VILLAGE OF

# North Portal

## Regular Council Meeting
## Wednesday August 20th, 2025
## Village Office
## 211 Antrim St

**PRESENT:** Mayor Amy Armstrong
Councillor Amy Belitski
Councillor Chase Buchanan
Councillor Callie Fair
Administrator Lindsay Davis
Waterworks Jordan Armstrong

**GUEST:** Lian Armbruster

A quorum being present, Mayor Armstrong called the meeting to order at 6:30pm

**REPORTS**

Council

- A. Armstrong and L. Davis had a zoom meeting with CPKC regarding the improvement of First St and the international rail crossing.

Waterworks

- Lagoon Inspection Report reviewed

Roads/Maintenance

- Notice of Tender to be issued this fall for First St. work including a concrete rail crossing
- Speed bumps installed on First St
- Letters to go out to property owners who need to mow grass on their property

Hall/Park/Cemetery

- Church building boiler repair – still waiting for Johnsons to provide quote
- Party in the Park event – Financial statement presented
- PIFD Smokie Night Aug 15th – Financial statement presented
- Coffee Day at the new office/hall to start on Wednesday September 17th, 2025.
- Advertising for rental space to start this fall
- The upholstered, non-stacking pew chairs at the church were sold to accommodate different event set-ups.
- Park Gazebo construction is underway

**Regular Council Meeting**
**Wednesday August 20th, 2025**
**Village Office**
**211 Antrim St**

Administrator

- All tax enforcement has been transferred to TAXervice as of August 8th, 2025
- Office moved successfully to new location. Cost of move so for is $372.00. Locks on office doors still need to be changed.
- L. Davis will be away August 27-28th but will have alternate office hours that week. She will also be away Sept 23 to 28th, 2025.

**BUSINESS**

2025-50 Fair/Buchanan

**Minutes – June 19, 2025**

THAT the minutes of the meeting held June 19th, 2025 be approved as presented.

Carried

2025-51 Belitski/Fair

**Financials**

THAT the June and July 2025 Financial Statements and Bill List for a total of $91,720.99 be accepted and approved as presented.

Carried

2025-52 Belitski/Fair

**Cummins Quote for 2026 Battery Repair**

THAT the quote Cummins Sales and Service to replace the water treatment plant generator battery for $566.74 be approved as presented.

Carried

2025-53 Belitski/Buchanan

**New Village Office Location**

THAT the Village Office has been moved from 204 Park Avenue to 211 Antrim Street, North Portal, Saskatchewan as of August 14th, 2025 and all permanent records will be stored at the new location.

Carried

2025-54 Belitski/Buchanan

**Lagoon Compliance Inspection**

THAT the Water Security Agency Lagoon Compliance Inspection report with approval number 00003387-00-00 dated June 25th, 2025 be accepted as presented and form part of the minutes as Schedule A.

Carried

2025-55 Belitski/Buchanan

**Trachsel Trackhoe Ltd. Quote**

THAT the Trachsel Trackhoe Ltd. Quote to remove dead trees at the North Portal Cemetery and First Street for $7800.00 plus taxes be approved and be paid from the Cemetery Chequing account.

Carried

2025-56 Belitski/Fair

**Transfer from Savings Account**

THAT $33,319 be transferred from the Village Savings account to General Chequing Account for the purchase of all materials, supplies and labour for the construction of the new Maxwell Park Shelter.

Carried

2025-57 Belitski/Buchanan

**Steam-Est Septic Cleaning**

THAT Steam-Est Industries Ltd.'s quote for $89.50 plus taxes per tank be approved as presented.

Carried

2025-58 Belitski/Buchanan

**Siren Repair**

THAT the Village agree to cover half of the cost to repair the international siren at an approximate cost of $1968.97 USD.

Carried

2025-59 Belitski/Buchanan

**Municipal Utilities Report 2025**

THAT Municipal Utilities Lift Station Analysis dated July 15th, 2025 be approved and form part of the minutes as Schedule B.

Carried

2025-60 Fair/Belitski

**Building Officials**

THAT the building officials list be approved and form part of the minutes as Schedule C.

Carried

2025-61 Belitski/Fair

**Annual Waterworks Information 2024**

THAT the Annual Waterworks Information 2024 be approved as presented an form part of the minutes as Schedule D.

Carried

2025-62 Belitski/Fair

**Subdivision Survey Quote Request**

THAT the Village request a quote to survey four new residential/commercial lots on Antrim Street, Block 6.

Carried

**Correspondence Reviewed:**

1. Subdivision of Block 6 Request
2. Old Office Space Rental inquiry
3. Drainage Works Rebate program

**NEXT MEETING**: Wednesday September 10th, 2025 at 6:30pm

**Adjournment**

The meeting adjourned at 7:27pm.

Presented to council on the 10th day of September, 2025.

Armstrong
Mayor

VILLAGE OF NORTH PORTAL Seal SASKATCHEWAN

Administrator

**Party in the Park 2025**
**Budget and Balance Sheet**

| Expenses | Actual | Budget | Notes |
|---|---|---|---|
| | | | |
| **Liquor** | $ 521.22 | $ 1,300.00 | Coolers |
| | $ 899.70 | | Beer |
| **(Liquor Return)** | -$ 567.34 | | |
| **BBQ - Food - supplies** | $ 941.30 | $ 610.00 | |
| **Propane** | $ - | $ 50.00 | Donated |
| | | | |
| | | | |
| **Face Paint** | | | Donated |
| **Decorations** | | | |
| | | | |
| **Youth Staff** | | | |
| | | | |
| **Tent** | | | Donated |
| | | | |
| **Liquor License** | $ 84.00 | $ 84.00 | |
| | | | |
| **Music/Entertainment** | $ - | $ - | donated |
| | | | |
| **Misc Supplies (tickets)** | | $ 35.00 | donated/or stock from last year |
| | | | |
| **TOTAL Expenses** | $ 1,878.88 | $ 2,079.00 | last year expenses $2154 |

**Revenue**

| | | | |
|---|---|---|---|
| | | $ 350.00 | 70 burgers x $5 |
| | | $ 1,800.00 | bar |
| **Bar & BBQ Sales** | $ 935.00 | | |
| **Donations** | $ 205.00 | | |
| | | | |
| **TOTAL Event Revenue** | $ 1,140.00 | $ 2,150.00 | |
| | | | |
| | | | |
| **TOTAL FUNDRAISING INCOME** | $ 1,140.00 | | |

| | | | |
|---|---|---|---|
| **Event Profit/ (Loss)** | -$ **738.88** | $ 71.00 | 2023 loss $288, 2024 income $71 |

Factors:
Bad weather - Rain

# Village of North Portal - Portal International Fire Department
## SMOKIE NIGHT August 15/25

| | | | | |
|---|---|---|---|---|
| **Expenses** | | | | |
| Southern Plains Co-op | Food Order | $ | 372.75 | |
| | pans | $ | 15.53 | |
| **Total Expenses** | | **$** | **388.28** | |
| | | | | |
| **Revenue** | | | | |
| GCGC Donation | paid direct to PIFD | $ | 500.00 | |
| Canadian Cash Donations | | $ | 935.00 | |
| American Cash Donations | paid direct to PIFD | $ | 298.00 | |
| Exchange 30% approx | | $ | 89.00 | |
| **TOTAL Revenue** | | **$** | **1,822.00** | CDN funds |
| | | | | |
| **TOTAL FUNDS RAISED** | | **$** | **1,433.72** | |
| | | | | |
| **Remaining to be paid** | | | | |
| **Income** | CDN Cash & Transfers | | 935 | |
| **Expenses** | Coop Orders | | 388.28 | |
| **Amount owing to PIFD** | | **$** | **546.72** | CDN Funds |

# Village of North Portal
## List of Accounts for Approval
**Batch: 2025-00027 to 2025-00036**



**Bank Code - Gen Bank - General - Affinity CU**

**COMPUTER CHEQUE**

| Payment # / Invoice # | Date / GL Account | Vendor Name | GL Transaction Description | Detail Amount | | Payment Amount |
|---|---|---|---|---|---|---|
| **3579** | **2025-07-16** | **Adrian Schindel** | | | | |
| July 2025 | 530-110-120 - TS - Maint. - Sala | | wages | 1,554.27 | | |
| | 510-210-170 - GG - Admin. - Trε | | mileage | 91.58 | | 1,645.85 |
| **3580** | **2025-07-16** | **Lindsay Davis** | | | | |
| Jul 2025 | 510-110-230 - GG - Salaries - Ac | | Wages, Mileage | 2,842.66 | | |
| | 510-210-170 - GG - Admin. - Trε | | Wages, Mileage | 45.79 | | 2,888.45 |
| **3581** | **2025-07-16** | **Redhead Equipment Ltd** | | | | |
| P55631 | 530-420-100 - TS - Vehicle/Equi | | Mower parts | 122.30 | | |
| | 110-340-110 - GST Receivable · | | Both Tax Code | 5.77 | | |
| | 900-110-130 - GST Paid - Eligib | | Both Tax Code | 5.77 | NL | 128.07 |
| **3582** | **2025-07-16** | **Webb's Office Equipment Inc** | | | | |
| 0000043795 | 510-490-100 - GG - Maint. - Offi | | Copy Plan | 292.99 | | |
| | 110-340-110 - GST Receivable · | | Both Tax Code | 13.82 | | |
| | 900-110-130 - GST Paid - Eligib | | Both Tax Code | 13.82 | NL | 306.81 |
| **3583** | **2025-07-31** | **Aon Canada Inc - T57048C** | | | | |
| 2025-02 | 510-230-110 - GG - Cont. - Insu | | insurance | 4,613.00 | | 4,613.00 |
| **3584** | **2025-07-31** | **Canadian Pacific Railway Comp** | | | | |
| 1000-20001861 | 580-295-100 - UT - Water - Othe | | Pipe Line crossing | 100.00 | | |
| | 110-340-110 - GST Receivable · | | GST Tax Code | 5.00 | | 105.00 |
| **3585** | **2025-07-31** | **Minister of Finance** | | | | |
| RP-2025-647 | 520-210-100 - PS - Police - Just | | 2018 RCMP Policing | 6,844.67 | | 6,844.67 |
| **3586** | **2025-07-31** | **Redriver Lumber Ltd** | | | | |
| 403898 | 570-280-100 - R&C - Cont. - HA | | hall repair materials | 236.85 | | |
| | 110-340-110 - GST Receivable · | | Both Tax Code | 11.17 | | |
| | 900-110-130 - GST Paid - Eligib | | Both Tax Code | 11.17 | NL | 248.02 |
| **3587** | **2025-07-31** | **Wolseley Canada Inc.** | | | | |
| 130104 | 580-440-110 - UT - Water - Smε | | Water Meters and parts | 897.76 | | |
| | 110-340-110 - GST Receivable · | | Both Tax Code | 42.75 | | |
| | 900-110-130 - GST Paid - Eligib | | Both Tax Code | 42.75 | NL | 940.51 |
| **3588** | **2025-08-12** | **Adrian Schindel** | | | | |
| Aug 2025 | 530-110-120 - TS - Maint. - Sala | | wages | 1,554.27 | | |
| | 510-210-170 - GG - Admin. - Trε | | mileage | 91.58 | | 1,645.85 |
| **3589** | **2025-08-12** | **Kendall's Auto Electric Co.** | | | | |
| 1185292 | 530-420-100 - TS - Vehicle/Equi | | shop supplies | 69.83 | | |
| | 110-340-110 - GST Receivable · | | Both Tax Code | 3.29 | | |
| | 900-110-130 - GST Paid - Eligib | | Both Tax Code | 3.29 | NL | 73.12 |
| **3590** | **2025-08-12** | **Municipal Utilities** | | | | |
| 4356 | 585-200-110 - UT-SEWER - Coı | | Lift Stn annual maint | 6,360.00 | | |
| | 110-340-110 - GST Receivable · | | Both Tax Code | 300.00 | | |
| | 900-110-130 - GST Paid - Eligib | | Both Tax Code | 300.00 | NL | 6,660.00 |
| **3591** | **2025-08-12** | **TAXervice** | | | | |
| 2437474 | 510-260-100 - GG - Cont. - Tax | | Tax Enforcement - Roll36 | 359.00 | | |
| | 110-340-110 - GST Receivable · | | GST Tax Code | 17.95 | | 376.95 |
| 2437475 | 510-260-100 - GG - Cont. - Tax | | Tax Enforcement Roll 79 | 415.00 | | |

### COMPUTER CHEQUE

| Payment # / Invoice # | Date | Vendor Name / GL Account | GL Transaction Description | Detail Amount | | Payment Amount |
|---|---|---|---|---|---|---|
| | | 110-340-110 - GST Receivable · | GST Tax Code | 20.75 | | 435.75 |
| 2437476 | | 510-260-100 - GG - Cont. - Tax | Tax Enforce Roll 80 | 359.00 | | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 17.95 | | 376.95 |
| 2437477 | | 510-260-100 - GG - Cont. - Tax | Tax Enforce Roll 81 | 415.00 | | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 20.75 | | 435.75 |
| 2437478 | | 510-260-100 - GG - Cont. - Tax | Tax Enforcement Roll 86 | 415.00 | | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 20.75 | | 435.75 |
| 2437479 | | 510-260-100 - GG - Cont. - Tax | Tax Enforcement Roll 99 | 415.00 | | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 20.75 | | 435.75 |
| 2437480 | | 510-260-100 - GG - Cont. - Tax | Tax Enforcement Roll 104 | 415.00 | | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 20.75 | | 435.75 |
| | | | | Payment Total: | | 2,932.65 |
| **3592** | **2025-08-20** | **Carles Construction** | | | | |
| Gazebo Deposit | | 570-310-160 - R&C Capital Exp | Deposit payment 2 Gazebo | 4,500.00 | | 4,500.00 |
| **3593** | **2025-08-20** | **Redhead Equipment Ltd** | | | | |
| P56879 | | 530-420-100 - TS - Vehicle/Equi | Mower parts | 122.30 | | |
| | | 110-340-110 - GST Receivable · | Both Tax Code | 5.77 | | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 5.77 | NL | 128.07 |
| **3594** | **2025-08-20** | **TS & M Supply** | | | | |
| 917667490 | | 510-270-100 - GG - Cont. - Equi | Fire Extinguisher Main & 3 r | 533.97 | | |
| | | 110-340-110 - GST Receivable · | Both Tax Code | 25.19 | | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 25.19 | NL | 559.16 |
| | | | Total Computer Cheque: | | | 34,219.23 |

