

**Village of North Portal
Regular Council Meeting
Wednesday May 24th, 2023
Village Office
204 Park Ave**

Present: Mayor Amy Armstrong
Councillor Amy Belitski
Councillor Chase Buchanan
Administrator Lindsay Davis
Waterworks Jordan Armstrong

Oath of Office taken Armstrong

A quorum being present, Mayor Armstrong called the meeting to order at 6:57pm.

Reports

Council

- Radon Awareness Campaign, plan for this fall/winter

Waterworks

- Distribution pumps at WTP – currently running on only one, waiting for repairs

Roads/Maintenance

- Road ban may be removed
- Street grading to be done in early June
- Contact SK Highways to paint 2-way traffic lines at CBSA exit, signage may be required
- Nuisance properties – send letter regarding junked vehicles, grass cutting
- Contact PIFD about hydrant flushing and burning tree pile
- Send thank you to RM of Coalfields for applying dust control by cemetery

Hall/Park/Cemetery

- Hall Improvements – furnace and a/c install
- Flag Pole for cenotaph – to be ordered
- Party in the Park Jun 24th – volunteer recruitment, menu plan, Chase to get quote for bouncy castle

Admin

- Taxes levied
- Lori Carr – ask if she can attend the August meeting
- Kaylah Turner thank you gift

**Village of North Portal
Regular Council Meeting
Wednesday May 24th, 2023
Village Office
204 Park Ave**

2023-31 Belitski/Buchanan

Minutes

THAT the minutes of the meeting held April 26th, 2023 be approved as presented.

Carried

2023-32 Belitski/Buchanan

Financials

THAT the April 2023 Financial Statements and Bill List totaling \$23,778.34 be accepted and approved as presented.

Carried

2023-33 Armstrong/Belitski

Hall Furnace and A/C

THAT Barry's Plumbing & Heating Inc.'s quote to install a new furnace and ducting with air conditioning at the community hall for a total of \$26,876.43 including taxes be accepted.

Carried

2023-34 Buchanan/Belitski

GFL Agreement

THAT the Village accept the GFL Service Agreement for curbside garbage and recycling as presented.

Carried

2023-35 Armstrong/Belitski

Election for Councillor

THAT the election for a councillor be on July 19th, 2023.

Carried

2023-36 Belitski/Buchanan

Garbage and Recycling Rates

THAT effective July 1, 2023 the rate for service of one garbage bin and one recycle bin be set at \$20.00 per month.

Carried

**Village of North Portal
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Village Office
204 Park Ave**

2023-37 Belitski/Buchanan

Village Fee Schedule

THAT the Village of North Portal Services and Fees Schedule be accepted as presented.

Carried

2023-38 Belitski/Buchanan

Policy 200-40 and 200-35

THAT the Village Policy Sections 200-40 and 200-35 revisions be accepted as presented.

Carried

2023-39 Belitski/Armstrong

Village Signing Authority

THAT signing authority for all Village of North Portal accounts, including Affinity Credit Union, SaskTel, SaskEnergy, SaskPower and the Canada Revenue Agency be granted to Amy Armstrong, Amy Belitski, Chase Buchanan and Lindsay Davis.

Carried

CORRESPONDENCE

Letter form Tessier, S regarding lot survey read by council

NEXT MEETING: Wednesday June 21, 2023 at 7:00pm

2023-40 Armstrong/Belitski

Adjournment

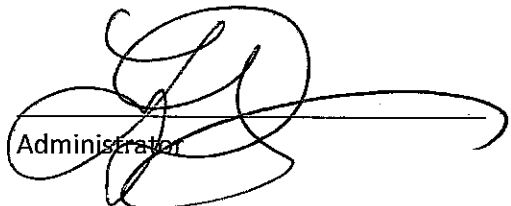
THAT the meeting be adjourned at 8:14pm.

Carried

Presented to council on the 20 day of June, 2023


Mayor




Administrator

Report Date
2023-05-24 11:16 AM

Village of North Portal
List of Accounts for Approval
As of 2023-05-24
Batch: 2023-00023

