date
2025-04-15 10:30 AM

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending March 31, 2025

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<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Additional Tax Information				

Receipt of Arrears

Receipts	BalFwd
-----------------	---------------

Current Taxes Collected

Receipts	Levy
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Totals Arrears & Current

0.00	0.00	0.00	0.00	0.00
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Certified correct and in accordance with the records

Presented to council on



Administrator Name
Administrator Title

May 15, 2025
(Date)


Head of Council Name
Head of Council Title



**Village of North Portal
BUDGET 2025**

REVENUES

General Municipal Levy	146,947
Payment in Lieu of Taxes	48,618
Grants	60,035
Charges for Services	20,430
Interest	5,070
Miscellaneous	1,500
Waterworks	69,533
Total Revenue	352,133

EXPENDITURES

General Government	132,668
Protective Services	13,572
Transportation & Maintenance	65,120
Environment & Health	16,250
Recreation & Culture	23,218
Waterworks	86,750
Total Expenses	337,578

SURPLUS/RESERVES

Waterworks Transfer from Reserve	0
Transfer from Savings	0
CCFB Road Project (accum not spent)	7,100
Surplus for Road Project 2025-2029	7,455
Total Surplus/Reserve	14,555

Budget Balance

-0

This budget was approved by council on the 24th day of April, 2025.

Armstrong
Mayor
[Signature]
Administrator



**Village of North Portal
BUDGET 2025**

OPERATING REVENUES

Levy Calculation

11 Mills

Property Class	Total Taxable Assessment	Mill Rate Factor	Tax Rate	Total Levy
Agricultural	346,335	1.0000		3,810
Residential	4,917,680		Minimum-Impr	70,455
Residential	43,120		Minimum-Land	2,310
Residential	2,156,480	0.7000	Levy	16,605
Railway	832,915	2.0000		18,324
Commercial	123,080		Minimum-Impr	3,080
Commercial	19,295		Minimum-Land	3,465
Commercial	1,416,950	2.0000	Levy	31,173
Resource Commercial & Industrial	82,960	2.0000		1,825
TOTALS	9,938,815		0	151,047

General Municipal Levy

	2025	2024	2023	Notes
Municipal Levy	151,047	125,151	124,824	
Abatements/Adjustments/Discounts	-4100	-4012.49	-4244.82	
Interest on Arrears				
Total Levy	146,947	121,138	120,579.23	

Payment in Lieu of Taxes

	2025	2024	2023	
Federal Gov't - PWGSC	47078.02	30808.48	30888.15	
Provincial - SaskTel	1540	1400	1400	
Other				
Total Payments in Lieu	48,618	32,208	32,288	

Grants

	2025	2024	2023	
Provincial Revenue Sharing	35335	33295	29326	
Sask Power Surcharge	15700	15730.4	17438.28	
Sask Energy Surcharge	5500	6171.23	5018.72	
Sask Lotteries	1500	1500	1315	
		7138	7751	
Recycling MMSW	2000	2017.56	1835.67	
Total Grants	60,035	65,852	62,685	

**Village of North Portal
BUDGET 2025**

OPERATING REVENUES

Charges for Services

	2025	2024	2023	
Tax Certificates	100	210	330	
Permits	100	520	35	
Pet Licenses	0	20	0	
Merchandise Sales (T-shirt)	0		86.49	
Hall Rental / Post office lease	2500	2596.28	2831.04	
Church Rental	1000			
Custom Work/Equipment Rental	1500	1760.00	2782.50	
Waste Collection Fees	14800	14680.67	14770.48	
Cemetery - Donations, Plot Sales	250	2700.00	250.00	
Mineral Lease, Miscellaneous	180	181.51	488.69	
Total Charges for Services	20,430	22,668.46	21,574.20	

Interest

	2025	2024	2023	
Interest/Dividends	4500	4053.26	4437.26	
Cemetery Interest	570	570.46	593.31	
Total Interest	5,070	4,624	5,031	