### OTHER

| Payment # / Invoice # | Date | Vendor Name / GL Account | GL Transaction Description | Detail Amount | Payment Amount |
|---|---|---|---|---|---|
| **107** | **2025-07-16** | **Receiver General** | | | |
| July 2025 | | 510-120-110 - GG - Benefits - A | | 890.13 | |
| | | 530-150-300 - TS - Maint - Forei | | 472.26 | |
| | | 580-120-110 - UT - Water - Ben | | 149.82 | |
| | | 510-130-231 - GG - Benefits - C | | 438.29 | |
| | | 510-130-232 - GG - Benefits - E | | 189.22 | 2,139.72 |
| **108** | **2025-08-06** | **Receiver General** | | | |
| Aug 2025 | | 510-120-110 - GG - Benefits - A | | 890.13 | |
| | | 530-150-300 - TS - Maint - Forei | | 472.26 | |
| | | 580-120-110 - UT - Water - Ben | | 191.09 | |
| | | 510-130-231 - GG - Benefits - C | | 448.09 | |
| | | 510-130-232 - GG - Benefits - E | | 193.01 | 2,194.58 |
| **R0HNDJP5T933CF** | **2025-06-25** | **Sask Power** | | | |
| Jun 2025 Hall E | | 570-300-150 - R&C - Utility - He | hall energy | 152.38 | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 7.62 | 160.00 |
| **R0HNDJP5T933CG** | **2025-06-25** | **Sask Power** | | | |
| Jun 2025 Office | | 510-300-110 - GG - Utility - Hea | Office, wtp energe | 178.85 | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 8.94 | 187.79 |
| **R0HNDJP5T933CH** | **2025-06-25** | **Sask Power** | | | |
| 2316-0083-4882 | | 530-310-100 - TS - Maint. - Utilit | streetlights | 691.29 | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 34.56 | 725.85 |

# Village of North Portal
## List of Accounts for Approval
**Batch: 2025-00027 to 2025-00036**



**OTHER**

| Payment # / Invoice # | Date / GL Account | Vendor Name / GL Transaction Description | Detail Amount | | Payment Amount |
|---|---|---|---|---|---|
| **R0HNDJP5T933CI** | **2025-06-25** | **Sask Power** | | | |
| 2316-0083-488ξ | 570-310-150 - R&C - Utility - Po | hall power | 199.50 | | |
| | 110-340-110 - GST Receivable · | GST Tax Code | 9.98 | | 209.48 |
| **R0HNDJP5T933CJ** | **2025-06-25** | **Sask Power** | | | |
| 1128-0095-0894 | 580-300-120 - UT - Water - Pow | well power | 539.13 | | |
| | 110-340-110 - GST Receivable · | GST Tax Code | 26.96 | | 566.09 |
| **R0HNDJP5T933CK** | **2025-06-25** | **Sask Power** | | | |
| 3339-0063-127C | 510-300-120 - GG - Utility - Pow | office power | 98.91 | | |
| | 110-340-110 - GST Receivable · | Both Tax Code | 4.68 | | |
| | 900-110-130 - GST Paid - Eligib | Both Tax Code | 4.68 | NL | 103.59 |
| **R0HNDJP5T933CL** | **2025-06-25** | **Sask Power** | | | |
| 1491-0092-330ξ | 570-310-110 - R&C - Utility - Po | Church Power | 118.64 | | |
| | 110-340-110 - GST Receivable · | GST Tax Code | 5.93 | | 124.57 |
| **R0HNDP96HR3DKI** | **2025-06-30** | **Ministry of Finance** | | | |
| Jun 2025 | 210-210-190 - Due To PSS Sch | remit | 22,569.46 | | 22,569.46 |
| **R0HNDV1CBJ8TR1** | **2025-07-16** | **Southern Plains Co-operative** | | | |
| Party Park 2025 | 570-430-160 - R&c - Event | Party in the Park Food & Lic | 1,743.69 | | 1,743.69 |
| **R0HNDV1CBj8TRO** | **2025-07-16** | **GFL Environmental Inc** | | | |
| SK0000451495 | 540-200-110 - EH - Cont. - Was | Trash Removal | 1,060.90 | | |
| | 110-340-110 - GST Receivable · | GST Tax Code | 53.05 | | 1,113.95 |
| **R0HNE3G36CU0QT** | **2025-07-16** | **MEPP** | | | |
| Jul 2025 | 510-120-115 - GG - Benefits - A | Remit | 386.46 | | |
| | 580-130-233 - UT-Superannuati | | 172.87 | | |
| | 510-130-233 - GG - Benefits - S | | 559.33 | | 1,118.66 |
| **R0HNE3G36CU3DF** | **2025-07-16** | **Southern Plains Co-operative** | | | |
| 2435 | 530-425-110 - TS - Maint. - Oil & | Fuel | 375.92 | | |
| | 110-340-110 - GST Receivable · | GST Tax Code | 18.80 | | 394.72 |
| **R0HNE498NQ1K36** | **2025-07-16** | **SUMA** | | | |
| 17956 | 510-120-120 - GG - Benefits - A | Admin | 174.75 | | |
| | 510-130-250 - GG - Benefits - S | Employer | 272.64 | | 447.39 |
| **R0HNE9030KTJ4G** | **2025-07-22** | **Affinity Mastercard** | | | |
| Jul 7 2025 | 580-290-100 - UT - Water - Lab | Mastercard | 41.80 | | |
| | 570-430-160 - R&c - Event | Mastercard | 3.39 | | |
| | 530-470-100 - TS - Maint. - Roa | Mastercard | 38.69 | | |
| | 570-430-150 - R&C - Bldg Mat/S | Mastercard | 65.71 | | |
| | 530-400-110 - TS - Maint. - Mate | Mastercard | 43.34 | | |
| | 540-220-110 - EH - Pest Contro | Mastercard | 338.66 | | |
| | 530-470-100 - TS - Maint. - Roa | Mastercard | 215.17 | | |
| | 110-340-110 - GST Receivable · | Both Tax Code | 5.30 | | |
| | 900-110-130 - GST Paid - Eligib | Both Tax Code | 5.30 | NL | |
| | 110-340-110 - GST Receivable · | GST Tax Code | 2.10 | | 754.16 |
| **R0HNE903OKTJ4H** | **2025-07-22** | **Sask Tel** | | | |
| Jul 2025 | 510-300-140 - GG - Utility - Tele | office, wtp, interent | 237.82 | | |
| | 110-340-110 - GST Receivable · | Both Tax Code | 11.22 | | |
| | 900-110-130 - GST Paid - Eligib | Both Tax Code | 11.22 | NL | 249.04 |
| **R0HNEEG4GA675F** | **2025-07-22** | **Sask Power** | | | |

**OTHER**

| Payment # / Invoice # | Date | Vendor Name / GL Account | GL Transaction Description | Detail Amount | | Payment Amount |
|---|---|---|---|---|---|---|
| Jul 2025 Hall E | | 570-300-150 - R&C - Utility - He | hall energy | 152.38 | | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 7.62 | | 160.00 |
| **R0HNEEG4GA675S** | **2025-07-22** | **Sask Power** | | | | |
| Jul 2025 Off E | | 510-300-110 - GG - Utility - Hea | Office, wtp energe | 160.58 | | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 8.03 | | 168.61 |
| **R0HNEEG4GA675T** | **2025-07-29** | **Sask Power** | | | | |
| 0897-0096-2838 | | 530-310-100 - TS - Maint. - Utilit | streetlights | 691.29 | | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 34.56 | | 725.85 |
| **R0HNEEG4GA675U** | **2025-07-29** | **Sask Power** | | | | |
| 0897-0096-2845 | | 570-310-150 - R&C - Utility - Po | hall power | 185.35 | | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 9.27 | | 194.62 |
| **R0HNEEG4GA675V** | **2025-07-29** | **Sask Power** | | | | |
| 2679-0080-3626 | | 580-300-120 - UT - Water - Pow | well power | 510.99 | | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 25.55 | | 536.54 |
| **R0HNEEG4GA6760** | **2025-07-29** | **Sask Power** | | | | |
| 2679-0080-3631 | | 510-300-120 - GG - Utility - Pow | office power | 94.09 | | |
| | | 110-340-110 - GST Receivable · | Both Tax Code | 4.45 | | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 4.45 | NL | 98.54 |
| **R0HNEEG4GA6761** | **2025-07-29** | **Sask Power** | | | | |
| 3570-0058-0421 | | 570-310-110 - R&C - Utility - Po | Church Power | 111.96 | | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 5.60 | | 117.56 |
| **R0HNEK05HA0R9C** | **2025-07-29** | **Ministry of Finance** | | | | |
| July 2025 | | 210-210-190 - Due To PSS Sch | remit | 3,878.18 | | 3,878.18 |
| **R0HNEKP9NTUEUS** | **2025-08-06** | **GFL Environmental Inc** | | | | |
| SK0000453191 | | 540-200-110 - EH - Cont. - Wast | Trash Removal | 1,435.69 | | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 71.78 | | 1,507.47 |
| **R0HNEPG647AKNE** | **2025-08-06** | **MEPP** | | | | |
| Aug 2025 | | 510-120-115 - GG - Benefits - A | Remit | 386.46 | | |
| | | 580-130-233 - UT-Superannuati | | 187.69 | | |
| | | 510-130-233 - GG - Benefits - S | | 574.15 | | 1,148.30 |
| **R0HNEPG647AKNC** | **2025-08-06** | **Nelson Motors & Equip** | | | | |
| C97640 | | 530-420-100 - TS - Vehicle/Equi | Mower Blade | 102.87 | | |
| | | 110-340-110 - GST Receivable · | Both Tax Code | 4.85 | | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 4.85 | NL | 107.72 |
| **R0HNEV0736EN40** | **2025-08-19** | **Affinity Mastercard** | | | | |
| Aug 7, 2025 | | 530-470-100 - TS - Maint. - Roa | Speed Bump Signs | 84.18 | | |
| | | 580-290-100 - UT - Water - Lab | Lab Test | 21.90 | | |
| | | 530-470-100 - TS - Maint. - Roa | Speed bumps | 315.82 | | |
| | | 530-470-100 - TS - Maint. - Roa | Speed bumps temporary sig | 56.18 | | |
| | | 110-340-110 - GST Receivable · | Both Tax Code | 17.54 | | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 17.54 | NL | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 1.10 | | 496.72 |
| **R0HNEV0736EN4P** | **2025-08-19** | **Saskatchewan WCB** | | | | |
| 2025 Install 2 | | 510-130-234 - GG - Benefits - W | remit | 711.55 | | 711.55 |
| **R0HNEV0736EN4Q** | **2025-08-19** | **Sask Tel** | | | | |

### OTHER

| Payment # / Invoice # | Date | Vendor Name / GL Account | GL Transaction Description | Detail Amount | | Payment Amount |
|---|---|---|---|---|---|---|
| Jul 2025-01 | | 510-300-140 - GG - Utility - Tele | office, wtp, interent | 208.71 | | |
| | | 510-300-140 - GG - Utility - Tele | new office service | 100.31 | | |
| | | 110-340-110 - GST Receivable · | Both Tax Code | 14.58 | | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 14.58 | NL | 323.60 |
| **R0HNEVPB2SJCT7** | **2025-08-19** | **Southern Plains Co-operative** | | | | |
| 0001 3285 | | 570-430-160 - R&c - Event | PIFD Smokie Night Supplie | 370.79 | | |
| | | 110-340-110 - GST Receivable · | Both Tax Code | 17.49 | | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 17.49 | NL | 388.28 |
| **R0HNEVPB2SUF9C** | **2025-08-19** | **SUMA** | | | | |
| 18302 | | 510-120-120 - GG - Benefits - A | Admin | 174.75 | | |
| | | 510-130-250 - GG - Benefits - S | Employer | 272.64 | | 447.39 |
| | | | | Total Other: | | 45,813.67 |

### E-TRANSFER

| Payment # / Invoice # | Date | Vendor Name / GL Account | GL Transaction Description | Detail Amount | | Payment Amount |
|---|---|---|---|---|---|---|
| **R0HNE3G36CTVAN** | **2025-07-16** | **Jordan Armstrong** | | | | |
| Jul 2025 | | 580-110-110 - UT - Water - Sala | | 1,598.09 | | |
| | | 580-230-100 - UT - Water - Trav | | 45.79 | | 1,643.88 |
| **R0HNE903OKTJE1** | **2025-07-22** | **Klearwater Equipment & Technologies Corp** | | | | |
| 260011 | | 580-430-130 - UT - Water - Matl | Manganese Reagent Set | 347.74 | | |
| | | 580-460-100 - UT - Water - Freig | Freight | 52.82 | | |
| | | 110-340-110 - GST Receivable · | Both Tax Code | 18.89 | | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 18.89 | NL | 419.45 |
| **R0HNEEG4GA655A** | **2025-07-22** | **AC Power Contractors Ltd.** | | | | |
| 465426 | | 580-285-140 - UT - Water - Con | WTP Distribution pump rep | 418.57 | | |
| | | 110-340-110 - GST Receivable · | Both Tax Code | 19.74 | | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 19.74 | NL | 438.31 |
| **R0HNEK05HA04ST** | **2025-07-31** | **Municode Services Ltd** | | | | |
| 3569125 | | 510-200-120 - GG - Cont- Buildi | Building Plan Review and Ir | 200.00 | | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 10.00 | | 210.00 |
| **R0HNEK05HA2350** | **2025-08-06** | **Vital Effect** | | | | |
| 13219 | | 525-300-100 - PS - Local EMS - | Notify by Network - SMS Se | 368.00 | | |
| | | 110-340-110 - GST Receivable · | GST Tax Code | 18.40 | | 386.40 |
| **R0HNEKP9NTUUR8** | **2025-08-06** | **Apex Distribution Inc** | | | | |
| 310-243360 | | 580-430-100 - UT - Water - Mate | Pump fittings | 78.95 | | |
| | | 110-340-110 - GST Receivable · | Both Tax Code | 3.72 | | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 3.72 | NL | 82.67 |
| **R0HNEPG647AJU5** | **2025-08-06** | **Jordan Armstrong** | | | | |
| Aug 2025 | | 580-110-110 - UT - Water - Sala | | 1,706.66 | | |
| | | 580-230-100 - UT - Water - Trav | | 183.16 | | 1,889.82 |
| **R0HNEPG647AK5C** | **2025-08-06** | **Lindsay Davis** | | | | |
| Aug 2025 | | 510-110-230 - GG - Salaries - Ac | Wages, Mileage | 2,842.66 | | |
| | | 510-210-170 - GG - Admin. - Tra | Wages, Mileage | 45.79 | | 2,888.45 |
| **R0HNEU7IS9EDEP** | **2025-08-19** | **Carles Construction** | | | | |
| Gazebo 2 depos | | 570-310-160 - R&C Capital Exp | Deposit 1 Gazebo | 3,000.00 | | 3,000.00 |

# Village of North Portal
## List of Accounts for Approval
**Batch: 2025-00027 to 2025-00036**



**E-TRANSFER**

| Payment # / Invoice # | Date | Vendor Name / GL Account | GL Transaction Description | Detail Amount | | Payment Amount |
|---|---|---|---|---|---|---|
| **R0HNEV0736EMI2** | **2025-08-19** | **Klearwater Equipment & Technologies Corp** | | | | |
| 260201 | | 580-430-130 - UT - Water - Matl | Calibration Standards and S | 535.12 | | |
| | | 580-460-100 - UT - Water - Frei | Freight | 81.28 | | |
| | | 110-340-110 - GST Receivable | Both Tax Code | 29.07 | | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 29.07 | NL | 645.47 |
| **R0HNEVPB2SJDBI** | **2025-08-19** | **Jordan Armstrong** | | | | |
| GFL, Home Har | | 540-200-110 - EH - Cont. - Wast | GFL church furniture dispos | 17.06 | | |
| | | 570-430-155 - RC - CHURCH - I | Home Harware eavestrough | 63.58 | | |
| | | 110-340-110 - GST Receivable | Both Tax Code | 3.00 | | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 3.00 | NL | 83.64 |
| | | | | Total E-Transfer: | | 11,688.09 |
| | | | | Total Gen Bank: | | 91,720.99 |

