VILLAGE OF

# North Portal

## Regular Council Meeting
## Thursday December 19, 2024
## Village Office
## 204 Park Ave

**PRESENT:** Mayor Amy Armstrong
Councillor Amy Belitski
Councillor Chase Buchanan
Councillor Callie Fair
Administrator Lindsay Davis

A quorum being present, Administrator Davis called the meeting to order at 6:37 pm

**REPORTS**

Council

- CCBF Project – Roads: Genco quote received

Waterworks

- Heater installed in the Lift Station Controller. The controller will be moved to the WTP in the spring
- Lab Tests will be sent through Flatlander until the Canada Post backlog is over in the new year

Roads/Maintenance

- Large garbage bin removed

Hall/Park/Cemetery

- Hall exterior lift fixture installed by R. Tessier
- Window repair completed at the hall
- Water heater was repaired

Administrator

- SaskAlert – Chase to be certified to call in alerts
- Mutual Aid meeting attended, minutes of the last meeting presented
- MIPL – SaskEnergy Full Scale Response Exercise: Armstrong and Davis to attend
- Audit scheduled for March 4th, 2024
- Lindsay will get a quote for the Munisoft extension to sent ebills

VILLAGE OF

# North Portal

## Regular Council Meeting
## Thursday December 19, 2024
## Village Office
## 204 Park Ave

**BUSINESS**

2024-62 Buchanan/Fair

**Minutes – November 2024**

THAT the minutes of the meeting held November 21st, 2024, be approved as presented.

Carried

2024-63 Fair/Buchanan

**Employee Bonus**

THAT each permanent employee, being Lindsay Davis, Adrian Schindel and Jordan Armstrong, receive a $1000.00 bonus payable in December 2024.

Carried

2024-64 Buchanan/Fair

**Hall Phone**

THAT the land phone line at the community hall, 302 Belfast St, be retired.

Carried

2024-65 Belitski/Buchanan

**Financials**

THAT the November 2024 Financial Statements and Bill List for a total of $41,190.79 be accepted and approved as presented.

Carried

2024-66 Belitski/Fair

**Board of Revision 2025**

THAT pursuant to Subsection 220(1) of The Municipalities Act, the VILLAGE OF NORTH PORTAL appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for

VILLAGE OF
North Portal

**Regular Council Meeting**
**Thursday December 19, 2024**
**Village Office**
**204 Park Ave**

the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

2024-67 Belitski/Fair

**Board of Revision Secretary**

THAT pursuant to Subsection 221(1) of The Municipalities Act, the VILLAGE OF NORTH PORTAL appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

**Correspondence Reviewed by Council**

1. Community Futures Meeting in Carlyle: Jan 13, 2025

**NEXT MEETING**: Thursday January 16th, 2025 at 6:30pm

**Adjournment**

The meeting adjourned at 7:42pm.

Presented to council on the 16th day of January, 2025.

A Armstrong
Mayor

VILLAGE OF NORTH PORTAL
Seal
SASKATCHEWAN

Administrator

# Village of North Portal
## List of Accounts for Approval
**Batch: 2024-00038 to 2024-00041**

Date Printed
2024-12-19 9:54 AM



**Bank Code - Gen Bank - General - Affinity CU**

### COMPUTER CHEQUE

| Payment # / Invoice # | Date | Vendor Name / GL Account | GL Transaction Description | Detail Amount | Payment Amount |
|---|---|---|---|---|---|
| **3544** | **2024-11-30** | **Salvation Army** | | | |
| Train 2024 | | 510-500-110 - GG - Grants and | Food Bank Donation | 1,200.00 | 1,200.00 |
| **3545** | **2024-12-19** | **Adrian Schindel** | | | |
| December 2024 | | 530-110-120 - TS - Maint. - Sala | wages, vac pay, bonus | 3,192.07 | |
| | | 510-210-170 - GG - Admin. - Trε | wages, vac pay, bonus | 91.25 | 3,283.32 |
| **3546** | **2024-12-19** | **Lindsay Davis** | | | |
| Dec 2024 | | 510-110-230 - GG - Salaries - Ac | Wages, Mileage | 5,103.77 | |
| | | 510-210-170 - GG - Admin. - Trε | Mileage | 91.25 | 5,195.02 |
| | | | | Total Computer Cheque: | 9,678.34 |