Miscellaneous

	2024	2024	2023	
Donations	0	60670.78	1011.55	Park donation 2024 deferred
Lot Sales	0	0	0	
Event Income (ticket sales, fundraising)	1500	1781	8665	
Other				
Total Miscellaneous	1,500	62,451.78	9,676.55	

TOTAL OPERATING REVENUES	282,600	308,942.81	251,833.37	
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**Village of North Portal
BUDGET 2025**

OPERATING EXPENDITURES

General Government

	2025	2024	2023	
Council Indemnity	8500	8500.00	8001.32	
Administrator Salary (gross incl benefits)	55528	51939.00	34239.87	
Administrator Benefits			11512.81	
Administrator MEPP			4320.00	
Administrator SUMA 40% Benefits			1930.00	
Employer CPP Contributions	6000	5153.69	5266.67	
Employer EI Contributions	2800	2279.79	2300.73	
Employer MEPP	6500	5786.98	5910.50	
WCB	1480	1342.25	1118.17	
Employer SUMA 60% Benefits	3220	3078.06	3021.06	
Legal Fees	1500	250.00	286.00	Church transfer in 2025
Building Inspection	500	1354.00		
Audit	7000	6890.00	7022.50	
SAMA Assessment Requisition	2689	2564.00	2836.00	
Advertising	200	449.93	964.40	
Council Travel/Meals/Convention				
Staff Travel/Meals/Training	2150	2175.12	2130.48	
SUMAssure Insurance	14500	14322.00	13779.00	
Memberships & Subscriptions	700	697.00	911.10	
Tax Enforcement/Collection	200	105.00	60.00	
Elections	0	0.00	128.00	
Office equipment (small)	150	150.67	110.33	
Miscellaneous/ Staff Appreciation	400	420.92	938.32	
Bank Fees	400	300.50	544.53	
Energy	4000	3219.38	4830.84	
Power	2000	1971.49	2024.74	
Telephone	2860	2853.84	2858.18	
Postage	1700	1778.95	1490.53	
Office Supplies	1000	1206.25	1078.31	
Data Processing Supplies - Munisoft	4991	1862.48	1825.68	purchase of new software
Office Repairs & Maintenance	300		276.41	
Donations	1400	1400.00	1200.00	
Other			400.82	
Purchase of Capital Assets			3420.39	new computer in 2023
Amortization				
Total General Government	132,668	122,051.30	126,737.69	

Protective Services

	2025	2024	2023	
RCMP Policing Requisition	6700	6684.80	6496.97	
PIFD Fire Protection	6600	6617.95	7138.27	
EMO	272		200.00	New SMS service
Total Protective Services	13,572	13,302.75	13,835.24	

**Village of North Portal
BUDGET 2025**

OPERATING EXPENDITURES

Transportation & Maintenance

	2025	2024	2023
Maintenance - Seasonal			2395.46
Seasonal Benefits			99.05
Maintenance Foreman Salary	26220	25972.00	20605.04
SUMA Benefits			
MEPP - Superannuation			
Benefits			5431.38
Clothing Allowance	500	228.84	488.30
Vehicle Insurance	1300	1226.12	1331.12
Streetlights	8500	8453.18	8389.03
Shop Materials & Supplies	1000	800.10	1443.22
Equipment Repair/Parts/Tools	5000	4889.95	6394.31
Oil & Fuel	4000	4523.45	1367.21
Grading	7000	5475.41	
Gravel/ Sand/ Cold Mix	1200	867.56	1691.96
Dust Control	10000	8479.15	5089.50
Culverts/ Drainage			0.00
Street Signs	400	427.31	0.00
Capital Expenditures - Equipment			477.52
Capital Expenditures - Building			
Capital Expenditures - ROAD Project			
Amortization			
Total Transportation & Maintenance	65,120	61,343.07	55,203.10

Environment & Health

	2025	2024	2023
Waste Collection	14600	14503.24	13581.31
Tree Dump Site	1500	1500.00	1500.00
Cemetery Maintenance			1484.00
Pest Control	150	149.14	19.71
Total Environment & Health	16,250	16,152.38	16,585.02