Certified Correct This August 20, 2025

Reeve Administrator

VILLAGE OF NORTH PORTAL Seal SASKATCHEWAN

# Village of North Portal
## Statement of Financial Activities - Detailed
For the Period Ending June 30, 2025



| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| **REVENUES** | | | | | |
| **TAXATION** | | | | | |
| **Municipal Taxes** | | | | | |
| 410-110-100 - General Municipal Levy | | 150,964.25 | 151,047.00 | (82.75) | 0.05- |
| 410-130-100 - Discount on Municipal Tax - Property | (3,483.39) | (4,819.82) | 4,100.00 | (8,919.82) | 217.56- |
| | **(3,483.39)** | **146,144.43** | **155,147.00** | **(9,002.57)** | **5.80-** |
| **Penalties on Tax Arrears** | | | | | |
| 410-400-210 - Penalty on Mun Taxes Arrears - Propei | | 10,383.38 | | 10,383.38 | |
| | **0.00** | **10,383.38** | **0.00** | **10,383.38** | **0.00** |
| **TOTAL TAXATION:** | **(3,483.39)** | **156,527.81** | **155,147.00** | **1,380.81** | **0.89** |
| **FEES AND CHARGES** | | | | | |
| **Custom Work** | | | | | |
| 420-100-100 - F&C - Custom Work | | | 1,500.00 | (1,500.00) | 100.00- |
| | **0.00** | **0.00** | **1,500.00** | **(1,500.00)** | **100.00-** |
| **Sale of Supplies and Gravel** | | | | | |
| 420-200-900 - F&C - Other Fees & Charges #1 | 7.00 | 48.02 | | 48.02 | |
| | **7.00** | **48.02** | **0.00** | **48.02** | **0.00** |
| **Recreation Fees** | | | | | |
| 420-530-200 - F&C - Community Halls Fees | 223.42 | 1,340.52 | 2,500.00 | (1,159.48) | 46.38- |
| 420-530-255 - F&C - CHURCH Rental Fees | | | 1,000.00 | (1,000.00) | 100.00- |
| 420-530-300 - F&C - Event Food and Beverage Sales | 935.00 | 935.00 | 1,500.00 | (565.00) | 37.67- |
| | **1,158.42** | **2,275.52** | **5,000.00** | **(2,724.48)** | **54.49-** |
| | **1,158.42** | **2,275.52** | **5,000.00** | **(2,724.48)** | **54.49-** |
| **Cemetery Fees** | | | | | |
| 420-600-100 - F&C - Cemetery Fees | | 200.00 | 250.00 | (50.00) | 20.00- |
| | **0.00** | **200.00** | **250.00** | **(50.00)** | **20.00-** |
| **Licenses and Permits** | | | | | |
| 420-710-100 - F&C - Permits | | 394.50 | 100.00 | 294.50 | 294.50 |
| | **0.00** | **394.50** | **100.00** | **294.50** | **294.50** |
| **Other** | | | | | |
| **Tax Certificate** | | | | | |
| 420-800-100 - F&C - Tax Certificate | (20.00) | 100.00 | 100.00 | | |
| | **(20.00)** | **100.00** | **100.00** | **0.00** | **0.00** |
| **Landfill/Waste Collection Fees** | | | | | |
| 420-850-120 - F&C - Waste Collection Fees | 3,480.00 | 6,960.00 | 14,800.00 | (7,840.00) | 52.97- |
| | **3,480.00** | **6,960.00** | **14,800.00** | **(7,840.00)** | **52.97-** |
| | **3,460.00** | **7,060.00** | **14,900.00** | **(7,840.00)** | **52.62-** |
| **TOTAL FEES AND CHARGES:** | **4,625.42** | **9,978.04** | **21,750.00** | **(11,771.96)** | **54.12-** |
| **UTILITIES** | | | | | |
| **Water** | | | | | |
| 440-110-100 - Water - Water Sales | 8,584.67 | 15,466.55 | 38,400.00 | (22,933.45) | 59.72- |

# Village of North Portal
## Statement of Financial Activities - Detailed
For the Period Ending June 30, 2025



| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| | **8,584.67** | **15,466.55** | **38,400.00** | **(22,933.45)** | **59.72-** |
| **Sewer** | | | | | |
| 440-220-100 - Sewer - Charges | 5,129.09 | 9,997.34 | 24,413.00 | (14,415.66) | 59.05- |
| 440-300-100 - UTILITY - Maint/Reconstruction Fee | 1,623.41 | 3,246.82 | 6,720.00 | (3,473.18) | 51.68- |
| | **6,752.50** | **13,244.16** | **31,133.00** | **(17,888.84)** | **57.46-** |
| **TOTAL UTILITIES:** | **15,337.17** | **28,710.71** | **69,533.00** | **(40,822.29)** | **58.71-** |
| **UNCONDITIONAL TRANSFERS** | | | | | |
| **Unconditional Transfers** | | | | | |
| 450-110-100 - Unconditional - (Revenue Sharing) | 35,335.00 | 35,335.00 | 35,335.00 | | |
| | **35,335.00** | **35,335.00** | **35,335.00** | **0.00** | **0.00** |
| **TOTAL UNCONDITIONAL TRANSFERS:** | **35,335.00** | **35,335.00** | **35,335.00** | **0.00** | **0.00** |
| **CONDITIONAL GRANTS** | | | | | |
| **Provincial** | | | | | |
| 450-335-100 - Conditional - Prov - New Deal GTF | | 3,446.50 | 7,100.00 | (3,653.50) | 51.46- |
| 450-370-200 - Conditional - MMSW Recycling | | 1,050.12 | 2,000.00 | (949.88) | 47.49- |
| | **0.00** | **4,496.62** | **9,100.00** | **(4,603.38)** | **50.59-** |
| **TOTAL CONDITIONAL GRANTS:** | **0.00** | **4,496.62** | **9,100.00** | **(4,603.38)** | **50.59-** |
| **GRANTS IN LIEU OF TAXES** | | | | | |
| **Federal** | | | | | |
| 450-500-100 - GIL - Federal | | | 47,078.02 | (47,078.02) | 100.00- |
| | **0.00** | **0.00** | **47,078.02** | **(47,078.02)** | **100.00-** |
| **Provincial** | | | | | |
| 450-600-100 - GIL - Provincial | | | 1,540.00 | (1,540.00) | 100.00- |
| 450-620-100 - GIL - Prov - Sask. Energy | 296.02 | 2,625.85 | 5,500.00 | (2,874.15) | 52.26- |
| | **296.02** | **2,625.85** | **7,040.00** | **(4,414.15)** | **62.70-** |
| **Other** | | | | | |
| 450-800-100 - GIL - Other - SPC Surcharge | 1,266.37 | 9,556.80 | 15,700.00 | (6,143.20) | 39.13- |
| | **1,266.37** | **9,556.80** | **15,700.00** | **(6,143.20)** | **39.13-** |
| **TOTAL GRANTS IN LIEU OF TAXES:** | **1,562.39** | **12,182.65** | **69,818.02** | **(57,635.37)** | **82.55-** |
| **INVESTMENT INCOME AND COMMISSIONS** | | | | | |
| **Investment and Income Revenue** | | | | | |
| 470-100-100 - Interest Revenue | 310.05 | 1,898.05 | 4,500.00 | (2,601.95) | 57.82- |
| 470-100-200 - Interest Income - Cemetery | 0.07 | 0.43 | 570.00 | (569.57) | 99.92- |
| | **310.12** | **1,898.48** | **5,070.00** | **(3,171.52)** | **62.55-** |
| **TOTAL INVESTMENT INCOME AND COMMIS** | **310.12** | **1,898.48** | **5,070.00** | **(3,171.52)** | **62.55-** |
| **OTHER REVENUES** | | | | | |
| **Other Revenue** | | | | | |
| 480-100-100 - Sask Lotteries | | 1,500.00 | 1,500.00 | | |
| 480-150-100 - Donations | 205.00 | 205.00 | | 205.00 | |
| | **205.00** | **1,705.00** | **1,500.00** | **205.00** | **13.67** |
| **TOTAL OTHER REVENUES:** | **205.00** | **1,705.00** | **1,500.00** | **205.00** | **13.67** |

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| **TOTAL REVENUES:** | **53,891.71** | **250,834.31** | **367,253.02** | **(116,418.71)** | **31.70-** |

**Village of North Portal**
**Statement of Financial Activities - Detailed**
For the Period Ending June 30, 2025



| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| **EXPENDITURES** | | | | | |
| **GENERAL GOVERNMENT SERVICES** | | | | | |
| **Wages & Benefits** | | | | | |
| **Wages** | | | | | |
| 510-110-110 - GG - Council - Indemnity | | | 8,500.00 | 8,500.00 | 100.00 |
| | **0.00** | **0.00** | **8,500.00** | **8,500.00** | **100.00** |
| 510-110-230 - GG - Salaries - Administrator | 2,734.97 | 17,184.05 | 35,227.00 | 18,042.95 | 51.22 |
| | **2,734.97** | **17,184.05** | **43,727.00** | **26,542.95** | **60.70** |
| **Benefits** | | | | | |
| 510-120-110 - GG - Benefits - Administrator | 890.13 | 5,262.67 | 11,500.00 | 6,237.33 | 54.24 |
| 510-120-115 - GG - Benefits - Admin - Superannuatio | 386.46 | 2,265.84 | 4,638.00 | 2,372.16 | 51.15 |
| 510-120-120 - GG - Benefits - Admin - SUMA Group 4 | 174.75 | 1,051.44 | 2,061.00 | 1,009.56 | 48.98 |
| | **1,451.34** | **8,579.95** | **18,199.00** | **9,619.05** | **52.85** |
| 510-130-231 - GG - Benefits - CPP | 413.26 | 2,600.28 | 6,000.00 | 3,399.72 | 56.66 |
| 510-130-232 - GG - Benefits - EI | 179.56 | 1,135.63 | 2,800.00 | 1,664.37 | 59.44 |
| 510-130-233 - GG - Benefits - Superannuation | 521.46 | 3,284.95 | 6,500.00 | 3,215.05 | 49.46 |
| 510-130-234 - GG - Benefits - Worker Compensation | | 768.55 | 1,480.00 | 711.45 | 48.07 |
| 510-130-250 - GG - Benefits - SUMA Group 60% + Fe | 272.64 | 1,639.77 | 3,220.00 | 1,580.23 | 49.08 |
| | **2,838.26** | **18,009.13** | **38,199.00** | **20,189.87** | **52.85** |
| | **5,573.23** | **35,193.18** | **81,926.00** | **46,732.82** | **57.04** |
| **Professional/Contract Services** | | | | | |
| 510-200-110 - GG - Cont. - Legal | | 3,590.50 | 1,500.00 | (2,090.50) | 139.37- |
| 510-200-120 - GG - Cont- Building Municode Inspecti | | 319.50 | 500.00 | 180.50 | 36.10 |
| 510-200-130 - GG - Cont. - Audit/Accounting | 7,234.50 | 7,234.50 | 7,000.00 | (234.50) | 3.35- |
| 510-200-150 - GG - Cont. - Assessment - SAMA | | 2,689.00 | 2,689.00 | | |
| 510-200-170 - GG - Cont. - Advertising | | 30.00 | 200.00 | 170.00 | 85.00 |
| 510-210-140 - GG - Council - Committee/Travel/Meal | 885.82 | 885.82 | | (885.82) | |
| 510-210-170 - GG - Admin. - Training, Travel & Meals | 137.37 | 914.48 | 2,150.00 | 1,235.52 | 57.47 |
| 510-230-110 - GG - Cont. - Insurance - SUMA | | 13,560.00 | 14,500.00 | 940.00 | 6.48 |
| 510-240-100 - GG - Cont. - Memberships & Subscript | | 238.10 | 700.00 | 461.90 | 65.99 |
| 510-260-100 - GG - Cont. - Tax Enforcement/Collectic | 330.00 | 330.00 | 200.00 | (130.00) | 65.00- |
| 510-270-100 - GG - Cont. - Equipment | | | 150.00 | 150.00 | 100.00 |
| 510-270-150 - GG - Cont. - Miscellaneous | | | 400.00 | 400.00 | 100.00 |
| 510-290-100 - GG - Cont. Bank Charges | 36.25 | 144.50 | 400.00 | 255.50 | 63.88 |
| | **8,623.94** | **29,936.40** | **30,389.00** | **452.60** | **1.49** |
| **Utilities** | | | | | |
| 510-300-110 - GG - Utility - Heat | 486.76 | 2,910.45 | 4,000.00 | 1,089.55 | 27.24 |
| 510-300-120 - GG - Utility - Power | 215.18 | 1,213.72 | 2,000.00 | 786.28 | 39.31 |
| 510-300-140 - GG - Utility - Telephone | 475.62 | 1,426.60 | 2,860.00 | 1,433.40 | 50.12 |
| | **1,177.56** | **5,550.77** | **8,860.00** | **3,309.23** | **37.35** |
| **Maintenance, Material and Supplies** | | | | | |
| 510-400-110 - GG - Maint. - Postage | 140.34 | 363.34 | 1,700.00 | 1,336.66 | 78.63 |
| 510-410-140 - GG - Maint. - Office Supplies | | 95.21 | 1,000.00 | 904.79 | 90.48 |
| 510-410-160 - GG - Maint. - Other #1 | | 218.19 | | (218.19) | |
| 510-440-100 - GG - Maint. - Data Processing Supplie | | 4,869.03 | 4,991.00 | 121.97 | 2.44 |
| 510-490-100 - GG - Maint. - Office Repairs & Maint. | | | 300.00 | 300.00 | 100.00 |
| 510-490-150 - GG - Maint. - Other #3 | | 0.27 | | (0.27) | |

