

**Village of North Portal
Regular Council Meeting
Wednesday April 26th 2023
Village Office
204 Park Ave**

Present: Mayor Kaylah Turner
Councillor Amy Armstrong
Councillor Amy Belitski
Councillor Chase Buchanan
Administrator Lindsay Davis
Waterworks Jordan Armstrong

A quorum being present, Mayor Turner called the meeting to order at 6:59pm.

Reports

Council

- H2 Notify quote reviewed
- Lorri Carr MLA visit – schedule for June meeting
- Sylvia Gibson – Oxbow doctors public meeting – find out more

Waterworks

- Empty drums at WTP
- CP Cistern – waiting for response from CP Rail

Roads/Maintenance

- Tree Pile – no quote for cleanup yet
- Siren – not replaced yet
- Road bans on in village
- Drainage – contacted BGIS (CBSA, CFIA maintenance) regarding berm and spring flooding.
Public post on Facebook for property owners to be prepared for water issues
- GFL – quote from GFL received for curbside garbage service. Inquire into when new service can start.

Hall/Park/Cemetery

- Hall Improvements: puck board and windows installed, new furnace quote from Barry's
Plumbing received
- Flag Pole for cenotaph – to be ordered
- Party in the Park – date set for June 24, 2023

Admin

- Assessment Roll closed – no appeals

**Village of North Portal
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204 Park Ave**

- Clothing allowance review

2023-14 Armstrong/Buchanan

Minutes

THAT the minutes of the meeting held March 15th, 2023 be approved as presented.

Carried

2023-15 Belitski/Armstrong

Financials

THAT the March 2023 Financial Statements and Bill List totaling \$42,863.61 be accepted and approved as presented.

Carried

2023-16 Armstrong/Belitski

Hall Furnace

THAT Barry's Plumbing & Heating Inc.'s quote to install a new furnace and ducting at the community hall for a total of \$20,335.20 be accepted.

Carried

2023-17 Buchanan/Belitski

Clothing Allowance

THAT the clothing allowance for Maintenance and Waterworks employees increase from \$200 to \$500 per year.

Carried

2023-18 Armstrong/Belitski

Budget 2023

THAT the 2023 Budget be approved as presented.

Carried

2023-19 Belitski/Buchanan

Water Quality Policy and Waterworks Emergency Plan

THAT the Waterworks Quality Assurance and Quality Control Policy and Waterworks Emergency Response Plan be approved and adopted as presented.

Carried

**Village of North Portal
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204 Park Ave**

2023-20 Armstrong/Belitski

Road Restrictions Order

 THAT the Road Committee's order for Road Restrictions effective April 11, 2023 be accepted as presented.

Carried

2023-21 Armstrong/Belitski

Casual Summer Employee

 THAT Natalie Davis be hired as a casual seasonal employee, with hours totalling 4 to 20 per week, at a wage of \$13.00 per hour from May 1, 2023 to September 5th, 2023.

Carried

2023-22 Belitski/Armstrong

2023 Mill Rate

 THAT the municipal mill rate be increased from 10.0 mills to 10.1 mills in 2023.

Carried

2023-24 Armstrong/Belitski

Bylaw 2023-01 Minimum Tax

 THAT Bylaw No. 2023-01, being a bylaw to provide for minimum amounts of tax, be read for the first time.

Carried

2023-25 Belitski/Armstrong

Bylaw 2023-01 Minimum Tax

 THAT Bylaw No. 2023-01, being a bylaw to provide for minimum amounts of tax, be read for the second time.

Carried

2023-26 Armstrong/Belitski

Bylaw 2023-01 Minimum Tax

 THAT Bylaw No. 2023-01, being a bylaw to provide for minimum amounts of tax, be given a third reading at this meeting.

Carried Unanimously

Village of North Portal
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2023-27 Armstrong/Belitski

Bylaw 2023-01 Minimum Tax

THAT Bylaw No. 2023-01, being a bylaw to provide for minimum amounts of tax, has been a third time and passed.

Carried

2023-28 Belitski/Armstrong

2022 Audited Financial Statements

THAT the 2022 Audited Financial Statements be approved as presented by SENSUS Chartered Professional Accountants Ltd.

Carried

At 8:21pm, Mayor Turner announced her resignation as Mayor.

As Deputy Mayor, Councillor Belitski will act as Mayor until the by-election.

2023-29 Belitski/Armstrong

By-election for Mayor

THAT the date of a by-election be set for Wednesday June 21, 2023.

Carried

NEXT MEETING: Wednesday April 19th, 2023 at 6:30pm

2023-30 Armstrong/Belitski

Adjournment

THAT the meeting be adjourned at 8:15pm.

Carried

Presented to council on the 24th day of May, 2023.

Mayor




Administrator

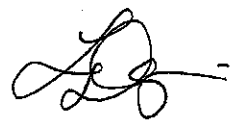
April 26, 2023

I, Kaylah Turner hereby resign
from my position of Mayor of
North Portal as of this day,

April 26 2023

A handwritten signature in cursive script, appearing to read "Kaylah", followed by a long horizontal line.

rcvd @ 8:21pm Wed. April 26/23

A handwritten signature in cursive script, appearing to read "Lo-".

BYLAW NO 2023-01

A BYLAW TO PROVIDE FOR MINIMUM AMOUNTS OF TAX

The Council of the Village of North Portal in the Province of Saskatchewan enacts as follows:

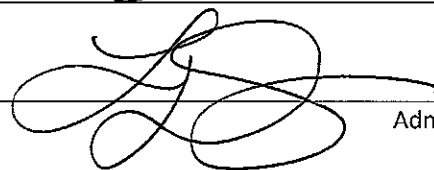
1. This bylaw shall be known as the "Minimum Tax Bylaw".
2. A minimum tax shall apply to property as specified in the table below:

Property Frontage	Residential		Commercial	
	Land	Land & Improvements	Land	Land & Improvements
25 Feet	150.00	1050.00	225.00	1400.00
50 Feet	300.00	1050.00	450.00	1400.00

3. Bylaw No. 2017-03 is repealed.
4. This bylaw shall come into effect on April 19, 2023.



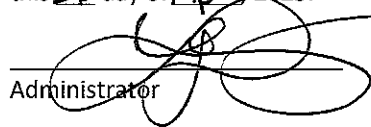
Mayor



Administrator

Section 289 The Municipalities Act

Read a third time and adopted
this 26 day of Apr 2023.



Administrator



VILLAGE OF
North Portal

Waterworks Quality Assurance and Quality Control Policy

Approved: By the Council of the Village of North Portal

Date: Apr 26/23

1. Policy Statement

We, the Council of the *Village of North Portal*, understand that supplying good quality drinking water is essential to the continued growth, prosperity, and well being of our citizens. We are committed to managing all aspects of our water system effectively to provide safe and aesthetically appealing water that tastes good and is free from objectionable colour or odour. It is our policy that the drinking water we provide will be produced in accordance with and meet or exceed the quality standards required by *The Water Regulations, 2002*.

To achieve our goals we will:

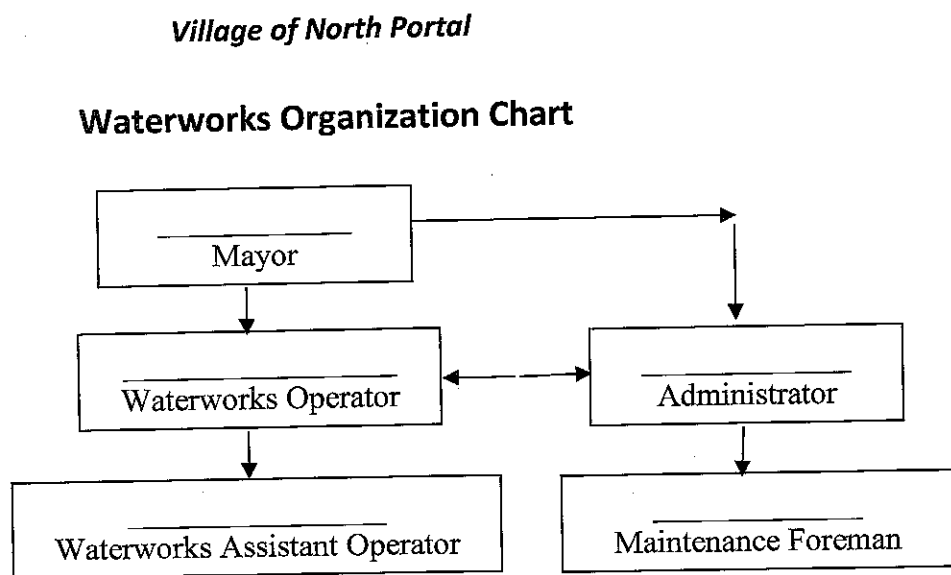
- Cooperate with the provincial government to protect our waterworks and water sources from contamination;
- Ensure the potential risks associated with water quality are identified and assessed;
- Ensure that our water supply, treatment, storage, and distribution infrastructure is properly designed, constantly maintained, and regularly evaluated and improved;
- Include the drinking water quality and quantity priorities, needs, and expectations of our citizens, the provincial authorities, and our water system employees into our planning;
- Develop a mechanism to ensure adequate funds are available for the water utility to maintain and improve the infrastructure, implement best practices, and ensure our water treatment employees are educated about their responsibilities and adequately trained and certified;
- Establish regular verification of the quality of drinking water provided to our citizens and monitoring of the water treatment processes that produce the water;
- Provide community awareness about the water supply and its management by establishing and maintaining effective reporting of the water quality and timely information about the water system to our citizens;
- Develop contingency plans and incident response capabilities in cooperation with Provincial authorities;
- Where possible participate in activities to ensure continued understanding of drinking water quality issues and performance; and
- Regularly assess our performance and continually improve our practices to produce good quality water.

We will develop a drinking water quality management system including an implementation plan to achieve these goals and adequately manage the risks to our drinking water quality.