Recreation & Culture

	2025	2024	2023
Hall Maintenance / Repair	1500	1055.34	1795.75
Rink Maintenance Salary (net)	1860	1856.4	760.27
Benefits	90	89.75	43.58
Library Requisition	1667	1553.75	1440.75
Hall Energy	3000	3028.56	2368.83
Hall Power	2000	2216.44	1263.1
Hall Capital Expenditures		1649	89692.79
Landscaping/Beautification	500	488.5	1022.61
Park Capital Expenditures			
Hall Phone	0	753.03	754.16
Hall Supplies	200	163.27	212.21
Events	2600	2611.34	8267.04
Knox United Church Capital Expenditure	1		
Church Supplies and Materials	500		
Church Repairs and Maintenance	2000		
Church Property - Power	1200		
Church Property - Energy	2500		
Church Property - Insurance 2025	1600		
Grant Payout/Donations	2000	2000.00	1815.00
Amortization			
Total Recreation & Culture	23,218	17,465.38	109,436.09

**Village of North Portal
BUDGET 2025**

OPERATING REVENUES & EXPENDITURES FOR WATERWORKS

Waterworks Revenues

	2025	2024	2023	
Connection Fees				
Water Fees	38400	36633.06	37823.61	New Rates Bylaw
Sewer Fees	24413	23253.8	21780.2	Increase of 5% in 2025
Maintenance Fees	6720	6454.96	6363.73	
Total Waterworks Revenues	69,533	66,341.82	65,967.54	

Waterworks Expenditures

	2025	2024	2023	
Operator Salary gross	\$ 19,500.00	\$ 18,240.00	\$ 16,049.68	
Operator Benefits			\$ 1,844.88	
Operator SUMA 40% Benefits				
Operator MEPP			\$ 1,590.52	
Operator Clothing Allowance	\$ 500.00	\$ 500.00	\$ 500.00	
Travel & Meals	\$ 100.00	\$ 45.62	\$ 2,241.88	
Memberships & Subscriptions	\$ 100.00	\$ 175.00	\$ -	
Conference & Training Fees	\$ 1,000.00		\$ 1,160.00	
Contracted WTP Maintenance			\$ 68.82	
Water Repairs (WTP, Lines)	\$ 12,000.00	\$ 986.54	\$ 11,041.54	no line breaks in 2024
Laboratory Testing	\$ 600.00	\$ 547.50	\$ 767.49	
Other Contracted Services	\$ 200.00	\$ 100.00	\$ 290.77	
Freight	\$ 3,200.00	\$ 3,143.52		
Power	\$ 8,800.00	\$ 8,462.02	\$ 9,238.57	
Telus Callout Monitoring	\$ -	\$ 88.80	\$ 585.81	ended Mar 2024
Tools & Supplies	\$ 750.00	\$ 692.75	\$ 840.19	
Chemicals	\$ 5,000.00	\$ 3,425.57	\$ 8,855.37	Anthracite in 2023
Water - Capital Expenditures	\$ 10,000.00	\$ 12,130.34		
Sewer Repairs/Maintenance	\$ 10,000.00	\$ 18,962.44		
Sewer Capital Expenditures	\$ 15,000.00		\$ 64,891.73	
Amortization				
Total Waterworks Expenditures	\$ 86,750.00	\$ 67,500.10		

Transfers

	2025	2024	2023	
Maintenance Fee Transfer to Reserve	6834	6508.56	6307.01	
Transfer from Reserve		0	61782.65	2023 lift station repairs

VILLAGE OF
North Portal

BYLAW 2025-03
A BYLAW OF THE VILLAGE OF NORTH PORTAL IN THE PROVINCE OF SASKATCHEWAN TO PROVIDE
FOR MINIMUM TAX, ESTABLISH A UNIFORM MILL RATE,
AND MILL RATE FACTORS

The Council of the Village of North Portal in the Province of Saskatchewan enacts as follows:

1. That this Bylaw shall be known as the "Tax Rates Bylaw".
2. That the authority for this Bylaw is found pursuant to Subsection 283(2) of *The Municipalities Act*, for authorizing a levy on all taxable assessments in the urban municipalities.
3. That a Minimum Tax shall apply to the following types and classifications of properties as follows:

PROPERTY CLASS	TYPE OF PROPERTY		
	LAND	IMPROVEMENTS	LAND & IMPROVEMENTS
Residential	\$ 330.00	0.00	\$1155.00
Commercial	\$495.00	0.00	\$1540.00


4. That the following Mill Rate Factors shall be applied and levied against all taxable property for municipal purposes:

CLASSIFICATION	MILL RATE FACTOR
Agricultural	1.0000
Residential	0.7000
Commercial/Industrial – Other	2.0000
Commercial/Industrial - Resource	2.0000

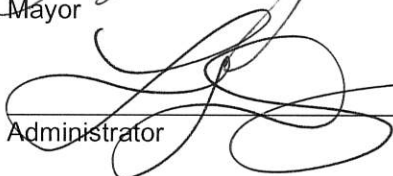
5. That the Uniform Mill Rate for municipal purposes be set as follows:
UNIFORM MILL RATE 11.0000 MILLS
6. That where a property is classified within more than one property classification by the Saskatchewan Assessment Management Agency ("SAMA"), the Minimum Tax calculation shall be the higher of the applicable classes.
7. That this Bylaw shall come into force and take effect when adopted by Council.
8. That Bylaws No. 2023-01 and 2017-02 be repealed.




Certified a true copy of the bylaw
Adopted by resolution of Council
On the 24th day of April, 2025.



Mayor



Administrator

_____, Administrator

Permit to Operate a Sewage Works

Altered pursuant to section 28(1)(h) of *The
Environmental Management and Protection Act, 2010*

Page: 1 of 4

Permit No.: 00003387-05-00

ISSUED TO the **Village of North Portal (the permittee)** the person responsible for the sewage works consisting of a Class 1 wastewater treatment facility and a Class 1 wastewater collection facility, located in the Village of North Portal and at the sewage treatment works located at Blk/Parcel B, Plan 98SE39855, ISC Surface Parcel # 112648798, which provides sewage collection and treatment to the Village of North Portal in the Province of Saskatchewan.

PURSUANT to section 28(1)(h) of *The Environmental Management and Protection Act, 2010*, the Permit to Operate a Sewage Works No. 00003387-04-00 issued to the permittee on June 1, 2020, whose sewage works is located at Blk/Parcel B, Plan 98SE39855, ISC Surface Parcel # 112648798, in the Province of Saskatchewan, and which operation involves the discharge of effluent into the evaporation pond immediately Southwest of the primary lagoon cell at 49 degrees 29.56857 seconds North, 102 degrees 33 minutes 20.59035 seconds West, in the Province of Saskatchewan, is hereby altered and amended, subject to the terms and conditions attached to this permit.

This permit takes effect on the 1st day of June, 2025.

This permit expires on the 31st day of May, 2045, unless cancelled or suspended before that date.

Issued

Michael Kardash B.A.Sc.
Environment Officer
Water Security Agency

*☐ This digital signature affixed to the permit is legally binding and is considered a sufficient electronic signature as required under *The Electronic Information and Documents Act, 2000*. The original copy is retained by the Water Security Agency and shall be considered the official record.

Terms and Conditions

Section One: Definitions

- 1.1 All words and phrases have the same definitions as set out in *The Environmental Management and Protection Act, 2010*, or *The Waterworks and Sewage Works Regulations*, as the case may be.
- 1.2 In this permit:
- (a) "Act" means *The Environmental Management and Protection Act, 2010*;
 - (b) "Regulations" means *The Waterworks and Sewage Works Regulations*;
 - (c) "Water Security Agency" means the delegated ministerial authority pursuant to the Act and the Regulations;
 - (d) "Environment officer" has the same meaning as defined in the Act;
 - (e) "Accredited laboratory" means a laboratory that is accredited under the International Organization for Standardization standard ISO/IEC 17025:2017 entitled *General requirements for the competence of testing and calibration laboratories*, as amended from time to time, by an accrediting body that is a signatory to the *International Laboratory Accreditation Cooperation (ILAC) Mutual Recognition Arrangement* or a laboratory that is accredited under the *Environment Quality Act*, CQLR, c. Q-2, as amended from time to time, by an accredited body that is recognized in accordance with the *Environment Quality Act*;
 - (f) "Adverse effect" has the same meaning as defined in the Act; and
 - (g) "Environment" has the same meaning as defined in the Act.