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| | **140.34** | **5,546.04** | **7,991.00** | **2,444.96** | **30.60** |
| **Grants and Contributions** | | | | | |
| 510-500-110 - GG - Grants and Contributions | | | 1,400.00 | 1,400.00 | 100.00 |
| | **0.00** | **0.00** | **1,400.00** | **1,400.00** | **100.00** |
| **Other** | | | | | |
| 510-900-110 - GG - Other | | 0.17 | | (0.17) | |
| | **0.00** | **0.17** | **0.00** | **(0.17)** | **0.00** |
| **TOTAL GENERAL GOVERNMENT SERVICES** | **15,515.07** | **76,226.56** | **130,566.00** | **54,339.44** | **41.62** |
| **PROTECTIVE SERVICES** | | | | | |
| **POLICE PROTECTION** | | | | | |
| **Professional/Contractual Services** | | | | | |
| 520-210-100 - PS - Police - Justice Requisition | | | 6,700.00 | 6,700.00 | 100.00 |
| | **0.00** | **0.00** | **6,700.00** | **6,700.00** | **100.00** |
| **TOTAL POLICE PROTECTION:** | **0.00** | **0.00** | **6,700.00** | **6,700.00** | **100.00** |
| **FIRE PROTECTION** | | | | | |
| **Professional/Contractual Services** | | | | | |
| 525-210-110 - PS - Fire - Contracted Services | | 6,409.00 | 6,600.00 | 191.00 | 2.89 |
| | **0.00** | **6,409.00** | **6,600.00** | **191.00** | **2.89** |
| **TOTAL FIRE PROTECTION:** | **0.00** | **6,409.00** | **6,600.00** | **191.00** | **2.89** |
| **TOTAL PROTECTIVE SERVICES:** | **0.00** | **6,409.00** | **13,300.00** | **6,891.00** | **51.81** |
| **TRANSPORTATION SERVICES** | | | | | |
| **MAINTENANCE** | | | | | |
| **Wages & Benefits** | | | | | |
| **Wages** | | | | | |
| 530-110-120 - TS - Maint. - Salaries - Foreman | 1,554.27 | 9,451.63 | 26,220.00 | 16,768.37 | 63.95 |
| | **1,554.27** | **9,451.63** | **26,220.00** | **16,768.37** | **63.95** |
| **Benefits** | | | | | |
| 530-150-300 - TS - Maint - Foreman - Benefits | 472.26 | 2,707.55 | | (2,707.55) | |
| 530-170-100 - TS - Foreman Clothing Allowance | 339.14 | 339.14 | 500.00 | 160.86 | 32.17 |
| | **811.40** | **3,046.69** | **500.00** | **(2,546.69)** | **509.34-** |
| | **2,365.67** | **12,498.32** | **26,720.00** | **14,221.68** | **53.22** |
| **Professional/Contractual Services** | | | | | |
| 530-210-100 - TS - Maint. - Contract Street Maintenar | | 3,611.97 | | (3,611.97) | |
| 530-290-200 - TS - Maint - Vehicle Insurance | | 958.40 | 1,300.00 | 341.60 | 26.28 |
| | **0.00** | **4,570.37** | **1,300.00** | **(3,270.37)** | **251.57-** |
| **Utilities** | | | | | |
| 530-310-100 - TS - Maint. - Utility - Street Lights | 1,382.58 | 4,197.88 | 8,500.00 | 4,302.12 | 50.61 |
| | **1,382.58** | **4,197.88** | **8,500.00** | **4,302.12** | **50.61** |
| **Maintenance, Materials & Supplies** | | | | | |
| 530-400-110 - TS - Maint. - Materials & Supplies | 23.30 | 626.08 | 1,000.00 | 373.92 | 37.39 |

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| 530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools | 123.16 | 775.82 | 5,000.00 | 4,224.18 | 84.48 |
| 530-425-110 - TS - Maint. - Oil & Gas | | 216.90 | 4,000.00 | 3,783.10 | 94.58 |
| 530-440-100 - TS - Maint. - Gravel/Sand | 1,970.54 | 2,578.22 | 1,200.00 | (1,378.22) | 114.85- |
| 530-460-110 - TS - Maint. - Dust Control | 15,900.00 | 15,900.00 | 10,000.00 | (5,900.00) | 59.00- |
| 530-470-100 - TS - Maint. - Road/Street Signs | | | 400.00 | 400.00 | 100.00 |
| | **18,017.00** | **20,097.02** | **21,600.00** | **1,502.98** | **6.96** |
| **TOTAL MAINTENANCE:** | **21,765.25** | **41,363.59** | **58,120.00** | **16,756.41** | **28.83** |
| **TOTAL TRANSPORTATION SERVICES:** | **21,765.25** | **41,363.59** | **58,120.00** | **16,756.41** | **28.83** |
| **ENVIRONMENTAL SERVICES** | | | | | |
| **Professional/Contractual Services** | | | | | |
| 540-200-110 - EH - Cont. - Waste Collection/Disposal | 1,456.10 | 5,809.52 | 14,600.00 | 8,790.48 | 60.21 |
| 540-200-210 - EH - Waste - Tree Dump Site | | 1,500.00 | 1,500.00 | | |
| 540-220-110 - EH - Pest Control | 246.30 | 246.30 | 150.00 | (96.30) | 64.20- |
| | **1,702.40** | **7,555.82** | **16,250.00** | **8,694.18** | **53.50** |
| **TOTAL ENVIRONMENTAL SERVICES:** | **1,702.40** | **7,555.82** | **16,250.00** | **8,694.18** | **53.50** |
| **RECREATION AND CULTURAL SERVICES** | | | | | |
| **Wages** | | | | | |
| 570-110-100 - R&C - Salary RInk Maintenance Seaso | | 249.69 | 1,860.00 | 1,610.31 | 86.58 |
| 570-110-200 - R&C - Benefits Rink Maint Seasonal | | 5.56 | 90.00 | 84.44 | 93.82 |
| | **0.00** | **255.25** | **1,950.00** | **1,694.75** | **86.91** |
| **Professional/Contractual Services** | | | | | |
| 570-270-100 - R&C - Cont. - HALL Contracted Maint | | 160.00 | | (160.00) | |
| 570-280-100 - R&C - Cont. - HALL Contracted Repair | | | 1,500.00 | 1,500.00 | 100.00 |
| 570-280-200 - R&C CHURCH Contracted Repairs | | 614.80 | 2,000.00 | 1,385.20 | 69.26 |
| 570-290-100 - R&C - Cont. - Library Requisition | 833.37 | 1,666.75 | 1,667.00 | 0.25 | 0.01 |
| | **833.37** | **2,441.55** | **5,167.00** | **2,725.45** | **52.75** |
| **Utilities - Heat** | | | | | |
| 570-300-110 - R&C - Utility - Heat - CHURCH | | | 2,500.00 | 2,500.00 | 100.00 |
| 570-300-150 - R&C - Utility - Heat - Hall | 304.76 | 885.72 | 3,000.00 | 2,114.28 | 70.48 |
| | **304.76** | **885.72** | **5,500.00** | **4,614.28** | **83.90** |
| **Utilities - Power** | | | | | |
| 570-310-110 - R&C - Utility - Power - CHURCH | 244.32 | 244.32 | 1,200.00 | 955.68 | 79.64 |
| 570-310-150 - R&C - Utility - Power - Hall | 240.48 | 824.91 | 2,000.00 | 1,175.09 | 58.75 |
| 570-310-160 - R&C Capital Expenditures | | | 1.00 | 1.00 | 100.00 |
| | **484.80** | **1,069.23** | **3,201.00** | **2,131.77** | **66.60** |
| **Maintenance, Materials and Supplies** | | | | | |
| 570-430-150 - R&C - Bldg Mat/Supply - Hall | 158.97 | 158.97 | 200.00 | 41.03 | 20.52 |
| 570-430-155 - RC - CHURCH - Materials & Supplies | | 1,116.54 | 500.00 | (616.54) | 123.31- |
| 570-430-160 - R&c - Event | 84.00 | 567.84 | 2,600.00 | 2,032.16 | 78.16 |
| | **242.97** | **1,843.35** | **3,300.00** | **1,456.65** | **44.14** |
| **Grants and Contributions** | | | | | |
| 570-500-110 - R&C - Grants and Contributions | | 2,000.00 | 2,000.00 | | |
| | **0.00** | **2,000.00** | **2,000.00** | **0.00** | **0.00** |
| **Other** | | | | | |
| 570-900-110 - R&C - Flowers, Beautification | 575.76 | 625.73 | 500.00 | (125.73) | 25.15- |

# Village of North Portal
## Statement of Financial Activities - Detailed
For the Period Ending June 30, 2025



| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| | **575.76** | **625.73** | **500.00** | **(125.73)** | **25.15-** |
| **TOTAL RECREATION AND CULTURAL SERV** | **2,441.66** | **9,120.83** | **21,618.00** | **12,497.17** | **57.81** |
| **UTILITIES** | | | | | |
| **WATER** | | | | | |
| **Wages and Benefits** | | | | | |
| 580-110-110 - UT - Water - Salaries | 1,268.50 | 9,292.28 | 19,500.00 | 10,207.72 | 52.35 |
| 580-120-110 - UT - Water - Benefits | 96.50 | 1,012.07 | | (1,012.07) | |
| 580-130-233 - UT-Superannuation | 135.00 | 1,019.11 | | (1,019.11) | |
| | **1,500.00** | **11,323.46** | **19,500.00** | **8,176.54** | **41.93** |
| **Professional/Contractual Services** | | | | | |
| 580-230-100 - UT - Water - Travel, Meals & Subsister | | 228.95 | 100.00 | (128.95) | 128.95- |
| 580-230-200 - UT - Water - Clothing Allowance | | 500.00 | 500.00 | | |
| 580-250-100 - UT - Water - Memberships/Subscriptio | | | 100.00 | 100.00 | 100.00 |
| 580-260-100 - UT - Water - Conference Fees | | | 1,000.00 | 1,000.00 | 100.00 |
| 580-285-140 - UT - Water - Cont. Repairs - W.T.P. | 495.92 | 12,134.67 | 12,000.00 | (134.67) | 1.12- |
| 580-290-100 - UT - Water - Laboratory Testing | 153.30 | 328.50 | 600.00 | 271.50 | 45.25 |
| 580-295-100 - UT - Water - Other Cont. Services | | | 200.00 | 200.00 | 100.00 |
| | **649.22** | **13,192.12** | **14,500.00** | **1,307.88** | **9.02** |
| **Utilities** | | | | | |
| 580-300-120 - UT - Water - Power | 1,074.49 | 3,560.53 | 8,800.00 | 5,239.47 | 59.54 |
| | **1,074.49** | **3,560.53** | **8,800.00** | **5,239.47** | **59.54** |
| **Maintenance, Materials and Supplies** | | | | | |
| 580-430-100 - UT - Water - Materials & Supplies | 348.67 | 489.08 | | (489.08) | |
| 580-430-130 - UT - Water - Matls & Suppl - WTP | | 4,815.67 | 750.00 | (4,065.67) | 542.09- |
| 580-450-100 - UT - Water - Chemicals | | 1,296.48 | 5,000.00 | 3,703.52 | 74.07 |
| 580-460-100 - UT - Water - Freight | 274.39 | 1,525.64 | 3,200.00 | 1,674.36 | 52.32 |
| | **623.06** | **8,126.87** | **8,950.00** | **823.13** | **9.20** |
| **Capital Expenditures** | | | | | |
| 580-600-130 - UT - Water - Pur of Cap Assets - Mach | | 8,321.00 | 10,000.00 | 1,679.00 | 16.79 |
| | **0.00** | **8,321.00** | **10,000.00** | **1,679.00** | **16.79** |
| **TOTAL WATER:** | **3,846.77** | **44,523.98** | **61,750.00** | **17,226.02** | **27.90** |
| **SEWER** | | | | | |
| **Professional/Contractual Services** | | | | | |
| 585-200-110 - UT-SEWER - Contracted | | | 10,000.00 | 10,000.00 | 100.00 |
| | **0.00** | **0.00** | **10,000.00** | **10,000.00** | **100.00** |
| **Capital Expenditures** | | | | | |
| 585-600-120 - UT - Sewer - Capital Expend. - Lagoon | | | 15,000.00 | 15,000.00 | 100.00 |
| | **0.00** | **0.00** | **15,000.00** | **15,000.00** | **100.00** |
| **TOTAL SEWER:** | **0.00** | **0.00** | **25,000.00** | **25,000.00** | **100.00** |
| **TOTAL UTILITIES:** | **3,846.77** | **44,523.98** | **86,750.00** | **42,226.02** | **48.68** |
| **TOTAL EXPENDITURES:** | **45,271.15** | **185,199.78** | **326,604.00** | **141,404.22** | **43.30** |
| **CHANGE IN NET-FINANCIAL ASSETS** | **8,620.56** | **65,634.53** | **40,649.02** | **24,985.51** | **61.47** |

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| **CHANGE IN NET ASSETS** | 8,620.56 | 65,634.53 | 40,649.02 | 24,985.51 | 61.47 |
| **CHANGE IN SURPLUS** | 8,620.56 | 65,634.53 | 40,649.02 | 24,985.51 | 61.47 |

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|

| ACCOUNT BALANCES | Current | Year to Date | Balance |
|---|---|---|---|
| **Cash and Investments** | | | |
| 110-110-120 - Cash - Bank - Demand | 58,304.44 | (1,389.41) | 84,657.75 |
| 110-110-130 - Cash - Bank - Savings | 239.92 | 1,475.16 | 139,241.70 |
| 110-110-140 - Cash - Waterworks Reserve | 70.13 | 2,046.30 | 50,262.12 |
| 110-110-150 - Cash - Cemetery Demand | | 200.00 | 19,057.04 |
| 110-110-155 - Cash - Cemetery board special savings | 0.07 | 0.43 | 51.85 |
| **Total Cash and Investments:** | **58,614.56** | **2,332.48** | **293,270.46** |
| **Municipal Taxes Receivable** | | | |
| 110-200-100 - Municipal - Tax Receivable - Current | (69,718.22) | 54,402.68 | 54,402.68 |
| 110-200-110 - Municipal - Tax Receivable - Arrears | (6,496.60) | (1,675.63) | 72,021.35 |
| 110-200-900 - Municipal - Allow. for Uncollected | | | (52,334.65) |
| **Total Municipal Taxes Receivable:** | **(76,214.82)** | **52,727.05** | **74,089.38** |

**Village of North Portal**
**Statement of Financial Activities - Detailed**
For the Period Ending June 30, 2025



| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| | **Additional Tax Information** | | | | |
| **Receipt of Arrears** | | | | | |
| | **Receipts** | | **BalFwd** | | |
| **Current Taxes Collected** | | | | | |
| | **Receipts** | | **Levy** | | |
| **Totals Arrears & Current** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |

Certified correct and in accordance with the records

Presented to council on

Aug 20, 2025
(Date)