All of our officials, managers, and employees involved with the supply of drinking water are responsible for understanding, implementing, maintaining, and continuously improving the drinking water quality management system.

2. Organizational Structure

The Waterworks Operator is one of two operators employed by the *Village of North Portal* and reports to the *Village of North Portal* administrator. Roles of these employees as well as of the mayor with respect to water management are detailed below. The following organization chart reflects the administrative relationship between these parties.



Mayor

Name: Kaylah Turner
Cell No. (306)421-8109

The role of the Mayor with respect to waterworks operation includes:

- Overall responsibility for waterworks, quality of water and regulatory compliance;
- In conjunction with council, allocates financial resources through a budgeting process and establishes water and sewer rates;
- Chief official in the event of an emergency situation;
- Reports on operational, maintenance or infrastructure issues or needs to council and ensures issues are addressed; and
- In conjunction with the waterworks operator reviews operational records and logs on a monthly basis in accordance with the requirements of section 43(2) of *The Water Regulations*.

Village Administrator

Name: Lindsay Davis
Work No. (306)927-5050
Cell No. (306)421-1991

The role of the municipal administrator includes:

- Receives and prepares administrative, budget and waterworks record submissions for review of Mayor and to be tabled at a Council meeting;
- Arranges for and provides annual notification to consumers served by the waterworks on the quality of drinking water provided and on sample submission compliance. Prepares a report to Council on the state of the drinking water on an annual basis;
- Receives and resolves or forwards all correspondence dealing with drinking water operations on behalf of Mayor and Council;
- Prepares financial reports regarding waterworks operational and maintenance issues;
- Prepares strategies for ensuring waterworks sustainability;
- Invoicing and receipt of waterworks related expenses as well as consumer charges for water use; and
- Together with waterworks operator arranges for periodic flushing or swabbing of the distribution system as well as the sewer system.
- Solicits and reviews bids for Waterworks contract work in consultation with the Waterworks Operator

Waterworks Operator

Name: Amy Armstrong
Cell No. (306)620-8884

The role of the waterworks manager includes:

- Overall responsibility for the day to day operation of the waterworks;
- Develops operational and maintenance protocols and plans;
- Develops safety plans and conducts safety inspections;
- Budgets for operation and maintenance of waterworks;
- Develops waterworks emergency response plan;
- Provides guidance to operators on operation of works;
- Staffing of waterworks operators and issues of supervision and scheduling;
- Together with administrator arranges for periodic flushing or swabbing of the distribution system as well as the sewer system; and
- Oversees contractors performing work on waterworks.
- Reviews bids received for contract work in consultation with the Administrator
- All duties of the Assistant Waterworks Operator when required

Waterworks Assistant Operator

Name: Jordan Armstrong
Cell No. (306)421-7366

The role of water treatment operators includes:

- Starts up, shuts down and performs periodic operating checks of plant equipment such as pumping systems, chemical feeders, auxiliary equipment (compressors), and measuring and control systems;
- Determines chemical feed rates, flow quantities, detention time and hydraulic loadings as required by plant operations;
- Monitors status of plant operating guidelines, such as flow pressures, chemical feeders, levels and water quality indicators;
- Performs routine preventive maintenance, such as lubrication, operating adjustments, cleaning and painting equipment;
- Maintains records including operating logs, daily diaries, and chemical inventories;
- Collects representative water samples and performs laboratory tests on samples as required;
- Performs minor corrective maintenance on plant equipment;
- Conducts tours of the waterworks and communicates with the public on issues associated with water quality;
- Orders chemicals, repair parts and tools;
- Loads, unloads and stores treatment chemicals; and
- Follows safety rules.
- Assists with periodic flushing or swabbing of the distribution system;
- Locates and repairs water leaks and operates, assists in maintaining and repairing valves and hydrants;
- Collects and transports routine water samples from the distribution system and ensures proper packing and shipping to the laboratory;
- Performs repair work while ensuring safety procedures for the works site, traffic, and the public are maintained;
- Disinfects repaired and new sections of pipe and collects the necessary water samples;
- Maintains distribution system plans and maps;
- Cleans, disinfects and maintains pipeline;
- Operates and maintains any pumping equipment and facilities remote from the main water treatment plant as necessary; and
- Locates and eliminates cross-connections or potential cross-connections.

Maintenance Foreman

Name: Adrian Schindel
Phone: (306)461-5993

The role of the maintenance foreman includes:

- Maintenance of the water treatment plant and lagoon properties, including snow removal, grass cutting and weed control
- Exercising curb stops for water service as required, upon approval from the Waterworks Operator
- Assisting with detecting water leaks and line damage and reporting them to the Waterworks Operator and/or Administrator
- Providing emergency support or additional labour for repairs as directed by the Waterworks Operator or Administrator

3. Operations and Maintenance Protocol

Operation of the community waterworks will be performed in accordance with design specifications and operating protocols developed for the *Village of North Portal* Water Treatment Plant. Details regarding standards, operating procedures, range of operation, chemical feed, maintenance practices and intervals are outlined below.

Village of North Portal Waterworks Operation and Maintenance Protocol

System Design Capacity (m ³ /day):	250
Well(s)	W1 1.8L/s, W2 1.4 L/s
Number of wells:	2
Pump maintenance/change-out:	As Required
Well/pump service disinfection	Annual
Wellhead protection inspection	Quarterly

Supply Pipeline

Flow meter reading	daily
Pressure readings	daily
Check heater in pumphouse	daily
Inspect air release valves	yearly
Exercise valves	monthly

Raw Water Storage and Retention

Capacity	_____
Retention time minimum	_____
Frequency of inspection	2 years
Frequency of draining	as required
Frequency of cleaning	2 years

Iron/Manganese Control

KMnO ₄ Dosage Rate	<u>unknown</u>
Test Frequency	<u>monthly</u>

Filtration

Capacity	on schematic
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Filtration Rate	2 – 5 USGPM/ft ²
Media type	Green Sand
Maximum allowable head loss	10 PSI
Backwash type	air scour followed by water
Backwash rate without air	10 USGPM/ft ²
Media evaluation frequency	yearly
Filter vessel inspection	<u>yearly</u>
Disinfection	
Disinfectant used	Chlorination – 12% Sodium Hypochlorite
Dosage Rate	approx. 10 mg/L as Cl ₂ - 6 gpd currently
Monitoring location	Water plant distribution tap
Clearwell Storage	
Volume of clearwell	33 m ³ concrete, 90 m ³ fiberglass
Fire water capacity	n/a
Output Meter recording	Daily
Cleaning and Inspection	2 years
Water Distribution System	
Piping types	Mixed
Flushing schedule	Annual
Swabbing frequency	n/a
Backflow prevention	none
Hydrant maintenance schedule	Annual
Valve exercise frequency	Annual
Repair safety procedures	Annual
Line/main break disinfection	As required
Break sampling	As required
Truck fill station inspection	n/a
Truck fill backflow prevention	n/a

4. Water Quality Monitoring, Data Collection, Record Keeping, Record review and Reporting Procedures

The following monitoring and record keeping protocols apply to the operation of the waterworks and distribution system:

Water Quality Monitoring

The *Village of North Portal* will conduct all monitoring required by Permit or ministers order issued by Water Security Agency (WSA) The Environment Officer (EO) responsible for regulation of the waterworks, Michael Kardash, will be advised of any positive bacteriological sample result as well as any exceedance of other water quality standards as determined through sampling and analysis for other substances as required by the *Permit to Operate Waterworks*. All required drinking water quality monitoring samples, other than samples for chlorine residual, turbidity, and pH will be sent to and analyzed by an accredited laboratory.

The *Village of North Portal* will conduct daily free chlorine residual monitoring of drinking water entering the distribution system and turbidity monitoring at each filter. The EO, Michael Kardash, will be advised of any failure to meet a free-chlorine residual of at least 0.1 mg/L for water entering the distribution system, as well, any exceedance of turbidity levels as required by operational permit, ministers order or regulatory requirement. Additionally, the *Village of North Portal* will advise EPO Michael Kardash of any failure of the disinfection equipment or of any other upset of concern to the water treatment process, operation, or to the distribution system, in accordance with good practice and/or the emergency response plan for the waterworks. See **Table 1** below for the *Village of North Portal* treated water quality monitoring plan. Results of each test are to be compared to the objectives listed.

Table 1
Village of North Portal
Waterworks Water Quality Monitoring Plan

Water Treatment Plant (WTP) Operational Monitoring Plan

Observational and measurement-related operational monitoring of water quality and associated reporting requirements are established for the *Village of North Portal* waterworks. Additional monitoring is undertaken as needed for process quality control. Water works operators will monitor operational process in accordance with **Table 2** below.

Table 2
Village of North Portal
Permit to Operate a Waterworks
Monitoring Schedule
Permit No.: 00002391-05-00

Parameter(s)	Station Number	Testing Required	Limit ¹ Applied	Treated Water Sampling Locations and Minimum Sampling Frequency ¹
		Yes	Yes	
1. Bacteriological Total coliform <i>Escherichia coli</i>	SK05ND0004	X	X	Twice (2) every month from representative locations in the distribution system. Samples must be collected at least 14 days apart. Repeat and special samples resulting from follow-up to a contaminated sample, and other samples are not considered as regular sample submissions.
2. Chlorine Residual (on-site testing)	N/A	X	X	Once (1) per day for free residual in the water entering the distribution system; AND at the same frequency and locations as for bacteriological sampling, for free and total residuals.
3. Turbidity (on-site testing)	N/A	X	X	Once (1) per day from water entering the distribution system; AND at the same frequency and locations as for bacteriological sampling.