### OTHER

| Payment # / Invoice # | Date | Vendor Name / GL Account | GL Transaction Description | Detail Amount | | Payment Amount |
|---|---|---|---|---|---|---|
| **98** | **2024-12-04** | **Receiver General** | | | | |
| Dec 2024 | | 510-120-110 - GG - Benefits - A | remit | 2,302.89 | | |
| | | 530-150-300 - TS - Maint - Forei | remit | 1,137.56 | | |
| | | 570-100-200 - R&C - Benefits R | remit | 27.72 | | |
| | | 580-120-110 - UT - Water - Ben | remit | 658.21 | | |
| | | 510-130-231 - GG - Benefits - C | remit | 902.38 | | |
| | | 510-130-232 - GG - Benefits - E | remit | 379.57 | | 5,408.33 |
| **R0HN8FHNERNSTL** | **2024-11-28** | **Affinity Mastercard** | | | | |
| Nov 2024 | | 580-430-130 - UT - Water - Matl | Hach Reagents | 246.98 | | |
| | | 580-290-100 - UT - Water - Lab | Hach Reagents | 65.70 | | |
| | | 530-420-100 - TS - Vehicle/Equi | DR Power - springs for brus | 36.76 | | |
| | | 530-420-100 - TS - Vehicle/Equi | Grt Cdn Oil Change - Truck | 244.78 | | |
| | | 530-420-100 - TS - Vehicle/Equi | Grt Cdn Oil Change - TIP | 12.82 | | |
| | | 530-420-100 - TS - Vehicle/Equi | Cdn Tire - seafoam | 16.76 | | |
| | | 110-340-110 - GST Receivable · | Both Tax Code | 23.19 | | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 23.19 | NL | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 3.29 | | 650.28 |
| **R0HN8FHNERNST(** | **2024-11-28** | **Sask Power** | | | | |
| 304200709769 | | 530-310-100 - TS - Maint. - Utilit | streetlights | 704.45 | | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 35.22 | | 739.67 |
| **R0HN8FHNERNST(** | **2024-11-28** | **Sask Power** | | | | |
| 3075-0069-7867 | | 580-300-120 - UT - Water - Pow | well power | 699.55 | | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 34.98 | | 734.53 |
| **R0HN8FHNERNSTI** | **2024-11-28** | **Sask Power** | | | | |
| 3108-0069-5801 | | 510-300-120 - GG - Utility - Pow | office power | 75.12 | | |
| | | 110-340-110 - GST Receivable · | Both Tax Code | 3.55 | | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 3.55 | NL | 78.67 |
| **R0HN8FNERNSTN** | **2024-11-28** | **Sask Power** | | | | |
| Nov 2024 office | | 510-300-110 - GG - Utility - Hea | Office, wtp energe | 220.09 | | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 11.00 | | 231.09 |
| **R0HN8FhnernSTM** | **2024-11-28** | **Sask Power** | | | | |
| Nov 2024 hall e | | 570-300-150 - R&C - Utility - He | hall energy | 142.86 | | |

# Village of North Portal
## List of Accounts for Approval
**Batch: 2024-00038 to 2024-00041**



OTHER

| Payment # / Invoice # | Date / Vendor Name / GL Account | GL Transaction Description | Detail Amount | | Payment Amount |
|---|---|---|---|---|---|
| | 110-340-110 - GST Receivable · | GST Tax Code | 7.14 | | 150.00 |
| **R0HN8HNERNSTP** | **2024-11-28 Sask Power** | | | | |
| 3042-0070-9775 | 570-310-150 - R&C - Utility - Po | hall power | 113.76 | | |
| | 110-340-110 - GST Receivable · | GST Tax Code | 5.69 | | 119.45 |
| **R0HN8JFEN9097R** | **2024-12-04 Ministry of Finance** | | | | |
| Nov 2024 | 210-210-190 - Due To PSS Sch | remit | 409.29 | | 409.29 |
| **R0HN8K8JCDQ2E7** | **2024-12-04 GFL Environmental Inc** | | | | |
| SK0000440020 | 540-200-110 - EH - Cont. - Was | Trash Removal | 1,060.90 | | |
| | 110-340-110 - GST Receivable · | GST Tax Code | 53.05 | | 1,113.95 |
| **R0HN8K8JCDQ2E9** | **2024-12-04 Sask Tel** | | | | |
| Nov 2024 Hall | 570-330-150 - R&C - Utility - Tel | hall phone | 62.79 | | |
| | 110-340-110 - GST Receivable · | Both Tax Code | 2.96 | | |
| | 900-110-130 - GST Paid - Eligib | Both Tax Code | 2.96 | NL | 65.75 |
| **R0HN8QHOLOGTD** | **2024-12-04 Southern Plains Co-operative** | | | | |
| C0198 0076 | 570-430-160 - R&c - Event | Xmas Party Food & Liquor | 206.82 | | 206.82 |
| **R0HN8QHOLOGTD** | **2024-12-04 SUMA** | | | | |
| MEM-00010458 | 510-240-100 - GG - Cont. - Mem | Annual Membership | 686.58 | | |
| | 110-340-110 - GST Receivable · | GST Tax Code | 34.33 | | 720.91 |
| **R0HN8TMBCHU72** | **2024-12-04 SUMA** | | | | |
| 15553 | 510-120-120 - GG - Benefits - A | Admin | 171.80 | | |
| | 510-130-250 - GG - Benefits - S | Employer | 257.72 | | |
| | 510-130-250 - GG - Benefits - S | remit | 10.50 | | 440.02 |
| **R0HN8TMBCHUVIL** | **2024-12-04 Affinity Mastercard** | | | | |
| Dec 7, 2024 | 580-450-100 - UT - Water - Che | Hach - Chlorine Reagent Fr | 256.52 | | |
| | 580-290-100 - UT - Water - Lab | Lab Testing x 2 | 43.80 | | |
| | 580-460-100 - UT - Water - Frei | Purolator - Lab Testing | 66.40 | | |
| | 570-430-150 - R&C - Bldg Mat/S | Cdn Tire - hall keys | 18.41 | | |
| | 510-260-100 - GG - Cont. - Tax | ISC - lien registration fees | 90.00 | | |
| | 570-430-160 - R&c - Event | Co-op - Potluck Turkey, har | 122.72 | | |
| | 570-430-160 - R&c - Event | Co-op - Xmas Party Supplie | 197.50 | | |
| | 530-420-100 - TS - Vehicle/Equi | Cdn Tire - sea foam | 33.49 | | |
| | 110-340-110 - GST Receivable · | Both Tax Code | 12.97 | | |
| | 900-110-130 - GST Paid - Eligib | Both Tax Code | 12.97 | NL | |
| | 110-340-110 - GST Receivable · | GST Tax Code | 2.20 | | 844.01 |
| **R0HN8TMBCHYU7** | **2024-12-04 MEPP** | | | | |
| Dec 2024 | 510-120-115 - GG - Benefits - A | Remit | 360.00 | | |
| | 580-130-233 - UT-Superannuati | | 137.89 | | |
| | 510-130-233 - GG - Benefits - S | | 497.89 | | 995.78 |
| **R0HN8UFGIVTLAF** | **2024-12-04 Sask Tel** | | | | |
| Dec 2024 office | 510-300-140 - GG - Utility - Tele | office, wtp, interent | 237.90 | | |
| | 110-340-110 - GST Receivable · | Both Tax Code | 11.22 | | |
| | 900-110-130 - GST Paid - Eligib | Both Tax Code | 11.22 | NL | 249.12 |
| **R0HN8UFGIVTLAG** | **2024-12-04 Sask Tel** | | | | |
| Dec 2024 | 570-330-150 - R&C - Utility - Tel | hall phone | 62.79 | | |
| | 110-340-110 - GST Receivable · | Both Tax Code | 2.96 | | |
| | 900-110-130 - GST Paid - Eligib | Both Tax Code | 2.96 | NL | 65.75 |