Administrator Name
Administrator Title

VILLAGE OF NORTH PORTAL
Seal
SASKATCHEWAN

Head of Council Name
Head of Council Title

# Village of North Portal
## Statement of Financial Activities - Detailed
For the Period Ending July 31, 2025



| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| **REVENUES** | | | | | |
| **TAXATION** | | | | | |
| **Municipal Taxes** | | | | | |
| 410-110-100 - General Municipal Levy | | 150,964.25 | 151,047.00 | (82.75) | 0.05- |
| 410-130-100 - Discount on Municipal Tax - Property | (307.44) | (5,127.26) | 4,100.00 | (9,227.26) | 225.06- |
| | **(307.44)** | **145,836.99** | **155,147.00** | **(9,310.01)** | **6.00-** |
| **Penalties on Tax Arrears** | | | | | |
| 410-400-210 - Penalty on Mun Taxes Arrears - Propei | | 10,383.38 | | 10,383.38 | |
| | **0.00** | **10,383.38** | **0.00** | **10,383.38** | **0.00** |
| **TOTAL TAXATION:** | **(307.44)** | **156,220.37** | **155,147.00** | **1,073.37** | **0.69** |
| **FEES AND CHARGES** | | | | | |
| **Custom Work** | | | | | |
| 420-100-100 - F&C - Custom Work | | | 1,500.00 | (1,500.00) | 100.00- |
| | **0.00** | **0.00** | **1,500.00** | **(1,500.00)** | **100.00-** |
| **Sale of Supplies and Gravel** | | | | | |
| 420-200-900 - F&C - Other Fees & Charges #1 | 6.72 | 54.74 | | 54.74 | |
| | **6.72** | **54.74** | **0.00** | **54.74** | **0.00** |
| **Recreation Fees** | | | | | |
| 420-530-200 - F&C - Community Halls Fees | 223.42 | 1,563.94 | 2,500.00 | (936.06) | 37.44- |
| 420-530-255 - F&C - CHURCH Rental Fees | 700.00 | 700.00 | 1,000.00 | (300.00) | 30.00- |
| 420-530-300 - F&C - Event Food and Beverage Sales | | 935.00 | 1,500.00 | (565.00) | 37.67- |
| | **923.42** | **3,198.94** | **5,000.00** | **(1,801.06)** | **36.02-** |
| | **923.42** | **3,198.94** | **5,000.00** | **(1,801.06)** | **36.02-** |
| **Cemetery Fees** | | | | | |
| 420-600-100 - F&C - Cemetery Fees | | 200.00 | 250.00 | (50.00) | 20.00- |
| | **0.00** | **200.00** | **250.00** | **(50.00)** | **20.00-** |
| **Licenses and Permits** | | | | | |
| 420-700-210 - F&C - Licenses - Pets | 20.00 | 20.00 | | 20.00 | |
| 420-710-100 - F&C - Permits | | 394.50 | 100.00 | 294.50 | 294.50 |
| | **20.00** | **414.50** | **100.00** | **314.50** | **314.50** |
| **Other** | | | | | |
| **Tax Certificate** | | | | | |
| 420-800-100 - F&C - Tax Certificate | | 100.00 | 100.00 | | |
| | **0.00** | **100.00** | **100.00** | **0.00** | **0.00** |
| **Landfill/Waste Collection Fees** | | | | | |
| 420-850-120 - F&C - Waste Collection Fees | | 6,960.00 | 14,800.00 | (7,840.00) | 52.97- |
| | **0.00** | **6,960.00** | **14,800.00** | **(7,840.00)** | **52.97-** |
| | **0.00** | **7,060.00** | **14,900.00** | **(7,840.00)** | **52.62-** |
| **TOTAL FEES AND CHARGES:** | **950.14** | **10,928.18** | **21,750.00** | **(10,821.82)** | **49.76-** |
| **UTILITIES** | | | | | |
| **Water** | | | | | |

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| 440-110-100 - Water - Water Sales | | 15,466.55 | 38,400.00 | (22,933.45) | 59.72- |
| | **0.00** | **15,466.55** | **38,400.00** | **(22,933.45)** | **59.72-** |
| **Sewer** | | | | | |
| 440-220-100 - Sewer - Charges | | 9,997.34 | 24,413.00 | (14,415.66) | 59.05- |
| 440-300-100 - UTILITY - Maint/Reconstruction Fee | | 3,246.82 | 6,720.00 | (3,473.18) | 51.68- |
| | **0.00** | **13,244.16** | **31,133.00** | **(17,888.84)** | **57.46-** |
| **TOTAL UTILITIES:** | **0.00** | **28,710.71** | **69,533.00** | **(40,822.29)** | **58.71-** |
| **UNCONDITIONAL TRANSFERS** | | | | | |
| **Unconditional Transfers** | | | | | |
| 450-110-100 - Unconditional - (Revenue Sharing) | | 35,335.00 | 35,335.00 | | |
| | **0.00** | **35,335.00** | **35,335.00** | **0.00** | **0.00** |
| **TOTAL UNCONDITIONAL TRANSFERS:** | **0.00** | **35,335.00** | **35,335.00** | **0.00** | **0.00** |
| **CONDITIONAL GRANTS** | | | | | |
| **Provincial** | | | | | |
| 450-335-100 - Conditional - Prov - New Deal GTF | | 3,446.50 | 7,100.00 | (3,653.50) | 51.46- |
| 450-370-200 - Conditional - MMSW Recycling | 525.06 | 1,575.18 | 2,000.00 | (424.82) | 21.24- |
| | **525.06** | **5,021.68** | **9,100.00** | **(4,078.32)** | **44.82-** |
| **TOTAL CONDITIONAL GRANTS:** | **525.06** | **5,021.68** | **9,100.00** | **(4,078.32)** | **44.82-** |
| **GRANTS IN LIEU OF TAXES** | | | | | |
| **Federal** | | | | | |
| 450-500-100 - GIL - Federal | | | 47,078.02 | (47,078.02) | 100.00- |
| | **0.00** | **0.00** | **47,078.02** | **(47,078.02)** | **100.00-** |
| **Provincial** | | | | | |
| 450-600-100 - GIL - Provincial | | | 1,540.00 | (1,540.00) | 100.00- |
| 450-620-100 - GIL - Prov - Sask. Energy | 176.26 | 2,802.11 | 5,500.00 | (2,697.89) | 49.05- |
| | **176.26** | **2,802.11** | **7,040.00** | **(4,237.89)** | **60.20-** |
| **Other** | | | | | |
| 450-800-100 - GIL - Other - SPC Surcharge | 1,098.67 | 10,655.47 | 15,700.00 | (5,044.53) | 32.13- |
| | **1,098.67** | **10,655.47** | **15,700.00** | **(5,044.53)** | **32.13-** |
| **TOTAL GRANTS IN LIEU OF TAXES:** | **1,274.93** | **13,457.58** | **69,818.02** | **(56,360.44)** | **80.72-** |
| **INVESTMENT INCOME AND COMMISSIONS** | | | | | |
| **Investment and Income Revenue** | | | | | |
| 470-100-100 - Interest Revenue | 320.92 | 2,218.97 | 4,500.00 | (2,281.03) | 50.69- |
| 470-100-200 - Interest Income - Cemetery | 0.07 | 0.50 | 570.00 | (569.50) | 99.91- |
| | **320.99** | **2,219.47** | **5,070.00** | **(2,850.53)** | **56.22-** |
| **TOTAL INVESTMENT INCOME AND COMMIS** | **320.99** | **2,219.47** | **5,070.00** | **(2,850.53)** | **56.22-** |
| **OTHER REVENUES** | | | | | |
| **Other Revenue** | | | | | |
| 480-100-100 - Sask Lotteries | | 1,500.00 | 1,500.00 | | |
| 480-150-100 - Donations | | 205.00 | | 205.00 | |
| | **0.00** | **1,705.00** | **1,500.00** | **205.00** | **13.67** |

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| **TOTAL OTHER REVENUES:** | **0.00** | **1,705.00** | **1,500.00** | **205.00** | **13.67** |
| **TOTAL REVENUES:** | **2,763.68** | **253,597.99** | **367,253.02** | **(113,655.03)** | **30.95-** |

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| **EXPENDITURES** | | | | | |
| **GENERAL GOVERNMENT SERVICES** | | | | | |
| **Wages & Benefits** | | | | | |
| **Wages** | | | | | |
| 510-110-110 - GG - Council - Indemnity | | | 8,500.00 | 8,500.00 | 100.00 |
| | **0.00** | **0.00** | **8,500.00** | **8,500.00** | **100.00** |
| 510-110-230 - GG - Salaries - Administrator | 2,842.66 | 20,026.71 | 35,227.00 | 15,200.29 | 43.15 |
| | **2,842.66** | **20,026.71** | **43,727.00** | **23,700.29** | **54.20** |
| **Benefits** | | | | | |
| 510-120-110 - GG - Benefits - Administrator | 890.13 | 6,152.80 | 11,500.00 | 5,347.20 | 46.50 |
| 510-120-115 - GG - Benefits - Admin - Superannuatio | 386.46 | 2,652.30 | 4,638.00 | 1,985.70 | 42.81 |
| 510-120-120 - GG - Benefits - Admin - SUMA Group 4 | 174.75 | 1,226.19 | 2,061.00 | 834.81 | 40.51 |
| | **1,451.34** | **10,031.29** | **18,199.00** | **8,167.71** | **44.88** |
| 510-130-231 - GG - Benefits - CPP | 438.29 | 3,038.57 | 6,000.00 | 2,961.43 | 49.36 |
| 510-130-232 - GG - Benefits - EI | 189.22 | 1,324.85 | 2,800.00 | 1,475.15 | 52.68 |
| 510-130-233 - GG - Benefits - Superannuation | 559.33 | 3,844.28 | 6,500.00 | 2,655.72 | 40.86 |
| 510-130-234 - GG - Benefits - Worker Compensation | | 768.55 | 1,480.00 | 711.45 | 48.07 |
| 510-130-250 - GG - Benefits - SUMA Group 60% + Fe | 272.64 | 1,912.41 | 3,220.00 | 1,307.59 | 40.61 |
| | **2,910.82** | **20,919.95** | **38,199.00** | **17,279.05** | **45.23** |
| | **5,753.48** | **40,946.66** | **81,926.00** | **40,979.34** | **50.02** |
| **Professional/Contract Services** | | | | | |
| 510-200-110 - GG - Cont. - Legal | | 3,590.50 | 1,500.00 | (2,090.50) | 139.37- |
| 510-200-120 - GG - Cont- Building Municode Inspecti | 200.00 | 519.50 | 500.00 | (19.50) | 3.90- |
| 510-200-130 - GG - Cont. - Audit/Accounting | | 7,234.50 | 7,000.00 | (234.50) | 3.35- |
| 510-200-150 - GG - Cont. - Assessment - SAMA | | 2,689.00 | 2,689.00 | | |
| 510-200-170 - GG - Cont. - Advertising | | 30.00 | 200.00 | 170.00 | 85.00 |
| 510-210-140 - GG - Council - Committee/Travel/Meals | | 885.82 | | (885.82) | |
| 510-210-170 - GG - Admin. - Training, Travel & Meals | 137.37 | 1,051.85 | 2,150.00 | 1,098.15 | 51.08 |
| 510-230-110 - GG - Cont. - Insurance - SUMA | 4,613.00 | 18,173.00 | 14,500.00 | (3,673.00) | 25.33- |
| 510-240-100 - GG - Cont. - Memberships & Subscript | | 238.10 | 700.00 | 461.90 | 65.99 |
| 510-260-100 - GG - Cont. - Tax Enforcement/Collectic | | 330.00 | 200.00 | (130.00) | 65.00- |
| 510-270-100 - GG - Cont. - Equipment | | | 150.00 | 150.00 | 100.00 |
| 510-270-150 - GG - Cont. - Miscellaneous | | | 400.00 | 400.00 | 100.00 |
| 510-290-100 - GG - Cont. Bank Charges | 18.50 | 163.00 | 400.00 | 237.00 | 59.25 |
| | **4,968.87** | **34,905.27** | **30,389.00** | **(4,516.27)** | **14.86-** |
| **Utilities** | | | | | |
| 510-300-110 - GG - Utility - Heat | 160.58 | 3,071.03 | 4,000.00 | 928.97 | 23.22 |
| 510-300-120 - GG - Utility - Power | 94.09 | 1,307.81 | 2,000.00 | 692.19 | 34.61 |
| 510-300-140 - GG - Utility - Telephone | 237.82 | 1,664.42 | 2,860.00 | 1,195.58 | 41.80 |
| | **492.49** | **6,043.26** | **8,860.00** | **2,816.74** | **31.79** |
| **Maintenance, Material and Supplies** | | | | | |
| 510-400-110 - GG - Maint. - Postage | | 363.34 | 1,700.00 | 1,336.66 | 78.63 |
| 510-410-140 - GG - Maint. - Office Supplies | | 95.21 | 1,000.00 | 904.79 | 90.48 |
| 510-410-160 - GG - Maint. - Other #1 | | 218.19 | | (218.19) | |
| 510-440-100 - GG - Maint. - Data Processing Supplies | | 4,869.03 | 4,991.00 | 121.97 | 2.44 |
| 510-490-100 - GG - Maint. - Office Repairs & Maint. | 292.99 | 292.99 | 300.00 | 7.01 | 2.34 |
| 510-490-150 - GG - Maint. - Other #3 | | 0.27 | | (0.27) | |

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| | **292.99** | **5,839.03** | **7,991.00** | **2,151.97** | **26.93** |
| **Grants and Contributions** | | | | | |
| 510-500-110 - GG - Grants and Contributions | | | 1,400.00 | 1,400.00 | 100.00 |
| | **0.00** | **0.00** | **1,400.00** | **1,400.00** | **100.00** |
| **Other** | | | | | |
| 510-900-110 - GG - Other | | 0.17 | | (0.17) | |
| | **0.00** | **0.17** | **0.00** | **(0.17)** | **0.00** |
| **TOTAL GENERAL GOVERNMENT SERVICES** | **11,507.83** | **87,734.39** | **130,566.00** | **42,831.61** | **32.80** |
| **PROTECTIVE SERVICES** | | | | | |
| **POLICE PROTECTION** | | | | | |
| **Professional/Contractual Services** | | | | | |
| 520-210-100 - PS - Police - Justice Requisition | 6,844.67 | 6,844.67 | 6,700.00 | (144.67) | 2.16- |
| | **6,844.67** | **6,844.67** | **6,700.00** | **(144.67)** | **2.16-** |
| **TOTAL POLICE PROTECTION:** | **6,844.67** | **6,844.67** | **6,700.00** | **(144.67)** | **2.16-** |
| **FIRE PROTECTION** | | | | | |
| **Professional/Contractual Services** | | | | | |
| 525-210-110 - PS - Fire - Contracted Services | | 6,409.00 | 6,600.00 | 191.00 | 2.89 |
| | **0.00** | **6,409.00** | **6,600.00** | **191.00** | **2.89** |
| **TOTAL FIRE PROTECTION:** | **0.00** | **6,409.00** | **6,600.00** | **191.00** | **2.89** |
| **TOTAL PROTECTIVE SERVICES:** | **6,844.67** | **13,253.67** | **13,300.00** | **46.33** | **0.35** |
| **TRANSPORTATION SERVICES** | | | | | |
| **MAINTENANCE** | | | | | |
| **Wages & Benefits** | | | | | |
| **Wages** | | | | | |
| 530-110-120 - TS - Maint. - Salaries - Foreman | 1,554.27 | 11,005.90 | 26,220.00 | 15,214.10 | 58.02 |
| | **1,554.27** | **11,005.90** | **26,220.00** | **15,214.10** | **58.02** |
| **Benefits** | | | | | |
| 530-150-300 - TS - Maint - Foreman - Benefits | 472.26 | 3,179.81 | | (3,179.81) | |
| 530-170-100 - TS - Foreman Clothing Allowance | | 339.14 | 500.00 | 160.86 | 32.17 |
| | **472.26** | **3,518.95** | **500.00** | **(3,018.95)** | **603.79-** |
| | **2,026.53** | **14,524.85** | **26,720.00** | **12,195.15** | **45.64** |
| **Professional/Contractual Services** | | | | | |
| 530-210-100 - TS - Maint. - Contract Street Maintenar | | 3,611.97 | | (3,611.97) | |
| 530-290-200 - TS - Maint - Vehicle Insurance | | 958.40 | 1,300.00 | 341.60 | 26.28 |
| | **0.00** | **4,570.37** | **1,300.00** | **(3,270.37)** | **251.57-** |
| **Utilities** | | | | | |
| 530-310-100 - TS - Maint. - Utility - Street Lights | 691.29 | 4,889.17 | 8,500.00 | 3,610.83 | 42.48 |
| | **691.29** | **4,889.17** | **8,500.00** | **3,610.83** | **42.48** |
| **Maintenance, Materials & Supplies** | | | | | |
| 530-400-110 - TS - Maint. - Materials & Supplies | 43.34 | 669.42 | 1,000.00 | 330.58 | 33.06 |