4. Chemical - General Alkalinity Bicarbonate Calcium Carbonate Chloride Conductivity Fluoride Hardness Magnesium Potassium Nitrate pH Sodium Sulphate Total dissolved solids	SK05ND0004	X	Limits apply to Nitrate and Fluoride	Once (1) every two (2) years, from the treated water at the water treatment plant. The next sample to be taken in the 2023, 2025, and 2027 calendar year.
5. Chemical – Health Aluminium Antimony Arsenic Barium Boron Cadmium Chromium Copper Iron Lead Manganese Selenium Silver Uranium Zinc	SK05ND0004	X	Limits apply to Arsenic, Barium, Boron, Cadmium, Chromium, Lead, Selenium and Uranium	Once (1) every two (2) years, from the treated water at the water treatment plant. The next sample to be taken in the 2023, 2025, and 2027 calendar year.
6. Trihalomethanes (THMs)	SK05ND0004	X	X	Once (1) in 2022 only. Sample is to be collected at an extremity of the distribution system.
7. Manganese (on-site testing) Waterworks may choose to submit for off-site testing if preferred instead of on-site testing	N/A	X		Once (1) per month in the water entering the distribution system.

¹ Limits for identified parameters are provided in Appendix B.

WTP Operational Monitoring Parameters

Operational Parameter	Treatment Process				
	Retention	Filtration	Disinfection	Clearwell	Distribution
Chemical Dosage	X	X	X		
Chlorine Residual			X	X	X
Filter Head Loss					
Iron		X		X	X
Manganese		X		X	X
Pressure					X
Total Coliform					By Lab
Turbidity		X		X	X
Water meter		X			
Trihalomethanes					

Record Keeping

Waterworks records and logs will be kept in accordance with the requirements of ***The Water Regulations, 2002***. The following persons are delegated responsibility for operational record and log keeping:

- 1) Amy Armstrong, Waterworks Operator
- 2) Jordan Armstrong, Assistant Waterworks Operator

Operational records and logs will include:

- Total water pumped into the distribution system on a daily basis or the total raw water used;
- Types, dosages and total amounts of chemicals applied to the water for treatment;
- Locations from which samples for any tests conducted by the permittee of the waterworks were taken in accordance with the permittee's permit and the name of the person who conducted the sampling or testing and the results of those tests;
- Any departures from normal operating procedures that may have occurred and the time and date that they occurred;
- Any instructions that were given during operation of the waterworks to depart from normal operating practices and the name of the person who gave the instructions;
- Any upset condition or bypass condition, with time and date and measures taken to notify others and resolve the upset or bypass condition;
- Any condition of low disinfectant levels, the time, date and location of occurrence and measures taken to restore disinfectant to required values;
- The dates and results of calibrating any metering equipment and testing instruments; and

- The dates and types of maintenance performed on equipment and any actions taken to ensure the normal operations of the waterworks.

The operational records or logs mentioned above will be recorded and maintained in the following manner:

- must be made in chronological order, with the dates, times and testing locations clearly indicated;
- entries in an operational record or log will only be made by the permittee or person specifically appointed by the permittee;
- persons making an entry in an operational record or log shall do so in a manner that allows the person to be unambiguously identified as the maker of the entry;
- operational records or logs must be maintained for at least five years;
- any anomalies or instances of missing entries in an operational log must be accompanied by explanatory notes;
- operational logs must only contain data that is actually observed or produced;
- operational logs must not contain default values generated manually or by automated means; and
- operational records or logs maintained in accordance with the above requirements must be made available promptly on request of the Minister of Environment or a representative of the Minister.

Record Review and Reporting

The Mayor or an assigned Council member and the waterworks manager will review all monitoring results, records and operational logs on a monthly basis. If the review of the records or logs indicates that the quality of water from the waterworks has been adversely affected, the findings will be reported to SE as soon as reasonably practical after the report has been completed.

5. Emergency Response Planning

The *Village of North Portal* has developed a Waterworks Emergency Plan. See attached.



Waterworks Emergency Response Plan

Revised April 12, 2023

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Section 1 – Introduction and Policy Statement

The intent of this emergency plan is to ensure the safety of consumers and the protection of life, property and the environment in the most efficient way possible in the event of an unexpected incident. In particular, this plan deals with events that may affect water quality.

The performance goals and acceptable levels of service are outlined below.

Goal 1: Life safety

The primary goal of the water system is to ensure the safety of its users. At all times, safe, clean water should be provided to the public. Examples of conditions that should never occur are the failure of the distribution system; the distribution of contaminated water; the release of hazardous materials and the collapse of structures.

Goal 2: Fire suppression

Water for fire suppression should be made available as soon as possible after a disaster or emergency.

Goal 3: Public health needs

Water is essential to life and health however some needs are more immediate than others. For instance, hospitals, care homes and emergency shelters require a continuous supply of potable water.

Section 2 - Waterworks Emergency Response Contact List

Provincial

Ministry of Environment	1-800-667-7525	24 hr hotline	For water problems, chemical spills
Water Security Agency	1-844-536-9494	24 Hr Hotline	For water & Sewer upsets

Village Council and Staff

Name	Phone Number	Street Address	Notes
Mayor Kaylah Turner	(306)421-8109 C	202 Clare St	
Waterworks Operator Amy Armstrong Jordan Armstrong	(306)620-8884 W (306)421-7366 C	301 Antrim St	
Councillor Chase Buchanan	(306)485-7112	314 Antrim St	
Councillor Amy Armstrong	(306)620-8884	301 Antrim St	Waterworks
Councillor Amy Belitski	(306)421-9325	206 Clare St	Roads/Deputy Mayor
Administrator Lindsay Davis	(306)927-2565 H (306)421-1991 C	101 Ulster Ave.	Admin
Maintenance Foreman Adrian Schindel	(306)927-5151 H (306)461-5993 C	318 Belfast St.	
Wastewater Operator David Carson	(306)485-6125	Oxbow, SK	Contracted lagoon inspections
April Olver, WTP Coverage	(306)471-8255	Estevan, SK	
Shaun Briscoe, WTP Coverage	(306)421-3029	North Portal, SK	Former Water Operator
Community Contacts			
Name	Phone Number	Contact Info	Notes
CJ1280 Radio	(306)634-1280 (306)636-6100	Main News Room	For boil water advisories
Sask Alert	(833)752-5378	Saskalert.ca	For emergency messages
Portal Ambulance	911	Must request Portal Ambulance Service	
Burke County Sheriff	(701)377-2311		

City of Portal Town Office	(701)923-3601 off (701)926-3601 fx		Lisa Smith, Mayor (701)721-4593
City of Portal Waterworks	(701)334-6471		Wade
RCMP – Estevan Detachment	911 (306)637-4400	Cpl. Craig Park	
Emergency Management & Fire Safety	(306)787-9563	Call for provincial help – dec of local emerg.	
CBSA – North Portal	(306)927-2455 (306)927-6253 (306)927-2073	Highway Office Commercial Office Public works	
CFIA – North Portal	(306)927-2255		
US Border Services- Portal ND	(701)926-4241		
CP Rail – North Portal	(306)927-2088		
CP POLICE	(800)716-9132	Crossing #27011	For emergencies or traffic issues
RM of Coalfields #4	(306)388-2723	Admin Holley Odgers Assistant Katie	
Southeast Cornerstone School Division	(306)848-0080 (306)634-4761 (306)388-2422	Weyburn (head office) Estevan Comprehensive Weldon School Bienfait	
Portal Intl Fire Dept	911		
GFL	(306)634-7209		Garbage removal

Contractors		
Name	Contact - Phone	Notes
Turnbull Excavating Ltd. Estevan, SK	Office 306-634-7276 Tyson Turnbull 306-421-0015 Danny 306-421-4148	Water and sewer line breaks, hydrant repair, curbstop install, excavation, lagoon
AC Power Estevan, SK	Office 306-634-9724	Electrical WTP or Lift Station
Steam-Est Ind. Estevan, SK	Office 306-634-3144	Vac Truck, well cleaning, lift station
Municipal Utilities Central Craven, SK	Office 306-530-3141 Marc, Owner	Large projects, large infrastructure repair
City of Portal Portal, ND	Office 701-923-3601 Cyndy	ALWAYS call first if you need to switch to Portal supply
Clear Tech Industries Saskatoon, SK	800-387-7503	Chemicals for WTP: Sodium Hypochlorite (chlorine) Bioclear Enzyme Reagents Turbidimeter Calibration
Kindersley Transport	800-667-8556	Chemical shipping, ask for power gate for barrel delivery
Johnsons Plumbing & Heating Estevan, SK	306-634-5172	Furnace Parts and supplies
Sask 1 st Call	866-828-4888 Lindsay can do this on-line	Line locates for Power, energy and telephone
Hach	On-line order 1-800-665-7365	Turbidimeters Vials
Central Source (Suma)	Email order form 306-525-4385	Xpress post labels
Shermco	306-949-8131	Line Locates
Cummins	306-564-6406	WTP Generator Maintenance
K5 Water Supply	(306)634-5300	Bottled water delivery Estevan, SK
Johnson's Plumbing & Heating	(306)634-5172	WTP furnace
Barry's Plumbing & Heating	(306)634-6198	

Important Addresses and Legal Land Locations

Mailing Address

Po Box 119
North Portal, SK
S0C 1W0

Village Office

204 Park Ave
North Portal, SK
S0C 1W0

Water Treatment Plant

218 Antrim St
North Portal, SK S0C 1W0
Legal Land Location: Lot 01, Block 6, Plan 62R19578

Village of North Portal

Legal Land Location: Sec 01 Twp 01 Range 05 Meridian 2

Lift Station

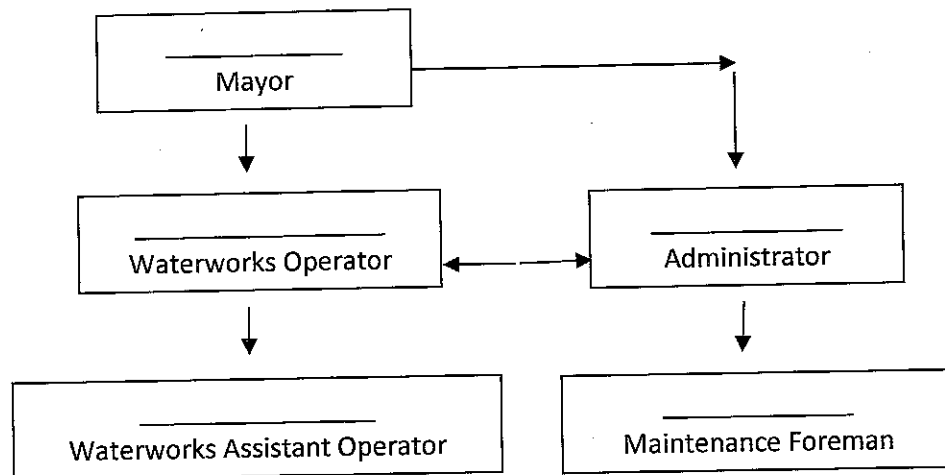
Legal Land Location: Block 6, Plan AH831