Section Two: Operation

- 2.1 The permittee shall comply with the Act and the Regulations, and the terms and conditions of this permit.
- 2.2 In the event of an inconsistency between the Act and this permit, or the Regulations and this permit, the more stringent requirement shall apply.
- 2.3 The permittee shall not extend or alter the sewage works without approval from the Water Security Agency.
- 2.4 The permittee shall ensure that the operation, repair and maintenance of the sewage works is under the direction of an operator who holds at least the corresponding certificate for the classification of the sewage works as set out in the Saskatchewan Water and Wastewater Works Operator Certification Standards, December 2016 or the latest version.
- 2.5 The permittee shall ensure that the facility, for which this permit is issued, is inspected on a semi-annual basis and that inspection should include, but not be limited to, dyke integrity, liquid levels in all cells, valve operation, and inter-cell overflow structure condition.
- 2.6 The permittee shall ensure the inter-cell transfer valve (primary to storage cell(s) valve(s)) is in the closed position prior to a discharge authorized by this permit.
- 2.7 The permittee shall ensure that the sewage treatment facility is not discharged after November 1 nor before the spring runoff in the following year without prior approval by the Water Security Agency.
- 2.8 The permittee shall ensure that all downstream landowners that may be impacted by the sewage treatment facility discharge are notified at least 1 week prior to the intended discharge of treated effluent.
- 2.9 In the event of an upset or bypass condition, the permittee shall ensure all downstream water users that may be adversely impacted by the sewage works discharge are notified.
- 2.10 Pursuant to section 8 of the Act, no person shall discharge or allow the discharge of a substance into the environment in an amount, concentration or level or at a rate of release that may cause or is causing an adverse effect unless otherwise expressly authorized pursuant to this permit.

Section Three: Sampling, Monitoring and Effluent Quality

- 3.1 Whenever the permittee causes or allows any discharge authorized by this permit, the permittee shall collect samples of the effluent and receiving water at the following locations:
- (a) from the lagoon effluent discharge stream midway through each discharge period;
Station No. SK05ND0017
- 3.2 The permittee shall analyze the samples referred to in condition 3.1 for the following parameters:
Group 2 Panel (Total Coliform/E. coli/TSS/CBOD/CI)
If a discharge is required, pursuant to 2.14, the permittee shall cause samples to be taken from the sewage works and receiving environment as directed by the Water Security Agency.
- 3.3 The permittee shall take samples in accordance with the instructions provided by the institution or laboratory that provides the sampling bottles or containers

- 3.4 Subject to 3.5, the permittee shall have all effluent and receiving environment samples analyzed by an accredited laboratory.

Section Four: Recordkeeping

- 4.1 The permittee shall cause operational records or logs to be maintained, including information respecting:
- (a) tests conducted and the information to be collected as required by this permit;
 - (b) site inspections required by 2.5, maintenance work and any failure of treatment components;
 - (c) types, dosages and total amount of chemicals or other substances added to sewage;
 - (d) dates and volumes of sewage effluent discharges;
 - (e) locations from which samples for any tests are taken;
 - (f) the results of any tests conducted on the samples taken pursuant to 3.1; and
 - (g) records of public complaints including complaints over impacts from suspected seepage from the facility and/or complaints over impacts resulting from discharge practices.
- 4.2 The permittee shall cause the operational records or logs mentioned in 4.1 to be recorded and maintained in the following manner:
- (a) operational records or logs must be made in chronological order, with the dates, times and testing locations clearly indicated;
 - (b) entries in an operational record or log must only be made by the permittee, which includes, by definition, any principal or agent of a permittee;
 - (c) any person making an entry in an operational record or log must do so in a manner that allows the person to be unambiguously identified as the maker of the entry;
 - (d) operational records or logs must be maintained on a daily basis and retained for at least five years;
 - (e) any anomalies or instances of missing entries in an operational record or log must be accompanied by explanatory notes;
 - (f) operational records or logs must only contain data or information that is actually observed or produced;
 - (g) operational records or logs must not contain default values generated manually or by automated means; and
 - (h) operational records or logs maintained pursuant to clause (d) must be made available promptly on request of the Water Security Agency.
- 4.3 The permittee shall review the records and logs mentioned in 4.1 on an annual basis to ensure that the operating parameters are being achieved.
- 4.4 The permittee shall report the findings to the Water Security Agency as soon as is reasonably practicable after each review required by 4.3, should the review of the records and logs indicate that the operating parameters have not been achieved.