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: Gen Bank - General - Spectra Credit Union					
Computer Cheques:					
3399 May 2023	2023-05-24	Adrian Schindel 530-110-120 - TS - Maint. - Salarie wages	wages	1,672.27	1,672.27
3400 ESDI00110359	2023-05-24	Estevan Mercury 510-200-170 - GG - Cont. - Advert Advertisement 110-340-110 - GST Receivable - 1 GST Tax Code	Call for Nominations Advert	128.00 6.40	134.40
3401 Nov-Apr 2023	2023-05-24	Turner, Kaylah 510-110-110 - GG - Council - Inde 6 months indemnities	6 months indemnities	1,250.00	1,250.00
3402 P25650	2023-05-24	Redhead Equipment Ltd 530-420-100 - TS - Vehicle/Equip. Kubota Tractor repair 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-130 - GST Paid - Eligible Both Tax Code	Kubota Oil Filter	39.34 1.91 1.91	41.25
3403 B230509	2023-05-24	Sensus Partnership 510-200-130 - GG - Cont. - Audit// 2019 Audit 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-130 - GST Paid - Eligible Both Tax Code	2022 Audit	7,022.50 331.25 331.25	7,353.75
Other:					
77 May 2023	2023-05-24	Receiver General 510-120-110 - GG - Benefits - Adl 530-150-300 - TS - Maint - Forema 580-120-110 - UT - Water - Benefi 510-130-231 - GG - Benefits - CPF 510-130-232 - GG - Benefits - EI 530-150-350 - TS - Maint - Seasor Remit	Remit	832.02 384.01 89.08 386.55 171.99 2.69	1,866.34
50201 April 2023	2023-05-02	MEPP 510-120-115 - GG - Benefits - Adn Remit 580-130-233 - UT-Superannuation 510-130-233 - GG - Benefits - Sup Remit	remit	360.00 136.25 496.25	992.50
50202 Apr 2023	2023-05-02	Ministry of Finance 210-210-190 - Due To PSS Schoo remit	remit	169.88	169.88
50203 Apr 23 hall e	2023-05-02	Sask Power 570-300-150 - R&C - Utility - Heat hall energy 110-340-110 - GST Receivable - 1 GST Tax Code	hall energy	171.43 8.57	180.00
50204 Apr 23 office e	2023-05-24	Sask Power 510-300-110 - GG - Utility - Heat Office, wtp energe 110-340-110 - GST Receivable - 1 GST Tax Code	Office, wtp energy	442.33 22.12	464.45

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50205 3306-0052-0623	2023-05-02	Sask Power 530-310-100 - TS - Maint. - Utility 110-340-110 - GST Receivable - 1 GST Tax Code	streetlights streetlights	699.45 34.97	734.42
50206 3306-0052-0630	2023-05-24	Sask Power 570-310-150 - R&C - Utility - Powe 110-340-110 - GST Receivable - 1 GST Tax Code	hall power hall power	142.07 7.10	149.17
50207 3339-0051-0535	2023-05-02	Sask Power 580-300-120 - UT - Water - Power 110-340-110 - GST Receivable - 1 GST Tax Code	welll power welll power	810.75 40.54	851.29
50208 3339-0051-0539	2023-05-02	Sask Power 510-300-120 - GG - Utility - Power 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-130 - GST Paid - Eligible Both Tax Code	office power office power	225.28 10.65 10.65	235.93
52301 May 2023	2023-05-23	Jordan Armstrong 580-110-110 - UT - Water - Salarie 580-230-100 - UT - Water - Travel 580-230-200 - UT - Water - Clothir wages, clothing allow, Em	wages mileage, clothing allow wages mileage, clothing allow	1,188.63 44.38 500.00	1,733.01
52302 May 2023	2023-05-23	Lindsay Davis 510-110-230 - GG - Salaries - Adn wages & mileage 510-210-170 - GG - Admin. - Train wages & mileage 530-170-100 - TS - Foreman Cloth Natalie PPE - Marks recei	wages & mileage wages & mileage	2,647.37 88.77 228.62	2,964.76
52303 May 2023	2023-05-23	Natalie Davis 530-110-150 - TS - Maint. - Salarie May wages	May wages May wages	162.31	162.31
52401 Sk407657	2023-05-24	GFL Environmental Inc 540-200-110 - EH - Cont. - Waste 110-340-110 - GST Receivable - 1 GST Tax Code	Trash Removal Trash Removal	1,027.50 51.38	1,078.88
52402 May 2023	2023-05-24	MEPP 510-120-115 - GG - Benefits - Adn Remit 580-130-233 - UT-Superannuation 510-130-233 - GG - Benefits - Sup Remit	remit remit	360.00 126.37 486.37	972.74
52403 Jun 2023	2023-05-24	SUMA 510-120-120 - GG - Benefits - Adn Admin 510-130-250 - GG - Benefits - SUM Employer 510-130-250 - GG - Benefits - SUM remit	remit remit	160.61 240.92 10.50	412.03
52404 May 2023	2023-05-24	TELUS 580-300-140 - UT - Water - TELUS WTP Callout fees	WTP Callout fees WTP Callout fees	44.40	44.40
52405	2023-05-24	Sask Tel	office, wtp, internet		

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May 2023 office		510-300-140 - GG - Utility - Teleph office, wtp, interent		237.66	
		110-340-110 - GST Receivable - 1 Both Tax Code		11.21	
		900-110-130 - GST Paid - Eligible Both Tax Code		11.21	248.87
52406	2023-05-24	Sask Tel	hall phone		
May 2023 hall		570-330-150 - R&C - Utility - Teleph hall phone		62.73	
		110-340-110 - GST Receivable - 1 Both Tax Code		2.96	
		900-110-130 - GST Paid - Eligible Both Tax Code		2.96	65.69
Total for Gen Bank:					23,778.34

