

VILLAGE OF
North Portal
Regular Council Meeting
Wednesday September 18th, 2024
Village Office
204 Park Ave

Present: Mayor Amy Armstrong
Councillor Amy Belitski
Councillor Chase Buchanan
Councillor Callie Fair
Administrator Lindsay Davis

Guest: Lian Armbruster

A quorum being present, Mayor Armstrong called the meeting to order at 6:25pm.

Reports

Council

- AED Machine: installed at the Post Office and public notified
- PIFD Smokie Night Financial Report submitted
- SaskPower SMR meeting held at the office Sep 10/24 with Armstrong and Davis. No immediate concerns
- Possible First Responders team to be organized to assist with medical emergencies since the ambulance response time is 30 minutes
- Cat Complaints – cat trap was set but no captures. Trap will be returned to shop
- Nuisance Bylaw – letters to properties of concern to be sent outlining specific requests to rectify and acknowledgment of work already completed
- SAMA 2025 Revaluation Year – initial reports shows residential property values will drop. Over all taxable assessment decrease of \$114,050.

Waterworks

- WTP heater installed by Barry's Plumbing
- Lift Station Controller – due to repeated service calls, quote to move the controller to the WTP has been requested from AC Power.

Roads/Maintenance

- New weight limit signs installed
- Dept of Highways contacted regarding signage for truck route
- RM of Coalfields to assist with cattail cutting on First St and Menzies
- GFL large bin to be ordered
- Metal bin to be ordered
- Secondary Mower – John Deere to be repaired for approx. \$850

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Hall/Park/Cemetery

- Nix 6 to fix exterior light at hall
- New window unit ordered repair broken pane at hall, waiting on repair
- Knox United Church – get quotes for a building inspector
- Park equipment repair: Northland Recreation quote of \$2196.39 denied. Damaged panel will be replaced in house.

Administration

- New Building permit process feedback reviewed
- Lindsay will be away in October. Modified office hours will be posted when required
- Tax Enforcement List – next deadline is Sept 30th, 2024
- Park Shelter donation will remain in the Village Savings account at an interest rate of 2.95 but ensure 2024 financial statement accounts for the specific donation amount
- SUMAssure – insurance premium decrease expected for the Dec 31, 2024 renewal.
- Notify By Network rates to increase in 2025.

2024-38 Belitski/Buchanan

Minutes

THAT the minutes of the meeting held July 17th, 2024 be approved as presented.

Carried

2024-39 Fair/Buchanan

Financials

THAT the July and August 2024 Financial Statements and bill list for a total of \$38,294.58 be accepted and approved as presented.

Carried

2024-40 FairBelitski

Tank Trailer Tender Bid

THAT Ryan Pukas' bid of \$250.00 for the Hertell KD vacuum pump and 2300 gallon vacuum tank trailer with serial number 98217 be accepted.

Carried

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2024-41 Belitski/Fair

Cemetery Savings

THAT the cemetery savings be invested in the Affinity Credit Union GIC Escalator 3 for a term of three years with an interest rate of 3.00% in year one, 3.95% in year two and 4.60% in year three.

Carried

2024-42 Buchanan/Belitski

CCBF Agreement

THAT the Municipal Funding Agreement under the Canada Community-Building Fund Program effective April 1, 2024 be accepted.

Carried

2024-43 Belitski/Fair

Septic Cleaning Rate

THAT Steam-Est Industries Ltd's quote of \$89.50 plus a 15% fuel charge be accepted and the new rate for a septic tank cleaning be set at \$105.00 per tank.

Carried

2024-44 Buchanan/Belitski

Annual Waterworks Information 2023

THAT the 2023 Annual Waterworks Information, Capital Investment Strategy and Financial Overview be accepted as presented.

Carried

2024-45 Belitski/Fair

Building Officials

THAT the Village appoint the Building Officials as listed on Schedule A.

Carried

2024-46 Belitski/Fair

PMGC Agreement

THAT the Reclamation Agreement between SaskEnergy Incorporated, the Village of North Portal and Portal Municipal Gas Company Canada Inc be accepted and signed as presented.

Carried

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47 LD.
2024-44 Buchanan/Belitski

Annual Waterworks Information 2023

THAT the 2023 Annual Waterworks Information, Capital Investment Strategy and Financial Overview be accepted as presented.

Carried

Correspondence Reviewed by Council

1. STARS Donation
2. CPKC Rail Safety Week – Sept 23-29
3. MIPL – Pipeline Safety Info

NEXT MEETING: Tuesday October 22, 2024 at 6:30pm


Adjournment

The meeting adjourned at 8:00pm.

Presented to council on the 22nd day of October, 2024.



Mayor





Administrator

Village of North Portal - Portal International Fire Department
SMOKIE NIGHT **09-Aug-24**

Expenses

Southern Plains Co-op	Food Order	\$	319.21
Total Expenses		\$	319.21

Revenue

Canadian Cash Donations	\$	832.00
American Cash Donations	\$	257.00
Exchange (1.30)	\$	334.10
TOTAL Revenue	\$	1,423.10
BALANCE	\$	1,103.89

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List of Accounts for Approval
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Bank Code - Gen Bank - General - Spectra Credit Union

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
3516 463550	2024-08-12	AC Power Contractors Ltd. 585-200-110 - UT-SEWER - Coi	Lift strn electrical issu	1,802.28	
		110-340-110 - GST Receivable	Both Tax Code	85.01	
		900-110-130 - GST Paid - Eligib	Both Tax Code	85.01 NL	1,887.29
3517 Aug 2024	2024-08-12	Adrian Schindel 530-110-120 - TS - Maint. - Sala	wages & mileage	1,566.20	
		510-210-170 - GG - Admin. - Tr	wages & mileage	91.25	1,657.45
3518 1000-20001811	2024-08-12	Canadian Pacific Railway Comp 580-295-100 - UT - Water - Oth	Pipe Line crossing	100.00	
		110-340-110 - GST Receivable	GST Tax Code	5.00	105.00
3519 IN016296	2024-08-12	Prairie Mud Service 580-450-100 - UT - Water - Che	Potassium Permanganate	510.34	
		110-340-110 - GST Receivable	Both Tax Code	24.07	
		900-110-130 - GST Paid - Eligib	Both Tax Code	24.07 NL	534.41
3520 P42271	2024-08-12	Redhead Equipment Ltd 530-420-100 - TS - Vehicle/Equi	Mower parts	121.70	
		110-340-110 - GST Receivable	Both Tax Code	5.74	
		900-110-130 - GST Paid - Eligib	Both Tax Code	5.74 NL	127.44
3521 PNG427131	2024-08-31	Prairie Newspaper Group 510-200-170 - GG - Cont. - Adv	Tax Enforcement Notice	155.93	155.93
3522 P44042	2024-08-31	Redhead Equipment Ltd 530-420-100 - TS - Vehicle/Equi	Mower parts	121.70	
		110-340-110 - GST Receivable	Both Tax Code	5.74	
		900-110-130 - GST Paid - Eligib	Both Tax Code	5.74 NL	127.44
3523 Sept 2024	2024-09-18	Adrian Schindel 530-110-120 - TS - Maint. - Sala	wages & mileage	1,566.20	
		510-210-170 - GG - Admin. - Tr	wages & mileage	91.25	1,657.45
3524 917197694	2024-09-18	TS & M Supply 510-270-100 - GG - Cont. - Equi	Fire Extinguisher Mainten	150.67	
		110-340-110 - GST Receivable	Both Tax Code	7.11	
		900-110-130 - GST Paid - Eligib	Both Tax Code	7.11 NL	157.78
Total Computer Cheque:					6,410.19

OTHER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
94 Aug 2024	2024-08-12	Receiver General 510-120-110 - GG - Benefits - A		816.03	
		530-150-300 - TS - Maint - Forei		401.31	
		580-120-110 - UT - Water - Ben		86.71	
		510-130-231 - GG - Benefits - C		384.37	
		510-130-232 - GG - Benefits - E		170.46	1,858.88
95 Sep 2024	2024-09-04	Receiver General 510-120-110 - GG - Benefits - A		816.03	
		530-150-300 - TS - Maint - Forei		401.31	