Section Five: Reporting

- 5.1 The permittee shall submit the results of water sampling analyses performed in accordance with this permit to the Water Security Agency, within 7 days following completion of the sampling analyses.
- 5.2 The permittee shall direct the laboratory performing its water sampling analyses to submit the results within the timeframes mentioned in 5.1. The results must be provided directly to the Water Security Agency, in a format compatible with the EPB 383 Water Security Agency and Ministry of Environment - Environmental Management System (SEEMS) Lab-Operator (LAB-OPR) Data File Format, in addition to submitting the written results to the permittee.
- 5.3 The permittee shall report to the Water Security Agency any known or anticipated upset condition, bypass condition or events at or affecting the sewage works that could adversely affect the quality of effluent produced by the sewage works.
- 5.4 The permittee shall immediately report to the Water Security Agency any instance where:
- (a) there is a retirement, suspension, resignation, scheduled absence or termination of employment of any certified sewage works collection or sewage works treatment operator, or any anticipated retirement, suspension, resignation or termination that results in the sewage works not being under the direction of a certified operator.
- 5.5 The permittee shall instruct its employees, agents and contractors performing work or service in relation to the sewage works of their obligation, under section 13(2) of the *Regulations*, to report to the Water Security Agency any instance described in 5.4 and any known or anticipated upset condition, bypass condition or events at or affecting a sewage works that could adversely affect the quality of effluent discharged into the environment.

- 5.6 The permittee shall, as soon as reasonably practical, report any of the events mentioned in 5.3 or 5.4 to the Water Security Agency.

Section Six: Inspection

- 6.1 An environment officer may enter the sewage works at any time to conduct an inspection to ensure that the permittee is complying with this permit, the *Act* or the *Regulations*.
- 6.2 Upon the request of an environment officer, the permittee shall immediately provide any books, records, logs, graphs, papers, documents, or data, including any computer, digital or electronic records, logs, graphs, files or data maintained with respect to the sewage works.

Section Seven: General

- 7.1 A copy of this permit shall be posted in a conspicuous place at the sewage works or administration office.
- 7.2 The permittee shall provide each operator of the sewage works with a copy of this permit and the *Regulations*.
- 7.3 The Water Security Agency may cancel, alter or suspend this permit for the reasons and in the manner set out in the *Act*.
- 7.4 The permittee shall apply for renewal/alteration of this permit at least 60 days prior to its expiry.
- 7.5 In the event of any inconsistency between a previously issued Permit to Operate a Sewage Works, and the terms and conditions of this Permit to Operate a Sewage Works, the terms and conditions of this permit prevail.
- 7.6 This permit does not replace or supersede any approvals, licenses or authorizations that may be required due to municipal, provincial or federal legislation. The permittee shall maintain in force any and all such approvals, licenses or authorizations that may be required.
- 7.7 Where any notice or reporting is required to be given by the permittee, it shall be provided to:

Water Security Agency
EPO Moose Mountain
Box 2170, 256 2nd Avenue West
Melville SK S0A 2P0
Telephone: 306.529.3265
Email: WSAEPOMooseMountain@wsask.ca

After hours, weekends and holidays, the Water Security Agency can be contacted by calling the Upset Report Line at 1.844.536.9494.