Certified Correct This May 24, 2023

Reeve

Administrator



Report Date
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Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2023

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	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-130-100 - Discount on Municipal Tax - Property	(20.01)	(191.53)		(191.53)	
	(20.01)	(191.53)	0.00	(191.53)	0.00
Penalties on Tax Arrears					
410-400-210 - Penalty on Mun Taxes Arrears - Proper		6,324.26		6,324.26	
	0.00	6,324.26	0.00	6,324.26	0.00
TOTAL TAXATION:	(20.01)	6,132.73	0.00	6,132.73	0.00
FEES AND CHARGES					
Custom Work					
420-100-100 - F&C - Custom Work		250.00		250.00	
	0.00	250.00	0.00	250.00	0.00
Sale of Supplies and Gravel					
420-200-500 - F&C - Sale of Village MERCH		86.49		86.49	
420-200-900 - F&C - Other Fees & Charges #1	16.80	273.75		273.75	
	16.80	360.24	0.00	360.24	0.00
Recreation Fees					
420-530-200 - F&C - Community Hallis Fees	223.42	943.68		943.68	
	223.42	943.68	0.00	943.68	0.00
	223.42	943.68	0.00	943.68	0.00
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate	40.00	60.00		60.00	
	40.00	60.00	0.00	60.00	0.00
Landfill/Waste Collection Fees					
420-850-120 - F&C - Waste Collection Fees		3,363.82		3,363.82	
	0.00	3,363.82	0.00	3,363.82	0.00
	40.00	3,423.82	0.00	3,423.82	0.00
TOTAL FEES AND CHARGES:	280.22	4,977.74	0.00	4,977.74	0.00
UTILITIES					
Water					
440-110-100 - Water - Water Sales		6,469.00		6,469.00	
	0.00	6,469.00	0.00	6,469.00	0.00
Sewer					
440-220-100 - Sewer - Charges		4,300.95		4,300.95	
	0.00	4,300.95	0.00	4,300.95	0.00
TOTAL UTILITIES:	0.00	10,769.95	0.00	10,769.95	0.00
CONDITIONAL GRANTS					

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Village of North Portal
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	Current	Year To Date	Budget	Variance	%
Provincial					
450-335-100 - Conditional - Prov - New Deal GTF		4,059.50		4,059.50	
450-370-200 - Conditional - MMSW Recycling	442.38	950.91		950.91	
	442.38	5,010.41	0.00	5,010.41	0.00
TOTAL CONDITIONAL GRANTS:	442.38	5,010.41	0.00	5,010.41	0.00
GRANTS IN LIEU OF TAXES					
Provincial					
450-620-100 - GIL - Prov - Sask. Energy	741.58	2,886.58		2,886.58	
	741.58	2,886.58	0.00	2,886.58	0.00
Other					
450-800-100 - GIL - Other - SPC Surcharge	1,673.47	6,536.13		6,536.13	
	1,673.47	6,536.13	0.00	6,536.13	0.00
TOTAL GRANTS IN LIEU OF TAXES:	2,415.05	9,422.71	0.00	9,422.71	0.00
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	347.09	1,177.67		1,177.67	
470-100-200 - Interest Income - Cemetery	68.08	232.28		232.28	
	415.17	1,409.95	0.00	1,409.95	0.00
TOTAL INVESTMENT INCOME AND COMMIS	415.17	1,409.95	0.00	1,409.95	0.00
TOTAL REVENUES:	3,532.81	37,723.49	0.00	37,723.49	0.00

Village of North Portal
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For the Period Ending April 30, 2023