### OTHER

| Payment # / Invoice # | Date / Vendor Name / GL Account | GL Transaction Description | Detail Amount | | Payment Amount |
|---|---|---|---|---|---|
| R0HN8k8JCDQ2E8 | 2024-12-04 Sask Tel | | | | |
| Nov 2024 office | 510-300-140 - GG - Utility - Tele | office, wtp, interent | 238.05 | | |
| | 110-340-110 - GST Receivable · | Both Tax Code | 11.23 | | |
| | 900-110-130 - GST Paid - Eligib | Both Tax Code | 11.23 | NL | 249.28 |
| | | | Total Other: | | 13,472.70 |

### E-TRANSFER

| Payment # / Invoice # | Date / Vendor Name / GL Account | GL Transaction Description | Detail Amount | | Payment Amount |
|---|---|---|---|---|---|
| R0HN8JFEN9OAHC | 2024-12-04 Sector 1 Construction & | | | | |
| 1113-01 | 570-280-100 - R&C - Cont. - Coı | Glass Repair 50% Deposit | 527.67 | | |
| | 110-340-110 - GST Receivable · | Both Tax Code | 24.89 | | |
| | 900-110-130 - GST Paid - Eligib | Both Tax Code | 24.89 | NL | 552.56 |
| R0HN8L101B5UQ0 | 2024-12-11 Joseph Yurkowski | | | | |
| Peavey 7303 | 570-430-150 - R&C - Bldg Mat/S | Rink - hose repair supplies | 96.13 | | |
| | 110-340-110 - GST Receivable · | Both Tax Code | 4.53 | | |
| | 900-110-130 - GST Paid - Eligib | Both Tax Code | 4.53 | NL | 100.66 |
| R0HN8POK1JDAR6 | 2024-12-11 House of Stationary | | | | |
| 454027 | 510-410-140 - GG - Maint. - Offi | office supplies | 16.70 | | |
| | 110-340-110 - GST Receivable · | Both Tax Code | 0.79 | | |
| | 900-110-130 - GST Paid - Eligib | Both Tax Code | 0.79 | NL | 17.49 |
| R0HN8POKIJG2VA | 2024-12-11 Klearwater Equipment & Technologies Corp | | | | |
| 250616 | 580-430-130 - UT - Water - Matl | Iron Reagent, Rochelle Salt | 311.75 | | |
| | 580-460-100 - UT - Water - Frei | Freight | 75.26 | | |
| | 110-340-110 - GST Receivable · | Both Tax Code | 18.25 | | |
| | 900-110-130 - GST Paid - Eligib | Both Tax Code | 18.25 | NL | 405.26 |
| R0HN8QHOLOH22( | 2024-12-12 Municipal Utilities | | | | |
| 4225 | 585-200-110 - UT-SEWER - Coı | Lift Stn - pump repair, annu | 12,450.34 | | |
| | 110-340-110 - GST Receivable · | Both Tax Code | 587.28 | | |
| | 900-110-130 - GST Paid - Eligib | Both Tax Code | 587.28 | NL | 13,037.62 |
| R0HN8TMBCHUOP | 2024-12-16 Michael Yurkowski | | | | |
| Nov-Dec 6, 202 | 570-100-100 - R&C - Salary Rin | Rink Maintenance Wages | 564.59 | | 564.59 |
| R0HN8TMBVHTHT | 2024-12-12 Jordan Armstrong | | | | |
| Dec 2024 | 580-110-110 - UT - Water - Sala | | 2,676.42 | | 2,676.42 |
| R0HN8UFG1VPPBJ | 2024-12-12 AC Power Contractors Ltd. | | | | |
| 464323 | 585-200-110 - UT-SEWER - Coı | Lift Station Low alarm, heat | 654.29 | | |
| | 110-340-110 - GST Receivable · | Both Tax Code | 30.86 | | |
| | 900-110-130 - GST Paid - Eligib | Both Tax Code | 30.86 | NL | 685.15 |
| | | | Total E-Transfer: | | 18,039.75 |

