

VILLAGE OF
North Portal
Regular Council Meeting
Wednesday September 20th, 2023
Village Office
204 Park Ave

Present: Mayor Amy Armstrong
Councillor Amy Belitski
Councillor Chase Buchanan
Councillor Callie Fair
Administrator Lindsay Davis

A quorum being present, Mayor Armstrong called the meeting to order at 6:53pm.

Reports

Council

- Stray cats: no report – cats have not been trapped
- New Subdivision – waiting on information from Larry Debusschere (previous WW Op) regarding the changed to the lagoon from the original plan.

Waterworks

- Cistern cleaning changed to for Oct 4th. A hand operated chemical sprayer is required. Consult Cleartech regarding sprayer specs. A ladder is required for the job.
- Lift Station: A major failure has occurred. The controller is not working. Pump 2 is no longer working. Substantial leaks in the piping have been observed. Pump 1 is still functioning. Pump must be turned on manually approximately 6 – 7 times per day. Adrian and the Armstrongs have been working shifts. Marc at Municipal Utilities has been contacted due to the multiple issues. A repair crew is expected to be on site next week. A public notice has been posted on Facebook, the village website and post office asking customers to reduce wastewater as much as possible. So far, there have been no spills at the lift station.
- New padlocks at liftstation
- Border Classic – help with Saturday BBQ

Roads/Maintenance

- Tree Dump – PIFD to burn once there is snow cover
- PIFD has requested a map of the large hydrants in North Portal
- Garbage service: no problems reported, CFIA is now using the recycling service
- Natalie will paint the hall shed this weekend (weather permitting)
- Rail Crossing: a information package will be gathered and sent to CP in support of having a concrete crossing installed. Mayor Armstrong spoke with Transport Canada and a file # has

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been assigned to our case. The info package may include: photos of the crossing, a traffic count, signed petition, safety concerns and the village's plan to improve First St.

- Tax Enforcement: In progress
- Building Bylaw must be updated and approved. The model bylaw that will come into effect Jan 1/24 does not cover demolition permits. A new building permit will be drafted. Municode was contacted regarding rates for plan review and building inspection.

Hall/Park/Cemetery

- Hall Improvements: floor cleaning and polishing completed
- GCGC Smokie night for the PIFD on Fri Aug 18 was a success. New volunteers were recruited. Next year we should invite the RM of Coalfields and Roche Percee to attend.
- New keys are cut for the hall and will be distributed to all council members.
- Hall Party Nov 25/23 will be a formal event to fundraise for a new park structure. Council will determine the number of tickets/capacity. Catering will be determined. Bartending may be hired out. Entertainment will include: Silent Auction, games, performance or comedian, dance with DJ to follow. A park structure should be chosen to set the fundraising goal and have a photo on site.
- Outdoor Rink: rink maintenance may be hired out this year.
- Signage: Lindsay will consult with Dynamic Signs in January.

Admin

- Lindsay will be away October 10 – 15, 2023
- Archives: Lindsay plans to destroy old files that are not part of the permanent record. Estevan Diversified Services recommended for shredding.
- Southeast Regional Library: make residents aware that they can get a library card and access the library's on-line services.

2023-59 Belitski/Buchanan

Minutes

THAT the minutes of the meeting held August 17th, 2023 be approved as presented.

Carried

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2023-60 Belitski/Buchanan

Financials

THAT the August 2023 Financial Statements and Bill List totaling \$17,897.65 be accepted and approved as presented.

Carried

Mayor Armstrong assigned councillor committees as follows:

Amy Belitski, Waterworks
Chase Buchanan, Roads
Callie Fair, Parks and Recreation

2023-61 Belitski/Fair

Adrian Schindel Emergency Maintenance Hours

THAT Adrian Schindel be paid for emergency hours worked at the lift station at a rate of \$36.59 per hour.

Carried

2023-62 Belitski/Buchanan

Tax Interest Policy

THAT the Tax Interest policy be approved as follows

Interest of 15% is added to all municipal and school taxes in arrears as of January 1st of every year.

Municipal interest may be abated if one or more of the following conditions apply:

- The administrator has arranged a payment plan with the account holder; AND at least 50% of the previous year's tax levy has been paid in addition to an amount equalling the current year's taxes.
- The account holder has written a formal letter to council requesting an abatement and has provided a reasonable explanation as to why their property arrears require special consideration.