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity		333.32		(333.32)	
	0.00	333.32	0.00	(333.32)	0.00
510-110-230 - GG - Salaries - Administrator	2,647.37	10,589.48		(10,589.48)	
	2,647.37	10,922.80	0.00	(10,922.80)	0.00
Benefits					
510-120-110 - GG - Benefits - Administrator	832.02	3,328.08		(3,328.08)	
510-120-115 - GG - Benefits - Admin - Superannuation		1,080.00		(1,080.00)	
510-120-120 - GG - Benefits - Admin - SUMA Group 4	160.61	642.44		(642.44)	
	992.63	5,050.52	0.00	(5,050.52)	0.00
510-130-231 - GG - Benefits - CPP	393.08	1,593.00		(1,593.00)	
510-130-232 - GG - Benefits - EI	170.73	690.83		(690.83)	
510-130-233 - GG - Benefits - Superannuation		1,520.02		(1,520.02)	
510-130-234 - GG - Benefits - Worker Compensation	538.17	538.17		(538.17)	
510-130-250 - GG - Benefits - SUMA Group 60% + Fe	251.42	1,005.68		(1,005.68)	
	2,346.03	10,398.22	0.00	(10,398.22)	0.00
	4,993.40	21,321.02	0.00	(21,321.02)	0.00
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal		250.00		(250.00)	
510-200-150 - GG - Cont. - Assessment - SAMA		2,836.00		(2,836.00)	
510-200-170 - GG - Cont. - Advertising		286.00		(286.00)	
510-210-170 - GG - Admin. - Training, Travel & Meals	177.54	710.16		(710.16)	
510-230-110 - GG - Cont. - Insurance - SUMA		13,779.00		(13,779.00)	
510-240-100 - GG - Cont. - Memberships & Subscript		911.10		(911.10)	
510-260-150 - GG - Cont. - Elections		128.00		(128.00)	
510-270-150 - GG - Cont. - Miscellaneous		200.00		(200.00)	
510-290-100 - GG - Cont. Bank Charges	19.25	109.50		(109.50)	
	196.79	19,209.76	0.00	(19,209.76)	0.00
Utilities					
510-300-110 - GG - Utility - Heat		2,596.10		(2,596.10)	
510-300-120 - GG - Utility - Power		782.53		(782.53)	
510-300-140 - GG - Utility - Telephone	237.51	948.82		(948.83)	
	237.51	4,327.45	0.00	(4,327.46)	0.00
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Postage		171.98		(171.98)	
510-410-140 - GG - Maint. - Office Supplies		145.28		(145.28)	
510-440-100 - GG - Maint. - Data Processing Supplies	(128.79)	1,633.80		(1,633.80)	
	(128.79)	1,951.06	0.00	(1,951.06)	0.00
Capital Expenditures					
510-600-140 - GG - Purchase of Cap Assets - Equipm	3,420.39	3,420.39		(3,420.39)	
	3,420.39	3,420.39	0.00	(3,420.39)	0.00
TOTAL GENERAL GOVERNMENT SERVICES	8,719.30	50,229.68	0.00	(50,229.69)	0.00

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Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2023

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	Current	Year To Date	Budget	Variance	%
PROTECTIVE SERVICES					
FIRE PROTECTION					
Professional/Contractual Services					
525-210-110 - PS - Fire - Contracted Services		6,409.00		(6,409.00)	
	0.00	6,409.00	0.00	(6,409.00)	0.00
TOTAL FIRE PROTECTION:	0.00	6,409.00	0.00	(6,409.00)	0.00
TOTAL PROTECTIVE SERVICES:	0.00	6,409.00	0.00	(6,409.00)	0.00
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. - Salaries - Foreman	1,583.50	6,334.00		(6,334.00)	
	1,583.50	6,334.00	0.00	(6,334.00)	0.00
Benefits					
530-150-300 - TS - Maint - Foreman - Benefits	384.01	1,536.04		(1,536.04)	
	384.01	1,536.04	0.00	(1,536.04)	0.00
	1,967.51	7,870.04	0.00	(7,870.04)	0.00
Professional/Contractual Services					
530-210-100 - TS - Maint. - Contract Street Maintenanar		1,388.51		(1,388.51)	
530-290-200 - TS - Maint - Vehicle Insurance		958.40		(958.40)	
	0.00	2,346.91	0.00	(2,346.91)	0.00
Utilities					
530-310-100 - TS - Maint. - Utility - Street Lights		2,059.50		(2,059.50)	
	0.00	2,059.50	0.00	(2,059.50)	0.00
Maintenance, Materials & Supplies					
530-400-110 - TS - Maint. - Materials & Supplies		154.71		(154.71)	
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools		491.84		(491.84)	
	0.00	646.55	0.00	(646.55)	0.00
Capital Expenditures					
530-600-110 - TS - Purchase of Cap Assets		62,059.86		(62,059.86)	
	0.00	62,059.86	0.00	(62,059.86)	0.00
TOTAL MAINTENANCE:	1,967.51	74,982.86	0.00	(74,982.86)	0.00
TOTAL TRANSPORTATION SERVICES:	1,967.51	74,982.86	0.00	(74,982.86)	0.00
ENVIRONMENTAL SERVICES					
Professional/Contractual Services					
540-200-110 - EH - Cont. - Waste Collection/Disposal	821.63	2,464.89		(2,464.89)	
540-200-210 - EH - Waste - Tree Dump Site		1,500.00		(1,500.00)	
	821.63	3,964.89	0.00	(3,964.89)	0.00
TOTAL ENVIRONMENTAL SERVICES:	821.63	3,964.89	0.00	(3,964.89)	0.00