| | |
|---|---|
| Total Gen Bank: | 41,190.79 |

Certified Correct This December 19, 2024

A Armstrong

Reeve

VILLAGE OF NORTH PORTAL
Seal
SASKATCHEWAN

Administrator

# Village of North Portal
## Statement of Financial Activities - Detailed
For the Period Ending November 30, 2024



| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| **REVENUES** | | | | | |
| **TAXATION** | | | | | |
| **Municipal Taxes** | | | | | |
| 410-110-100 - General Municipal Levy | | 125,150.67 | 124,905.00 | 245.67 | 0.20 |
| 410-130-100 - Discount on Municipal Tax - Property | | (4,012.49) | 4,000.00 | (8,012.49) | 200.31- |
| | **0.00** | **121,138.18** | **128,905.00** | **(7,766.82)** | **6.03-** |
| **Penalties on Tax Arrears** | | | | | |
| 410-400-210 - Penalty on Mun Taxes Arrears - Propei | | 8,078.41 | | 8,078.41 | |
| | **0.00** | **8,078.41** | **0.00** | **8,078.41** | **0.00** |
| **TOTAL TAXATION:** | **0.00** | **129,216.59** | **128,905.00** | **311.59** | **0.24** |
| **FEES AND CHARGES** | | | | | |
| **Custom Work** | | | | | |
| 420-100-100 - F&C - Custom Work | 150.00 | 1,340.00 | 2,500.00 | (1,160.00) | 46.40- |
| | **150.00** | **1,340.00** | **2,500.00** | **(1,160.00)** | **46.40-** |
| **Sale of Supplies and Gravel** | | | | | |
| 420-200-900 - F&C - Other Fees & Charges #1 | 5.95 | 176.85 | | 176.85 | |
| | **5.95** | **176.85** | **0.00** | **176.85** | **0.00** |
| **Recreation Fees** | | | | | |
| 420-530-200 - F&C - Community Halls Fees | 273.42 | 2,372.86 | 3,000.00 | (627.14) | 20.90- |
| 420-530-300 - F&C - Event Food and Beverage Sales | | 1,781.00 | | 1,781.00 | |
| | **273.42** | **4,153.86** | **3,000.00** | **1,153.86** | **38.46** |
| | **273.42** | **4,153.86** | **3,000.00** | **1,153.86** | **38.46** |
| **Cemetery Fees** | | | | | |
| 420-600-100 - F&C - Cemetery Fees | | 2,200.00 | 250.00 | 1,950.00 | 780.00 |
| | **0.00** | **2,200.00** | **250.00** | **1,950.00** | **780.00** |
| **Licenses and Permits** | | | | | |
| 420-700-210 - F&C - Licenses - Pets | 20.00 | 20.00 | | 20.00 | |
| 420-710-100 - F&C - Permits | | 520.00 | | 520.00 | |
| | **20.00** | **540.00** | **0.00** | **540.00** | **0.00** |
| **Other** | | | | | |
| **Tax Certificate** | | | | | |
| 420-800-100 - F&C - Tax Certificate | | 210.00 | 50.00 | 160.00 | 320.00 |
| | **0.00** | **210.00** | **50.00** | **160.00** | **320.00** |
| **Landfill/Waste Collection Fees** | | | | | |
| 420-850-120 - F&C - Waste Collection Fees | | 11,100.00 | 14,700.00 | (3,600.00) | 24.49- |
| | **0.00** | **11,100.00** | **14,700.00** | **(3,600.00)** | **24.49-** |
| | **0.00** | **11,310.00** | **14,750.00** | **(3,440.00)** | **23.32-** |
| **TOTAL FEES AND CHARGES:** | **449.37** | **19,720.71** | **20,500.00** | **(779.29)** | **3.80-** |
| **UTILITIES** | | | | | |
| **Water** | | | | | |
| 440-110-100 - Water - Water Sales | | 28,042.68 | 38,000.00 | (9,957.32) | 26.20- |

# Village of North Portal
## Statement of Financial Activities - Detailed
For the Period Ending November 30, 2024



| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| | **0.00** | **28,042.68** | **38,000.00** | **(9,957.32)** | **26.20-** |
| **Sewer** | | | | | |
| 440-220-100 - Sewer - Charges | | 15,807.49 | 22,000.00 | (6,192.51) | 28.15- |
| | **0.00** | **15,807.49** | **22,000.00** | **(6,192.51)** | **28.15-** |
| **TOTAL UTILITIES:** | **0.00** | **43,850.17** | **60,000.00** | **(16,149.83)** | **26.92-** |
| **UNCONDITIONAL TRANSFERS** | | | | | |
| **Unconditional Transfers** | | | | | |
| 450-110-100 - Unconditional - (Revenue Sharing) | | 33,295.00 | 32,288.00 | 1,007.00 | 3.12 |
| | **0.00** | **33,295.00** | **32,288.00** | **1,007.00** | **3.12** |
| **TOTAL UNCONDITIONAL TRANSFERS:** | **0.00** | **33,295.00** | **32,288.00** | **1,007.00** | **3.12** |
| **CONDITIONAL GRANTS** | | | | | |
| **Provincial** | | | | | |
| 450-335-100 - Conditional - Prov - New Deal GTF | | 7,138.00 | 4,000.00 | 3,138.00 | 78.45 |
| 450-370-200 - Conditional - MMSW Recycling | 525.06 | 2,017.56 | 1,800.00 | 217.56 | 12.09 |
| | **525.06** | **9,155.56** | **5,800.00** | **3,355.56** | **57.85** |
| **TOTAL CONDITIONAL GRANTS:** | **525.06** | **9,155.56** | **5,800.00** | **3,355.56** | **57.85** |
| **GRANTS IN LIEU OF TAXES** | | | | | |
| **Federal** | | | | | |
| 450-500-100 - GIL - Federal | | | 32,288.00 | (32,288.00) | 100.00- |
| | **0.00** | **0.00** | **32,288.00** | **(32,288.00)** | **100.00-** |
| **Provincial** | | | | | |
| 450-600-100 - GIL - Provincial | | | 1,400.00 | (1,400.00) | 100.00- |
| 450-620-100 - GIL - Prov - Sask. Energy | 212.72 | 5,228.94 | 5,000.00 | 228.94 | 4.58 |
| | **212.72** | **5,228.94** | **6,400.00** | **(1,171.06)** | **18.30-** |
| **Other** | | | | | |
| 450-800-100 - GIL - Other - SPC Surcharge | 1,385.92 | 14,198.96 | 17,000.00 | (2,801.04) | 16.48- |
| | **1,385.92** | **14,198.96** | **17,000.00** | **(2,801.04)** | **16.48-** |
| **TOTAL GRANTS IN LIEU OF TAXES:** | **1,598.64** | **19,427.90** | **55,688.00** | **(36,260.10)** | **65.11-** |
| **INVESTMENT INCOME AND COMMISSIONS** | | | | | |
| **Investment and Income Revenue** | | | | | |
| 470-100-100 - Interest Revenue | 374.20 | 3,682.26 | 2,000.00 | 1,682.26 | 84.11 |
| 470-100-200 - Interest Income - Cemetery | 0.09 | 570.37 | 500.00 | 70.37 | 14.07 |
| | **374.29** | **4,252.63** | **2,500.00** | **1,752.63** | **70.11** |
| **TOTAL INVESTMENT INCOME AND COMMIS** | **374.29** | **4,252.63** | **2,500.00** | **1,752.63** | **70.11** |
| **OTHER REVENUES** | | | | | |
| **Other Revenue** | | | | | |
| 480-100-100 - Sask Lotteries | | 1,500.00 | 1,500.00 | | |
| 480-150-100 - Donations | | 60,670.78 | | 60,670.78 | |
| | **0.00** | **62,170.78** | **1,500.00** | **60,670.78** | **4044.72** |
| **TOTAL OTHER REVENUES:** | **0.00** | **62,170.78** | **1,500.00** | **60,670.78** | **4044.72** |