Gateway Cities Golf Club

Box 128

North Portal, Sk.

S0C 1W0

April 21, 2025

Village of North Portal

North Portal, Sk.

S0C 1W0

Reference: Lottery Grant - 2025 Free Family Golf Program

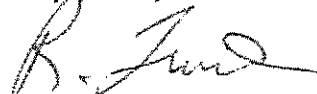
Dear Mayor & Council:

At the spring directors meeting a motion was passed to again offer the free Sunday family golf program at Gateway Cities Golf Club.

Over the past number of years, this program has been a huge success with the number of participants increasing each year. The golf club has been able to offer the program because of the support of the Saskatchewan Lottery Grant.

Please accept this letter as our application under the grant program for 2025 in the amount of \$1500.00. The funds will be used to cover green fees and associated costs. Your usual help and support in this program is greatly appreciated.

Respectfully submitted,



Ryan Turner

President, Gateway Cities Golf Club. North Portal, Sk./Portal, ND.

April 21, 2025

Village of North Portal
PO Box 199
North Portal, Sk.
S0C 1W0

Dear Gateway Cities Golf Sponsor:

The Gateway Cities Golf Club is looking for corporate sponsors to assist in the care and upkeep of our local golf course for 2025.

The Gateway Cities Golf Club is the source of months of activity and entertainment for people of all ages in and around the North Portal/Portal/RM Coalfields/Burke County area. As with everything else, our costs of operation are continually rising and we are looking for corporate sponsors to assist us in the operation of our club.

Our clubhouse is very old and past its life expectancy, and we are going to have to look to replace it soon at a cost of thousands of dollars.

We have 3 levels of sponsorship available for 2025, but please feel free to give what you can.

GOLD	\$500/year	Signage + ONE FAMILY MEMBERSHIP
SILVER	\$300/year	Signage + 10 free golf passes
BRONZE	\$200/year	Signage + 5 free golf passes

Sponsor names will be prominently displayed at the clubhouse and recognition will be given to our valuable supporters at various course functions.

Checks should be written to the Gateway Cities Golf Club and can be mailed to:
E-Transfers can be sent to gatewaycities@outlook.com

Gateway Cities Golf Club
PO Box 128
North Portal, SK S0C 1W0

Gateway Cities Golf Club
PO Box 96
Portal, ND 58772

We appreciate your consideration in this worthwhile cause and look forward to your positive response.

Ryan Turner, President



ORDER ZO-002-2025

IN THE MATTER OF the *Canadian Energy Regulator Act* (**CER Act**) and the regulations made thereunder; and

IN THE MATTER OF an application made by Portal Municipal Gas Company Canada Inc. (**PMGC**), pursuant to subsection 241(1) of the CER Act and section 50 of the *Canadian Energy Regulator Onshore Pipeline Regulations* (**OPR**), dated 4 February 2025, filed with the Canada Energy Regulator (**CER**) under File 6313817

BEFORE the Commission of the CER on 11 April 2025;

WHEREAS PMGC filed an application (**Application**) on 4 February 2025 for leave to abandon by removal a pipeline and associated structures licensed under Order XG-P160-53-93 (**PMGC Pipeline**), located in the Village of North Portal, Saskatchewan that provides natural gas from SaskEnergy Incorporated distribution facilities at LSD 02-01-01-05 W2M to the City of Portal, North Dakota distribution facilities within LSD 02-01-01-05 W2M, at an estimated cost of \$75,000;

AND WHEREAS PMGC stated the City of Portal, North Dakota currently has plans for a new gas distribution pipeline to be constructed and operated solely within the United States. Once in operation, the PMGC Pipeline will no longer be required to provide natural gas to the City of Portal, North Dakota and can be abandoned;

AND WHEREAS the information about the Pipeline is set out in Schedule A, attached to and forming part of this Order;