Village of North Portal
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	Current	Year To Date	Budget	Variance	%
RECREATION AND CULTURAL SERVICES					
Professional/Contractual Services					
570-290-100 - R&C - Cont. - Library Requisition		720.38		(720.38)	
	0.00	720.38	0.00	(720.38)	0.00
Utilities - Heat					
570-300-150 - R&C - Utility - Heat - Hall		514.29		(514.29)	
	0.00	514.29	0.00	(514.29)	0.00
Utilities - Power					
570-310-150 - R&C - Utility - Power - Hall		300.96		(300.96)	
	0.00	300.96	0.00	(300.96)	0.00
Utilities - Telephone					
570-330-150 - R&C - Utility - Telephone - Hall	62.67	250.44		(250.43)	
	62.67	250.44	0.00	(250.43)	0.00
TOTAL RECREATION AND CULTURAL SERV	62.67	1,786.07	0.00	(1,786.06)	0.00
UTILITIES					
WATER					
Wages and Benefits					
580-110-110 - UT - Water - Salaries	1,280.20	5,272.25		(5,272.25)	
580-120-110 - UT - Water - Benefits	97.40	554.49		(554.49)	
580-130-233 - UT-Superannuation		440.02		(440.02)	
	1,377.60	6,266.76	0.00	(6,266.76)	0.00
Professional/Contractual Services					
580-230-100 - UT - Water - Travel, Meals & Subsister	44.38	133.14		(133.14)	
580-285-110 - UT - Water - Cont. Repairs - Building		190.77		(190.77)	
580-285-140 - UT - Water - Cont. Repairs - W.T.P.		1,304.36		(1,304.36)	
580-290-100 - UT - Water - Laboratory Testing		131.40		(131.40)	
	44.38	1,759.67	0.00	(1,759.67)	0.00
Utilities					
580-300-120 - UT - Water - Power		2,042.86		(2,042.86)	
580-300-140 - UT - Water - TELUS Callout	44.40	230.61		(230.61)	
	44.40	2,273.47	0.00	(2,273.47)	0.00
Maintenance, Materials and Supplies					
580-430-130 - UT - Water - Matis & Suppl - WTP		191.67		(191.67)	
580-450-100 - UT - Water - Chemicals		3,471.33		(3,471.33)	
	0.00	3,663.00	0.00	(3,663.00)	0.00
TOTAL WATER:	1,466.38	13,962.90	0.00	(13,962.90)	0.00
TOTAL UTILITIES:	1,466.38	13,962.90	0.00	(13,962.90)	0.00
TOTAL EXPENDITURES:	13,037.49	151,335.40	0.00	(151,335.40)	0.00
CHANGE IN NET-FINANCIAL ASSETS	(9,504.68)	(113,611.91)	0.00	(113,611.91)	0.00
CHANGE IN NET ASSETS	(9,504.68)	(113,611.91)	0.00	(113,611.91)	0.00

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	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
CHANGE IN SURPLUS	<u>(9,504.68)</u>	<u>(113,611.91)</u>	<u>0.00</u>	<u>(113,611.91)</u>	<u>0.00</u>

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	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
ACCOUNT BALANCES					
Cash and Investments					
110-110-110 - Cash - On Hand - Petty Cash			300.00		
110-110-120 - Cash - Bank - Demand	(5,255.94)	(100,279.79)	66,157.05		
110-110-130 - Cash - Bank - Savings	150.85	514.70	73,564.27		
110-110-140 - Cash - Waterworks Reserve	1,671.32	2,138.05	95,845.46		
110-110-150 - Cash - Cemetery Demand	(3.25)	(13.00)	16,992.79		
110-110-155 - Cash - Cemetery board special saving:	68.08	232.28	33,197.90		
Total Cash and Investments:	(3,368.94)	(97,407.76)	286,057.47		
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current	(400.13)	(2,292.28)	(2,292.28)		
110-200-110 - Municipal - Tax Receivable - Arrears	(100.00)	1,895.57	42,335.95		
110-200-900 - Municipal - Allow. for Uncollected			(32,919.29)		
Total Municipal Taxes Receivable:	(500.13)	(396.71)	7,124.38		

Report Date
2023-05-23 1:27 PM

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2023

Page 8

	Current	Year To Date	Budget	Variance	%
Additional Tax Information					
<u>Receipt of Arrears</u>					
	Receipts		BalFwd		
<u>Current Taxes Collected</u>					
	Receipts		Levy		
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records

Presented to council on

May 24 / 23

(Date)

Administrator Name
Administrator Title

Head of Council Name
Head of Council Title



**CUSTOMER SERVICE AGREEMENT**

GFL Environmental Inc.