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| **TOTAL REVENUES:** | **2,947.36** | **321,089.34** | **307,181.00** | **13,908.34** | **4.53** |

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| **EXPENDITURES** | | | | | |
| **GENERAL GOVERNMENT SERVICES** | | | | | |
| **Wages & Benefits** | | | | | |
| **Wages** | | | | | |
| 510-110-110 - GG - Council - Indemnity | | 8,500.00 | 8,500.00 | | |
| | **0.00** | **8,500.00** | **8,500.00** | **0.00** | **0.00** |
| 510-110-230 - GG - Salaries - Administrator | 2,660.68 | 29,264.80 | 34,240.00 | 4,975.20 | 14.53 |
| | **2,660.68** | **37,764.80** | **42,740.00** | **4,975.20** | **11.64** |
| **Benefits** | | | | | |
| 510-120-110 - GG - Benefits - Administrator | 816.03 | 8,976.33 | 11,513.00 | 2,536.67 | 22.03 |
| 510-120-115 - GG - Benefits - Admin - Superannuatio | 360.00 | 3,960.00 | 4,320.00 | 360.00 | 8.33 |
| 510-120-120 - GG - Benefits - Admin - SUMA Group 4 | 163.29 | 1,796.19 | 1,960.00 | 163.81 | 8.36 |
| | **1,339.32** | **14,732.52** | **17,793.00** | **3,060.48** | **17.20** |
| 510-130-231 - GG - Benefits - CPP | 380.02 | 4,228.39 | 5,300.00 | 1,071.61 | 20.22 |
| 510-130-232 - GG - Benefits - EI | 168.77 | 1,884.48 | 2,300.00 | 415.52 | 18.07 |
| 510-130-233 - GG - Benefits - Superannuation | 476.49 | 5,289.09 | 6,000.00 | 710.91 | 11.85 |
| 510-130-234 - GG - Benefits - Worker Compensation | | 1,342.25 | 1,200.00 | (142.25) | 11.85- |
| 510-130-250 - GG - Benefits - SUMA Group 60% + Fe | 255.44 | 2,809.84 | 3,100.00 | 290.16 | 9.36 |
| | **2,620.04** | **30,286.57** | **35,693.00** | **5,406.43** | **15.15** |
| | **5,280.72** | **68,051.37** | **78,433.00** | **10,381.63** | **13.24** |
| **Professional/Contract Services** | | | | | |
| 510-200-110 - GG - Cont. - Legal | | 250.00 | | (250.00) | |
| 510-200-120 - GG - Cont- Building Municode Inspecti | | 1,354.00 | | (1,354.00) | |
| 510-200-130 - GG - Cont. - Audit/Accounting | | 6,890.00 | 7,100.00 | 210.00 | 2.96 |
| 510-200-150 - GG - Cont. - Assessment - SAMA | | 2,564.00 | 2,564.00 | | |
| 510-200-170 - GG - Cont. - Advertising | | 449.93 | 300.00 | (149.93) | 49.98- |
| 510-210-170 - GG - Admin. - Training, Travel & Meals | 182.50 | 1,992.62 | 2,100.00 | 107.38 | 5.11 |
| 510-230-110 - GG - Cont. - Insurance - SUMA | | 14,322.00 | 14,322.00 | | |
| 510-240-100 - GG - Cont. - Memberships & Subscript | | 924.68 | 1,000.00 | (611.26) | 61.13- |
| 510-260-100 - GG - Cont. - Tax Enforcement/Collectic | (90.00) | 15.01 | 200.00 | 184.99 | 92.50 |
| 510-260-150 - GG - Cont. - Elections | | | 500.00 | 500.00 | 100.00 |
| 510-270-100 - GG - Cont. - Equipment | | 150.67 | | (150.67) | |
| 510-270-150 - GG - Cont. - Miscellaneous | | 420.92 | 500.00 | 79.08 | 15.82 |
| 510-290-100 - GG - Cont. Bank Charges | 19.00 | 275.25 | 550.00 | 274.75 | 49.95 |
| | **111.50** | **29,609.08** | **29,136.00** | **(1,159.66)** | **3.98-** |
| **Utilities** | | | | | |
| 510-300-110 - GG - Utility - Heat | 220.09 | 2,876.88 | 4,850.00 | 1,973.12 | 40.68 |
| 510-300-120 - GG - Utility - Power | 212.14 | 1,721.43 | 2,025.00 | 303.57 | 14.99 |
| 510-300-140 - GG - Utility - Telephone | | 2,377.89 | 2,900.00 | 284.06 | 9.80 |
| | **432.23** | **6,976.20** | **9,775.00** | **2,560.75** | **26.20** |
| **Maintenance, Material and Supplies** | | | | | |
| 510-400-110 - GG - Maint. - Postage | | 1,778.95 | 1,500.00 | (278.95) | 18.60- |
| 510-410-140 - GG - Maint. - Office Supplies | | 1,189.55 | 750.00 | (456.25) | 60.83- |
| 510-440-100 - GG - Maint. - Data Processing Supplie | | 1,862.48 | 1,826.00 | (36.48) | 2.00- |
| 510-490-100 - GG - Maint. - Office Repairs & Maint. | | | 300.00 | 300.00 | 100.00 |
| 510-490-200 - GG - Maint - Emergency Preparedness | | 200.00 | | (200.00) | |