Carried

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2023-63 Belitski/Buchanan

Steam-Est Septic Cleaning Quote

THAT Steam-Est's septic cleaning quote of \$89.50 per tank plus fuel and labor charge, which is unchanged from last year, be accepted.

Carried

2023-64 Belitski/Fair

Utility Trailer

THAT the Village offer to purchase Shaun Briscoe's utility trailer at a price of \$1750.00.

Carried

2023-65 Belitski/Fair

Letter of Support Donation of MRI

THAT the Village write a letter of support regarding the Walkom Donation for an MRI Scanner to St. Joseph's Hospital.

Carried

CORRESPONDENCE

- 1) RM of Browning No.34 Letter of Support for the Walkom Donation of an MRI Scanner

NEXT MEETING: Thursday October 19th, 2023 at 7:00pm

2023-66 Belitski/Buchanan

Adjournment

THAT the meeting be adjourned at 8:32pm.

Carried

Presented to council on the 19th day of October, 2023.



Mayor





Administrator

Report Date
2023-09-20 2:06 PM

Village of North Portal
List of Accounts for Approval
As of 2023-09-20
Batch: 2023-00033 to 2023-00035

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: Gen Bank - General - Spectra Credit Union					
Computer Cheques:					
3432	2023-08-31	AC Power Contractors Ltd.	WTP Power Issues air compresso		
461362		580-285-140 - UT - Water - Cont. WTP Distribution pump rep		314.81	
		110-340-110 - GST Receivable - 1 Both Tax Code		14.85	
		900-110-130 - GST Paid - Eligible Both Tax Code		14.85	329.66
461543		580-285-140 - UT - Water - Cont. WTP Distribution pump rep		321.97	
		110-340-110 - GST Receivable - 1 Both Tax Code		15.19	
		900-110-130 - GST Paid - Eligible Both Tax Code		15.19	337.16
				Payment Total:	666.82
3433	2023-08-31	Estevan Mercury	Tax Enf Ad Form C		
ESDI00111143		510-200-170 - GG - Cont. - Advert Tax Enf Ad Form C		134.40	134.40
3434	2023-08-31	Portal International Fire Dept	Smokie Night Fundraiser		
2023 Smokie		525-210-110 - PS - Fire - Contract Smokie Night Fundraiser		755.00	755.00
3435	2023-08-31	TELUS	WTP Callout fees		
August 2023		580-300-140 - UT - Water - TELUS WTP Callout fees		44.40	44.40
3436	2023-09-20	Adrian Schindel	wages & mileage and lift stati		
Sep 2023		530-110-120 - TS - Maint. - Salarie wages & mileage		1,726.10	
		510-210-170 - GG - Admin. - Train wages & mileage		88.77	1,814.87
3437	2023-09-20	Affinity Mastercard	Mastercard		
Aug 2023		510-270-150 - GG - Cont. - Miscel Flag Pole - Donated Pukas		430.00	
		510-400-110 - GG - Maint. - Postage Mastercard		11.36	
		580-290-100 - UT - Water - Labor: Mastercard		21.90	
		580-270-100 - UT-Water-Training/ Mastercard		1,160.00	
		580-290-100 - UT - Water - Labor: Mastercard		87.60	
		530-400-110 - TS - Maint. - Mater: Mastercard		11.51	
		530-400-110 - TS - Maint. - Mater: Mastercard		22.66	
		530-400-110 - TS - Maint. - Mater: Mastercard		326.74	
		510-270-150 - GG - Cont. - Miscel Mastercard		26.27	
		110-340-110 - GST Receivable - 1 Both Tax Code		2.31	
		900-110-130 - GST Paid - Eligible Both Tax Code		2.31	
		110-340-110 - GST Receivable - 1 GST Tax Code		84.98	2,185.33
3438	2023-09-20	Southern Plains Co-operative	PIFD Smokie Night Supplies		
16029		530-425-110 - TS - Maint. - Oil & C Fuel		525.18	
		110-340-110 - GST Receivable - 1 GST Tax Code		26.26	551.44
PIFD 2023 Smoki		570-430-160 - R&c - Event	PIFD Smokie Night Supplie	412.49	
		110-340-110 - GST Receivable - 1 Both Tax Code		19.46	
		900-110-130 - GST Paid - Eligible Both Tax Code		19.46	431.95