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Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
		580-120-110 - UT - Water - Ben		75.57	
		510-130-231 - GG - Benefits - C		375.66	
		510-130-232 - GG - Benefits - E		167.06	1,835.63
R0HN5I1CH11P0D July 2024	2024-08-08	Ministry of Finance 210-210-190 - Due To PSS Sch	remit	3,434.96	3,434.96
R0HN5I1CHIIP0F July 2024 offic	2024-08-01	Sask Power 510-300-110 - GG - Utility - Hea	Office, wtp energ	111.97	
		110-340-110 - GST Receivable	GST Tax Code	5.60	117.57
R0HN5I1CHIIP0H 3240-0065-1445	2024-08-01	Sask Power 570-310-150 - R&C - Utility - Po	hall power	111.23	
		110-340-110 - GST Receivable	GST Tax Code	5.56	116.79
R0HN5I1CHIIP0I 3108-0067-3792	2024-08-01	Sask Power 580-300-120 - UT - Water - Pow	well power	805.89	
		110-340-110 - GST Receivable	GST Tax Code	40.29	846.18
R0HN5I1CHIIP0J 0963-0089-9737	2024-08-01	Sask Power 510-300-120 - GG - Utility - Pow	office power	96.10	
		110-340-110 - GST Receivable	Both Tax Code	4.54	
		900-110-130 - GST Paid - Eligib	Both Tax Code	4.54 NL	100.64
R0HN5I1CHIIP0L July 2024 hall	2024-08-01	Sask Tel 570-330-150 - R&C - Utility - Tel	hall phone	62.73	
		110-340-110 - GST Receivable	Both Tax Code	2.96	
		900-110-130 - GST Paid - Eligib	Both Tax Code	2.96 NL	65.69
R0HN5I1CHIIP0M 683	2024-08-01	Southern Plains Co-operative 530-425-110 - TS - Maint. - Oil &	Fuel	404.22	
		110-340-110 - GST Receivable	GST Tax Code	20.21	424.43
R0HN5I1CHIIP0E July 2024 Hall	2024-08-01	Sask Power 570-300-150 - R&C - Utility - He	hall energy	304.76	
		110-340-110 - GST Receivable	GST Tax Code	15.24	320.00
R0HN5I7CHIIP0G 3240-0065-1438	2024-08-01	Sask Power 530-310-100 - TS - Maint. - Utilit	streetlights	704.45	
		110-340-110 - GST Receivable	GST Tax Code	35.22	739.67
R0HN5NHD5RP39R SK0000433323	2024-08-01	GFL Environmental Inc 540-200-110 - EH - Cont. - Wast	Trash Removal	1,426.50	
		110-340-110 - GST Receivable	GST Tax Code	71.33	1,497.83
R0HN5NHD5RPA05 2024 instal -02	2024-08-01	Saskatchewan WCB 510-130-234 - GG - Benefits - V	remit	632.40	632.40
R0HN5QLVQCKPP Aug 2024	2024-08-12	MEPP 510-120-115 - GG - Benefits - A	Remit	371.39	
		580-130-233 - UT-Superannuat		111.69	
		510-130-233 - GG - Benefits - S		483.06	966.14
R0HN5i1CgIIP0K July 2024 offic	2024-08-01	Sask Tel 510-300-140 - GG - Utility - Tele	office, wtp, interent	237.73	
		110-340-110 - GST Receivable	Both Tax Code	11.21	
		900-110-130 - GST Paid - Eligib	Both Tax Code	11.21 NL	248.94
R0HN66F5QEC568	2024-08-28	Sask Tel			

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Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
Aug 24 Hall		570-330-150 - R&C - Utility - Tel	hall phone	62.76	
		110-340-110 - GST Receivable	Both Tax Code	2.96	
		900-110-130 - GST Paid - Eligib	Both Tax Code	2.96 NL	65.72
R0HN66F5QEC657	2024-08-28	Sask Tel			
Aug 24 Office		510-300-140 - GG - Utility - Tele	office, wtp, interent	237.81	
		110-340-110 - GST Receivable	Both Tax Code	11.22	
		900-110-130 - GST Paid - Eligib	Both Tax Code	11.22 NL	249.03
R0HN678AEP4P4E	2024-08-28	Affinity Mastercard			
Aug 7 2024		580-290-100 - UT - Water - Labr	Mastercard	43.80	
		570-310-160 - R&C Capital Expr	AED Machine	1,649.00	
		510-410-140 - GG - Maint. - Offi	Adress Stamp	74.65	
		530-400-110 - TS - Maint. - Mat		63.56	
		530-170-100 - TS - Foreman Cl		169.59	
		530-400-110 - TS - Maint. - Mat		105.99	
		110-340-110 - GST Receivable	Both Tax Code	19.52	
		900-110-130 - GST Paid - Eligib	Both Tax Code	19.52 NL	
		110-340-110 - GST Receivable	GST Tax Code	84.65	2,210.76
R0HN678AEP4P4F	2024-08-28	Nelson Motors & Equip			
C87329		530-420-100 - TS - Vehicle/Equi	Mower Blade	96.32	
		110-340-110 - GST Receivable	Both Tax Code	4.54	
		900-110-130 - GST Paid - Eligib	Both Tax Code	4.54 NL	100.86
R0HN678AEP4P4G	2024-08-28	SUMA			
14182		510-120-120 - GG - Benefits - A	Admin	163.29	
		510-130-250 - GG - Benefits - S	Employer	245.44	
		510-130-250 - GG - Benefits - S	remit	10.00	418.73
R0HN6C)B2PRCUU	2024-09-04	Sask Power			
3207-0066-5601		580-300-120 - UT - Water - Pow	welll power	895.05	
		110-340-110 - GST Receivable	GST Tax Code	44.75	939.80
R0HN6C0B2PPCUF	2024-09-11	Ministry of Finance			
Aug 2024		210-210-190 - Due To PSS Sch	remit	1,696.35	1,696.35
R0HN6C0B2PPCUC	2024-09-04	Sask Power			
Aug 24 Hall E		570-300-150 - R&C - Utility - He	hall energy	304.76	
		110-340-110 - GST Receivable	GST Tax Code	15.24	320.00
R0HN6C0B2PPCUF	2024-09-04	Sask Power			
Aug 24 office e		510-300-110 - GG - Utility - Hea	Office, wtp energ	103.83	
		110-340-110 - GST Receivable	GST Tax Code	5.19	109.02
R0HN6C0B2PPCUE	2024-09-04	Sask Power			
0732-0090-9925		530-310-100 - TS - Maint. - Utilit	streetlights	704.45	
		110-340-110 - GST Receivable	GST Tax Code	35.22	739.67
R0HN6C0B2PPCUT	2024-09-04	Sask Power			
3141-0067-9311		570-310-150 - R&C - Utility - Po	hall power	364.86	
		110-340-110 - GST Receivable	GST Tax Code	18.24	383.10
R0HN6C0B2PPUV	2024-09-04	Sask Power			
3207-0066-5605		510-300-120 - GG - Utility - Pow	office power	96.64	
		110-340-110 - GST Receivable	Both Tax Code	4.57	
		900-110-130 - GST Paid - Eligib	Both Tax Code	4.57 NL	101.21

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Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
R0HN6I8BLOSJC9 SK0000434996	2024-09-11	GFL Environmental Inc 540-200-110 - EH - Cont. - Was	Trash Removal	1,060.90	
		110-340-110 - GST Receivable -	GST Tax Code	53.05	1,113.95
R0HN6I8BLOSJCA 3169	2024-09-11	Southern Plains Co-operative 570-430-160 - R&c - Event	PIFD Smokie Night Supplie	304.83	
		110-340-110 - GST Receivable -	Both Tax Code	14.38	
		900-110-130 - GST Paid - Eligib	Both Tax Code	14.38 NL	319.21
R0HN6MV7LRJ4R6 Sept 7, 2024	2024-09-04	Affinity Mastercard 510-410-140 - GG - Maint. - Offi	Mastercard	8.79	
		530-400-110 - TS - Maint. - Mate	Richardson - Weed Contro	122.52	
		510-260-100 - GG - Cont. - Tax	ISC Tax Enforcement - title	30.00	
		580-290-100 - UT - Water - Labi	Lab Test	21.90	
		525-300-100 - PS - Local EMS -	Vital Effect Montly Mainena	192.00	
		530-400-110 - TS - Maint. - Mate	Peavey Mart - marking tape	6.35	
		530-400-110 - TS - Maint. - Mate	Peavey Mart -shears, glove	50.32	
		580-290-100 - UT - Water - Labi	Peavey Mart -shears, glove	21.90	
		110-340-110 - GST Receivable -	Both Tax Code	3.08	
		900-110-130 - GST Paid - Eligib	Both Tax Code	3.08 NL	
		110-340-110 - GST Receivable -	GST Tax Code	11.80	468.66
R0HN6MV7LRJ4R7 14520	2024-09-04	SUMA 510-120-120 - GG - Benefits - A	Admin	163.29	
		510-130-250 - GG - Benefits - S	Employer	245.44	
		510-130-250 - GG - Benefits - S	remit	10.00	418.73
				Total Other:	22,860.55