**Village of North Portal**
**Statement of Financial Activities - Detailed**
For the Period Ending November 30, 2024



| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| | **0.00** | **5,030.98** | **4,376.00** | **(671.68)** | **15.35-** |
| **Grants and Contributions** | | | | | |
| 510-500-110 - GG - Grants and Contributions | 1,200.00 | 1,200.00 | 1,200.00 | | |
| | **1,200.00** | **1,200.00** | **1,200.00** | **0.00** | **0.00** |
| **TOTAL GENERAL GOVERNMENT SERVICES** | **7,024.45** | **110,867.63** | **122,920.00** | **11,111.04** | **9.04** |
| **PROTECTIVE SERVICES** | | | | | |
| **POLICE PROTECTION** | | | | | |
| **Professional/Contractual Services** | | | | | |
| 520-210-100 - PS - Police - Justice Requisition | | 6,684.80 | 6,500.00 | (184.80) | 2.84- |
| | **0.00** | **6,684.80** | **6,500.00** | **(184.80)** | **2.84-** |
| **TOTAL POLICE PROTECTION:** | **0.00** | **6,684.80** | **6,500.00** | **(184.80)** | **2.84-** |
| **FIRE PROTECTION** | | | | | |
| **Professional/Contractual Services** | | | | | |
| 525-210-110 - PS - Fire - Contracted Services | | 6,617.95 | 6,409.00 | (208.95) | 3.26- |
| | **0.00** | **6,617.95** | **6,409.00** | **(208.95)** | **3.26-** |
| **TOTAL FIRE PROTECTION:** | **0.00** | **6,617.95** | **6,409.00** | **(208.95)** | **3.26-** |
| **TOTAL PROTECTIVE SERVICES:** | **0.00** | **13,302.75** | **12,909.00** | **(393.75)** | **3.05-** |
| **TRANSPORTATION SERVICES** | | | | | |
| **MAINTENANCE** | | | | | |
| **Wages & Benefits** | | | | | |
| **Wages** | | | | | |
| 530-110-120 - TS - Maint. - Salaries - Foreman | 1,566.20 | 17,228.20 | 20,700.00 | 3,471.80 | 16.77 |
| 530-110-140 - TS - Maint. - Salaries - Casual Help | | 351.00 | | (351.00) | |
| | **1,566.20** | **17,579.20** | **20,700.00** | **3,120.80** | **15.08** |
| **Benefits** | | | | | |
| 530-150-300 - TS - Maint - Foreman - Benefits | 401.31 | 4,414.41 | 5,450.00 | 1,035.59 | 19.00 |
| 530-170-100 - TS - Foreman Clothing Allowance | | 228.94 | 500.00 | 271.06 | 54.21 |
| | **401.31** | **4,643.35** | **5,950.00** | **1,306.65** | **21.96** |
| | **1,967.51** | **22,222.55** | **26,650.00** | **4,427.45** | **16.61** |
| **Professional/Contractual Services** | | | | | |
| 530-210-100 - TS - Maint. - Contract Street Maintenar | 137.34 | 5,475.41 | | (5,475.41) | |
| 530-290-200 - TS - Maint - Vehicle Insurance | | 1,226.12 | 1,350.00 | 123.88 | 9.18 |
| | **137.34** | **6,701.53** | **1,350.00** | **(5,351.53)** | **396.41-** |
| **Utilities** | | | | | |
| 530-310-100 - TS - Maint. - Utility - Street Lights | 1,408.90 | 7,748.73 | 8,400.00 | 651.27 | 7.75 |
| | **1,408.90** | **7,748.73** | **8,400.00** | **651.27** | **7.75** |
| **Maintenance, Materials & Supplies** | | | | | |
| 530-400-110 - TS - Maint. - Materials & Supplies | | 800.10 | 1,500.00 | 699.90 | 46.66 |
| 530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools | 311.12 | 4,856.46 | 5,500.00 | 643.54 | 11.70 |
| 530-425-110 - TS - Maint. - Oil & Gas | | 4,523.45 | 3,500.00 | (1,023.45) | 29.24- |
| 530-440-100 - TS - Maint. - Gravel/Sand | 867.56 | 867.56 | 2,000.00 | 1,132.44 | 56.62 |