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| 530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools | 122.30 | 898.12 | 5,000.00 | 4,101.88 | 82.04 |
| 530-425-110 - TS - Maint. - Oil & Gas | 375.92 | 592.82 | 4,000.00 | 3,407.18 | 85.18 |
| 530-440-100 - TS - Maint. - Gravel/Sand | | 2,578.22 | 1,200.00 | (1,378.22) | 114.85- |
| 530-460-110 - TS - Maint. - Dust Control | | 15,900.00 | 10,000.00 | (5,900.00) | 59.00- |
| 530-470-100 - TS - Maint. - Road/Street Signs | 253.86 | 253.86 | 400.00 | 146.14 | 36.54 |
| | **795.42** | **20,892.44** | **21,600.00** | **707.56** | **3.28** |
| **TOTAL MAINTENANCE:** | **3,513.24** | **44,876.83** | **58,120.00** | **13,243.17** | **22.79** |
| **TOTAL TRANSPORTATION SERVICES:** | **3,513.24** | **44,876.83** | **58,120.00** | **13,243.17** | **22.79** |
| **ENVIRONMENTAL SERVICES** | | | | | |
| **Professional/Contractual Services** | | | | | |
| 540-200-110 - EH - Cont. - Waste Collection/Disposal | 1,060.90 | 6,870.42 | 14,600.00 | 7,729.58 | 52.94 |
| 540-200-210 - EH - Waste - Tree Dump Site | | 1,500.00 | 1,500.00 | | |
| 540-220-110 - EH - Pest Control | 338.66 | 584.96 | 150.00 | (434.96) | 289.97- |
| | **1,399.56** | **8,955.38** | **16,250.00** | **7,294.62** | **44.89** |
| **TOTAL ENVIRONMENTAL SERVICES:** | **1,399.56** | **8,955.38** | **16,250.00** | **7,294.62** | **44.89** |
| **RECREATION AND CULTURAL SERVICES** | | | | | |
| **Wages** | | | | | |
| 570-110-100 - R&C - Salary Rink Maintenance Seasc | | 249.69 | 1,860.00 | 1,610.31 | 86.58 |
| 570-110-200 - R&C - Benefits Rink Maint Seasonal | | 5.56 | 90.00 | 84.44 | 93.82 |
| | **0.00** | **255.25** | **1,950.00** | **1,694.75** | **86.91** |
| **Professional/Contractual Services** | | | | | |
| 570-270-100 - R&C - Cont. - HALL Contracted Maint | | 160.00 | | (160.00) | |
| 570-280-100 - R&C - Cont. - HALL Contracted Repair | 236.85 | 236.85 | 1,500.00 | 1,263.15 | 84.21 |
| 570-280-200 - R&C CHURCH Contracted Repairs | | 614.80 | 2,000.00 | 1,385.20 | 69.26 |
| 570-290-100 - R&C - Cont. - Library Requisition | | 1,666.75 | 1,667.00 | 0.25 | 0.01 |
| | **236.85** | **2,678.40** | **5,167.00** | **2,488.60** | **48.16** |
| **Utilities - Heat** | | | | | |
| 570-300-110 - R&C - Utility - Heat - CHURCH | | | 2,500.00 | 2,500.00 | 100.00 |
| 570-300-150 - R&C - Utility - Heat - Hall | 152.38 | 1,038.10 | 3,000.00 | 1,961.90 | 65.40 |
| | **152.38** | **1,038.10** | **5,500.00** | **4,461.90** | **81.13** |
| **Utilities - Power** | | | | | |
| 570-310-110 - R&C - Utility - Power - CHURCH | 111.96 | 356.28 | 1,200.00 | 843.72 | 70.31 |
| 570-310-150 - R&C - Utility - Power - Hall | 185.35 | 1,010.26 | 2,000.00 | 989.74 | 49.49 |
| 570-310-160 - R&C Capital Expenditures | | | 1.00 | 1.00 | 100.00 |
| | **297.31** | **1,366.54** | **3,201.00** | **1,834.46** | **57.31** |
| **Maintenance, Materials and Supplies** | | | | | |
| 570-430-150 - R&C - Bldg Mat/Supply - Hall | 65.71 | 224.68 | 200.00 | (24.68) | 12.34- |
| 570-430-155 - RC - CHURCH - Materials & Supplies | | 1,116.54 | 500.00 | (616.54) | 123.31- |
| 570-430-160 - R&c - Event | 1,747.08 | 2,314.92 | 2,600.00 | 285.08 | 10.96 |
| | **1,812.79** | **3,656.14** | **3,300.00** | **(356.14)** | **10.79-** |
| **Grants and Contributions** | | | | | |
| 570-500-110 - R&C - Grants and Contributions | | 2,000.00 | 2,000.00 | | |
| | **0.00** | **2,000.00** | **2,000.00** | **0.00** | **0.00** |
| **Other** | | | | | |
| 570-900-110 - R&C - Flowers, Beautification | | 625.73 | 500.00 | (125.73) | 25.15- |

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| | **0.00** | **625.73** | **500.00** | **(125.73)** | **25.15-** |
| **TOTAL RECREATION AND CULTURAL SERV** | **2,499.33** | **11,620.16** | **21,618.00** | **9,997.84** | **46.25** |
| **UTILITIES** | | | | | |
| **WATER** | | | | | |
| **Wages and Benefits** | | | | | |
| 580-110-110 - UT - Water - Salaries | 1,598.09 | 10,890.37 | 19,500.00 | 8,609.63 | 44.15 |
| 580-120-110 - UT - Water - Benefits | 149.82 | 1,161.89 | | (1,161.89) | |
| 580-130-233 - UT-Superannuation | 172.87 | 1,191.98 | | (1,191.98) | |
| | **1,920.78** | **13,244.24** | **19,500.00** | **6,255.76** | **32.08** |
| **Professional/Contractual Services** | | | | | |
| 580-230-100 - UT - Water - Travel, Meals & Subsister | 45.79 | 274.74 | 100.00 | (174.74) | 174.74- |
| 580-230-200 - UT - Water - Clothing Allowance | | 500.00 | 500.00 | | |
| 580-250-100 - UT - Water - Memberships/Subscriptio | | | 100.00 | 100.00 | 100.00 |
| 580-260-100 - UT - Water - Conference Fees | | | 1,000.00 | 1,000.00 | 100.00 |
| 580-285-140 - UT - Water - Cont. Repairs - W.T.P. | 418.57 | 12,553.24 | 12,000.00 | (553.24) | 4.61- |
| 580-290-100 - UT - Water - Laboratory Testing | 41.80 | 370.30 | 600.00 | 229.70 | 38.28 |
| 580-295-100 - UT - Water - Other Cont. Services | 100.00 | 100.00 | 200.00 | 100.00 | 50.00 |
| | **606.16** | **13,798.28** | **14,500.00** | **701.72** | **4.84** |
| **Utilities** | | | | | |
| 580-300-120 - UT - Water - Power | 510.99 | 4,071.52 | 8,800.00 | 4,728.48 | 53.73 |
| | **510.99** | **4,071.52** | **8,800.00** | **4,728.48** | **53.73** |
| **Maintenance, Materials and Supplies** | | | | | |
| 580-430-100 - UT - Water - Materials & Supplies | | 489.08 | | (489.08) | |
| 580-430-130 - UT - Water - Matls & Suppl - WTP | 347.74 | 5,163.41 | 750.00 | (4,413.41) | 588.45- |
| 580-440-110 - UT - Water - Small Tools & Equipment | 897.76 | 897.76 | | (897.76) | |
| 580-450-100 - UT - Water - Chemicals | | 1,296.48 | 5,000.00 | 3,703.52 | 74.07 |
| 580-460-100 - UT - Water - Freight | 52.82 | 1,578.46 | 3,200.00 | 1,621.54 | 50.67 |
| | **1,298.32** | **9,425.19** | **8,950.00** | **(475.19)** | **5.31-** |
| **Capital Expenditures** | | | | | |
| 580-600-130 - UT - Water - Pur of Cap Assets - Mach | | 8,321.00 | 10,000.00 | 1,679.00 | 16.79 |
| | **0.00** | **8,321.00** | **10,000.00** | **1,679.00** | **16.79** |
| **TOTAL WATER:** | **4,336.25** | **48,860.23** | **61,750.00** | **12,889.77** | **20.87** |
| **SEWER** | | | | | |
| **Professional/Contractual Services** | | | | | |
| 585-200-110 - UT-SEWER - Contracted | | | 10,000.00 | 10,000.00 | 100.00 |
| | **0.00** | **0.00** | **10,000.00** | **10,000.00** | **100.00** |
| **Capital Expenditures** | | | | | |
| 585-600-120 - UT - Sewer - Capital Expend. - Lagoon | | | 15,000.00 | 15,000.00 | 100.00 |
| | **0.00** | **0.00** | **15,000.00** | **15,000.00** | **100.00** |
| **TOTAL SEWER:** | **0.00** | **0.00** | **25,000.00** | **25,000.00** | **100.00** |
| **TOTAL UTILITIES:** | **4,336.25** | **48,860.23** | **86,750.00** | **37,889.77** | **43.68** |
| **TOTAL EXPENDITURES:** | **30,100.88** | **215,300.66** | **326,604.00** | **111,303.34** | **34.08** |

# Village of North Portal
## Statement of Financial Activities - Detailed
For the Period Ending July 31, 2025



| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|
| **CHANGE IN NET-FINANCIAL ASSETS** | **(27,337.20)** | **38,297.33** | **40,649.02** | **(2,351.69)** | **5.79-** |
| **CHANGE IN NET ASSETS** | **(27,337.20)** | **38,297.33** | **40,649.02** | **(2,351.69)** | **5.79-** |
| **CHANGE IN SURPLUS** | **(27,337.20)** | **38,297.33** | **40,649.02** | **(2,351.69)** | **5.79-** |

| | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|

| **ACCOUNT BALANCES** | **Current** | **Year to Date** | **Balance** |
|---|---|---|---|
| **Cash and Investments** | | | |
| 110-110-110 - Cash - On Hand - Petty Cash | (35.00) | (35.00) | (35.00) |
| 110-110-120 - Cash - Bank - Demand | 3,747.73 | 2,358.32 | 88,405.48 |
| 110-110-130 - Cash - Bank - Savings | 248.35 | 1,723.51 | 139,490.05 |
| 110-110-140 - Cash - Waterworks Reserve | 72.57 | 2,118.87 | 50,334.69 |
| 110-110-150 - Cash - Cemetery Demand | | 200.00 | 19,057.04 |
| 110-110-155 - Cash - Cemetery board special savings | 0.07 | 0.50 | 51.92 |
| **Total Cash and Investments:** | **4,033.72** | **6,366.20** | **297,304.18** |
| **Municipal Taxes Receivable** | | | |
| 110-200-100 - Municipal - Tax Receivable - Current | (7,397.58) | 47,005.10 | 47,005.10 |
| 110-200-110 - Municipal - Tax Receivable - Arrears | (8,558.66) | (10,234.29) | 63,462.69 |
| 110-200-900 - Municipal - Allow. for Uncollected | | | (52,334.65) |
| **Total Municipal Taxes Receivable:** | **(15,956.24)** | **36,770.81** | **58,133.14** |

| | | Current | Year To Date | Budget | Variance | % |
|---|---|---|---|---|---|---|
| | **Additional Tax Information** | | | | | |
| **Receipt of Arrears** | | | | | | |
| | **Receipts** | | **BalFwd** | | | |
| **Current Taxes Collected** | | | | | | |
| | **Receipts** | | **Levy** | | | |
| **Totals Arrears & Current** | | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |

Certified correct and in accordance with the records

Administrator Name
Administrator Title

VILLAGE OF NORTH PORTAL
Seal
SASKATCHEWAN

Presented to council on

Aug 20/25
(Date)

Head of Council Name
Head of Council Title

Schedule A

# Lagoon Compliance Inspection

Water Security Agency

| | | | |
|---|---|---|---|
| **System Name:** | NORTH PORTAL WASTEWATER WORKS | Remote Inspection ID: | 1232122 |
| **Approval No:** | 00003387-00-00 | **Population:** | 113 |
| **Date:** | 25-JUN-2025 13:30 | | |
| **Announced:** | Yes | **Person Interviewed:** | DAVIS, LINDSAY |

## General Section

| | | | |
|---|---|---|---|
| **Wastewater Treatment Type:** | LAGOON | **System Classification:** | ONE WWT ONE WWC |
| **Sewage Categorization:** | MUNICIPAL | **Discharge Easement:** | No |
| **Collection Type:** | GRAVITY | | |

*Comments:*

ONE ANIMAL BURROW ON SOUTHERN EDGE OF WEST BERM ON CELL 1. THE HOLE IS CLOSE TO THE WATER LEVEL AND SHOULD BE FILLED WITH CLAY TO PREVENT LEAKAGE OR BERM FAILURE.

AS PART OF FUTURE PLANNING FOR THE VILLAGE, IMPROVEMENT OF THE CONDITION OF THE LAGOON BERMS SHOULD BE CONSIDERED.

## Contacts

| *Name* | *Position* | *Phone / Fax* | *Email* |
|---|---|---|---|
| ARMSTRONG, AMY | CERTIFIED OPERATOR | Cell: (306) 620-8884 | ARMSTRONGAMY3@OUTLOOK.COM |
| ARMSTRONG, JORDAN | UNCERTIFIED OPERATOR | Cell: (306) 421-7366 | N/A |
| KARDASH, MICHAEL | ENVIRONMENTAL PROJECT OFFICER | Phone: (306) 529-3265 | MICHAEL.KARDASH@WSASK.CA |
| SHA, WEYBURN | OTHER - HEALTH REGION | Phone: (306) 842-8618 | PUBHEALTHINSPECTION@SCHR.SK.CA |
| WSA UPSET LINE, ON CALL EO | ENVIRONMENTAL PROJECT OFFICER | Business: (844) 536-9494 | N/A |
| DAVIS, LINDSAY | ADMINISTRATOR | Phone: (306) 927-5050<br>Cell: (306) 421-1991 | VILLAGEN@SASKTEL.NET |

*Complaints:*

N/A

A

**Operator Certification Section**

| *Operator Name* | *Certification Levels* | | *Expiry Date* | *Operator is a Supervisor* |
|---|---|---|---|---|
| | *Wastewater Collection* | *Wastewater Treatment* | | |
| ARMSTRONG, AMY | ONE | ONE | 15-MAR-2026 | Yes |
| ARMSTRONG, JORDAN | NONE | NONE | N/A | No |

**Discharge Area**

**Discharge Type:** INTERMITTENT

**Disinfection:** No

**Effluent Treatment:** FACULTATIVE LAGOON

**Discharge Area:** EVAPORATION

**Land Use in Receiving Area:**

AGRICULTURAL

**Nearest Residence:**

500M

**Latitude:**490037.31 **Longitude:**-1023319.83

**Discharge Area Comments:**

EVAPORATION CELL NORTH AND SOUTH OF THE LAGOON.