Lagoon

Legal Land Location: PT NW 01 01 05

Section 3 - Organizational Responsibilities

Waterworks Organization Chart



Waterworks Emergency Planning Task Force Members

Title/Name	Phone Number	Street Address	Notes
Mayor Kaylah Turner	(306)421-8109 C	202 Clare St	Public Relations
Waterworks Operator Amy Armstrong Jordan Armstrong	(306)620-8884 W (306)421-7366 C	301 Antrim St	Water Crisis Coordinator
Administrator Lindsay Davis	(306)927-2565 H (306)421-1991 C	101 Ulster Ave.	Admin
WSA EPO Michael Kardash	(306)529-3265	Melville, SK	24 Hour Upset # (844)536-9494
Maintenance Foreman Adrian Schindel	(306)927-5151 H (306)461-5993 C	318 Belfast St.	
Wastewater Operator David Carson	(306)485-6125	Oxbow, SK	Contracted lagoon inspections
City of Portal Town Office	(701)923-3601 off (701)926-3601 fx		Lisa Smith, Mayor (701)721-4593
City of Portal Waterworks	(701)334-6471		Wade
Emergency Management & Fire Safety	(306)787-9563		

General emergency procedures

In general, a waterworks incident should follow these steps:

1. The waterworks operator(s) monitor the distribution system and treatment plant for trigger events. The local Health District monitors the public for a public health trigger;
2. All incidents are reported to the Waterworks Operator;
3. The Waterworks Operator evaluates the event, determines if a trigger has been met and classifies all events, even those without a Technical Action Plan (TAP);
4. The Waterworks Operator activates the Water Quality Crisis Management Center (CMC), if called for;
5. The CMC directs the implementation of the TAP and recommends further actions, if required. This may require the notification of the Emergency Measures Organization for the municipality or corporation;
6. The CMC utilizes the Communication Plan to advise the public;
7. When the emergency is over, CMC is deactivated; and
8. The Water Quality Crisis Coordinator prepares a report on the incident and presents it to the Waterworks Emergency Planning Task Force for evaluation.

Section 4 - Notification and Communication

Emergency notification to customer

The system notifies all system users via the following manner in case of an emergency:

- | | |
|----|--------------------|
| 1) | Sask Alert message |
| 2) | Media Release |
| 3) | Website |
| 4) | Facebook Page |

In cases deemed necessary by the CMC, customers may be contacted by phone, text and/or door to door contact

Priority Contacts

The following entities are considered priority contacts and will be texted or called directly regarding a waterworks emergency:

- 1) Public Works Government Services Canada (PWGSC) – for CBSA and CFIA
- 2) CP Rail Resthouse

Emergency numbers distribution

System users are provided the names and phone numbers of the system personnel to contact in case of emergency via the following manner:

- 1) Billing
- 2) Website

Media communications

In any crisis situation, the media will receive information only from the designated spokesperson(s). The spokesperson(s) will call a media conference, give information over the phone or release a written statement.

The website (www.villageofnorthportal.ca) will be updated as information becomes available. In the case of a major emergency or disaster, the emergency hotline will be manned 24 hours a day until the CMC determines that the crisis has ended. The phone at the office (306)927-5050 will be utilized for this purpose.

Local Media contacts

CJ1280 Radio	(306)634-1280 (306)636-6100	Main News Room	For boil water advisories
Estevan Mercury	(306)634-2654	News Room	

Official statements

- Emergency Boil Water Order Has Been Issued

Issued by the Environmental Project Officer (EPO)- Water Security Agency

- Emergency Boil Water Order Has Been Rescinded

Issued by the Environmental Project Officer (EPO)- Water Security Agency

- Precautionary Drinking Water Advisory Has Been Issued
Issued by the Environmental Project Officer (EPO)- Water Security Agency
- Precautionary Drinking Water Advisory Has Been Rescinded
Issued by the Environmental Project Officer (EPO)- Water Security Agency
- Refute a False Water Contamination Report
Issued by the Environmental Project Officer (EPO)- Water Security Agency

Signs

Precautionary Drinking Water Advisory and Emergency Boil Water orders, emailed by the Environmental Project Officer, are to be posted at locations the public can access water in the village, such as Village-owned buildings as well as the message board at the Post Office.

During a Village-wide Emergency Boil Water order, residents are to be mailed water orders via mail drop at the post office. Priority Contacts for PDWA will be contacted by email or text.

PDWA Direct Posting Locations:

- Community Hall
- Post Office
- CFIA
- Golf Course
- CBSA
- Town Office
- Water fill stations

Section 5 - Technical Action Plans

Many emergency situations can lead to water quality degradation, for example, a main break, a power outage, pumping equipment failure or a natural disaster. Other emergency situations are a direct result of a water quality problem such as a waterborne disease outbreak, bacterial contamination of the distribution system or contamination of the source of supply. Water service can be disrupted by these events and water quality can be threatened if not degraded.

Events	Actions	Contact
<p>1) Flood conditions Trigger events: widespread flooding occurs. (Disaster)</p>	<ul style="list-style-type: none"> • notify WSA – Environmental Project Officer (EPO); • notify users of the potential for water contamination, loss of pump, power, etc. Users should be advised to store some drinking water in advance and to boil any suspect water for at least one minute; • notify priority customers; • contact local media for public service announcement (where all customers can not be notified by phone); and • contact government agencies (see below) for advice and assistance. 	<p>Owners of water system, WSA (Local EPO), Saskatchewan Emergency Planning and others as necessary.</p>
<p>2) Outbreak of a waterborne disease Trigger events: local Health District notifies the water system of a confirmed outbreak. (Major emergency to disaster)</p>	<ul style="list-style-type: none"> • notify WSA – EPO; • notify users of the potential for water contamination. Users should be advised to boil any suspect water for at least one minute; • notify priority customers; • contact local media for public service announcement (where all customers can not be notified by phone; and • contact government agencies (see below) for advice and assistance. 	<p>Owners of water system, WSA (Local EPO), Saskatchewan Emergency Planning and others as necessary</p>
<p>3) Contamination of source Trigger event: gross deterioration of source water due to a spill, vehicle accident or natural causes. (Major emergency)</p>	<ul style="list-style-type: none"> • shut down pump; • notify WSA – Environmental Project Officer; • notify users; • notify priority customers; • contact government agencies (see below) for advice and assistance; and • contact local media for public service announcement (where all customers can not be notified by phone). 	<p>Owners of water system, WSA (Local EPO), Saskatchewan Emergency Planning and others as necessary.</p>
<p>4) Loss of source Trigger event: Access to source water is lost due to intake problems or natural causes (Major emergency)</p>	<ul style="list-style-type: none"> • shut down pump; • notify WSA – EPO; • notify users; • notify priority customers; and • contact government agencies (see below) for advice/assistance 	<p>Owners of water system, WSA (Local Environmental Project Officer) and others as necessary.</p>

<p>5) Treatment process failure</p> <p>a) <i>Loss of chlorine residual leaving plant</i> Trigger events: chlorine level leaving the plant is less than 0.1 mg/l free chlorine. (Minor emergency)</p>	<ul style="list-style-type: none"> • notify WSA – EPO; • notify users of the potential for water contamination. Users should be advised to boil any suspect water for at least one minute; • notify priority customers; and • contact government agencies (see below) for advice and assistance. 	Owners of water system, WSA (Local EPO), Chlorinator and chlorine suppliers
<p>b) <i>Loss of chlorine residual in distribution system</i> Trigger events: chlorine levels at any place in the distribution system is less than 0.1mg/l free chlorine or 0.5 mg/l total chlorine. (Major emergency)</p>	<ul style="list-style-type: none"> • notify WSA– EPO; • notify users of the potential for water contamination. Users should be advised to boil any suspect water for at least one minute; • notify priority customers; and • contact government agencies (see below) for advice and assistance. 	Owners of water system, WSA(Local Environmental Project Officer), Chlorinator and chlorine suppliers
<p>c) <i>Increased turbidity in filter effluent</i> Trigger event: the effluent turbidity of a filter is greater than 0.3 N.T.U. (Minor emergency) Sudden increases generally indicate a system disturbance or treatment failure</p>	<ul style="list-style-type: none"> • notify WSA – EPO; • notify users of the potential for water contamination. Users should be advised to boil any suspect water for at least one minute; • notify priority customers; and • contact government agencies (see below) for advice and assistance. 	Owners of water system, WSA (Local EPO)
<p>d) <i>Microbial contamination detected</i> Trigger event: a positive microbial test result is received for the treated water. (Routine incident to major emergency)</p>	Follow Saskatchewan's Bacteriological Protocol for Waterworks Regulated by Water Security Agency and Saskatchewan Environment EPB 505 procedures document	As per Saskatchewan's Bacteriological Follow-up procedures document.
<p>e) <i>Pump system failure</i> Trigger events: all pumps fail and unable to supply water or distribution system pressure drops (Minor Emergency)</p>	<ul style="list-style-type: none"> • notify WSA – EPO; • notify users of interruption of service; and • notify priority customers. 	Owners of water system, WSA(Local EPO), Pump supplier
<p>f) <i>Other treatment process failure</i> Trigger events: loss of coagulation, or other significant process failures. (Routine incident to major emergency)</p>	<ul style="list-style-type: none"> • notify WSA – EPO; • notify users of the potential for water contamination. Users should be advised to boil any suspect water for at least one minute; • notify priority customers; and • contact government agencies (see below) for advice and assistance. 	Owners of water system, WSA (Local EPO)