E-TRANSFER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
Aug 27 2024 August 27, 2024	2024-08-28	Armbruster, Eira 530-110-140 - TS - Maint. - Sala	Maintenance - Antrim Ditch	45.00	45.00
CA5TnkF8 Sept 2024	2024-09-17	Jordan Armstrong 580-110-110 - UT - Water - Sala		1,035.66	
		580-230-200 - UT - Water - Clot	mileage - p/u postassium pe	500.00	1,535.66
CAu66Zzp Aug 27 2024 Ka	2024-08-28	Kassidy Wallington 530-110-140 - TS - Maint. - Sala	Antrim Ditch Maintenance	90.00	90.00
CabKW3CM Aug 27 2024 Na	2024-08-28	Natalie Davis 530-110-140 - TS - Maint. - Sala	Antrim Ditch Maintenance	90.00	90.00
R0HN5QLVQCKTG Aug 2024	2024-08-12	Jordan Armstrong 580-110-110 - UT - Water - Sala		1,157.71	
		580-230-100 - UT - Water - Trav	mileage - p/u postassium pe	45.62	1,203.33
R0HN5QLVQCKV4 Aug	2024-08-12	Lindsay Davis 510-110-230 - GG - Salaries - Ac	Wages, Mileage	2,660.68	
		510-210-170 - GG - Admin. - Tr	Wages, Mileage	91.25	2,751.93
R0HN6C0B2PPG4J Aug 2024-2	2024-09-17	Armbruster, Eira 530-110-140 - TS - Maint. - Sala	Maintenance - Antrim Ditch	63.00	63.00
R0HN6C0B2PPGVF	2024-09-11	Natalie Davis			

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E-TRANSFER

Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
Aug 2024-02		530-110-140 - TS - Maint. - Sala	Antrim Ditch Maintenance	63.00	63.00
R0HN6I8BLOSHFM	2024-09-11	AC Power Contractors Ltd.			
463867		585-200-110 - UT-SEWER - Coi	Lift strn electrical issu	410.62	
		110-340-110 - GST Receivable	Both Tax Code	19.37	
		900-110-130 - GST Paid - Eligib	Both Tax Code	19.37 NL	429.99
R0HN6MV7LRJA1C	2024-09-17	Lindsay Davis			
Sep 2024		510-110-230 - GG - Salaries - Ac	Wages, Mileage	2,660.68	
		510-210-170 - GG - Admin. - Tr	Wages, Mileage	91.25	2,751.93
			Total E-Transfer:		9,023.84
			Total Gen Bank:		38,294.58

Certified Correct This September 18, 2024

Reeve  Administrator 



Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending July 31, 2024

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-110-100 - General Municipal Levy		125,150.67	124,905.00	245.67	0.20
410-130-100 - Discount on Municipal Tax - Property	(340.76)	(3,892.85)	4,000.00	(7,892.85)	197.32-
	(340.76)	121,257.82	128,905.00	(7,647.18)	5.93-
Penalties on Tax Arrears					
410-400-210 - Penalty on Mun Taxes Arrears - Proper		8,282.62		8,282.62	
	0.00	8,282.62	0.00	8,282.62	0.00
TOTAL TAXATION:	(340.76)	129,540.44	128,905.00	635.44	0.49
FEES AND CHARGES					
Custom Work					
420-100-100 - F&C - Custom Work		350.00	2,500.00	(2,150.00)	86.00-
	0.00	350.00	2,500.00	(2,150.00)	86.00-
Sale of Supplies and Gravel					
420-200-900 - F&C - Other Fees & Charges #1	4.98	147.24		147.24	
	4.98	147.24	0.00	147.24	0.00
Recreation Fees					
420-530-200 - F&C - Community Halls Fees	223.42	1,429.18	3,000.00	(1,570.82)	52.36-
420-530-300 - F&C - Event Food and Beverage Sales		1,781.00		1,781.00	
	223.42	3,210.18	3,000.00	210.18	7.01
	223.42	3,210.18	3,000.00	210.18	7.01
Cemetery Fees					
420-600-100 - F&C - Cemetery Fees	1,700.00	2,200.00	250.00	1,950.00	780.00
	1,700.00	2,200.00	250.00	1,950.00	780.00
Licenses and Permits					
420-710-100 - F&C - Permits	520.00	520.00		520.00	
	520.00	520.00	0.00	520.00	0.00
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate	40.00	130.00	50.00	80.00	160.00
	40.00	130.00	50.00	80.00	160.00
Landfill/Waste Collection Fees					
420-850-120 - F&C - Waste Collection Fees		7,440.00	14,700.00	(7,260.00)	49.39-
	0.00	7,440.00	14,700.00	(7,260.00)	49.39-
	40.00	7,570.00	14,750.00	(7,180.00)	48.68-
TOTAL FEES AND CHARGES:	2,488.40	13,997.42	20,500.00	(6,502.58)	31.72-
UTILITIES					
Water					
440-110-100 - Water - Water Sales		14,689.34	38,000.00	(23,310.66)	61.34-

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending July 31, 2024

	Current	Year To Date	Budget	Variance	%
Sewer	0.00	14,689.34	38,000.00	(23,310.66)	61.34-
440-220-100 - Sewer - Charges		10,006.11	22,000.00	(11,993.89)	54.52-
	0.00	10,006.11	22,000.00	(11,993.89)	54.52-
TOTAL UTILITIES:	0.00	24,695.45	60,000.00	(35,304.55)	58.84-
UNCONDITIONAL TRANSFERS					
Unconditional Transfers					
450-110-100 - Unconditional - (Revenue Sharing)		33,295.00	32,288.00	1,007.00	3.12
	0.00	33,295.00	32,288.00	1,007.00	3.12
TOTAL UNCONDITIONAL TRANSFERS:	0.00	33,295.00	32,288.00	1,007.00	3.12
CONDITIONAL GRANTS					
Provincial					
450-335-100 - Conditional - Prov - New Deal GTF		3,691.50	4,000.00	(308.50)	7.71-
450-370-200 - Conditional - MMSW Recycling		967.44	1,800.00	(832.56)	46.25-
	0.00	4,658.94	5,800.00	(1,141.06)	19.67-
TOTAL CONDITIONAL GRANTS:	0.00	4,658.94	5,800.00	(1,141.06)	19.67-
GRANTS IN LIEU OF TAXES					
Federal					
450-500-100 - GIL - Federal			32,288.00	(32,288.00)	100.00-
	0.00	0.00	32,288.00	(32,288.00)	100.00-
Provincial					
450-600-100 - GIL - Provincial			1,400.00	(1,400.00)	100.00-
450-620-100 - GIL - Prov - Sask. Energy	180.65	4,567.12	5,000.00	(432.88)	8.66-
	180.65	4,567.12	6,400.00	(1,832.88)	28.64-
Other					
450-800-100 - GIL - Other - SPC Surcharge	1,185.99	8,837.33	17,000.00	(8,162.67)	48.02-
	1,185.99	8,837.33	17,000.00	(8,162.67)	48.02-
TOTAL GRANTS IN LIEU OF TAXES:	1,366.64	13,404.45	55,688.00	(42,283.55)	75.93-
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	430.15	2,047.22	2,000.00	47.22	2.36
470-100-200 - Interest Income - Cemetery	74.14	447.99	500.00	(52.01)	10.40-
	504.29	2,495.21	2,500.00	(4.79)	0.19-
TOTAL INVESTMENT INCOME AND COMMIS	504.29	2,495.21	2,500.00	(4.79)	0.19-
OTHER REVENUES					
Other Revenue					
480-100-100 - Sask Lotteries		1,500.00	1,500.00		
480-150-100 - Donations	60,000.00	60,351.57		60,351.57	
	60,000.00	61,851.57	1,500.00	60,351.57	1023.44
TOTAL OTHER REVENUES:	60,000.00	61,851.57	1,500.00	60,351.57	1023.44

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Village of North Portal
Statement of Financial Activities - Detailed
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	Current	Year To Date	Budget	Variance	%
TOTAL REVENUES:	64,018.57	283,938.48	307,181.00	(23,242.52)	7.57-