Smokie Night 2		570-430-160 - R&c - Event	Butter	7.92	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		110-340-110 - GST Receivable - 1 Both Tax Code		0.37	
		900-110-130 - GST Paid - Eligible Both Tax Code		0.37	8.29
07108574		530-425-110 - TS - Maint. - Oil & Oil for mowers		45.05	
		110-340-110 - GST Receivable - 1 Both Tax Code		2.13	
		900-110-130 - GST Paid - Eligible Both Tax Code		2.13	47.18
07108535		530-425-110 - TS - Maint. - Oil & Oil, steering fluid		94.17	
		110-340-110 - GST Receivable - 1 Both Tax Code		4.44	
		900-110-130 - GST Paid - Eligible Both Tax Code		4.44	98.61
Payment Total:					1,137.47
3439	2023-09-20	Michelle Buchanan	Keys cut for Hall		
Cdn Tire 117		570-430-150 - R&C - Bldg Mat/Sup	Keys cut for Hall	15.87	
		110-340-110 - GST Receivable - 1 Both Tax Code		0.75	
		900-110-130 - GST Paid - Eligible Both Tax Code		0.75	16.62
3440	2023-09-20	Redhead Equipment Ltd	Filter, Blade for mower		
P31150		530-420-100 - TS - Vehicle/Equip. tractor parts		145.35	
		110-340-110 - GST Receivable - 1 Both Tax Code		6.86	
		900-110-130 - GST Paid - Eligible Both Tax Code		6.86	152.21
3441	2023-09-20	Redriver Lumber Ltd	hall painting supplies		
381925		570-310-160 - R&C Capital Expen	hall repair materials	82.66	
		110-340-110 - GST Receivable - 1 Both Tax Code		3.90	
		900-110-130 - GST Paid - Eligible Both Tax Code		3.90	86.56
3442	2023-09-20	TS & M Supply	Fire Extinguisher Maintenance		
101897660		510-270-100 - GG - Cont. - Equipr	Fire Extinguisher Mainten	110.33	
		110-340-110 - GST Receivable - 1 Both Tax Code		5.21	
		900-110-130 - GST Paid - Eligible Both Tax Code		5.21	115.54
Other:					
81	2023-09-20	Receiver General	Remit		
Sep 2023		510-120-110 - GG - Benefits - Ad		832.02	
		530-150-300 - TS - Maint - Forem		497.54	
		580-120-110 - UT - Water - Benefi		86.30	
		510-130-231 - GG - Benefits - CPF		414.16	
		510-130-232 - GG - Benefits - EI		185.47	
		530-150-350 - TS - Maint - Seasor	Remit	23.29	2,038.78
91902	2023-09-19	MEPP	remit		
Sep 2023		510-120-115 - GG - Benefits - Adn	Remit	360.00	
		580-130-233 - UT-Superannuation		123.07	
		510-130-233 - GG - Benefits - Sup		483.07	966.14
91903	2023-09-19	SUMA	Xpress post labels		
INV-000101624		510-400-110 - GG - Maint. - Post	Xpress post labels	873.38	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		110-340-110 - GST Receivable - 1 GST Tax Code		43.67	917.05
91904 10442	2023-09-19	SUMA	remit		
		510-120-120 - GG - Benefits - Adn Admin		160.61	
		510-130-250 - GG - Benefits - SUF Employer		240.92	
		510-130-250 - GG - Benefits - SUF remit		10.50	412.03
91905 Sep 2023	2023-09-19	TELUS	WTP Callout fees		
		580-300-140 - UT - Water - TELUS WTP Callout fees		44.40	44.40
91906 22745	2023-09-19	Steam-Est Industries Ltd	Lift Station pump repair		
		585-200-110 - UT-SEWER - Contr Lift Station work		667.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		33.35	700.35
91907 Sep 2023	2023-09-19	Lindsay Davis	Wages, Mileage		
		510-110-230 - GG - Salaries - Adn Wages, Mileage		2,647.37	
		510-210-170 - GG - Admin. - Train Wages, Mileage		88.77	2,736.14
91908 Sep 2023	2023-09-19	Jordan Armstrong	wages		
		580-110-110 - UT - Water - Salary		1,158.12	1,158.12
91909 Sep 2023	2023-09-19	Natalie Davis	Wages		
		530-110-150 - TS - Maint. - Salary Wages		512.96	512.96
92001 2000	2023-09-20	Nix 6 Electric Ltd	Hall Furnace A/C electrical		
		570-310-160 - R&C Capital Expen Hall Furnace A/C install		1,243.79	
		110-340-110 - GST Receivable - 1 Both Tax Code		58.67	
		900-110-130 - GST Paid - Eligible Both Tax Code		58.67	1,302.46
Total for Gen Bank:					17,897.65