<p>6) Power failure Trigger events: power outage. (Minor emergency)</p>	<ul style="list-style-type: none"> • notify WSA – EPO; • start backup generator, if possible; • notify users of interruption of service if backup pump not capable of maintaining supply; • notify priority customers; and • call SaskPower. 	<p>Owners of water system, WSA (Local EPO)</p>
<p>7) Distribution system problems a) <i>Backflow or back siphonage/ significant loss of pressure in the system</i> Trigger events: backflow or contamination is widespread throughout the distribution system (Major emergency)</p>	<ul style="list-style-type: none"> • notify WSA – EPO; • notify users of to boil their water for at least one minute or take other disinfection procedures or as instructed by SE ; • notify priority customers; and • purge and disinfect lines as directed. 	<p>Owners of water system, WSA (Local EPO)</p>
<p>b) <i>Water breaks - sanitary repair procedures</i></p> <p>Trigger event: main line breaks (Major emergency)</p> <p>Repairing a main break is the most common type of emergency maintenance in a distribution system. Depending on site-specific conditions, a main break may be a source of contamination. For example, if the damaged pipe is below the water table or in contact with a sewage or storm water main, contamination may occur. As noted, maintenance procedures differ for main breaks between those breaks likely and unlikely to cause contamination. Contact your local EPO if you are unsure about whether contamination is expected for a particular break.</p>	<p>If contamination is not expected:</p> <ul style="list-style-type: none"> • call excavation contractor; • treat the replacement pipe and fittings with a chlorine solution; and • notify downstream users of interruption of water service, if required. <p>If the existing main is partially or wholly dewatered, some of the following steps may be necessary to repair the main: Actions (AWWA C651-99):</p> <ul style="list-style-type: none"> • control water loss by completely or partially shutting down the main. • flushing may be used to minimize flow toward the damaged main, thus reducing the extent of possible contamination; • water should be reduced to a level below the break as quickly as possible. Groundwater may be treated with hypochlorite while repairs are underway. If the water appears to be clear, a 25 to 50 ppm dose may be sufficient. If sewage is present, a dose greater than 100 ppm is suggested; • customers at higher elevations than the break should be notified to shut off the inlet valve at their meter to prevent siphoning of hot-water tanks or water softeners; • extensive flushing may be used to 	<p>Owners of the water system, excavation contractor and others as necessary</p> <p>Owners of water system, WSA (Local EPO), excavation contractor and others as necessary.</p>

Trigger event: storage facility break
(Major emergency)

Emergency repair of finished water storage facilities is warranted by conditions such as:

- penetration due to localized corrosion;
- penetration or splits due to extensive metal loss;
- high turbidity and/or bacteria from excessive sediment; or
- animal contamination due to screen failure.

Generally, emergency maintenance on steel or concrete storage facilities involves temporarily plugging a hole or other penetration in the facility wall. Ultimately, however, the temporary repair should be replaced with a welded patch.

purge possible contaminants and to bring clear water to the point of damage;

- chlorine residuals should be checked hourly to evaluate the effectiveness of pumping and flushing procedures;
 - mains which have been repaired after a break or leak need to be cleaned, disinfected and monitored before being returned to service; and
 - monitoring that follows a main disinfection or the addition of a new facility usually entails a check for microbial activity, pH, turbidity, color, disinfectant residual, odor and an analysis for volatile organic compounds that may be associated with the application of coatings.
-
- temporarily plug hole or other penetration in storage facility wall, if required
 - notify WSA – EPO;
 - flush the water from the storage facility;
 - notify users if an interruption in service is expected;
 - contact government agencies (see below) for advice and assistance; and
 - contact contractor to permanently repair puncture. (ie. welded patch on a steel reservoir).

Owners of water system, WSA (Local EPO), Saskatchewan Emergency Planning and others as necessary

<p>3) Customer complaints</p> <p>Trigger event: consumer complaint (Routine incident)</p> <p>Water quality complaints should be logged in a retrievable format for tracking and reporting purposes. Tracking the complaints can help identify problem areas of the system. Temporary fixes (such as flushing) should not be used to address chronic water quality problems (such as excessive chlorine demand, turbidity, sediment, corrosive water, etc.).</p>	<ul style="list-style-type: none"> • log the water quality complaint; • investigate the water quality complaint; 	<p>None</p>
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Village of North Portal BUDGET 2023

VENUES

General Municipal Levy	120,905
Payment in Lieu of Taxes	32,288
Grants	58,038
Charges for Services	90,725
Interest	1,770
Miscellaneous	50
Total Revenue	303,776

EXPENDITURES

General Government	120,333
Protective Services	12,509
Transportation & Maintenance	57,300
Environment & Health	12,500
Recreation & Culture	84,606
Waterworks	52,528
Total Expenses	339,776

SURPLUS/RESERVES/LOANS

Waterworks Reserve Transfer	
Reserves	<u>30,000</u>
Budgeted Surplus	
Gas Tax Expend	6,000
Total Loan, Transfers, Surplus	36,000

Budget Balance

0

This budget was approved by council on the 26 day of April, 2023.

Mayer

Administrator



Village of North Portal BUDGET 2023

OPERATING REVENUES

Levy Calculation

Property Class	Total Taxable Assessment	Mill Rate Factor	Minimum Tax	Total Levy
Agricultural	247,995	1.0000		2,505
Residential	4,294,240		min	61,950
Residential	3,234,880	0.7000	Levy	20,816
Railway	669,040	1.6000		11,296
Commercial	144,245	1.6000	min	5,500
	1,316,055	1.6000	Levy	21,267
Resource Commercial & Industrial	97,155	1.6000		1,570
TOTALS	10,003,610		0	124,905

General Municipal Levy

	10.1 mills & min tax increase	2023	2022	2021
Municipal Levy		124,905	120,854	122,459
Abatements/Adjustments/Discounts		-4000	-4493.86	-4440.84
Interest on Arrears			6730.76	9146.71
Total Levy		120,905	123,091	127,165

Payment in Lieu of Taxes

	2023	2022	2021
Federal Gov't - PWGSC	30888	30503.44	30503.44
Provincial - SaskTel	1400	1350	1350
Other			
Total Payments in Lieu	32,288	31,853	31,853

Grants

	2023	2022	2021
Provincial Revenue Sharing	29314	26060	27825
Sask Power Surcharge	17000	17403.24	14587.96
Sask Energy Surcharge	4550	4552.95	2529.23
Sask Lotteries	1315	1315	1315
Canada Community-Building Fund (GasTax)	4059	3553.5	14012.7
Recycling MMSW	1800	1860.48	930.24
Total Grants	58,038	54,745	61,200

**Village of North Portal
BUDGET 2023**

OPERATING REVENUES

Charges for Services

	2023	2022	2021	
Tax Certificates	50	140	40	
Permits	0	0	85	
Pet Licenses	0	0		
Merchandise Sales (T-shirt)	0	299.11	1124.36	
Hall Rental / Post office lease	2600	2681.04	0	
Custom Work/Equipment Rental	500	1375	120	
Waste Collection Fees	15250	15231.32	15351.33	
Cemetery - Donations, Plot Sales	250	250	1550	
Mineral Lease	875	872.97	2681.04	
Total Charges for Services	19,525	20,849	20,952	

Interest

	2023	2022	2021	
Interest/Dividends	1500	1419.02	188.36	
Cemetery Interest	270	268.64	140	
Total Interest	1,770	1,688	328	

Miscellaneous

	2023	2022	2021	
Donations	50	80	1889.49	
GST Rebate			10000	
Lot Sales	0	0	4500	
Rec Committee Donations	0	0	0	
Other				
Total Miscellaneous	50	80	16,389	

TOTAL OPERATING REVENUES	232,576	232,307	257,888	
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Village of North Portal

BUDGET 2023

OPERATING EXPENDITURES

General Government

	2023	2022	2021
Council Indemnity	8500	8500	8500
Administrator Salary	35760	28043.6	21933.88
Administrator Benefits	6000	9660.77	7124.88
Administrator MEPP	4320	3663.87	2764.08
Administrator SUMA 40% Benefits	1920	1853.08	1455.42
Employer CPP Contributions	4600	4357.99	3557.86
Employer EI Contributions	2100	1923.53	1676.37
Employer MEPP	7300	7108.59	5988.72
WCB	1000	947.53	820.93
Employer SUMA 60% Benefits	3100	2928.89	2318.7
Legal Fees	250	250	200
Audit	6000	5830	5830
SAMA Assessment Requisition	2836	2567	2397
Advertising	300	150	150
Council Travel/Meals/Convention			0
Staff Travel/Meals/Training	1700	1707.2	623.34
SUMAssure Insurance	13779	12737	10421
Memberships & Subscriptions	1050	1046.3	833.5
Tax Enforcement/Collection	200	187	296.05
Office Equipment - new office computer	3272	506.7	248.29
Miscellaneous/ Staff Appreciation	500	515.61	257.5
Bank Fees	350	338	338
Energy	3100	2927.31	2591.57
Power	1800	1765.69	1532.82
Telephone	2900	2850.55	2820.87
Postage	1500	1173.93	2020.74
Office Supplies	500	546.73	161.4
Data Processing Supplies - Munisoft	1696	1590.33	1765.23
Office Repairs & Maintenance	300	440.77	0
Donations	3700	3700	1000
Other - (Custom Clothing Orders)		682.63	
Amortization			1000
Total General Government	120,333	110,501	90,628