Box 1163

Estevan, SK S4A 2H8

306-634-7209

Account No.: 1755

Site No.: various residents

P.O. #

CONTRACT NUMBER

A-1755

New Customer ☐
New Site ☐Increase Service ☐
Decrease Service ☐Increase Rate ☐
Decrease Rate ☒Billing Address Change ☐
Service Address Change ☐Landfill ☐
Hauling ☒Scrape Out ☐
Surcharge ☒

Other (please specify)

INVOICE TO

SITE LOCATION

LEGAL COMPANY NAME VILLAGE OF NORTH PORTAL		
BILLING ADDRESS BOX 119		
CITY NORTH PORTAL	PROV. SK	POSTAL CODE S0C 1W0
CONTACT PERSON LINDSAY DAVIS		BUSINESS PHONE 306-927-5050
BUSINESS FAX	E-MAIL villagen@sasktel.net	

OPERATING NAME & SERVICE ADDRESS VILLAGE OF NORTH PORTAL		
RESIDENTIAL CURBSIDE TRASH AND RECYCLE CARTS		
NORTH PORTAL	SK	S0C 1W0
JOB SITE CONTACT LINDSAY DAVIS		JOB SITE PHONE 306-421-1991
JOB SITE FAX	JOB SITE E-MAIL	

SCHEDULE OF SERVICE

NEW/OLD	SERVICE NO.	QTY.	C	CONTAINER SIZE	MATERIAL TYPE	SERVICE FREQUENCY	PO REQ	RECEIPT REQ	START / CLOSE DATE	PRE-BILL	LIFT CHARGE	MONTHLY SERVICE	EXTRA LIFT	DISPOSAL CHARGE	EQUIPMENT OR OTHER CHARGE
N	1	60	N	360L	MSW	1/WEEK	N	N	July 1/23	N		6.75/cart			0.00
				resi	carts										
N	1	60	N	360L	SSR	EOW	N	N	July 1/23	N		6.75/cart			0.00
				resi	carts										

STANDARD CHARGES: DELIVERY: N/C CONTAINER EXCHANGE: N/C REMOVAL: N/C RELOCATION: N/C

The Customer agrees that the Contractor shall have the right to surcharge the customer as a result of increased disposal costs if the customer's waste materials exceed an estimated average weight of 50kg. per cubic yard. Fuel and Environmental Surcharges apply. See Terms and Conditions on reverse.

ADDITIONAL PROVISIONS

5 YEAR TERM (no auto renew) — Combined Fuel and Carbon Surcharge 15.6% — Price certain with a fixed annual PI of 3%

Number of residential carts may vary year to year based on population. Medical Assist provided as needed.

DOES FACILITY HAVE A HAZARDOUS WASTE GENERATOR I.D. NO? YES ☐ NO ☒ I.D. NO.

TAX EXEMPTION NO.

THIS IS A LEGALLY BINDING CONTRACT, AND CONTRACTOR AGREES TO PROVIDE AND CUSTOMER AGREES TO ACCEPT THE ABOVE SERVICES AND EQUIPMENT AT THE CHARGES AND FREQUENCY OF COLLECTION INDICATED ABOVE, SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED BELOW AND ON THE REVERSE SIDE.

DATE May 24 20 23DATE May 24 20 23

Allison Dinsmore
(Signature of Contractor)

Am
(Signature of Customer)

Account Manager -- Allison Dinsmore

(Position)

(Position if partnership or limited company)

OFFICE USE ONLY

NATIONAL ACCOUNT #	SALES REP. #	CREDIT APPROVAL	CREDIT LIMIT	SUSPENDABLE	CONTRACT APPROVAL	ENTERED BY	DATE

TERMS AND CONDITIONS

1) **Services Rendered.** GFL Environmental Inc. (the "Contractor") and the Customer named herein (the "Customer") agree that the Contractor shall have the exclusive right to furnish the solid, non-hazardous waste and recyclables collection and disposal services and/or equipment specified herein. If during the Term of this Agreement, the Customer shall move to another location within a service area serviced by the Contractor this Agreement shall remain in effect for the Customer's new location. The Customer agrees to make the payments provided for herein and abide by the terms and conditions of this Agreement. ALL RATES ARE QUOTED EXCLUSIVE OF APPLICABLE TAXES. Customer shall pay all applicable taxes on all amounts payable to Contractor hereunder as well as all fees or other charges imposed by federal, state, provincial or local laws and or regulations upon the collection, transportation or disposal of customer's waste.

2) **Term.** This Agreement shall be binding on the parties from the date on which it has been signed by both parties and shall continue in force for a period of sixty (60) months from the actual start date of service referenced herein. Thereafter, this Agreement shall automatically renew itself for successive thirty six (36) month periods without further action by the parties except that either of the parties may terminate this Agreement, effective the last day of the period then in force, by giving written notice to the other party and delivering such notice to the other party in accordance with TERM AND TERMINATION of this Agreement at least ninety (90) days, but no more than one hundred and eighty (180) days prior to the expiration of the period then in force.

please see reverse

TERMS AND CONDITIONS

GFL Environmental Inc. (the "Company") and the Customer named on the first page agree to the following terms:

SERVICES. The Company agrees to furnish the collection services and/or equipment and the Customer agrees to make the payments as provided herein, on the terms and conditions set out in this agreement. The Customer grants to the Company the exclusive right to remove and dispose of all the Customer's solid waste and recyclable material for the term of this agreement. If during the term of this agreement, the Customer moves to another location within a service area serviced by the Company, this agreement will remain in effect for the Customer's new location.