**Pumping Stations** **Total Pumping Stations:** 1

| Pumping Station # | Number of | | | Mechanical Ventilation | Type of Exhaust | By-Pass | | | Potable Water Outlet | Adequate Backflow Protection | Backup Power |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | Pumps | Wet Wells | Dry Wells | | | Works | Date | Reported | | | |
| 1 | 2 | 1 | 0 | Y | FORCED DRAFT | N | N/A | N | N | N | Y |

**Lagoons** **Total Storage Cells:** 2 **Total Treatment Cells:** 1

| Cell Number | Cell Type | Freeboard Estimate (m) | Odour | Liquid Color | Dyke Condition | Seepage |
|---|---|---|---|---|---|---|
| 1 | TREATMENT | 0.5 | SLIGHT | SILTY DARK GREEN | FAIR | POSSIBLE |
| 2 | STORAGE | 1.5 | NONE | CLEAR - ALGAE COVERED 50% | POOR | POSSIBLE |
| 3 | EVAPORATION | 1.5 | NONE | CLEAR | FAIR | POSSIBLE |

A

**Regulatory Section**

**C=Compliant NC=Non-Compliant N/A=Not Applicable**

| C | NC | NA | General | Comments |
|---|---|---|---|---|
| X | | | Approved system EMPA2010 24(1) | |
| X | | | Certified operator WWSW 62 | |
| X | | | No interconnection between sanitary sewer and storm sewer WWSW 7 | |
| | | | **Sewage Pumping Stations** | |
| X | | | Pumping stations must have mechanically forced air ventilation WWSW 8(1) | |
| | | | **Lagoons** | |
| X | | | Lagoon cells inspected on frequency as specified in permit EMPA2010 29(1) | |
| | | | **Facultative Lagoon** | |
| X | | | Two basins in series WWSW 12 | |
| X | | | Lagoon design standards WWSW 12 & Table 2 | |
| | | | **Reporting** | |
| X | | | Immediate reporting of upset/bypass condition WWSW 13(2) | |
| | | | **Records** | |
| X | | | Maintenance work & failure of treatment components WWSW 15(a)(i) | |
| | | X | Types, dosages and total amounts of chemicals or other substances added WWSW 15(a)(ii) | |
| X | | | Site inspection as required by permit EMPA2010 29(1) | |
| X | | | Records maintained in appropriate manner: (chronological/factual/initialed/done by permittee) EMPA2010 29(1) | |
| X | | | Monthly or annual review of records by permittee EMPA2010 29(1) | |

**(Operator/Supervisor Signature)**

**Agree with statements**

**(EPO Signature)**

Schedule B

Municipal Utilities

*Your Water and Sewer Asset Management Specialists*

Box 360, Craven, Saskatchewan, S0G 0W0
Phone: 306-530-3141 Facsimile: 306-731-2945
Email: hello@municipalutilities.ca

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July 15, 2025

North Portal, SK

Attn: Mayor and Council

In this report, the estimated percentages shown for a number of the Sewage Lift Station (SLS) components are based on life expectancy and overall condition.
A rating of more than 90% means that the component does not show any significant wear and will likely function to its intended design.
A rating of less than 90% means that the component has experienced some wear but does not warrant additional attention at this time.
A rating of less than 70% means that the component may require some maintenance to ensure that failure does not occur.
A rating of less than 50% means that the component has very little life expectancy left and could fail at any moment.

## Main Sewage Lift Station Analysis

**Pump 1**

Impeller: Estimated at 95%
Wear Plate: Estimated at 95%
Oil Condition: The oil was clean and replaced with new.
Stator housing: Found to be dry with no signs of seal failure.
Check valve: Estimated at 99%
Isolation valve: Operates smooth and seals well.
Discharge elbow: Estimated at 95%.
Volute: Estimated at 90%
Amperage reading:

| Pre-service: | Post-service: | Max rating: 16 |
|---|---|---|
| 22.9-22-22.9 | 18.7-18.7-19.3 | |

B

# Municipal Utilities

*Your Water and Sewer Asset Management Specialists*

**Pump 2**

Impeller: Estimated at 99%

Wear Plate: Estimated at 99%

Oil Condition: The oil was clean and replaced with new.

Stator housing: Found to be dry with no signs of seal failure.

Check valve: Estimated at 99%

Isolation valve: Operates smooth and seals well.

Discharge elbow: Estimated at 95%.

Volute: Estimated at 90%

Amperage reading:

| Pre-service: | Post-service: | Max rating: 16 |
|---|---|---|
| 17.2-18.5-17.4 | 16.4-16.8-17.1 | |

Float Switches: Level control start/stop and alarm function correctly.

This SLS is not currently equipped with a call-out system. We recommend installing a remote call-out system that can be integrated into your existing system which can alert designated individuals in the event of an alarm via email and/or text message. We offer a cost effective solution that is easily integrated into the current level monitoring system.

Pump retrieval: Lifting apparatus and retrieval cable and chains are in good condition

Access ladder: Is in good condition.

Ventilation system: Fan does not function at this time.

Structural integrity of the Lift Station: Concrete has spalling and degradation.

Grease and sludge build up: A technician was lowered into the wet well and the inflows were temporarily stopped to facilitate the cleaning of the wet well via a Hydro-vac truck.
High levels of $H_2S$ were present.

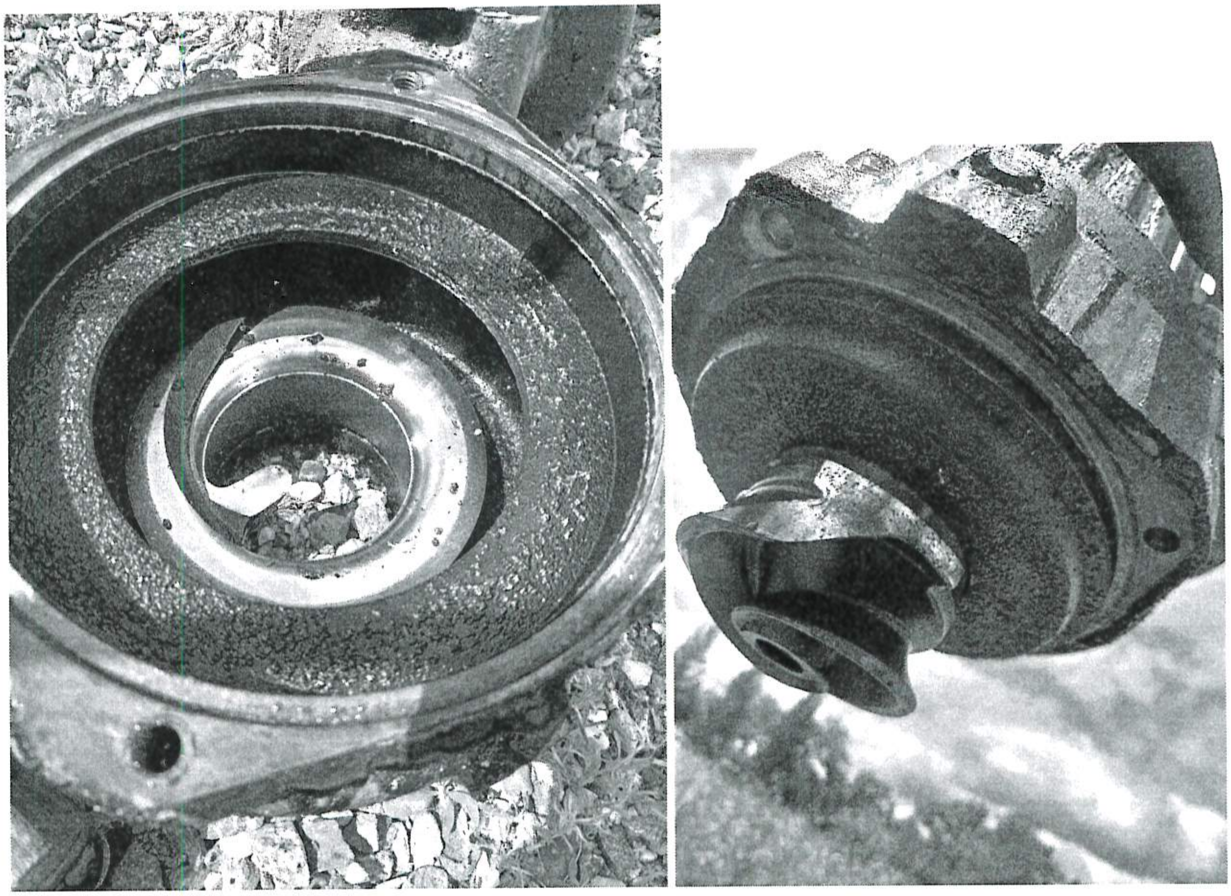
Piping: Is stainless steel and is in good condition.

Bolts/ Hardware: Is stainless steel and in good condition.

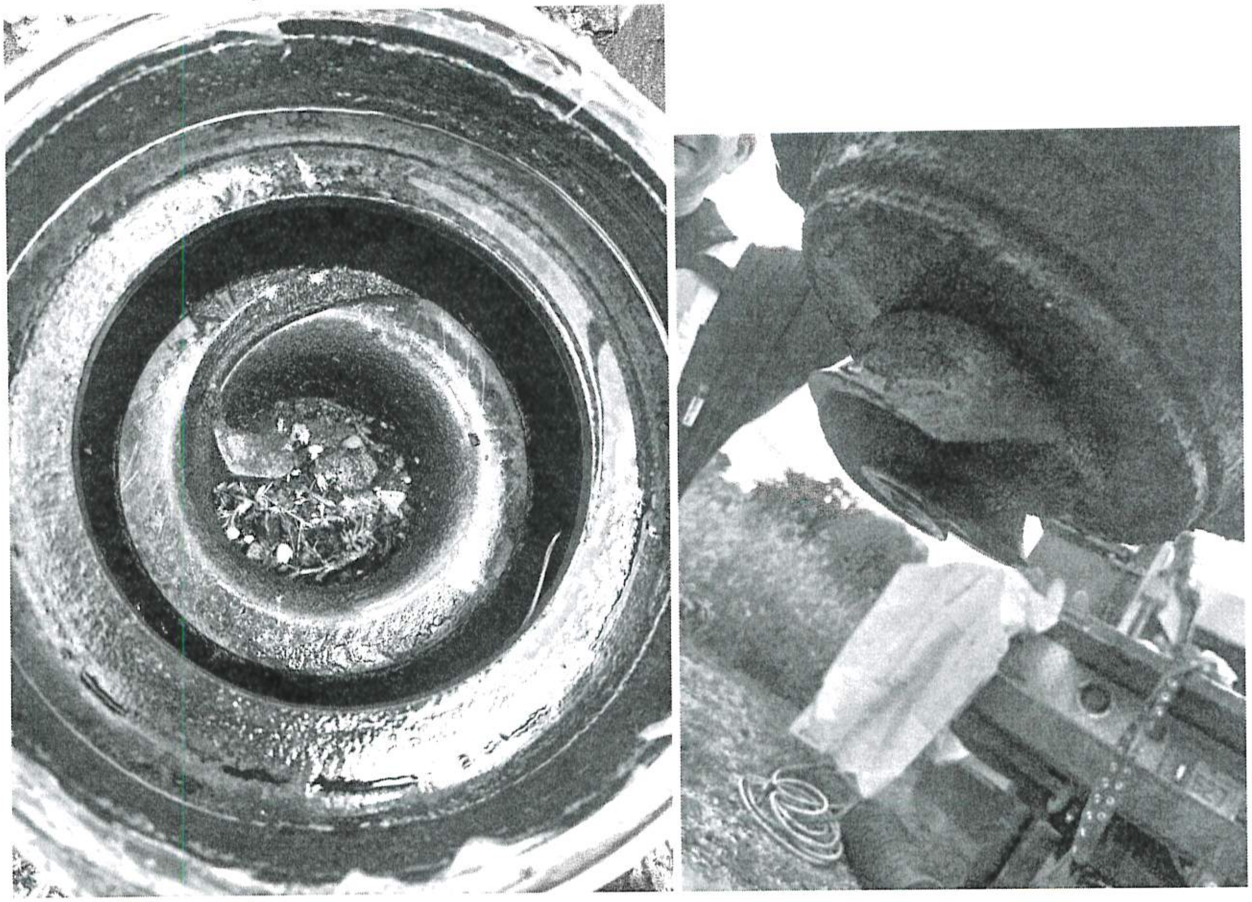
Guide rail system: Is stainless steel and in good condition

B

Municipal Utilities
*Your Water and Sewer Asset Management Specialists*



Pump 2 internal condition.