Certified Correct This September 20, 2023


Reeve


Administrator



Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending August 31, 2023

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-110-100 - General Municipal Levy		124,824.05	120,905.00	3,919.05	3.24
410-130-100 - Discount on Municipal Tax - Property	(67.68)	(4,244.82)	4,000.00	(8,244.82)	206.12-
	(67.68)	120,579.23	124,905.00	(4,325.77)	3.46-
Penalties on Tax Arrears					
410-400-210 - Penalty on Mun Taxes Arrears - Propel		6,324.26		6,324.26	
	0.00	6,324.26	0.00	6,324.26	0.00
TOTAL TAXATION:	(67.68)	126,903.49	124,905.00	1,998.49	1.60
FEES AND CHARGES					
Custom Work					
420-100-100 - F&C - Custom Work		1,342.50	500.00	842.50	168.50
	0.00	1,342.50	500.00	842.50	168.50
Sale of Supplies and Gravel					
420-200-500 - F&C - Sale of Village MERCH		86.49		86.49	
420-200-900 - F&C - Other Fees & Charges #1	13.40	414.18		414.18	
	13.40	500.67	0.00	500.67	0.00
Recreation Fees					
420-530-200 - F&C - Community Halls Fees	223.42	1,837.36	2,600.00	(762.64)	29.33-
420-530-300 - F&C - Event Food and Beverage Sales		1,806.00		1,806.00	
	223.42	3,643.36	2,600.00	1,043.36	40.13
	223.42	3,643.36	2,600.00	1,043.36	40.13
Cemetery Fees					
420-600-100 - F&C - Cemetery Fees			250.00	(250.00)	100.00-
	0.00	0.00	250.00	(250.00)	100.00-
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate		210.00	50.00	160.00	320.00
	0.00	210.00	50.00	160.00	320.00
Landfill/Waste Collection Fees					
420-850-120 - F&C - Waste Collection Fees		7,265.81	15,250.00	(7,984.19)	52.36-
	0.00	7,265.81	15,250.00	(7,984.19)	52.36-
	0.00	7,475.81	15,300.00	(7,824.19)	51.14-
TOTAL FEES AND CHARGES:	236.82	12,962.34	18,650.00	(5,687.66)	30.50-
UTILITIES					
Water					
440-110-100 - Water - Water Sales		16,443.68	43,000.00	(26,556.32)	61.76-
	0.00	16,443.68	43,000.00	(26,556.32)	61.76-
Sewer					
440-220-100 - Sewer - Charges		9,438.87	22,000.00	(12,561.13)	57.10-

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending August 31, 2023

	Current	Year To Date	Budget	Variance	%
	0.00	9,438.87	22,000.00	(12,561.13)	57.10-
TOTAL UTILITIES:	0.00	25,882.55	65,000.00	(39,117.45)	60.18-
UNCONDITIONAL TRANSFERS					
Unconditional Transfers					
450-110-100 - Unconditional - (Revenue Sharing)		29,326.00		29,326.00	
	0.00	29,326.00	0.00	29,326.00	0.00
TOTAL UNCONDITIONAL TRANSFERS:	0.00	29,326.00	0.00	29,326.00	0.00
CONDITIONAL GRANTS					
Provincial					
450-335-100 - Conditional - Prov - New Deal GTF		4,059.50	4,059.00	0.50	0.01
450-370-200 - Conditional - MMSW Recycling		1,393.29	1,800.00	(406.71)	22.60-
	0.00	5,452.79	5,859.00	(406.21)	6.93-
TOTAL CONDITIONAL GRANTS:	0.00	5,452.79	5,859.00	(406.21)	6.93-
GRANTS IN LIEU OF TAXES					
Federal					
450-500-100 - GIL - Federal			30,888.00	(30,888.00)	100.00-
	0.00	0.00	30,888.00	(30,888.00)	100.00-
Provincial					
450-600-100 - GIL - Provincial			1,400.00	(1,400.00)	100.00-
450-620-100 - GIL - Prov - Sask. Energy	153.39	4,080.94	4,550.00	(469.06)	10.31-
	153.39	4,080.94	5,950.00	(1,869.06)	31.41-
Other					
450-800-100 - GIL - Other - SPC Surcharge	1,396.98	12,196.31	17,000.00	(4,803.69)	28.26-
	1,396.98	12,196.31	17,000.00	(4,803.69)	28.26-
TOTAL GRANTS IN LIEU OF TAXES:	1,550.37	16,277.25	53,838.00	(37,560.75)	69.77-
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	462.46	2,727.05	1,500.00	1,227.05	81.80
470-100-200 - Interest Income - Cemetery		444.52	270.00	174.52	64.64
	462.46	3,171.57	1,770.00	1,401.57	79.18
TOTAL INVESTMENT INCOME AND COMMIS	462.46	3,171.57	1,770.00	1,401.57	79.18
OTHER REVENUES					
Other Revenue					
480-100-100 - Sask Lotteries		1,315.00	1,315.00		
480-150-100 - Donations	451.50	511.50	50.00	461.50	923.00
	451.50	1,826.50	1,365.00	461.50	33.81
TOTAL OTHER REVENUES:	451.50	1,826.50	1,365.00	461.50	33.81
TOTAL REVENUES:	2,633.47	221,802.49	271,387.00	(49,584.51)	18.27-