TERM and TERMINATION. Subject to early termination on the terms expressly provided in this agreement, the term of this agreement is sixty (60) months from the date the Company commences the provision of services pursuant to this agreement. The term will automatically renew for successive thirty six (36) month terms without further action by the parties, but may be terminated at the end of the initial term or any renewal term by either party by giving the other party written notice of termination not less than ninety (90) days but not more than one hundred and eighty (180) days prior to the expiry of the applicable term. If the Customer wishes to terminate this agreement prior to the expiration of the term for any reason other than a default by the Company, the Customer will pay the following liquidated damages in addition to the Company's legal fees and all other amounts due for services rendered prior to the termination date: 1) if the remaining term under this agreement is nine or more months, the Customer will pay the Company the average monthly charge for the most recent nine (9) full months of service multiplied by nine (9); or 2) if the remaining term under this agreement is less than nine (9) months, the Customer will pay the Company the average monthly charge for the most recent nine (9) full months of service multiplied by the number of months remaining in the term. The Customer acknowledges that the actual damage to the Company arising from early termination of this agreement is difficult to determine and that the foregoing calculation of liquidated damages represents a reasonable calculation of the anticipated loss to the Company resulting from early termination.

WASTE MATERIALS. The waste materials to be collected and disposed of by the Company pursuant to this agreement are all solid waste and recyclable materials generated by the Customer, excluding (i) any radioactive, volatile, highly flammable, explosive, toxic, biomedical, infectious or other hazardous material of any quantity and (ii) any other material that the Company notifies the Customer from time to time in writing is excluded from collection (the "Excluded Material"). The term "hazardous material" includes but is not limited to any amount of waste material that is characterized as hazardous by any federal, provincial or municipal law. The Company will acquire title to waste material that is not Excluded Waste, when it is loaded onto the Company's trucks. Title to and liability for any Excluded Waste will remain with the Customer. The Customer agrees not to deposit or permit the deposit in the Contractor's equipment or place for collection by the Contractor any Excluded Waste. Without limiting the Customer's indemnification obligation as set out below with respect to Excluded Waste, the Company may charge the Customer an additional fee for the handling of any Excluded Waste deposited in the Company's equipment or placed for collection by the Contractor.

CHARGES and PAYMENTS. The Company will bill the Customer monthly for the services and/or equipment furnished by the Company in accordance with the charges and rates provided for in this agreement, plus all applicable taxes. All payments will be due within (10) days of the date of the Company's invoice. The Company may charge and the Customer agrees to pay a late fee for all past due amounts at the rate of twenty four percent (24%) per annum, calculated from the date of the original invoice. In addition, if payment is not made when due, the Company reserves the right to suspend service until the past due balance is paid in full but such suspension of service will not constitute termination of this agreement. The Company further reserves the right to suspend or terminate service at any time upon receipt of unfavorable credit information about the Customer. If service is suspended for more than fifteen (15) days, the Company may elect to terminate this agreement on notice to the Customer, recover any equipment on the Customer's premises and recover liquidated damages as hereinafter provided. If the Company refers the collection of any amount unpaid by the Customer to a collection agency or lawyer, the Customer agrees to pay, in addition to all amounts due hereunder, any and all costs incurred by the Company in collecting any amounts due to it, including reasonable collection and lawyer's fees and expenses and related court costs.

ADJUSTMENTS. The Company may increase the rates and fees described on the face page of this Agreement based upon increases in fuel, equipment, transportation and/or disposal costs incurred by the Company, as well as adjusting the rates and fees hereunder from time to time to reflect the percentage increase in the Consumer Price Index for all items published by Statistics Canada and may impose a fuel surcharge in addition to the rates and fees described on the face page of this Agreement. Claims for adjustments or credits to Customer's account must be reported in writing to the Company within 60 days of invoice date or will be deemed waived by the Customer.

The Company may also increase or otherwise adjust the rates and fees for reasons other than as permitted in this subsection, by giving the Customer a Price Change Notice at least thirty (30) days prior to the implementation of such increase or other adjustment, provided that if the Customer objects in writing to such increase or adjustment by notice in writing to the Company given within fifteen (15) days of the Price Change Notice, this agreement will continue at the prior rate or fee but the Company may at any time thereafter, elect to terminate this agreement by giving the Customer thirty (30) days prior written notice. In addition, if at any time during the term of this agreement, any applicable governmental authority imposes any charge or fee upon the services provided to the Customer, the Company will pass such charges and fees on to the Customer.

OTHER CHANGES. The type, size and amount of equipment, the frequency of service and corresponding changes in rates, may be changed by the parties, either in writing or by the practices and actions of the parties, without affecting the validity of this agreement.