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| 530-450-100 - TS - Maint. - Culverts/Drainage | | | 500.00 | 500.00 | 100.00 |
| 530-460-110 - TS - Maint. - Dust Control | | 8,479.15 | 8,850.00 | 370.85 | 4.19 |
| 530-470-100 - TS - Maint. - Road/Street Signs | | 427.31 | 1,000.00 | 572.69 | 57.27 |
| | **1,178.68** | **19,954.03** | **22,850.00** | **2,895.97** | **12.67** |
| **Capital Expenditures** | | | | | |
| 530-600-110 - TS - Purchase of Cap Assets | | (250.00) | | 250.00 | |
| | **0.00** | **(250.00)** | **0.00** | **250.00** | **0.00** |
| **TOTAL MAINTENANCE:** | **4,692.43** | **56,376.84** | **59,250.00** | **2,873.16** | **4.85** |
| **TOTAL TRANSPORTATION SERVICES:** | **4,692.43** | **56,376.84** | **59,250.00** | **2,873.16** | **4.85** |
| **ENVIRONMENTAL SERVICES** | | | | | |
| **Professional/Contractual Services** | | | | | |
| 540-200-110 - EH - Cont. - Waste Collection/Disposal | 1,542.50 | 12,057.44 | 13,500.00 | 381.66 | 2.83 |
| 540-200-210 - EH - Waste - Tree Dump Site | | 1,500.00 | 1,500.00 | | |
| 540-220-110 - EH - Pest Control | | 149.14 | | (149.14) | |
| | **1,542.50** | **13,706.58** | **15,000.00** | **232.52** | **1.55** |
| **TOTAL ENVIRONMENTAL SERVICES:** | **1,542.50** | **13,706.58** | **15,000.00** | **232.52** | **1.55** |
| **RECREATION AND CULTURAL SERVICES** | | | | | |
| **Professional/Contractual Services** | | | | | |
| 570-270-100 - R&C - Cont. - Contracted Maintenance | | | 1,000.00 | 1,000.00 | 100.00 |
| 570-280-100 - R&C - Cont. - Contracted Repairs | | 527.67 | | (1,055.34) | |
| 570-290-100 - R&C - Cont. - Library Requisition | | 1,553.75 | 1,554.00 | 0.25 | 0.02 |
| | **0.00** | **2,081.42** | **2,554.00** | **(55.09)** | **2.16-** |
| **Utilities - Heat** | | | | | |
| 570-300-150 - R&C - Utility - Heat - Hall | 142.86 | 2,885.70 | 2,400.00 | (485.70) | 20.24- |
| | **142.86** | **2,885.70** | **2,400.00** | **(485.70)** | **20.24-** |
| **Utilities - Power** | | | | | |
| 570-310-120 - R&C Utility - Telephone Rink | | 173.70 | | (173.70) | |
| 570-310-150 - R&C - Utility - Power - Hall | 113.76 | 2,059.71 | 1,300.00 | (759.71) | 58.44- |
| 570-310-160 - R&C Capital Expenditures | | 1,649.00 | | (1,649.00) | |
| | **113.76** | **3,882.41** | **1,300.00** | **(2,582.41)** | **198.65-** |
| **Utilities - Telephone** | | | | | |
| 570-330-150 - R&C - Utility - Telephone - Hall | | 627.45 | 755.00 | 64.76 | 8.58 |
| | **0.00** | **627.45** | **755.00** | **64.76** | **8.58** |
| **Maintenance, Materials and Supplies** | | | | | |
| 570-430-150 - R&C - Bldg Mat/Supply - Hall | | 48.73 | 500.00 | 355.14 | 71.03 |
| 570-430-160 - R&c - Event | | 2,084.30 | 500.00 | (1,791.12) | 358.22- |
| | **0.00** | **2,133.03** | **1,000.00** | **(1,435.98)** | **143.60-** |
| **Grants and Contributions** | | | | | |
| 570-500-110 - R&C - Grants and Contributions | | 2,000.00 | 1,500.00 | (500.00) | 33.33- |
| | **0.00** | **2,000.00** | **1,500.00** | **(500.00)** | **33.33-** |
| **Other** | | | | | |
| 570-900-110 - R&C - Flowers, Beautification | | 488.50 | 700.00 | 211.50 | 30.21 |
| | **0.00** | **488.50** | **700.00** | **211.50** | **30.21** |