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending August 31, 2023

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity		1,583.32	8,500.00	6,916.68	81.37
	0.00	1,583.32	8,500.00	6,916.68	81.37
510-110-230 - GG - Salaries - Administrator	2,647.37	21,178.96	35,760.00	14,581.04	40.77
	2,647.37	22,762.28	44,260.00	21,497.72	48.57
Benefits					
510-120-110 - GG - Benefits - Administrator	832.02	6,656.16	6,000.00	(656.16)	10.94-
510-120-115 - GG - Benefits - Admin - Superannuation	360.00	2,880.00	4,320.00	1,440.00	33.33
510-120-120 - GG - Benefits - Admin - SUMA Group 4	160.61	1,284.88	1,920.00	635.12	33.08
	1,352.63	10,821.04	12,240.00	1,418.96	11.59
510-130-231 - GG - Benefits - CPP	391.86	3,166.71	4,600.00	1,433.29	31.16
510-130-232 - GG - Benefits - EI	176.92	1,398.00	2,100.00	702.00	33.43
510-130-233 - GG - Benefits - Superannuation	460.02	3,937.05	7,300.00	3,362.95	46.07
510-130-234 - GG - Benefits - Worker Compensation		538.17	1,000.00	461.83	46.18
510-130-250 - GG - Benefits - SUMA Group 60% + F	251.42	2,011.36	3,100.00	1,088.64	35.12
	2,632.85	21,872.33	30,340.00	8,467.67	27.91
	5,280.22	44,634.61	74,600.00	29,965.39	40.17
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal		286.00	250.00	(36.00)	14.40-
510-200-130 - GG - Cont. - Audit/Accounting		7,022.50	6,000.00	(1,022.50)	17.04-
510-200-150 - GG - Cont. - Assessment - SAMA		2,836.00	2,836.00		
510-200-170 - GG - Cont. - Advertising	134.40	676.40	300.00	(376.40)	125.47-
510-210-170 - GG - Admin. - Training, Travel & Meals	177.54	1,420.32	1,700.00	279.68	16.45
510-230-110 - GG - Cont. - Insurance - SUMA		13,779.00	13,779.00		
510-240-100 - GG - Cont. - Memberships & Subscript		911.10	1,050.00	138.90	13.23
510-260-100 - GG - Cont. - Tax Enforcement/Collectic			200.00	200.00	100.00
510-260-150 - GG - Cont. - Elections		128.00		(128.00)	
510-270-100 - GG - Cont. - Equipment			3,272.00	3,272.00	100.00
510-270-150 - GG - Cont. - Miscellaneous		458.07	500.00	41.93	8.39
510-290-100 - GG - Cont. Bank Charges	71.16	392.78	350.00	(69.63)	19.89-
	383.10	27,910.17	30,237.00	2,299.98	7.61
Utilities					
510-300-110 - GG - Utility - Heat	145.18	3,632.24	3,100.00	(532.24)	17.17-
510-300-120 - GG - Utility - Power	116.32	1,362.99	1,800.00	436.74	24.26
510-300-140 - GG - Utility - Telephone	237.84	1,661.88	2,900.00	1,238.11	42.69
	499.34	6,657.11	7,800.00	1,142.61	14.65
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Postage		384.88	1,500.00	1,096.17	73.08
510-410-140 - GG - Maint. - Office Supplies		200.98	500.00	299.02	59.80
510-440-100 - GG - Maint. - Data Processing Supplies		1,633.80	1,696.00	62.20	3.67
510-490-100 - GG - Maint. - Office Repairs & Maint.			300.00	300.00	100.00
510-490-150 - GG - Maint. - Other #3		400.82		(400.82)	
	0.00	2,620.48	3,996.00	1,356.57	33.95