FORCE MAJEURE. Neither party will be liable for its failure to perform its obligations hereunder due to contingencies beyond its reasonable control, including but not limited to strikes, riots, fires, and acts of God.

INDEMNITY. The Customer acknowledges that the Company is not liable for any damage to pavement or driving surface caused by the Company providing its services. Subject to the foregoing, the Company agrees to defend, indemnify and hold harmless the Customer from and against any and all claims for loss of or damage to property or injury to or death of person or persons, and any violation or alleged violation of laws resulting from or arising in any manner out of any act or omission of the Company or its employees in providing the services and/or equipment described in this agreement, provided that the Company's indemnification obligation will not apply in respect of any matter involving Excluded Waste. The Customer agrees to defend, indemnify and hold harmless the Company from and against any and all claims for loss of or damage to property, or injury to or death of person or persons, and any violation or alleged violation of laws resulting from or arising in any manner out of (i) any act or omission of the Customer or its employees, (ii) the Customer's use, operation or possession of any equipment furnished under this agreement, and/or (iii) any Excluded Waste. The Customer also acknowledges that it has care, custody and control of equipment owned by the Company and accepts responsibility for the equipment and its contents except when such equipment is being physically handled by employees of the Company. The Customer agrees to use the Company's equipment only for the purpose for which it was provided and will not move, remove or authorize the move or removal of the Company's equipment by anyone other than the Company, without the Company's prior written consent. The Customer agrees not to overload any container provided by the Company. In no event will the Company or the Customer be liable to the other for special, incidental or consequential damages arising out of or in connection with this agreement.

CONSENT TO COLLECTION AND DISCLOSURE OF INFORMATION. The Customer agrees that the Company may collect or obtain and use or disclose such factual and investigative information regarding the Customer's financial position from the Customer and others as the Company may require in order to assess the Customer's creditworthiness and to enforce its rights under this agreement, and may furnish other credit granters and credit reporting agencies particulars of the credit application and subsequent credit experience of the Company with the Customer, if applicable.

MISCELLANEOUS. (1) Neither party may assign this agreement without the prior written consent of the other party, except that the Company, without the Customer's consent, may assign this agreement to any corporation affiliated with the Company or to a third party acquiring assets, including this agreement, from the Company. (2) Any notice required or permitted to be given pursuant to this agreement must be in writing and given by either personal delivery or by registered mail sent to the Company at the address noted on its most recent invoice and to the Customer to the billing address noted on the face page of this agreement. Any notice given as herein provided will be deemed received on the date of personal delivery, or if sent by registered mail on the second business day after the date of mailing. A party may change its address for service by notice given in the manner herein set out. (3) If there is a conflict between the terms which are pre-printed in this agreement and any terms which are typed or hand written, the typed or hand written language will govern. (4) Faxed signatures of this agreement shall be as binding as delivery of executed originals. (5) The indemnification and liquidated damages provisions of this agreement will survive its expiration or termination. (6) If any provision of this agreement is declared invalid or unenforceable, then such provision will be severed from and will not affect the remainder of the agreement and the parties will amend this agreement to give effect, to the maximum extent permitted by law, to the intent and meaning of the severed provision(s).

VILLAGE OF
North Portal
Services and Fee Schedule

Office Services

Fax service:	\$0.50 per sheet coming and going
Photo Copying/ Printing:	\$0.25 per copy
Tax Certificates:	\$20.00 per parcel
Notary Services:	provided at no charge to residents during office hours (donations accepted)

Village Land and Development

Sale of Residential/Commercial property	\$100.00/frontage foot plus all legal fees associated with the sale
Land Surveys:	not provided Property owners are responsible hiring and paying for a surveyor to locate property pins and provide a legal survey of land.
Private Land Sales and Title Transfers:	not provided Individuals seeking information regarding land sales are to be referred to the Land Titles office
Title searches:	ISC charge plus \$20.00 administration fee
Maps:	no charge
Assessment information:	may be provided to owners free of charge
Building Permits:	as per Bylaw 2016-01
Development Permits:	\$25.00 minimum

VILLAGE OF
North Portal
Services and Fee Schedule

Maintenance

Custom Work (including snow removal, mowing, tractor)	\$125.00 per hour with a minimum charge of \$30.00
Road Closure	\$100.00 per day
Garbage/Recycling Curbside Service	\$20.00 per month for one garbage and one recycling bin
Seasonal Large Garbage Bin Use	no cost
Compostable Landscape Materials Dump	no cost

Event Space

Hall Rental	\$100.00 per day + \$100.00 cleaning deposit
Park Rental	\$100.00 per day + \$100.00 cleaning deposit

Waterworks

Water and Sewer Line Connection	\$3600.00 (includes curb stop installation and service to property line)
Water On/Off	\$50.00 during regular business hours, \$100 for afterhours service
Curb Stop Installation	\$3000.00
Water and Sewer Rates	as per Bylaw No. 2015-01