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending July 31, 2024

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity			8,500.00	8,500.00	100.00
	0.00	0.00	8,500.00	8,500.00	100.00
510-110-230 - GG - Salaries - Administrator	2,660.68	18,622.08	34,240.00	15,617.92	45.61
	2,660.68	18,622.08	42,740.00	24,117.92	56.43
Benefits					
510-120-110 - GG - Benefits - Administrator	816.03	5,712.21	11,513.00	5,800.79	50.38
510-120-115 - GG - Benefits - Admin - Superannuation	360.00	2,520.00	4,320.00	1,800.00	41.67
510-120-120 - GG - Benefits - Admin - SUMA Group 4	163.29	1,143.03	1,960.00	816.97	41.68
	1,339.32	9,375.24	17,793.00	8,417.76	47.31
510-130-231 - GG - Benefits - CPP	374.58	2,695.26	5,300.00	2,604.74	49.15
510-130-232 - GG - Benefits - EI	166.64	1,204.32	2,300.00	1,095.68	47.64
510-130-233 - GG - Benefits - Superannuation	468.25	3,363.39	6,000.00	2,636.61	43.94
510-130-234 - GG - Benefits - Worker Compensation		709.85	1,200.00	490.15	40.85
510-130-250 - GG - Benefits - SUMA Group 60% + F	255.44	1,788.08	3,100.00	1,311.92	42.32
	2,604.23	19,136.14	35,693.00	16,556.86	46.39
	5,264.91	37,758.22	78,433.00	40,674.78	51.86
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal		250.00		(250.00)	
510-200-120 - GG - Cont- Building Municode Inspecti	400.00	400.00		(400.00)	
510-200-130 - GG - Cont. - Audit/Accounting		6,890.00	7,100.00	210.00	2.96
510-200-150 - GG - Cont. - Assessment - SAMA		2,564.00	2,564.00		
510-200-170 - GG - Cont. - Advertising		162.00	300.00	138.00	46.00
510-210-170 - GG - Admin. - Training, Travel & Meals	182.50	1,262.62	2,100.00	837.38	39.88
510-230-110 - GG - Cont. - Insurance - SUMA		14,322.00	14,322.00		
510-240-100 - GG - Cont. - Memberships & Subscript		924.68	1,000.00	75.32	7.53
510-260-100 - GG - Cont. - Tax Enforcement/Collectic		75.01	200.00	124.99	62.50
510-260-150 - GG - Cont. - Elections			500.00	500.00	100.00
510-270-150 - GG - Cont. - Miscellaneous		412.00	500.00	88.00	17.60
510-290-100 - GG - Cont. Bank Charges	19.75	172.00	550.00	378.00	68.73
	602.25	27,434.31	29,136.00	1,701.69	5.84
Utilities					
510-300-110 - GG - Utility - Heat	152.80	2,182.35	4,850.00	2,667.65	55.00
510-300-120 - GG - Utility - Power	102.87	1,173.63	2,025.00	851.37	42.04
510-300-140 - GG - Utility - Telephone	237.71	1,426.34	2,900.00	1,473.66	50.82
	493.38	4,782.32	9,775.00	4,992.68	51.08
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Postage	149.90	1,679.95	1,500.00	(179.95)	12.00-
510-410-140 - GG - Maint. - Office Supplies		1,106.11	750.00	(356.11)	47.48-
510-440-100 - GG - Maint. - Data Processing Supplie		1,661.01	1,826.00	164.99	9.04
510-490-100 - GG - Maint. - Office Repairs & Maint.			300.00	300.00	100.00
	149.90	4,447.07	4,376.00	(71.07)	1.62-
Grants and Contributions					

Village of North Portal
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For the Period Ending July 31, 2024

	Current	Year To Date	Budget	Variance	%
510-500-110 - GG - Grants and Contributions			1,200.00	1,200.00	100.00
	0.00	0.00	1,200.00	1,200.00	100.00
TOTAL GENERAL GOVERNMENT SERVICES	6,510.44	74,421.92	122,920.00	48,498.08	39.45
PROTECTIVE SERVICES					
POLICE PROTECTION					
Professional/Contractual Services					
520-210-100 - PS - Police - Justice Requisition	6,684.80	6,684.80	6,500.00	(184.80)	2.84-
	6,684.80	6,684.80	6,500.00	(184.80)	2.84-
TOTAL POLICE PROTECTION:	6,684.80	6,684.80	6,500.00	(184.80)	2.84-
FIRE PROTECTION					
Professional/Contractual Services					
525-210-110 - PS - Fire - Contracted Services		6,617.95	6,409.00	(208.95)	3.26-
	0.00	6,617.95	6,409.00	(208.95)	3.26-
TOTAL FIRE PROTECTION:	0.00	6,617.95	6,409.00	(208.95)	3.26-
TOTAL PROTECTIVE SERVICES:	6,684.80	13,302.75	12,909.00	(393.75)	3.05-
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. - Salaries - Foreman	1,566.20	10,963.40	20,700.00	9,736.60	47.04
	1,566.20	10,963.40	20,700.00	9,736.60	47.04
Benefits					
530-150-300 - TS - Maint - Foreman - Benefits	401.31	2,809.17	5,450.00	2,640.83	48.46
530-170-100 - TS - Foreman Clothing Allowance			500.00	500.00	100.00
	401.31	2,809.17	5,950.00	3,140.83	52.79
	1,967.51	13,772.57	26,650.00	12,877.43	48.32
Professional/Contractual Services					
530-210-100 - TS - Maint. - Contract Street Maintenar	87.98	5,138.07		(5,138.07)	
530-290-200 - TS - Maint - Vehicle Insurance		958.40	1,350.00	391.60	29.01
	87.98	6,096.47	1,350.00	(4,746.47)	351.59-
Utilities					
530-310-100 - TS - Maint. - Utility - Street Lights	704.45	4,226.48	8,400.00	4,173.52	49.68
	704.45	4,226.48	8,400.00	4,173.52	49.68
Maintenance, Materials & Supplies					
530-400-110 - TS - Maint. - Materials & Supplies	14.99	324.85	1,500.00	1,175.15	78.34
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools		2,272.64	5,500.00	3,227.36	58.68
530-425-110 - TS - Maint. - Oil & Gas	219.74	3,687.23	3,500.00	(187.23)	5.35-
530-440-100 - TS - Maint. - Gravel/Sand			2,000.00	2,000.00	100.00
530-450-100 - TS - Maint. - Culverts/Drainage			500.00	500.00	100.00
530-460-110 - TS - Maint. - Dust Control	8,479.15	8,479.15	8,850.00	370.85	4.19
530-470-100 - TS - Maint. - Road/Street Signs		256.52	1,000.00	743.48	74.35

Village of North Portal
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	Current	Year To Date	Budget	Variance	%
	8,713.88	15,020.39	22,850.00	7,829.61	34.27
TOTAL MAINTENANCE:	11,473.82	39,115.91	59,250.00	20,134.09	33.98
TOTAL TRANSPORTATION SERVICES:	11,473.82	39,115.91	59,250.00	20,134.09	33.98
ENVIRONMENTAL SERVICES					
Professional/Contractual Services					
540-200-110 - EH - Cont. - Waste Collection/Disposal	1,060.90	6,856.82	13,500.00	6,643.18	49.21
540-200-210 - EH - Waste - Tree Dump Site		1,500.00	1,500.00		
540-220-110 - EH - Pest Control		149.14		(149.14)	
	1,060.90	8,505.96	15,000.00	6,494.04	43.29
TOTAL ENVIRONMENTAL SERVICES:	1,060.90	8,505.96	15,000.00	6,494.04	43.29
RECREATION AND CULTURAL SERVICES					
Professional/Contractual Services					
570-270-100 - R&C - Cont. - Contracted Maintenance			1,000.00	1,000.00	100.00
570-280-100 - R&C - Cont. - Contracted Repairs	527.67	527.67		(527.67)	
570-290-100 - R&C - Cont. - Library Requisition		1,553.75	1,554.00	0.25	0.02
	527.67	2,081.42	2,554.00	472.58	18.50
Utilities - Heat					
570-300-150 - R&C - Utility - Heat - Hall	304.76	1,523.80	2,400.00	876.20	36.51
	304.76	1,523.80	2,400.00	876.20	36.51
Utilities - Power					
570-310-120 - R&C Utility - Telephone Rink		173.70		(173.70)	
570-310-150 - R&C - Utility - Power - Hall	120.33	1,246.56	1,300.00	53.44	4.11
	120.33	1,420.26	1,300.00	(120.26)	9.25-
Utilities - Telephone					
570-330-150 - R&C - Utility - Telephone - Hall	62.73	376.38	755.00	378.62	50.15
	62.73	376.38	755.00	378.62	50.15
Maintenance, Materials and Supplies					
570-430-150 - R&C - Bldg Mat/Supply - Hall		48.73	500.00	451.27	90.25
570-430-160 - R&c - Event	1,659.51	1,779.47	500.00	(1,279.47)	255.89-
	1,659.51	1,828.20	1,000.00	(828.20)	82.82-
Grants and Contributions					
570-500-110 - R&C - Grants and Contributions		2,000.00	1,500.00	(500.00)	33.33-
	0.00	2,000.00	1,500.00	(500.00)	33.33-
Other					
570-900-110 - R&C - Flowers, Beautification		488.50	700.00	211.50	30.21
	0.00	488.50	700.00	211.50	30.21
TOTAL RECREATION AND CULTURAL SERV	2,675.00	9,718.56	10,209.00	490.44	4.80
UTILITIES					
WATER					
Wages and Benefits					
580-110-110 - UT - Water - Salaries	1,020.39	7,928.64	16,100.00	8,171.36	50.75
580-120-110 - UT - Water - Benefits	74.19	599.17	1,850.00	1,250.83	67.61
580-130-233 - UT-Superannuation	108.26	843.40	1,600.00	756.60	47.29