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending August 31, 2023

	Current	Year To Date	Budget	Variance	%
Grants and Contributions					
510-500-110 - GG - Grants and Contributions			3,700.00	3,700.00	100.00
	0.00	0.00	3,700.00	3,700.00	100.00
Capital Expenditures					
510-600-140 - GG - Purchase of Cap Assets - Equipm		3,420.39		(3,420.39)	
	0.00	3,420.39	0.00	(3,420.39)	0.00
Other					
510-900-110 - GG - Other		0.05		(0.05)	
	0.00	0.05	0.00	(0.05)	0.00
TOTAL GENERAL GOVERNMENT SERVICES	6,162.66	85,242.81	120,333.00	35,044.11	29.12
PROTECTIVE SERVICES					
POLICE PROTECTION					
Professional/Contractual Services					
520-210-100 - PS - Police - Justice Requisition	6,496.97	6,496.97	6,100.00	(396.97)	6.51-
	6,496.97	6,496.97	6,100.00	(396.97)	6.51-
TOTAL POLICE PROTECTION:	6,496.97	6,496.97	6,100.00	(396.97)	6.51-
FIRE PROTECTION					
Professional/Contractual Services					
525-210-110 - PS - Fire - Contracted Services		6,409.00	6,409.00		
	0.00	6,409.00	6,409.00	0.00	0.00
TOTAL FIRE PROTECTION:	0.00	6,409.00	6,409.00	0.00	0.00
TOTAL PROTECTIVE SERVICES:	6,496.97	12,905.97	12,509.00	(396.97)	3.17-
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. - Salaries - Foreman	1,583.50	12,668.00	20,700.00	8,032.00	38.80
530-110-150 - TS - Maint. - Salaries - Seasonal	640.04	1,703.95	2,000.00	296.05	14.80
	2,223.54	14,371.95	22,700.00	8,328.05	36.69
Benefits					
530-150-300 - TS - Maint - Foreman - Benefits	384.01	3,072.08	3,300.00	227.92	6.91
530-150-350 - TS - Maint - Seasonal - Benefits	33.71	72.80		(72.80)	
530-170-100 - TS - Foreman Clothing Allowance	90.09	488.30	200.00	(288.30)	144.15-
	507.81	3,633.18	3,500.00	(133.18)	3.81-
	2,731.35	18,005.13	26,200.00	8,194.87	31.28
Professional/Contractual Services					
530-210-100 - TS - Maint. - Contract Street Maintenar		5,089.50		(5,089.50)	
530-290-100 - TS - Maint. - Cemetery Contract		1,484.00		(1,484.00)	
530-290-200 - TS - Maint - Vehicle Insurance		958.40	1,000.00	41.60	4.16
	0.00	7,531.90	1,000.00	(6,531.90)	653.19-
Utilities					