Protective Services

	2023	2022	2021
RCMP Policing Requisition	6100	6094.96	5687.62
PIFD Fire Protection	6409	5995.32	5726.19
EMO			0
Total Protective Services	12,509	12,090	11,414

Village of North Portal BUDGET 2023

OPERATING EXPENDITURES

Transportation & Maintenance

	2023	2022	2021
Maintenance - Seasonal	2000	0	0
Maintenance Foreman Salary	20700	20256.08	20163.78
SUMA Benefits			2.26
MEPP - Superannuation		1947.77	2100
Benefits	3300	3268.39	3179.66
Clothing Allowance	200	200	85
Vehicle Insurance	1000	981.76	835.81
Streetlights	8100	8100	7364.42
Shop Materials & Supplies	1500	1435.52	1134.67
Equipment Repair/Parts/Tools	5500	4849.55	2814.19
Oil & Fuel	6000	6396.61	2966.7
Equipment Rental			
Gravel/ Sand/ Cold Mix	2000	1179.92	2741.55
Dust Control/Grading	3000	22737	0
Culverts/ Drainage	1000		0
Street Signs	3000	300	47.1
NEW MOWER Capital Expenditures - Equipment		10028.75	
Capital Expenditures - Building			
Capital Expenditures - Drainage plan			34000
Amortization			
Total Transportation & Maintenance	57,300	81,681	77,435

Environment & Health

	2023	2022	2021
Waste Collection	11000	10950.56	10464.23
Tree Dump Site	1500	1440	1659.3
Cemetery Maintenance			777.79
Pest Control		0	0
Total Environment & Health	12,500	12,391	12,901

Recreation & Culture

	2023	2022	2021
Hall Repairs	1000	617.45	2627.95
Library Requisition	1441	1351.25	1316.75
Hall Energy	1600	1592.31	1428.44
Hall Power	1300	1290.57	823.66
Hall Improvements Hall Capital Expend (Gas Tax Funds)	75000	21299.53	0
Landscaping/Beautification	700	650.59	1037.18
Park Capital Expenditures - Park Shelter			0
Hall Phone	650	638.49	743.35
Hall Supplies	500	477.02	0
Events	600	581.75	135
Grant Payout/Donations	1815	1815	1850
Amortization			
Total Recreation & Culture	84,606	30,314	9,962

**Village of North Portal
BUDGET 2023.**

OPERATING REVENUES & EXPENDITURES FOR WATERWORKS

Waterworks Revenues

	2023	2022	2021
Connection Fees			
Water Fees	43000	43229.23	37360.47
Sewer Fees	22000	22188.11	21671.51
Maintenance Fees	6200	6159.03	6228
Total Waterworks Revenues	71,200	71,576	65,260

Waterworks Expenditures

	2023	2022	2021
Operator Salary	15300	15257.7	14894.77
Operator Benefits	1550	1507.86	1340.69
Operator SUMA 40% Benefits			
Operator MEPP	1500	1496.95	1151.64
Travel & Meals	100	36	18.04
Memberships & Subscriptions	100	200	0
Conference & Training Fees	300	280	228.81
Contracted WTP Maintenance	250	235.2	20
Water Repairs (WTP, Lines)	10520	4977.64	76135.65
Laboratory Testing	800	760.1	1653.3
Other Contracted Services	100	100	100
Portal Water Usage			0
Energy			0
Power	8500	8424.58	6870.52
Telus Callout Monitoring	508	504.82	508.8
Tools & Supplies	3000	3073.8	823.79
Chemicals	5000	5868.36	640.74
Water - Capital Expenditures		3939.09	
Sewer Repairs	5000	1852.43	4093.56
Sewer Capital Expenditures			
Amortization			
Loan Repayment (complete 2021)			25280.35
Total Waterworks Expenditures	52,528	48,515	133,761

Transfers

	2023	2022	2021
Maintenance Fee Transfer to Reserve			
Transfer From Reserve - GAS TAX Expend.			

Schedule "A"

**VILLAGE OF NORTH PORTAL
ROAD RESTRICTIONS**

First Order :

IN ACCORDANCE with Bylaw No. 2021-01 of the *Village of North Portal*
and with *The Municipalities Regulations*:

Notice is hereby given that effective 12 o'clock midnight, April 11th, 2023 and until further notice *all Roadways within the village, excluding 3rd St (Highway 39, shall be restricted to local, lightweight traffic with no vehicles in excess of 12,000lbs without prior approval by the village.*

Anyone contravening this order shall be subject to a fine in the amount of two hundred dollars (\$200)

DATED AT NORTH PORTAL, Saskatchewan this 11th day of April, 2023.

ROAD COMMITTEE:

Mike Davis

Committee Member: Michael Davis

Brad Belitski

Committee Member: Brad Belitski

Jordan Armstrong

Committee Member: Jordan Armstrong

Signature:  _____
Jordan Armstrong (Apr 11, 2023 13:29 MDT)

Email: jarmstrong1@live.ca

Signature:  _____
Mike Davis (Apr 11, 2023 14:17 MDT)

Email: bigwreckage@hotmail.com

Signature:  _____
Bradley Belitski (Apr 11, 2023 14:28 MDT)

Email: hi_center2@hotmail.com

Report Date
2023-04-26 10:45 AM

Village of North Portal
List of Accounts for Approval
As of 2023-04-26
Batch: 2023-00014 to 2023-00020

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: Gen Bank - General - Spectra Credit Union					
Computer Cheques:					
3383	2023-03-22	Spoiled During Printing			
3384	2023-03-22	Spoiled During Printing			
3385	2023-03-22	Spoiled During Printing			
3386	2023-03-22	Spoiled During Printing			
3387	2023-03-22	Spoiled During Printing			
3388	2023-03-22	Spoiled During Printing			
3389	2023-03-22	Spoiled During Printing			
3390	2023-03-22	Spoiled During Printing			
3391	2023-03-22	Adrian Schindel	wages & mileage		
March 2023		530-110-120 - TS - Maint. - Salarie wages & mileage		1,583.50	
		510-210-170 - GG - Admin. - Train wages & mileage		88.77	1,672.27
3392	2023-03-22	Clear Tech Industries Inc	Reagent, Sample Cells		
INV1061252		580-450-100 - UT - Water - Chemi		487.85	
		110-340-110 - GST Receivable - 1 Both Tax Code		23.28	
		900-110-130 - GST Paid - Eligible Both Tax Code		23.28	511.13
INV060846		580-450-100 - UT - Water - Chemi Sodium Hypocl 8 drums		2,983.48	
		110-340-110 - GST Receivable - 1 GST Tax Code		149.17	3,132.65
Payment Total:					3,643.78
3393	2023-03-22	Johnson Plumbing & Heating	WTP parts		
IN147069		580-430-130 - UT - Water - Matis , WTP parts		57.73	
		110-340-110 - GST Receivable - 1 Both Tax Code		2.72	
		900-110-130 - GST Paid - Eligible Both Tax Code		2.72	60.45
3394	2023-03-22	Minister of Finance	Notice of Assessment		
247771		510-200-170 - GG - Cont. - Advert Notice of Assessment		30.00	30.00
3395	2023-03-31	House of Stationary	Copy paper		
425910		510-410-140 - GG - Maint. - Office Copy paper		95.21	
		110-340-110 - GST Receivable - 1 Both Tax Code		4.49	
		900-110-130 - GST Paid - Eligible Both Tax Code		4.49	99.70
3396	2023-03-31	Sector 1 Construction & Reno	Windows PuckBoard Hall		
4356		530-600-110 - TS - Purchase of C. Hall Siding and Doors FIN		12,360.95	
		110-340-110 - GST Receivable - 1 Both Tax Code		583.06	
		900-110-130 - GST Paid - Eligible Both Tax Code		583.06	12,944.01
3397	2023-04-26	Spoiled During Printing			
3398	2023-04-26	Adrian Schindel	wages & mileage		
April 2023		530-110-120 - TS - Maint. - Salarie wages & mileage		1,583.50	