Village of North Portal
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	Current	Year To Date	Budget	Variance	%
	1,202.84	9,371.21	19,550.00	10,178.79	52.07
Professional/Contractual Services					
580-230-100 - UT - Water - Travel, Meals & Subsister			100.00	100.00	100.00
580-230-200 - UT - Water - Clothing Allowance			500.00	500.00	100.00
580-250-100 - UT - Water - Memberships/Subscription		175.00	150.00	(25.00)	16.67-
580-260-100 - UT - Water - Conference Fees			300.00	300.00	100.00
580-285-140 - UT - Water - Cont. Repairs - W.T.P.			10,000.00	10,000.00	100.00
580-290-100 - UT - Water - Laboratory Testing	65.70	306.60	800.00	493.40	61.68
580-295-100 - UT - Water - Other Cont. Services			100.00	100.00	100.00
	65.70	481.60	11,950.00	11,468.40	95.97
Utilities					
580-300-120 - UT - Water - Power	652.21	4,138.63	9,200.00	5,061.37	55.01
580-300-140 - UT - Water - TELUS Callout		88.80	100.00	11.20	11.20
	652.21	4,227.43	9,300.00	5,072.57	54.54
Maintenance, Materials and Supplies					
580-430-130 - UT - Water - Matls & Suppl - WTP		134.02	1,000.00	865.98	86.60
580-450-100 - UT - Water - Chemicals		1,625.59	6,500.00	4,874.41	74.99
	0.00	1,759.61	7,500.00	5,740.39	76.54
Capital Expenditures					
580-600-130 - UT - Water - Pur of Cap Assets - Mach		6,300.34	20,000.00	13,699.66	68.50
	0.00	6,300.34	20,000.00	13,699.66	68.50
TOTAL WATER:	1,920.75	22,140.19	68,300.00	46,159.81	67.58
SEWER					
Professional/Contractual Services					
585-200-110 - UT-SEWER - Contracted		900.68	7,000.00	6,099.32	87.13
	0.00	900.68	7,000.00	6,099.32	87.13
Capital Expenditures					
585-600-120 - UT - Sewer - Capital Expend. - Lagoon			5,000.00	5,000.00	100.00
	0.00	0.00	5,000.00	5,000.00	100.00
TOTAL SEWER:	0.00	900.68	12,000.00	11,099.32	92.49
TOTAL UTILITIES:	1,920.75	23,040.87	80,300.00	57,259.13	71.31
TOTAL EXPENDITURES:	30,325.71	168,105.97	300,588.00	132,482.03	44.07
CHANGE IN NET-FINANCIAL ASSETS	33,692.86	115,832.51	6,593.00	109,239.51	1656.90
CHANGE IN NET ASSETS	33,692.86	115,832.51	6,593.00	109,239.51	1656.90
CHANGE IN SURPLUS	33,692.86	115,832.51	6,593.00	109,239.51	1656.90

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending July 31, 2024

	Current	Year To Date	Budget	Variance	%
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ACCOUNT BALANCES

Cash and Investments

	Current	Year to Date	Balance
110-110-110 - Cash - On Hand - Petty Cash			300.00
110-110-120 - Cash - Bank - Demand	(31,106.48)	15,218.07	101,565.04
110-110-130 - Cash - Bank - Savings	60,333.76	61,326.33	136,186.96
110-110-140 - Cash - Waterworks Reserve	96.39	5,643.13	44,604.32
110-110-150 - Cash - Cemetery Demand	1,700.00	1,690.25	18,857.04
110-110-155 - Cash - Cemetery board special savings	74.14	522.06	34,304.98
Total Cash and Investments:	31,097.81	84,399.84	335,818.34

Municipal Taxes Receivable

110-200-100 - Municipal - Tax Receivable - Current	(8,256.59)	46,090.29	46,090.29
110-200-110 - Municipal - Tax Receivable - Arrears	(1,762.58)	(553.81)	54,249.05
110-200-900 - Municipal - Allow. for Uncollected			(43,751.63)
Total Municipal Taxes Receivable:	(10,019.17)	45,536.48	56,587.71

Village of North Portal
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	Current	Year To Date	Budget	Variance	%
Additional Tax Information					
Receipt of Arrears					
	Receipts	BalFwd			
Current Taxes Collected					
	Receipts	Levy			
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records

Presented to council on

Sept 18, 2024

(Date)

Administrator Name

Administrator Title

Head of Council Name

Head of Council Title



Village of North Portal
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	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-110-100 - General Municipal Levy		125,150.67	124,905.00	245.67	0.20
410-130-100 - Discount on Municipal Tax - Property	(119.64)	(4,012.49)	4,000.00	(8,012.49)	200.31-
	(119.64)	121,138.18	128,905.00	(7,766.82)	6.03-
Penalties on Tax Arrears					
410-400-210 - Penalty on Mun Taxes Arrears - Proper	(204.21)	8,078.41		8,078.41	
	(204.21)	8,078.41	0.00	8,078.41	0.00
TOTAL TAXATION:	(323.85)	129,216.59	128,905.00	311.59	0.24
FEES AND CHARGES					
Custom Work					
420-100-100 - F&C - Custom Work		350.00	2,500.00	(2,150.00)	86.00-
	0.00	350.00	2,500.00	(2,150.00)	86.00-
Sale of Supplies and Gravel					
420-200-900 - F&C - Other Fees & Charges #1	2.43	149.67		149.67	
	2.43	149.67	0.00	149.67	0.00
Recreation Fees					
420-530-200 - F&C - Community Halls Fees	223.42	1,652.60	3,000.00	(1,347.40)	44.91-
420-530-300 - F&C - Event Food and Beverage Sales		1,781.00		1,781.00	
	223.42	3,433.60	3,000.00	433.60	14.45
	223.42	3,433.60	3,000.00	433.60	14.45
Cemetery Fees					
420-600-100 - F&C - Cemetery Fees		2,200.00	250.00	1,950.00	780.00
	0.00	2,200.00	250.00	1,950.00	780.00
Licenses and Permits					
420-710-100 - F&C - Permits		520.00		520.00	
	0.00	520.00	0.00	520.00	0.00
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate		130.00	50.00	80.00	160.00
	0.00	130.00	50.00	80.00	160.00
Landfill/Waste Collection Fees					
420-850-120 - F&C - Waste Collection Fees		7,440.00	14,700.00	(7,260.00)	49.39-
	0.00	7,440.00	14,700.00	(7,260.00)	49.39-
	0.00	7,570.00	14,750.00	(7,180.00)	48.68-
TOTAL FEES AND CHARGES:	225.85	14,223.27	20,500.00	(6,276.73)	30.62-
UTILITIES					
Water					
440-110-100 - Water - Water Sales		14,689.34	38,000.00	(23,310.66)	61.34-

Village of North Portal
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	Current	Year To Date	Budget	Variance	%
Sewer	0.00	14,689.34	38,000.00	(23,310.66)	61.34-
440-220-100 - Sewer - Charges		10,006.11	22,000.00	(11,993.89)	54.52-
	0.00	10,006.11	22,000.00	(11,993.89)	54.52-
TOTAL UTILITIES:	0.00	24,695.45	60,000.00	(35,304.55)	58.84-
UNCONDITIONAL TRANSFERS					
Unconditional Transfers					
450-110-100 - Unconditional - (Revenue Sharing)		33,295.00	32,288.00	1,007.00	3.12
	0.00	33,295.00	32,288.00	1,007.00	3.12
TOTAL UNCONDITIONAL TRANSFERS:	0.00	33,295.00	32,288.00	1,007.00	3.12
CONDITIONAL GRANTS					
Provincial					
450-335-100 - Conditional - Prov - New Deal GTF		3,691.50	4,000.00	(308.50)	7.71-
450-370-200 - Conditional - MMSW Recycling	525.06	1,492.50	1,800.00	(307.50)	17.08-
	525.06	5,184.00	5,800.00	(616.00)	10.62-
TOTAL CONDITIONAL GRANTS:	525.06	5,184.00	5,800.00	(616.00)	10.62-
GRANTS IN LIEU OF TAXES					
Federal					
450-500-100 - GIL - Federal			32,288.00	(32,288.00)	100.00-
	0.00	0.00	32,288.00	(32,288.00)	100.00-
Provincial					
450-600-100 - GIL - Provincial			1,400.00	(1,400.00)	100.00-
450-620-100 - GIL - Prov - Sask. Energy	160.82	4,727.94	5,000.00	(272.06)	5.44-
	160.82	4,727.94	6,400.00	(1,672.06)	26.13-
Other					
450-800-100 - GIL - Other - SPC Surcharge	1,254.22	10,091.55	17,000.00	(6,908.45)	40.64-
	1,254.22	10,091.55	17,000.00	(6,908.45)	40.64-
TOTAL GRANTS IN LIEU OF TAXES:	1,415.04	14,819.49	55,688.00	(40,868.51)	73.39-
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	436.59	2,483.81	2,000.00	483.81	24.19
470-100-200 - Interest Income - Cemetery	71.05	519.04	500.00	19.04	3.81
	507.64	3,002.85	2,500.00	502.85	20.11
TOTAL INVESTMENT INCOME AND COMMIS	507.64	3,002.85	2,500.00	502.85	20.11
OTHER REVENUES					
Other Revenue					
480-100-100 - Sask Lotteries		1,500.00	1,500.00		
480-150-100 - Donations	832.00	61,183.57		61,183.57	
	832.00	62,683.57	1,500.00	61,183.57	4078.90
TOTAL OTHER REVENUES:	832.00	62,683.57	1,500.00	61,183.57	4078.90