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| **TOTAL RECREATION AND CULTURAL SERV** | **256.62** | **14,098.51** | **10,209.00** | **(4,782.92)** | **46.85-** |
| **UTILITIES** | | | | | |
| **WATER** | | | | | |
| **Wages and Benefits** | | | | | |
| 580-110-110 - UT - Water - Salaries | 1,096.67 | 12,498.43 | 16,100.00 | 3,601.57 | 22.37 |
| 580-120-110 - UT - Water - Benefits | 81.15 | 940.45 | 1,850.00 | 909.55 | 49.16 |
| 580-130-233 - UT-Superannuation | 116.49 | 1,329.12 | 1,600.00 | 270.88 | 16.93 |
| | **1,294.31** | **14,768.00** | **19,550.00** | **4,782.00** | **24.46** |
| **Professional/Contractual Services** | | | | | |
| 580-230-100 - UT - Water - Travel, Meals & Subsister | | 45.62 | 100.00 | 54.38 | 54.38 |
| 580-230-200 - UT - Water - Clothing Allowance | | 500.00 | 500.00 | | |
| 580-250-100 - UT - Water - Memberships/Subscriptioi | | 175.00 | 150.00 | (25.00) | 16.67- |
| 580-260-100 - UT - Water - Conference Fees | | | 300.00 | 300.00 | 100.00 |
| 580-285-140 - UT - Water - Cont. Repairs - W.T.P. | | | 10,000.00 | 10,000.00 | 100.00 |
| 580-290-100 - UT - Water - Laboratory Testing | 65.70 | 503.70 | 800.00 | 296.30 | 37.04 |
| 580-295-100 - UT - Water - Other Cont. Services | | 100.00 | 100.00 | | |
| | **65.70** | **1,324.32** | **11,950.00** | **10,625.68** | **88.92** |
| **Utilities** | | | | | |
| 580-300-120 - UT - Water - Power | 699.55 | 7,826.01 | 9,200.00 | 1,373.99 | 14.93 |
| 580-300-140 - UT - Water - TELUS Callout | | 88.80 | 100.00 | 11.20 | 11.20 |
| | **699.55** | **7,914.81** | **9,300.00** | **1,385.19** | **14.89** |
| **Maintenance, Materials and Supplies** | | | | | |
| 580-430-130 - UT - Water - Matls & Suppl - WTP | 246.98 | 381.00 | 1,000.00 | 307.25 | 30.73 |
| 580-450-100 - UT - Water - Chemicals | | 3,169.05 | 6,500.00 | 3,330.95 | 51.25 |
| 580-460-100 - UT - Water - Freight | | 2,982.18 | | (3,057.44) | |
| | **246.98** | **6,532.23** | **7,500.00** | **580.76** | **7.74** |
| **Capital Expenditures** | | | | | |
| 580-600-130 - UT - Water - Pur of Cap Assets - Mach | | 6,300.34 | 20,000.00 | 13,699.66 | 68.50 |
| 580-600-140 - UT -Water -Pur of Capital Assets - Buil | | 5,830.00 | | (5,830.00) | |
| | **0.00** | **12,130.34** | **20,000.00** | **7,869.66** | **39.35** |
| **TOTAL WATER:** | **2,306.54** | **42,669.70** | **68,300.00** | **25,243.29** | **36.96** |
| **SEWER** | | | | | |
| **Professional/Contractual Services** | | | | | |
| 585-200-110 - UT-SEWER - Contracted | | 5,857.81 | 7,000.00 | (11,308.15) | 161.55- |
| | **0.00** | **5,857.81** | **7,000.00** | **(11,308.15)** | **161.55-** |
| **Capital Expenditures** | | | | | |
| 585-600-120 - UT - Sewer - Capital Expend. - Lagoon | | | 5,000.00 | 5,000.00 | 100.00 |
| | **0.00** | **0.00** | **5,000.00** | **5,000.00** | **100.00** |
| **TOTAL SEWER:** | **0.00** | **5,857.81** | **12,000.00** | **(6,308.15)** | **52.57-** |
| **TOTAL UTILITIES:** | **2,306.54** | **48,527.51** | **80,300.00** | **18,935.14** | **23.58** |
| **TOTAL EXPENDITURES:** | **15,822.54** | **256,879.82** | **300,588.00** | **27,975.19** | **9.31** |
| **CHANGE IN NET-FINANCIAL ASSETS** | **(12,875.18)** | **64,209.52** | **6,593.00** | **41,883.53** | **635.27** |

# Village of North Portal
## Statement of Financial Activities - Detailed
For the Period Ending November 30, 2024

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| **CHANGE IN NET ASSETS** | (12,875.18) | 64,209.52 | 6,593.00 | 41,883.53 | 635.27 |
| **CHANGE IN SURPLUS** | (12,875.18) | 64,209.52 | 6,593.00 | 41,883.53 | 635.27 |

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|

| ACCOUNT BALANCES | Current | Year to Date | Balance |
|---|---|---|---|
| **Cash and Investments** | | | |
| 110-110-110 - Cash - On Hand - Petty Cash | | | 300.00 |
| 110-110-120 - Cash - Bank - Demand | (12,636.10) | (23,280.86) | 63,066.11 |
| 110-110-130 - Cash - Bank - Savings | 294.28 | 62,614.01 | 137,474.64 |
| 110-110-140 - Cash - Waterworks Reserve | 79.92 | 7,606.09 | 46,567.28 |
| 110-110-150 - Cash - Cemetery Demand | | 1,690.25 | 18,857.04 |
| 110-110-155 - Cash - Cemetery board special saving: | 0.09 | (33,731.59) | 51.33 |
| **Total Cash and Investments:** | **(12,261.81)** | **14,897.90** | **266,316.40** |
| **Municipal Taxes Receivable** | | | |
| 110-200-100 - Municipal - Tax Receivable - Current | (957.33) | 34,119.44 | 34,119.44 |
| 110-200-110 - Municipal - Tax Receivable - Arrears | 90.00 | (1,838.27) | 52,964.59 |
| 110-200-900 - Municipal - Allow. for Uncollected | | | (43,751.63) |
| **Total Municipal Taxes Receivable:** | **(867.33)** | **32,281.17** | **43,332.40** |

# Village of North Portal
## Statement of Financial Activities - Detailed
For the Period Ending November 30, 2024



| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| | **Additional Tax Information** | | | | |
| **Receipt of Arrears** | **Receipts** | | **BalFwd** | | |
| **Current Taxes Collected** | **Receipts** | | **Levy** | | |
| **Totals Arrears & Current** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |

Certified correct and in accordance with the records

Administrator Name
Administrator Title

Presented to council on Dec. 19th, 2024
(Date)

A Armstrong
Head of Council Name
Head of Council Title

VILLAGE OF NORTH PORTAL
Seal
SASKATCHEWAN

# Mutual-Aid Meeting

## March 12, 2024

## Estevan, Saskatchewan

**Present:**

Rick Davies – Estevan Fire Services

Sterling Switzer – SPSA

Chantel Walsh – R.M. of Benson #35

Teresa Dyck – Town of Lampman

Carmen Dodd-Vicary – Village of Macoun

Dena Scott – Town of Midale & R.M. of Browning #34

Glenn Walkeden – R.M. of Souris Valley #7

Lindsay Davis – Village of North Portal

Ashlee Friess – R.M. of Cambria #6

Jeff Ward – City of Estevan City Manager

Monica Kovach – R.M. of Coalfields #4

Helen Fornwald – City of Estevan EMO Coordinator

**Absent:**

R.M. of Estevan #5

R.M. of Cymri #36

Town of Bienfait

Village of Torquay

Village of Roche Percee

1. Welcome and introductions were done.

8. Adjournment