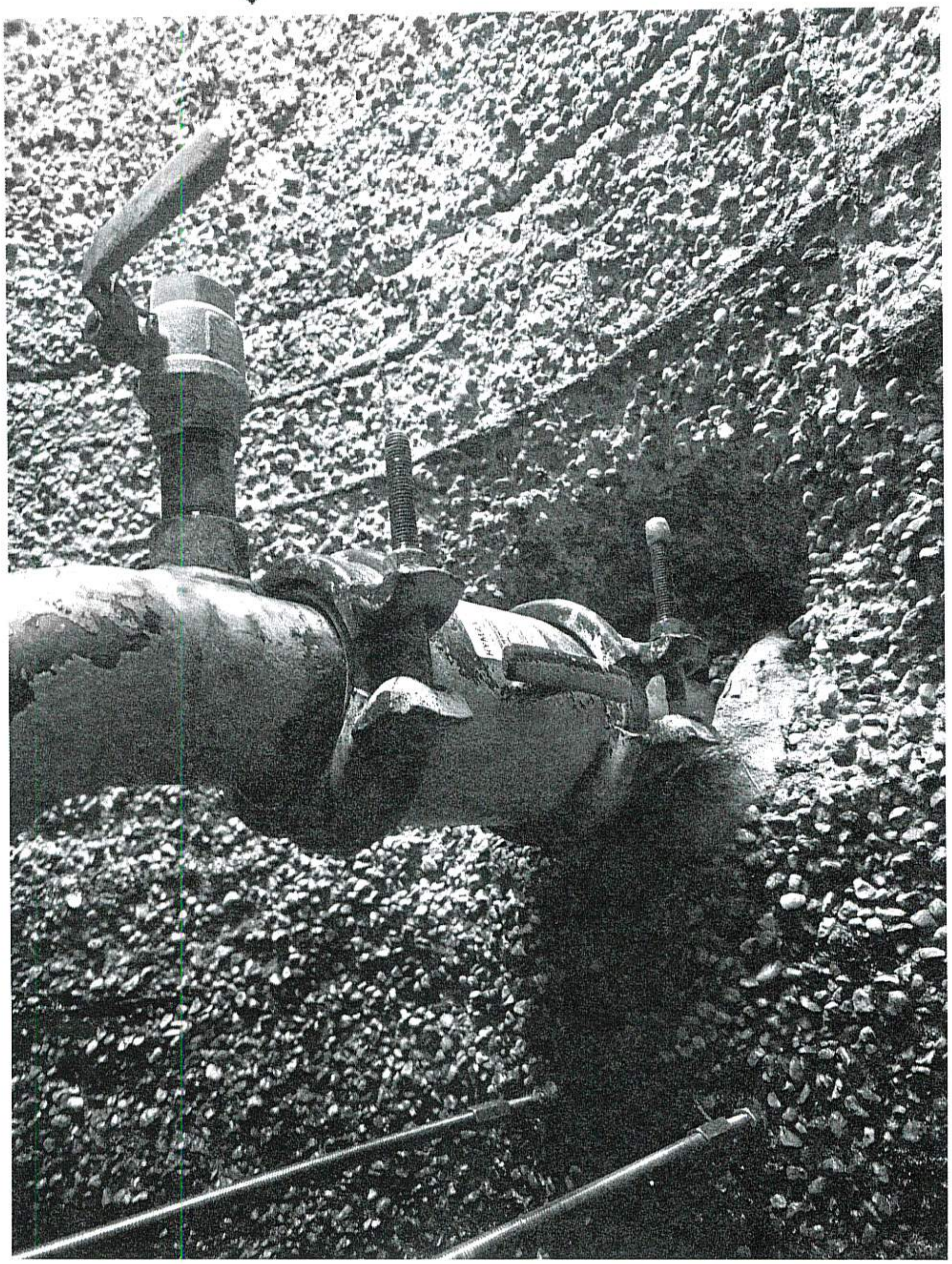


Pump 1 internal condition

B

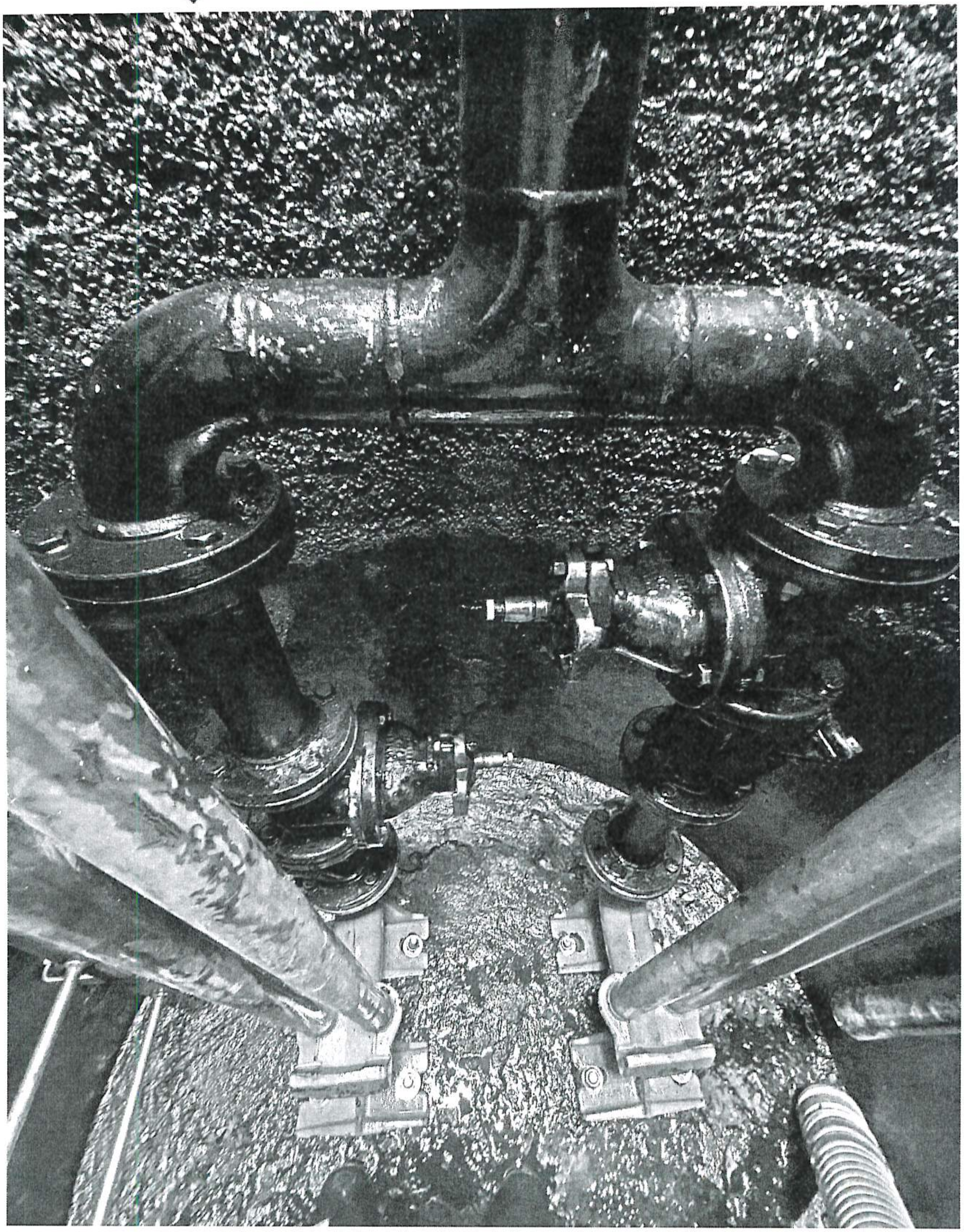
# Municipal Utilities

*Your Water and Sewer Asset Management Specialists*



Deterioration of the walls. Reinforcement bars exposed.

B


Piping in the sewage lift station.

B

We recommend keeping a daily log of pump run times. Keeping a daily record of the run times can be a good indicator of blockages, wear or failures in the pumps. Often, one pump will become plugged and still not be able to operate efficiently due to the other pump being engaged. The only indication of an issue in this situation will only come when the High-level alarm is activated. Analyzing the run times can indicate the presence of partial blockages and avoid unexpected emergencies.

We are available to discuss any element of this report with you or your administration.

B

Further to this report, we hereby outline the financial aspects and the safety and health concerns supporting the required investments in maintaining your lift stations as we have recommended.

Sewage Lift Pumps are designed to discharge to the lagoon most solids carried in the wastewater to the station. Larger pieces cannot be pumped. An annual manual cleaning of the sump takes care of the removal of the larger pieces. Any solids/sludge left in the station for an extended period decompose and develop dangerous levels of H2S gas in the station. Added to the danger of working in air contaminated with high levels of poisonous H2S gasses is the unnecessary degree of corrosion of all metals and electrical controls in stations along with sometimes the concrete chambers themselves.

Common errors in maintaining lift stations involve the dispatching of hydro or septic vac trucks alone to clean lift station sumps. Most Hydro Vac operators do not enter lift station sumps to clean the debris found lodged under platforms and hard to reach spots behind pipes in the sump pit. They would need Confined Space Entry training and equipment to be able to provide that level of service. They simply lower the vac hose in from the surface hatch located at least 20 feet from the bottom and claim that they can vac out in all areas of the sump floor, all the while full sewage flows from the community sewage collection system is flowing into the chamber faster than the vac truck can pull fluid out. We see that this is an all-too-common misrepresentation and a waste of money on the community's part. There is absolutely no way for anyone to verify if the job is being performed properly during the attempted cleaning operation, nor after, unless the station is plugged off from inflows and the bottom is emptied of sewage water.

The only way to thoroughly clean a lift station sump is for a person to enter and stand right on the bottom floor of the sump pit to direct a pressure washing wand and a hydro vac hose all around to remove all debris.

The work involved in removing sludge and debris from the bottom of a lift station becomes much more hazardous and expensive if debris has not been thoroughly cleaned out and has been allowed to collect in areas of the bottom of the sump for too long where decaying organics release high levels of poisonous H2S gasses. If those gas levels are too high, the work required to clean a station is extended as men and equipment wait while additional time is required to ventilate the area to permit a worker to safely re-enter the sump.

We therefore recommend that consideration be put to avoiding spending money on Hydrovac trucks that simply do not provide the degree of service that you are paying for and are expecting. We further recommend that this work be performed by our staff on an annual basis during the already scheduled inspections and assessments. The bottom discharge elbows along with the integrity of the bolts/anchors securing the discharge piping to the bottom can then be visually inspected along with the integrity of all the lower pipe sections which facilitates a more thorough inspection and assessment by our staff. A more comprehensive inspection leads to recommendations on timely financial investments on maintenance and upgrades to keep the stations operating as efficiently as possible, all the while decreasing the number of occasions where accessing into those sump pits is required.

Municipal Utilities

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B

As we move forward through this time of heightened awareness of the need to limit workers exposures to viruses and toxic environments, establishing protocols to mitigate direct contact with raw sewage and gases from sewage is becoming vitally important both from a personal health and safety perspective, but more importantly from a liability perspective for community administrations and for us as contractors who all need to continue to provide ongoing maintenance and service to these facilities.

Maintaining station pumps with valves and piping in the best possible working condition limits the requirement of staff and contractors having to enter the sump pits to address nuisance calls that could be avoided with the implementation of a more thorough and cost-effective maintenance program.

Respectfully Submitted,

Andre Gauthier
General Manager
Municipal Utilities Central Ltd.
Office: 306-530-3141
Mobile: 306-550-1868
andre@municipalutilities.ca

Schedule C

THIS IS TO CERTIFY THAT

**Clayton Meier – BOL332**
**Ryan Thiessen – BOL555**
**Shenah Cartier - BOL622**
**Clint Vargo – BOL798**
**Kelsey Rebryna – BOL 818**
**Matthew Stepp – BOL807**
**Amanda Kaufmann – BOL405**
**of *MuniCode* Services Ltd.**

HAVE BEEN APPOINTED AS THE BUILDING OFFICIAL

BY THE COUNCIL OF THE MUNICIPALITY OF

Village of North Portal

UNDER THE AUTHORITY OF SECTION 16 OF THE
*Construction Codes Act*

Signed ____________________

Municipal Official

Dated 20-08-25

VILLAGE OF NORTH PORTAL
Seal
SASKATCHEWAN
Municipal Seal

Schedule D

VILLAGE OF
North Portal

PO Box 119 North Portal, SK S0C 1W0 Ph: (306) 927-5050 Fx: (306) 927-2033
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# ANNUAL WATERWORKS INFORMATION 2024

Date: July 23, 2024

## WATERWORKS RATE POLICY

The Village of North Portal passed BYLAW NO. 2015-01 on January 27th, 2015 and received approval by the Saskatchewan Municipal Board on April 24th, 2015.

The water and sewer rates are as follows:

### Village OF North Portal
### SCHEDULE "A"
### TO BYLAW NO. 2015-01

### QUARTERLY METERED UTILITY RATES

| **WATER RATES** | **Effective January 1st, 2015** | **Effective January 1st, 2016** | **Effective January 1st, 2017** | **Effective January 1st, 2018** | **Effective January 1st, 2019** |
|---|---|---|---|---|---|
| Minimum up to 1500 Gallons | $ 51.01 | $ 55.60 | $ 60.61 | $ 66.06 | $ 72.01 |
| 1,501 - 9,000 Galons | $ 5.23 | $ 5.70 | $ 6.22 | $ 6.78 | $ 7.39 |
| 9,001-15,000 Gallons | $ 6.54 | $ 7.13 | $ 7.77 | $ 8.47 | $ 9.23 |
| 15,001+ Gallons | $ 10.90 | $ 11.88 | $ 12.95 | $ 14.12 | $ 15.39 |
| | | | | | |
| **SEWER RATES** ***Based on Water Consumption*** | | | | | |
| Minimum up to 15,000 Gal | $ 51.01 | $ 55.60 | $ 60.61 | $ 66.06 | $ 72.01 |
| 15,000 + Gal | $ 1.64 | $ 1.78 | $ 1.94 | $ 2.12 | $ 2.31 |
| | | | | | |
| **MAINTENANCE FEE** | | | | | |
| Residential | $ 16.35 | $ 17.82 | $ 19.43 | $ 21.17 | $ 23.08 |
| Commercial | $ 32.70 | $ 35.64 | $ 38.85 | $ 42.35 | $ 46.16 |

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The rate schedule increased water and sewer fees by 9% each year in order to accommodate increasing operational costs, as well as debt repayment. As per the bylaw, the water and sewer rates were adjusted accordingly in the new year. 2019 was the final rate increase according to this bylaw. **Council reviewed the current rates in December of 2024 and decided to increase rates in 2025 to meet rising costs. A new bylaw is being drafted as of December 31, 2024.**

## WATERWORKS CAPITAL INVESTMENT STRATEGY

The objective of the waterworks capital investment strategy is to address anticipated waterworks infrastructure aging.

### WATER

Phase 3 of the WTP Upgrade was completed in March 2019, which included the installation of a natural gas generator to supply power to the WTP and Sewer lift station to end plant shut downs during power outages. There has been a significant decrease in the number of PDWAs issued as a result of the system depressurising. This infrastrucure is still in good condition.

Well #2 underwent extensive maintenance and repair in 2020 to significantly improve production. Repairs to Well #1 in 2025 are expected.

The Water Treatment Plant is operating well. High Ammonia levels were found in 2021 and have been actively addressed with adjusting chlorine levels. New testing meters were purchased to ensure accuracy. Testing as expanded to include regular manganese and iron tests. Projected investments in 2025 will be upgrading and repairing curbstops and hyrdrants as required. Over the next 10-15 years, the main water line replacement may be required on Antrim St.

### SEWER

The village has made improvements to Wastewater infrastructure, which included improvement of the road to the lagoon as well as new fencing around the perimeter of the site. The work was completed in 2019.

In 2023 the lift station required the replacment of all the exsiting pipes and valves with stainless steel hardware. In 2024, one of the lift station pumps was replaced. Over the next 10 years, council plans to upgrade the sewage system, which will consist of installing larger capacity pumps at the lift station, refurbishing the concrete walls of the station, the purchase of back-up pumps. and scheduling regular maintenance of the pumps. A regular maintenance contract with Municipal Utilities was established in 2024 which includes annual cleaning and inspection.

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The controller at the lift station has failed repeatedly over the last 2 years to do corrosion of the switches caused by its location over the hatch area. A plan to move the controller to the Water Treatement Plant is underway.

An additional lift station may be added to increase capacity as our community grows. The new lift station would serve the North section of the community only, which would include large water consumers such as CBSA, CFIA and CP Rail. A third storage at the cell will be added when and if community growth continues.

**LAGOON**

The lagoon berms are starting to show signs of erosion and will need to be built up in the next 2-5 years. The dump site at the lagoon was moved to Cell 1 to retire the old evaporation pond. The road and approach to the lagoon should be improved for accessibility.

## ANNUAL WATERWORKS FINANCIAL OVERVIEW

The following is information on the waterworks, as required under The Municipalities Regulations:

**2024 Waterworks Overview**:

| | |
|---|---|
| Total waterworks revenues from Fees: | $66,342 |
| Other revenues | $250 |
| **Total waterworks revenues:** | **$66,592** |
| **Total waterworks expenditures:** | **$90,823** |

**Comparison of waterworks revenues to expenditures, expressed as a ratio:**

**<u>$66,592</u> = 0.73***
**$90,823**

***lift station pump failed and required replacement**

## RESERVES

The water and sewer rates bylaw includes an infrastructure fee, which is deposited into the Waterworks Reserve.

Reserve funds available as of Dec 31, 2023 – $ 38,961.19
**Reserve funds available as of Dec 31, 2024 - $ 46,646.38**

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**The following additional information is available at the Municipal Office on the waterworks:**

-The waterworks rate policy and capital investment strategy

-Capital plans in place and related sources of funding for the projects.

-2024 financial overview of the waterworks.

-Waterworks reserves

-A copy of the 2006 waterworks assessment.

-A copy of the 2010 KGS Design and Plan for the Water Treatment Plant expansion as well as the modified expansion plan for 2016 and 2018

-The 2021 KGS Drainage Plan and Cost Projection