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For the Period Ending August 31, 2024

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	Current	Year To Date	Budget	Variance	%
TOTAL REVENUES:	3,181.74	287,120.22	307,181.00	(20,060.78)	6.53-

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending August 31, 2024

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity			8,500.00	8,500.00	100.00
	0.00	0.00	8,500.00	8,500.00	100.00
510-110-230 - GG - Salaries - Administrator	2,660.68	21,282.76	34,240.00	12,957.24	37.84
	2,660.68	21,282.76	42,740.00	21,457.24	50.20
Benefits					
510-120-110 - GG - Benefits - Administrator	816.03	6,528.24	11,513.00	4,984.76	43.30
510-120-115 - GG - Benefits - Admin - Superannuation	360.00	2,880.00	4,320.00	1,440.00	33.33
510-120-120 - GG - Benefits - Admin - SUMA Group 4	163.29	1,306.32	1,960.00	653.68	33.35
	1,339.32	10,714.56	17,793.00	7,078.44	39.78
510-130-231 - GG - Benefits - CPP	384.37	3,079.63	5,300.00	2,220.37	41.89
510-130-232 - GG - Benefits - EI	170.46	1,374.78	2,300.00	925.22	40.23
510-130-233 - GG - Benefits - Superannuation	483.06	3,846.45	6,000.00	2,153.55	35.89
510-130-234 - GG - Benefits - Worker Compensation	632.40	1,342.25	1,200.00	(142.25)	11.85-
510-130-250 - GG - Benefits - SUMA Group 60% + Fe	255.44	2,043.52	3,100.00	1,056.48	34.08
	3,265.05	22,401.19	35,693.00	13,291.81	37.24
	5,925.73	43,683.95	78,433.00	34,749.05	44.30
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal		250.00		(250.00)	
510-200-120 - GG - Cont- Building Municode Inspecti		400.00		(400.00)	
510-200-130 - GG - Cont. - Audit/Accounting		6,890.00	7,100.00	210.00	2.96
510-200-150 - GG - Cont. - Assessment - SAMA		2,564.00	2,564.00		
510-200-170 - GG - Cont. - Advertising	155.93	317.93	300.00	(17.93)	5.98-
510-210-170 - GG - Admin. - Training, Travel & Meals	182.50	1,445.12	2,100.00	654.88	31.18
510-230-110 - GG - Cont. - Insurance - SUMA		14,322.00	14,322.00		
510-240-100 - GG - Cont. - Memberships & Subscript		924.68	1,000.00	75.32	7.53
510-260-100 - GG - Cont. - Tax Enforcement/Collectic		75.01	200.00	124.99	62.50
510-260-150 - GG - Cont. - Elections			500.00	500.00	100.00
510-270-150 - GG - Cont. - Miscellaneous		412.00	500.00	88.00	17.60
510-290-100 - GG - Cont. Bank Charges	27.50	199.50	550.00	350.50	63.73
	365.93	27,800.24	29,136.00	1,335.76	4.58
Utilities					
510-300-110 - GG - Utility - Heat	111.97	2,294.32	4,850.00	2,555.68	52.69
510-300-120 - GG - Utility - Power	96.10	1,269.73	2,025.00	755.27	37.30
510-300-140 - GG - Utility - Telephone	475.54	1,901.88	2,900.00	998.12	34.42
	683.61	5,465.93	9,775.00	4,309.07	44.08
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Postage		1,679.95	1,500.00	(179.95)	12.00-
510-410-140 - GG - Maint. - Office Supplies	74.65	1,180.76	750.00	(430.76)	57.43-
510-440-100 - GG - Maint. - Data Processing Supplie		1,661.01	1,826.00	164.99	9.04
510-490-100 - GG - Maint. - Office Repairs & Maint.			300.00	300.00	100.00
	74.65	4,521.72	4,376.00	(145.72)	3.33-
Grants and Contributions					

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending August 31, 2024

	Current	Year To Date	Budget	Variance	%
510-500-110 - GG - Grants and Contributions			1,200.00	1,200.00	100.00
	0.00	0.00	1,200.00	1,200.00	100.00
TOTAL GENERAL GOVERNMENT SERVICES	7,049.92	81,471.84	122,920.00	41,448.16	33.72
PROTECTIVE SERVICES					
POLICE PROTECTION					
Professional/Contractual Services					
520-210-100 - PS - Police - Justice Requisition		6,684.80	6,500.00	(184.80)	2.84-
	0.00	6,684.80	6,500.00	(184.80)	2.84-
TOTAL POLICE PROTECTION:	0.00	6,684.80	6,500.00	(184.80)	2.84-
FIRE PROTECTION					
Professional/Contractual Services					
525-210-110 - PS - Fire - Contracted Services		6,617.95	6,409.00	(208.95)	3.26-
	0.00	6,617.95	6,409.00	(208.95)	3.26-
TOTAL FIRE PROTECTION:	0.00	6,617.95	6,409.00	(208.95)	3.26-
TOTAL PROTECTIVE SERVICES:	0.00	13,302.75	12,909.00	(393.75)	3.05-
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. - Salaries - Foreman	1,566.20	12,529.60	20,700.00	8,170.40	39.47
530-110-140 - TS - Maint. - Salaries - Casual Help	225.00	225.00		(225.00)	
	1,791.20	12,754.60	20,700.00	7,945.40	38.38
Benefits					
530-150-300 - TS - Maint - Foreman - Benefits	401.31	3,210.48	5,450.00	2,239.52	41.09
530-170-100 - TS - Foreman Clothing Allowance	169.59	169.59	500.00	330.41	66.08
	570.90	3,380.07	5,950.00	2,569.93	43.19
	2,362.10	16,134.67	26,650.00	10,515.33	39.46
Professional/Contractual Services					
530-210-100 - TS - Maint. - Contract Street Maintenar		5,138.07		(5,138.07)	
530-290-200 - TS - Maint - Vehicle Insurance		958.40	1,350.00	391.60	29.01
	0.00	6,096.47	1,350.00	(4,746.47)	351.59-
Utilities					
530-310-100 - TS - Maint. - Utility - Street Lights	704.45	4,930.93	8,400.00	3,469.07	41.30
	704.45	4,930.93	8,400.00	3,469.07	41.30
Maintenance, Materials & Supplies					
530-400-110 - TS - Maint. - Materials & Supplies	169.55	494.40	1,500.00	1,005.60	67.04
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	339.72	2,612.36	5,500.00	2,887.64	52.50
530-425-110 - TS - Maint. - Oil & Gas	404.22	4,091.45	3,500.00	(591.45)	16.90-
530-440-100 - TS - Maint. - Gravel/Sand			2,000.00	2,000.00	100.00
530-450-100 - TS - Maint. - Culverts/Drainage			500.00	500.00	100.00
530-460-110 - TS - Maint. - Dust Control		8,479.15	8,850.00	370.85	4.19