Report Date
2023-04-26 10:45 AM

Village of North Portal
List of Accounts for Approval
As of 2023-04-26
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		510-210-170 - GG - Admin. - Train wages & mileage		88.77	1,672.27
Other:					
75	2023-03-22	Receiver General	Remit		
Mar 2023		510-120-110 - GG - Benefits - Adm		832.02	
		530-150-300 - TS - Maint - Forema		384.01	
		580-120-110 - UT - Water - Benefi		76.59	
		510-130-231 - GG - Benefits - CPF CPP		376.75	
		510-130-232 - GG - Benefits - EI		164.46	1,833.83
32101	2023-03-22	Collabria	Mastercard		
Feb 2023		510-270-150 - GG - Cont. - Miscel Thank you gift for Michae		200.00	
		580-290-100 - UT - Water - Labora		43.80	
		510-400-110 - GG - Maint. - Posta		92.00	
		530-400-110 - TS - Maint. - Materi		49.46	
		530-400-110 - TS - Maint. - Materi		9.26	
		110-340-110 - GST Receivable - 1 Both Tax Code		2.77	
		900-110-130 - GST Paid - Eligible Both Tax Code		2.77	
		110-340-110 - GST Receivable - 1 GST Tax Code		6.80	404.09
32102	2023-03-21	MEPP	remit		
March 2023		510-120-115 - GG - Benefits - Adn Remit		360.00	
		580-130-233 - UT-Superannuation		111.55	
		510-130-233 - GG - Benefits - Sup Remit		471.55	943.10
32103	2023-03-21	Sask Tel	office, wtp, internet		
March 2023 offi		510-300-140 - GG - Utility - Teleph office, wtp, interent		237.06	
		110-340-110 - GST Receivable - 1 Both Tax Code		11.18	
		900-110-130 - GST Paid - Eligible Both Tax Code		11.18	248.24
32104	2023-03-21	Sask Tel	hall phone		
Mar 2023 hall		570-330-150 - R&C - Utility - Teleph hall phone		62.59	
		110-340-110 - GST Receivable - 1 Both Tax Code		2.95	
		900-110-130 - GST Paid - Eligible Both Tax Code		2.95	65.54
32105	2023-03-21	SUMA	remit		
April 2023		510-120-120 - GG - Benefits - Adn Admin		160.61	
		510-130-250 - GG - Benefits - SUF Employer		240.92	
		510-130-250 - GG - Benefits - SUF remit		10.50	412.03
32106	2023-03-22	TELUS	WTP Callout fees		
Mar 2023		580-300-140 - UT - Water - TELUS WTP Callout fees		44.40	44.40
32107	2023-03-21	Jordan Armstrong	wages		
Mar 2023		580-110-110 - UT - Water - Salaric		1,051.29	1,051.29
32108	2023-03-22	Lindsay Davis	wages & mileage		
MAR 2023		510-110-230 - GG - Salaries - Adn wages & mileage		2,647.37	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		510-210-170 - GG - Admin. - Train wages & mileage		88.77	2,736.14
40401	2023-04-04	Ministry of Finance	remit		
March 2023		210-210-190 - Due To PSS Schoo	remit	599.20	599.20
40402	2023-04-04	Sask Power	Office, wtp energy		
Mar 2023 office		510-300-110 - GG - Utility - Heat	Office, wtp energe	563.94	
		110-340-110 - GST Receivable - 1	GST Tax Code	28.20	592.14
40403	2023-04-04	Sask Power	hall energy		
Mar 23 hall e		570-300-150 - R&C - Utility - Heat	hall energy	171.43	
		110-340-110 - GST Receivable - 1	GST Tax Code	8.57	180.00
40404	2023-04-04	Sask Power	streetlights		
3372-0050-2527		530-310-100 - TS - Maint. - Utility	streetlights	686.50	
		110-340-110 - GST Receivable - 1	GST Tax Code	34.32	720.82
40405	2023-04-04	Sask Power	hall power		
3372-0050-2534		570-310-150 - R&C - Utility - Powe	hall power	129.15	
		110-340-110 - GST Receivable - 1	GST Tax Code	6.46	135.61
40406	2023-04-04	Sask Power	welll power		
3339-0050-6079		580-300-120 - UT - Water - Power	welll power	656.23	
		110-340-110 - GST Receivable - 1	GST Tax Code	32.81	689.04
40407	2023-04-04	Sask Power	office power		
3438-0048-7367		510-300-120 - GG - Utility - Power	office power	204.96	
		110-340-110 - GST Receivable - 1	Both Tax Code	9.69	
		900-110-130 - GST Paid - Eligible	Both Tax Code	9.69	214.65
41201	2023-04-12	GFL Environmental Inc	Trash Removal		
sk0000405858		540-200-110 - EH - Cont. - Waste	Trash Removal	821.63	
		110-340-110 - GST Receivable - 1	GST Tax Code	41.08	862.71
41202	2023-04-25	TELUS	WTP Callout fees		
Apr 2023		580-300-140 - UT - Water - TELUS	WTP Callout fees	44.40	44.40
41203	2023-04-12	Munisoft	New office computer		
2023/24-00656		510-600-140 - GG - Purchase of C	New office computer	3,420.39	
		110-340-110 - GST Receivable - 1	Both Tax Code	161.34	
		900-110-130 - GST Paid - Eligible	Both Tax Code	161.34	3,581.73
2023/24-00668		510-440-100 - GG - Maint. - Data I	Credit -server removed fr	128.79-	
		110-340-110 - GST Receivable - 1	Both Tax Code	6.08-	
		900-110-130 - GST Paid - Eligible	Both Tax Code	6.08-	134.87-
Payment Total:					3,446.86

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41801 May 2023	2023-04-18	SUMA	remit		
		510-120-120 - GG - Benefits - Adn Admin		160.61	
		510-130-250 - GG - Benefits - SUP Employer		240.92	
		510-130-250 - GG - Benefits - SUP remit		10.50	412.03
41805 Apr 2023	2023-04-25	Lindsay Davis	wages & mileage		
		510-110-230 - GG - Salaries - Adn wages & mileage		2,647.37	
		510-210-170 - GG - Admin. - Train wages & mileage		88.77	2,736.14
41806 Apr 2023	2023-04-18	Jordan Armstrong	wages & mileage		
		580-110-110 - UT - Water - Salarie wages & mileage		1,280.20	
		580-230-100 - UT - Water - Travel wages & mileage		44.38	1,324.58
41901 Apr 2023	2023-04-25	Receiver General	Remit		
		510-120-110 - GG - Benefits - Ad		832.02	
		530-150-300 - TS - Maint - Forema		384.01	
		580-120-110 - UT - Water - Benefi		97.40	
		510-130-231 - GG - Benefits - CPF		393.08	
		510-130-232 - GG - Benefits - EI		170.73	1,877.24
42501 144848477	2023-04-25	Saskatchewan WCB	2023 remit install 1		
		510-130-234 - GG - Benefits - Woi remit		538.17	538.17
42502 April 23 office	2023-04-25	Sask Tel	office, wtp, internet		
		510-300-140 - GG - Utility - Teleph office, wtp, interent		237.51	
		110-340-110 - GST Receivable - 1 Both Tax Code		11.20	
		900-110-130 - GST Paid - Eligible Both Tax Code		11.20	248.71
42503 April 23 hall	2023-04-25	Sask Tel	hall phone		
		570-330-150 - R&C - Utility - Teleph hall phone		62.67	
		110-340-110 - GST Receivable - 1 Both Tax Code		2.96	
		900-110-130 - GST Paid - Eligible Both Tax Code		2.96	65.63
4040100 March 2023 2	2023-04-04	Ministry of Finance	remit - Credit balance remain		
		210-210-190 - Due To PSS Schoo remit		314.54	314.54
Total for Gen Bank:					42,863.61

Village of North Portal

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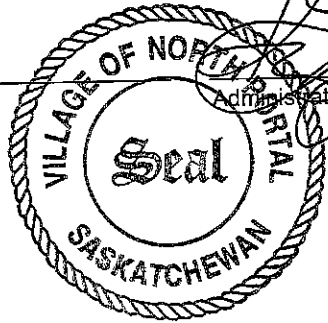
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
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Village of North Portal
Statement of Financial Activities - Detailed
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	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-130-100 - Discount on Municipal Tax - Property	(31.40)	(171.52)		(171.52)	
	(31.40)	(171.52)	0.00	(171.52)	0.00
Penalties on Tax Arrears		6,324.26		6,324.26	
410-400-210 - Penalty on Mun Taxes Arrears - Proper	0.00	6,324.26	0.00	6,324.26	0.00
	(31.40)	6,152.74	0.00	6,152.74	0.00
TOTAL TAXATION:					
FEES AND CHARGES					
Custom Work					
420-100-100 - F&C - Custom Work	250.00	250.00		250.00	
	250.00	250.00	0.00	250.00	0.00
Sale of Supplies and Gravel					
420-200-500 - F&C - Sale of Village MERCH	86.49	86.49		86.49	
420-200-900 - F&C - Other Fees & Charges #1	22.85	256.95		256.95	
	109.34	343.44	0.00	343.44	0.00
Recreation Fees					
420-530-200 - F&C - Community Halls Fees	223.42	720.26		720.26	
	223.42	720.26	0.00	720.26	0.00
	223.42	720.26	0.00	720.26	0.00
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate	20.00	20.00		20.00	
	20.00	20.00	0.00	20.00	0.00
Landfill/Waste Collection Fees					
420-850-120 - F&C - Waste Collection Fees	3,363.82	3,363.82		3,363.82	
	3,363.82	3,363.82	0.00	3,363.82	0.00
	3,383.82	3,383.82	0.00	3,383.82	0.00
TOTAL FEES AND CHARGES:	3,966.58	4,697.52	0.00	4,697.52	0.00
UTILITIES					
Water					
440-110-100 - Water - Water Sales	6,245.21	6,469.00		6,469.00	
	6,245.21	6,469.00	0.00	6,469.00	0.00
Sewer					
440-220-100 - Sewer - Charges	4,190.18	4,300.95		4,300.95	
	4,190.18	4,300.95	0.00	4,300.95	0.00
TOTAL UTILITIES:	10,435.39	10,769.95	0.00	10,769.95	0.00
CONDITIONAL GRANTS					

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	Current	Year To Date	Budget	Variance	%
Provincial					
450-335-100 - Conditional - Prov - New Deal GTF	4,059.50	4,059.50		4,059.50	
450-370-200 - Conditional - MMSW Recycling		508.53		508.53	
	4,059.50	4,568.03	0.00	4,568.03	0.00
TOTAL CONDITIONAL GRANTS:	4,059.50	4,568.03	0.00	4,568.03	0.00
GRANTS IN LIEU OF TAXES					
Provincial					
450-620-100 - GIL - Prov - Sask. Energy	663.84	2,145.00		2,145.00	
	663.84	2,145.00	0.00	2,145.00	0.00
Other					
450-800-100 - GIL - Other - SPC Surcharge	1,495.71	4,862.66		4,862.66	
	1,495.71	4,862.66	0.00	4,862.66	0.00
TOTAL GRANTS IN LIEU OF TAXES:	2,159.55	7,007.66	0.00	7,007.66	0.00
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	291.05	830.58		830.58	
470-100-200 - Interest Income - Cemetery		106.66		106.66	
	291.05	937.24	0.00	937.24	0.00
TOTAL INVESTMENT INCOME AND COMMIS	291.05	937.24	0.00	937.24	0.00
TOTAL REVENUES:	20,880.67	34,133.14	0.00	34,133.14	0.00