AND WHEREAS PMGC served a Notice of Proposed Abandonment between 4 February and 7 February 2025 on all owners of lands through which the PMGC Pipeline passes, insofar as they could be ascertained, and on Indigenous Peoples with known or asserted traditional territory in the area of the PMGC Pipeline, informing recipients that they had 30 days to file a statement of opposition or a request for a hearing with the CER;

AND WHEREAS PMGC also published a Notice of Proposed Abandonment on 21 February 2025, in both English and French in the *Carlyle Observer* within two weeks of the Application being filed, which informed readers that they had 30 days to file a statement of opposition or to request a hearing with the CER;

AND WHEREAS the CER received no statements of opposition or requests for a hearing in relation to the proposed abandonment;

.../2

AND WHEREAS PMGC filed a subsequent submission on 17 March 2025;

AND WHEREAS the Commission has had regard to all considerations that are relevant and directly related to the Application, including matters under section 56 of the CER Act;

AND WHEREAS the Commission has considered the Application and subsequent filings and considers it to be in the public interest to grant the requested relief;

IT IS ORDERED that, pursuant to subsections 241(1) and 68(1) of the CER Act, PMGC is granted leave to abandon the PMGC Pipeline; and

IT IS FURTHER ORDERED that the PMGC Pipeline will not be considered to be abandoned until the Commission is satisfied that PMGC has fulfilled the following conditions:

1. PMGC must comply with all of the conditions contained in this Order unless the Commission otherwise directs.
2. PMGC must implement or cause to be implemented all of the policies, practices, programs, mitigation measures, recommendations, procedures, and its commitments for the protection of the environment included in or referred to in the Application and related submissions.
3. PMGC must undertake all activities to abandon the PMGC Pipeline in accordance with the specifications, standards, commitments, and other information referred to in the Application and related submissions.
4. PMGC must, **at least 7 days before commencing any activities to abandon the PMGC Pipeline**, file with the CER a detailed schedule or schedules identifying key abandonment activities. PMGC must notify the CER of any modifications to the schedule or the schedules as they occur.
5. PMGC must file with the CER, **within 30 days of the date of completing activities to abandon the PMGC Pipeline**, a cost report using the reporting form found at <https://www.cer-rec.gc.ca/en/applications-hearings/pipeline-abandonment/forms/tables-reporting-actual-costs-abandonment-decommissioning.pdf>. The cost report must include:
 - a) information about the activities carried out; and
 - b) actual costs associated with those activities, as well as the total of actual costs by cost category to date.
6. PMGC must file with the CER, **within 30 days of the date of completing activities to abandon the PMGC Pipeline**, confirmation that the activities (**including restoration activities**) are complete and were conducted in compliance with all applicable conditions in this Order. If compliance with any of these conditions cannot be confirmed, PMGC must file with the CER details as to why compliance cannot be confirmed. The filing required by this condition must include a statement confirming that the signatory to the filing is the accountable officer of PMGC, appointed as Accountable Officer pursuant to section 6.2 of the OPR.

7. This Order will expire on 30 April 2028 unless activities to abandon the PMGC Pipeline have commenced by that date.

THE COMMISSION OF THE CANADA ENERGY REGULATOR

Signed by

Ramona Sladic
Secretary of the Commission

SCHEDULE A
Order ZO-002-2025

Portal Municipal Gas Company Canada Inc.
Application dated 4 February 2025
assessed pursuant to subsection 241(1) of the *Canadian Energy Regulator Act* and
section 50 of the *Canadian Energy Regulator Onshore Pipeline Regulations*

Application for Leave to Abandon Pipeline Licensed under Order XG-P160-53-93
File 6313817

Pipeline Specifications – Pipeline Licensed under Order XG-P160-53-93

Project Type	Abandonment (by removal)
Location (Endpoints)	From LSD 02-01-01-05 W2M (Saskatchewan) to LSD 02-01-01-05 W2M (Canada-United States Border)
Approximate Length	4.3 m
Outside Diameter	88.9 mm (NPS 3)
Wall Thickness	8.08 mm
Pipe Material	Polyethylene
Original Maximum Operating Pressure	172 kPa
Original Product	Sweet Natural Gas