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending August 31, 2024

	Current	Year To Date	Budget	Variance	%
530-470-100 - TS - Maint. - Road/Street Signs		256.52	1,000.00	743.48	74.35
	913.49	15,933.88	22,850.00	6,916.12	30.27
Capital Expenditures					
530-600-110 - TS - Purchase of Cap Assets	(250.00)	(250.00)		250.00	
	(250.00)	(250.00)	0.00	250.00	0.00
TOTAL MAINTENANCE:	3,730.04	42,845.95	59,250.00	16,404.05	27.69
TOTAL TRANSPORTATION SERVICES:	3,730.04	42,845.95	59,250.00	16,404.05	27.69
ENVIRONMENTAL SERVICES					
Professional/Contractual Services					
540-200-110 - EH - Cont. - Waste Collection/Disposal	1,426.50	8,283.32	13,500.00	5,216.68	38.64
540-200-210 - EH - Waste - Tree Dump Site		1,500.00	1,500.00		
540-220-110 - EH - Pest Control		149.14		(149.14)	
	1,426.50	9,932.46	15,000.00	5,067.54	33.78
TOTAL ENVIRONMENTAL SERVICES:	1,426.50	9,932.46	15,000.00	5,067.54	33.78
RECREATION AND CULTURAL SERVICES					
Professional/Contractual Services					
570-270-100 - R&C - Cont. - Contracted Maintenance			1,000.00	1,000.00	100.00
570-280-100 - R&C - Cont. - Contracted Repairs		527.67		(527.67)	
570-290-100 - R&C - Cont. - Library Requisition		1,553.75	1,554.00	0.25	0.02
	0.00	2,081.42	2,554.00	472.58	18.50
Utilities - Heat					
570-300-150 - R&C - Utility - Heat - Hall	304.76	1,828.56	2,400.00	571.44	23.81
	304.76	1,828.56	2,400.00	571.44	23.81
Utilities - Power					
570-310-120 - R&C Utility - Telephone Rink		173.70		(173.70)	
570-310-150 - R&C - Utility - Power - Hall	111.23	1,357.79	1,300.00	(57.79)	4.45-
570-310-160 - R&C Capital Expenditures	1,649.00	1,649.00		(1,649.00)	
	1,760.23	3,180.49	1,300.00	(1,880.49)	144.65-
Utilities - Telephone					
570-330-150 - R&C - Utility - Telephone - Hall	125.49	501.87	755.00	253.13	33.53
	125.49	501.87	755.00	253.13	33.53
Maintenance, Materials and Supplies					
570-430-150 - R&C - Bldg Mat/Supply - Hall		48.73	500.00	451.27	90.25
570-430-160 - R&c - Event		1,779.47	500.00	(1,279.47)	255.89-
	0.00	1,828.20	1,000.00	(828.20)	82.82-
Grants and Contributions					
570-500-110 - R&C - Grants and Contributions		2,000.00	1,500.00	(500.00)	33.33-
	0.00	2,000.00	1,500.00	(500.00)	33.33-
Other					
570-900-110 - R&C - Flowers, Beautification		488.50	700.00	211.50	30.21
	0.00	488.50	700.00	211.50	30.21
TOTAL RECREATION AND CULTURAL SERV	2,190.48	11,909.04	10,209.00	(1,700.04)	16.65-

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending August 31, 2024

	Current	Year To Date	Budget	Variance	%
UTILITIES					
WATER					
Wages and Benefits					
580-110-110 - UT - Water - Salaries	1,157.71	9,086.35	16,100.00	7,013.65	43.56
580-120-110 - UT - Water - Benefits	86.71	685.88	1,850.00	1,164.12	62.93
580-130-233 - UT-Superannuation	123.08	966.48	1,600.00	633.52	39.60
	1,367.50	10,738.71	19,550.00	8,811.29	45.07
Professional/Contractual Services					
580-230-100 - UT - Water - Travel, Meals & Subsister	45.62	45.62	100.00	54.38	54.38
580-230-200 - UT - Water - Clothing Allowance			500.00	500.00	100.00
580-250-100 - UT - Water - Memberships/Subscription		175.00	150.00	(25.00)	16.67-
580-260-100 - UT - Water - Conference Fees			300.00	300.00	100.00
580-285-140 - UT - Water - Cont. Repairs - W.T.P.			10,000.00	10,000.00	100.00
580-290-100 - UT - Water - Laboratory Testing	43.80	350.40	800.00	449.60	56.20
580-295-100 - UT - Water - Other Cont. Services	100.00	100.00	100.00		
	189.42	671.02	11,950.00	11,278.98	94.38
Utilities					
580-300-120 - UT - Water - Power	805.89	4,944.52	9,200.00	4,255.48	46.26
580-300-140 - UT - Water - TELUS Callout		88.80	100.00	11.20	11.20
	805.89	5,033.32	9,300.00	4,266.68	45.88
Maintenance, Materials and Supplies					
580-430-130 - UT - Water - Matls & Suppl - WTP		134.02	1,000.00	865.98	86.60
580-450-100 - UT - Water - Chemicals	510.34	2,135.93	6,500.00	4,364.07	67.14
	510.34	2,269.95	7,500.00	5,230.05	69.73
Capital Expenditures					
580-600-130 - UT - Water - Pur of Cap Assets - Mach		6,300.34	20,000.00	13,699.66	68.50
	0.00	6,300.34	20,000.00	13,699.66	68.50
TOTAL WATER:	2,873.15	25,013.34	68,300.00	43,286.66	63.38
SEWER					
Professional/Contractual Services					
585-200-110 - UT-SEWER - Contracted	1,802.28	2,702.96	7,000.00	4,297.04	61.39
	1,802.28	2,702.96	7,000.00	4,297.04	61.39
Capital Expenditures					
585-600-120 - UT - Sewer - Capital Expend. - Lagoon			5,000.00	5,000.00	100.00
	0.00	0.00	5,000.00	5,000.00	100.00
TOTAL SEWER:	1,802.28	2,702.96	12,000.00	9,297.04	77.48
TOTAL UTILITIES:	4,675.43	27,716.30	80,300.00	52,583.70	65.48
TOTAL EXPENDITURES:	19,072.37	187,178.34	300,588.00	113,409.66	37.73
CHANGE IN NET-FINANCIAL ASSETS	(15,890.63)	99,941.88	6,593.00	93,348.88	1415.88
CHANGE IN NET ASSETS	(15,890.63)	99,941.88	6,593.00	93,348.88	1415.88
CHANGE IN SURPLUS	(15,890.63)	99,941.88	6,593.00	93,348.88	1415.88

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending August 31, 2024

<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
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Report Date
2024-09-11 10:46 AM

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending August 31, 2024

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	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
ACCOUNT BALANCES					
	<u>Current</u>	<u>Year to Date</u>	<u>Balance</u>		
Cash and Investments					
110-110-110 - Cash - On Hand - Petty Cash			300.00		
110-110-120 - Cash - Bank - Demand	(5,752.91)	9,465.16	95,812.13		
110-110-130 - Cash - Bank - Savings	344.20	61,670.53	136,531.16		
110-110-140 - Cash - Waterworks Reserve	92.39	5,735.52	44,696.71		
110-110-150 - Cash - Cemetery Demand		1,690.25	18,857.04		
110-110-155 - Cash - Cemetery board special savings	71.05	593.11	34,376.03		
Total Cash and Investments:	(5,245.27)	79,154.57	330,573.07		
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current	(3,988.14)	42,102.15	42,102.15		
110-200-110 - Municipal - Tax Receivable - Arrears	(1,374.46)	(1,928.27)	52,874.59		
110-200-900 - Municipal - Allow. for Uncollected			(43,751.63)		
Total Municipal Taxes Receivable:	(5,362.60)	40,173.88	51,225.11		

Report Date
2024-09-11 10:46 AM

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending August 31, 2024

	Current	Year To Date	Budget	Variance	%
Additional Tax Information					
Receipt of Arrears	Receipts		BalFwd		
Current Taxes Collected	Receipts		Levy		
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records

Presented to council on



Administrator Name
Administrator Title

Sept 18, 2024

(Date)


Head of Council Name
Head of Council Title



VILLAGE OF
North Portal

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ANNUAL WATERWORKS INFORMATION 2023

Date: July 23, 2024

WATERWORKS RATE POLICY

The Village of North Portal passed BYLAW NO. 2015-01 on January 27th, 2015 and received approval by the Saskatchewan Municipal Board on April 24th, 2015.