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	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity		333.32		(333.32)	
	0.00	333.32	0.00	(333.32)	0.00
510-110-230 - GG - Salaries - Administrator	2,647.37	7,942.11		(7,942.11)	
	2,647.37	8,275.43	0.00	(8,275.43)	0.00
Benefits					
510-120-110 - GG - Benefits - Administrator	832.02	2,496.06		(2,496.06)	
510-120-115 - GG - Benefits - Admin - Superannuation	360.00	1,080.00		(1,080.00)	
510-120-120 - GG - Benefits - Admin - SUMA Group 4	160.61	481.83		(481.83)	
	1,352.63	4,057.89	0.00	(4,057.89)	0.00
510-130-231 - GG - Benefits - CPP	376.75	1,199.92		(1,199.92)	
510-130-232 - GG - Benefits - EI	164.46	520.10		(520.11)	
510-130-233 - GG - Benefits - Superannuation	471.55	1,520.02		(1,520.02)	
510-130-250 - GG - Benefits - SUMA Group 60% + Fe	251.42	754.26		(754.26)	
	2,616.81	8,052.19	0.00	(8,052.20)	0.00
	5,264.18	16,327.62	0.00	(16,327.63)	0.00
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal		250.00		(250.00)	
510-200-150 - GG - Cont. - Assessment - SAMA		2,836.00		(2,836.00)	
510-200-170 - GG - Cont. - Advertising	286.00	286.00		(286.00)	
510-210-170 - GG - Admin. - Training, Travel & Meals	177.54	532.62		(532.62)	
510-230-110 - GG - Cont. - Insurance - SUMA		13,779.00		(13,779.00)	
510-240-100 - GG - Cont. - Memberships & Subscript		911.10		(911.10)	
510-260-150 - GG - Cont. - Elections		128.00		(128.00)	
510-270-150 - GG - Cont. - Miscellaneous	200.00	200.00		(200.00)	
510-290-100 - GG - Cont. Bank Charges	24.25	87.00		(87.00)	
	687.79	19,009.72	0.00	(19,009.72)	0.00
Utilities					
510-300-110 - GG - Utility - Heat	1,762.25	2,596.10		(2,596.10)	
510-300-120 - GG - Utility - Power	512.51	782.53		(783.02)	
510-300-140 - GG - Utility - Telephone	237.06	711.31		(711.33)	
	2,511.82	4,089.94	0.00	(4,090.45)	0.00
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Postage	92.00	171.98		(171.98)	
510-410-140 - GG - Maint. - Office Supplies	95.21	145.28		(145.28)	
510-440-100 - GG - Maint. - Data Processing Supplies		1,762.59		(1,762.59)	
	187.21	2,079.85	0.00	(2,079.85)	0.00
TOTAL GENERAL GOVERNMENT SERVICES	8,651.00	41,507.13	0.00	(41,507.65)	0.00

PROTECTIVE SERVICES

FIRE PROTECTION

Professional/Contractual Services

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525-210-110 - PS - Fire - Contracted Services		6,409.00		(6,409.00)	
	0.00	6,409.00	0.00	(6,409.00)	0.00
TOTAL FIRE PROTECTION:	0.00	6,409.00	0.00	(6,409.00)	0.00
TOTAL PROTECTIVE SERVICES:	0.00	6,409.00	0.00	(6,409.00)	0.00
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. - Salaries - Foreman	1,583.50	4,750.50		(4,750.50)	
	1,583.50	4,750.50	0.00	(4,750.50)	0.00
Benefits					
530-150-300 - TS - Maint - Foreman - Benefits	384.01	1,152.03		(1,152.03)	
	384.01	1,152.03	0.00	(1,152.03)	0.00
	1,967.51	5,902.53	0.00	(5,902.53)	0.00
Professional/Contractual Services					
530-210-100 - TS - Maint. - Contract Street Maintenanar		1,388.51		(1,388.51)	
530-290-200 - TS - Maint - Vehicle Insurance		958.40		(958.40)	
	0.00	2,346.91	0.00	(2,346.91)	0.00
Utilities					
530-310-100 - TS - Maint. - Utility - Street Lights	1,373.00	2,059.50		(2,059.50)	
	1,373.00	2,059.50	0.00	(2,059.50)	0.00
Maintenance, Materials & Supplies					
530-400-110 - TS - Maint. - Materials & Supplies	58.72	154.71		(154.71)	
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools		491.84		(491.84)	
	58.72	646.55	0.00	(646.55)	0.00
Capital Expenditures					
530-600-110 - TS - Purchase of Cap Assets	12,360.95	62,059.86		(62,059.86)	
	12,360.95	62,059.86	0.00	(62,059.86)	0.00
TOTAL MAINTENANCE:	15,760.18	73,015.35	0.00	(73,015.35)	0.00
TOTAL TRANSPORTATION SERVICES:	15,760.18	73,015.35	0.00	(73,015.35)	0.00
ENVIRONMENTAL SERVICES					
Professional/Contractual Services					
540-200-110 - EH - Cont. - Waste Collection/Disposal	821.63	1,643.26		(1,643.26)	
540-200-210 - EH - Waste - Tree Dump Site		1,500.00		(1,500.00)	
	821.63	3,143.26	0.00	(3,143.26)	0.00
TOTAL ENVIRONMENTAL SERVICES:	821.63	3,143.26	0.00	(3,143.26)	0.00
RECREATION AND CULTURAL SERVICES					
Professional/Contractual Services					
570-290-100 - R&C - Cont. - Library Requisition		720.38		(720.38)	
	0.00	720.38	0.00	(720.38)	0.00

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	Current	Year To Date	Budget	Variance	%
Utilities - Heat				(514.29)	
570-300-150 - R&C - Utility - Heat - Hall	342.86	514.29			
	342.86	514.29	0.00	(514.29)	0.00
Utilities - Power				(300.95)	
570-310-150 - R&C - Utility - Power - Hall	152.32	300.96			
	152.32	300.96	0.00	(300.95)	0.00
Utilities - Telephone				(187.77)	
570-330-150 - R&C - Utility - Telephone - Hall	62.59	187.77			
	62.59	187.77	0.00	(187.77)	0.00
TOTAL RECREATION AND CULTURAL SERV	557.77	1,723.40	0.00	(1,723.39)	0.00
UTILITIES					
WATER					
Wages and Benefits				(3,992.05)	
580-110-110 - UT - Water - Salaries	1,051.29	3,992.05			
580-120-110 - UT - Water - Benefits	76.59	457.09		(457.09)	
580-130-233 - UT-Superannuation	111.55	440.02		(440.02)	
	1,239.43	4,889.16	0.00	(4,889.16)	0.00
Professional/Contractual Services				(88.76)	
580-230-100 - UT - Water - Travel, Meals & Subsister		88.76			
580-285-110 - UT - Water - Cont. Repairs - Building		190.77		(190.77)	
580-285-140 - UT - Water - Cont. Repairs - W.T.P.	1,304.36	1,304.36		(1,304.36)	
580-290-100 - UT - Water - Laboratory Testing	43.80	131.40		(131.40)	
	1,348.16	1,715.29	0.00	(1,715.29)	0.00
Utilities				(2,042.86)	
580-300-120 - UT - Water - Power	1,275.22	2,042.86			
580-300-140 - UT - Water - TELUS Callout	44.40	186.21		(186.21)	
	1,319.62	2,229.07	0.00	(2,229.07)	0.00
Maintenance, Materials and Supplies				(191.67)	
580-430-130 - UT - Water - Matls & Suppl - WTP	57.73	191.67			
580-450-100 - UT - Water - Chemicals	3,471.33	3,471.33		(3,477.02)	
	3,529.06	3,663.00	0.00	(3,668.69)	0.00
TOTAL WATER:	7,436.27	12,496.52	0.00	(12,502.21)	0.00
TOTAL UTILITIES:	7,436.27	12,496.52	0.00	(12,502.21)	0.00
TOTAL EXPENDITURES:	33,226.85	138,294.66	0.00	(138,300.86)	0.00
CHANGE IN NET-FINANCIAL ASSETS	(12,346.18)	(104,161.52)	0.00	(104,167.72)	0.00
CHANGE IN NET ASSETS	(12,346.18)	(104,161.52)	0.00	(104,167.72)	0.00
CHANGE IN SURPLUS	(12,346.18)	(104,161.52)	0.00	(104,167.72)	0.00

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	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
ACCOUNT BALANCES					
Cash and Investments					
110-110-110 - Cash - On Hand - Petty Cash			300.00		
110-110-120 - Cash - Bank - Demand	(16,168.61)	(95,023.85)	71,412.99		
110-110-130 - Cash - Bank - Savings	127.50	363.85	73,413.42		
110-110-140 - Cash - Waterworks Reserve	163.55	466.73	94,174.14		
110-110-150 - Cash - Cemetery Demand		(6.50)	16,999.29		
110-110-155 - Cash - Cemetery board special saving:		106.66	33,072.28		
Total Cash and Investments:	(15,877.56)	(94,093.11)	289,372.12		
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current	(627.82)	(1,892.15)	(1,892.15)		
110-200-110 - Municipal - Tax Receivable - Arrears	(3,006.15)	1,995.57	42,435.95		
110-200-900 - Municipal - Allow. for Uncollected			(16,017.38)		
Total Municipal Taxes Receivable:	(3,633.97)	103.42	24,526.42		

Report Date
2023-04-18 11:28 AM

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending March 31, 2023

Page 7

	Current	Year To Date	Budget	Variance	%
Additional Tax Information					
<u>Receipt of Arrears</u>					
	Receipts		BalFwd		
<u>Current Taxes Collected</u>					
	Receipts		Levy		
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

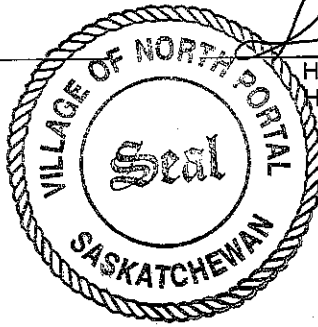
Certified correct and in accordance with the records

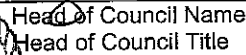
Presented to council on

Apr 26 / 23
(Date)



Administrator Name
Administrator Title





Head of Council Name
Head of Council Title