The water and sewer rates are as follows:

Village OF North Portal SCHEDULE "A" TO BYLAW NO. 2015-01

QUARTERLY METERED UTILITY RATES

WATER RATES	Effective January 1st, 2015	Effective January 1st, 2016	Effective January 1st, 2017	Effective January 1st, 2018	Effective January 1st, 2019
Minimum up to 1500 Gallons	\$ 51.01	\$ 55.60	\$ 60.61	\$ 66.06	\$ 72.01
1,501 - 9,000 Galons	\$ 5.23	\$ 5.70	\$ 6.22	\$ 6.78	\$ 7.39
9,001-15,000 Gallons	\$ 6.54	\$ 7.13	\$ 7.77	\$ 8.47	\$ 9.23
15,001+ Gallons	\$ 10.90	\$ 11.88	\$ 12.95	\$ 14.12	\$ 15.39
SEWER RATES Based on Water Consumption					
Minimum up to 15,000 Gal	\$ 51.01	\$ 55.60	\$ 60.61	\$ 66.06	\$ 72.01
15,000 + Gal	\$ 1.64	\$ 1.78	\$ 1.94	\$ 2.12	\$ 2.31
MAINTENANCE FEE					
Residential	\$ 16.35	\$ 17.82	\$ 19.43	\$ 21.17	\$ 23.08
Commercial	\$ 32.70	\$ 35.64	\$ 38.85	\$ 42.35	\$ 46.16

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The rate schedule increased water and sewer fees by 9% each year in order to accommodate increasing operational costs, as well as debt repayment. As per the bylaw, the water and sewer rates were adjusted accordingly in the new year. 2019 was the final rate increase according to this bylaw. **Council reviewed the current rates in January of 2020 and decided to keep the 2019 rates as per the bylaw indefinitely as they felt they were sufficient to cover costs of Waterworks Operation. In 2024, the rates will remain the same.**

WATERWORKS CAPITAL INVESTMENT STRATEGY

The objective of the waterworks capital investment strategy is to address anticipated waterworks infrastructure aging.

WATER

Phase 3 of the WTP Upgrade was completed in March 2019, which included the installation of a natural gas generator to supply power to the WTP and Sewer lift station to end plant shut downs during power outages. There has been a significant decrease in the number of PDWAs issued as a result of the system depressurising.

Well #2 underwent extensive maintenance and repair in 2020 to significantly improve production.

The Water Treatment Plant is completed and operating well. High Ammonia levels were found in 2021 and have been actively addressed with adjusting chlorine levels. The process is still under review to determine if the installation of a UV sanitation system will be required. Projected investments in 2024 will be upgrading and repairing curbstops and hydrants as required and purchasing new testing meters for the WTP. Over the next 10-15 years, the main water line replacement may be required on Antrim St.

SEWER

The village has made improvements to Wastewater infrastructure, which included improvement of the road to the lagoon as well as new fencing around the perimeter of the site. The work was completed in 2019.

In 2023 the lift station required the replacement of all the existing pipes and valves with stainless steel hardware. Over the next 10 years, council plans to upgrade the sewage system, which will consist of installing larger capacity pumps at the lift station, refurbishing the concrete walls of the station, the purchase of back-up pumps, and scheduling regular maintenance of the pumps. A regular maintenance contract with Municipal Utilities will be established in 2024.

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An additional lift station may be added to increase capacity as our community grows. The new lift station would serve the North section of the community only, which would include large water consumers such as CBSA, CFIA and CP Rail. A third storage at the cell will be added when and if community growth continues.

LAGOON

The lagoon berms are starting to show signs of erosion and will need to be built up in the next 2-5 years. The dump site at the lagoon must be improved and moved to Cell 1 rather than the retired evaporation pond.

ANNUAL WATERWORKS FINANCIAL OVERVIEW

The following is information on the waterworks, as required under The Municipalities Regulations:

2022 Waterworks Overview:

Total waterworks revenues from Fees:	\$65,969
Other revenues	\$0
Total waterworks revenues:	\$65,969
Total waterworks expenditures:	\$140,900

Comparison of waterworks revenues to expenditures, expressed as a ratio:

$$\frac{\$65,969}{\$140,900} = 0.46^*$$

**a significant refurbishment of the sewer lift station was required in 2023 at a cost of \$61,782.65*

RESERVES

The water and sewer rates bylaw includes an infrastructure fee, which is deposited into the Waterworks Reserve.

Reserve funds available as of Dec 31, 2022 – \$ 93,707.41

Reserve funds available as of Dec 31, 2023 - \$38,961.19*

**Reserve funds were used to cover costs associated with the lift station refurbishment for a total of \$61,782.65*

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The following additional information is available at the Municipal Office on the waterworks:

- The waterworks rate policy and capital investment strategy
- Capital plans in place and related sources of funding for the projects.
- 2023 financial overview of the waterworks.
- Waterworks reserves
- A copy of the 2006 waterworks assessment.
- A copy of the 2010 KGS Design and Plan for the Water Treatment Plant expansion as well as the modified expansion plan for 2016 and 2018
- The 2021 KGS Drainage Plan and Cost Projection

THIS IS TO CERTIFY THAT

Clayton Meier – BOL332
Ryan Thiessen – BOL555
Shenah Cartier - BOL622
Clint Vargo – BOL798
Kelsey Rebryna – BOL 818
Matthew Stepp – BOL807
of MuniCode Services Ltd.

HAVE BEEN APPOINTED AS THE BUILDING OFFICIAL

BY THE COUNCIL OF THE MUNICIPALITY OF

VILLAGE OF NORTH PORTAL

UNDER THE AUTHORITY OF SECTION 16 OF THE
Construction Codes Act

Signed 
Municipal Official

Dated August 14, 2024



RECLAMATION AGREEMENT

THIS RECLAMATION AGREEMENT made as of the _____ day of _____, 2024.

BETWEEN:

SASKENERGY INCORPORATED
in the Province of Saskatchewan
(hereinafter called "SEI")

OF THE FIRST PART

and

THE VILLAGE OF NORTH PORTAL
in the Province of Saskatchewan
(hereinafter called the "North Portal")

OF THE SECOND PART

and

PORTAL MUNICIPAL GAS COMPANY CANADA INC.
In the State of North Dakota
(hereinafter called "PMGC")

OF THE THIRD PART

WHEREAS North Portal entered into a lease agreement with SEI on November 3, 1992 for the construction, operation and maintenance of a gas metering facility with associated equipment (the "Lease");

AND WHEREAS PMGC has a pipeline present on the leased lands which it anticipates abandoning and removing in November of 2024;

AND WHEREAS the PMGC pipeline is located in part on the Lease site and in part on the road right of way (approximately 4.3 metres of pipe in aggregate);

AND WHEREAS the gravel pad has been expanded over time into the road right of way, such that the entirety of the PMGC pipeline is now on gravel;

AND WHEREAS SaskEnergy and PMGC have agreed to maintain the land as a gravel pad and not to return the land to the state pre-existing the Lease;

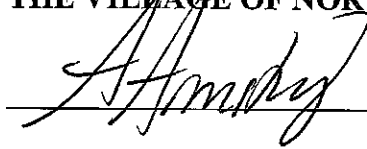
NOW THEREFORE in consideration of the sum of one (\$1.00) dollar and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby covenant and agree as follows:

1. North Poral and SEI agree that PMGC will have consent to abandon and remove its pipeline which is located on the leased lands and in the road right of way.
2. After PMGC's abandonment work has been completed, North Portal agrees that SEI will maintain the leased lands and right of way as a gravel pad. The parties agree that no additional work, now or in the future, will be required of PMGC to return the leased site and right of way to its pre-development state.
3. Abandonment work associated with the SEI Meter Station and gravel pad will be conducted by SEI at a later date.
4. The parties agree that no temporary work space outside of the road right of way is required; as the reclamation work is small in scope with no direct or indirect cumulative effects anticipated. Vehicle travel will be confined to the gravel pad.
5. After the initial reclamation work is complete, all site monitoring will be the responsibility of SEI. If any future environmental, landowner or third party concerns arise, they will be investigated, including implementation of any required remedial measures to address identified concerns.
6. An as-built survey of planned work area was completed in November 2023. Required access agreements have been obtained from all required third parties. Work will be completed as per the terms and conditions listed in those approvals.
7. Time shall be of the essence in every respect of this Agreement.
8. The invalidity of any provision, or portion of a provision, of this Agreement shall not affect the validity of the rest of this Agreement.
9. A waiver by either party of the strict performance by the other of any covenant or provision of this Agreement shall not constitute a waiver of any subsequent breach of such covenant or provision, or of any other covenant, provision or term of this Agreement.
10. This Agreement and its provisions shall enure to the benefit of and be binding upon the parties hereto and their successors and permitted assigns.
11. This Agreement contains the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements and understandings.
12. This Agreement shall be governed by and construed in accordance with the laws of the Province of Saskatchewan. The parties hereby attorn to the Judicial Centre of Saskatoon for all disputes arising out of and in relation to this Agreement.
13. This Agreement may be executed in counterparts and such counterparts together shall constitute a single instrument. Delivery of an executed counterpart of this Agreement by electronic means including, without limitation, by facsimile transmission or by electronic delivery in portable document format (".pdf"), shall be equally effective as delivery of a manually executed counterpart hereof.

IN WITNESS WHEREOF the Parties have hereto signed and sealed this assignment, effective as of the day and year first above written.

THE VILLAGE OF NORTH PORTAL

Per:



**PORTAL MUNICIPAL GAS COMPANY CANADA
INC.**

Per:

SASKENERGY INCORPORATED

Per:

Assistant General Counsel and Corporate Secretary