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530-310-100 - TS - Maint. - Utility - Street Lights	703.76	4,870.23	8,100.00	3,229.77	39.87
	703.76	4,870.23	8,100.00	3,229.77	39.87
Maintenance, Materials & Supplies					
530-400-110 - TS - Maint. - Materials & Supplies	27.42	914.61	1,500.00	538.91	35.93
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	47.70	3,059.30	5,500.00	2,440.70	44.38
530-425-110 - TS - Maint. - Oil & Gas		702.81	6,000.00	5,297.19	88.29
530-440-100 - TS - Maint. - Gravel/Sand		875.65	2,000.00	1,124.35	56.22
530-450-100 - TS - Maint. - Culverts/Drainage			1,000.00	1,000.00	100.00
530-460-110 - TS - Maint. - Dust Control			3,000.00	3,000.00	100.00
530-470-100 - TS - Maint. - Road/Street Signs			3,000.00	3,000.00	100.00
	75.12	5,552.37	22,000.00	16,401.15	74.55
Capital Expenditures					
530-600-110 - TS - Purchase of Cap Assets		62,059.86		(62,059.86)	
	0.00	62,059.86	0.00	(62,059.86)	0.00
TOTAL MAINTENANCE:	3,510.23	98,019.49	57,300.00	(40,765.97)	71.14-
TOTAL TRANSPORTATION SERVICES:	3,510.23	98,019.49	57,300.00	(40,765.97)	71.14-
ENVIRONMENTAL SERVICES					
Professional/Contractual Services					
540-200-110 - EH - Cont. - Waste Collection/Disposal	2,154.54	7,026.21	11,000.00	3,973.79	36.13
540-200-210 - EH - Waste - Tree Dump Site		1,500.00	1,500.00		
540-220-110 - EH - Pest Control		19.71		(23.77)	
	2,154.54	8,545.92	12,500.00	3,950.02	31.60
TOTAL ENVIRONMENTAL SERVICES:	2,154.54	8,545.92	12,500.00	3,950.02	31.60
RECREATION AND CULTURAL SERVICES					
Professional/Contractual Services					
570-280-100 - R&C - Cont. - Contracted Repairs			1,000.00	1,000.00	100.00
570-290-100 - R&C - Cont. - Library Requisition		1,440.75	1,441.00	0.25	0.02
	0.00	1,440.75	2,441.00	1,000.25	40.98
Utilities - Heat					
570-300-150 - R&C - Utility - Heat - Hall	171.43	1,200.01	1,600.00	399.99	25.00
	171.43	1,200.01	1,600.00	399.99	25.00
Utilities - Power					
570-310-150 - R&C - Utility - Power - Hall	111.99	725.73	1,300.00	574.27	44.17
570-310-160 - R&C Capital Expenditures	26,144.34	26,144.34	75,000.00	48,855.66	65.14
	26,256.33	26,870.07	76,300.00	49,429.93	64.78
Utilities - Telephone					
570-330-150 - R&C - Utility - Telephone - Hall	62.73	438.63	650.00	211.37	32.52
	62.73	438.63	650.00	211.37	32.52
Maintenance, Materials and Supplies					
570-430-150 - R&C - Bldg Mat/Supply - Hall		139.66	500.00	331.57	66.31
570-430-160 - R&c - Event		2,283.87	600.00	(1,707.54)	284.59-
	0.00	2,423.53	1,100.00	(1,375.97)	125.09-
Grants and Contributions					
570-500-110 - R&C - Grants and Contributions		1,815.00	1,815.00		

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	0.00	1,815.00	1,815.00	0.00	0.00
Other					
570-900-110 - R&C - Flowers, Beautification		1,022.61	700.00	(383.19)	54.74-
	0.00	1,022.61	700.00	(383.19)	54.74-
TOTAL RECREATION AND CULTURAL SERV	26,490.49	35,210.60	84,606.00	49,282.38	58.25
UTILITIES					
WATER					
Wages and Benefits					
580-110-110 - UT - Water - Salaries	944.45	9,789.83	15,300.00	5,510.17	36.01
580-120-110 - UT - Water - Benefits	66.89	898.03	1,550.00	651.97	42.06
580-130-233 - UT-Superannuation	100.02	1,057.05	1,500.00	442.95	29.53
	1,111.36	11,744.91	18,350.00	6,605.09	36.00
Professional/Contractual Services					
580-230-100 - UT - Water - Travel, Meals & Subsister		310.68	100.00	(210.68)	210.68-
580-230-200 - UT - Water - Clothing Allowance		500.00		(500.00)	
580-250-100 - UT - Water - Memberships/Subscriptions			100.00	100.00	100.00
580-260-100 - UT - Water - Conference Fees			300.00	300.00	100.00
580-280-100 - UT - Water - Contracted Building Maint			250.00	250.00	100.00
580-285-110 - UT - Water - Cont. Repairs - Building		190.77	10,520.00	10,329.23	98.19
580-285-140 - UT - Water - Cont. Repairs - W.T.P.	968.45	3,442.03		(3,442.04)	
580-290-100 - UT - Water - Laboratory Testing	43.80	262.80	800.00	537.20	67.15
580-295-100 - UT - Water - Other Cont. Services	100.00	100.00	100.00		
	1,112.25	4,806.28	12,170.00	7,363.71	60.51
Utilities					
580-300-120 - UT - Water - Power	990.52	5,304.72	8,500.00	3,195.28	37.59
580-300-140 - UT - Water - TELUS Callout	44.40	408.21	508.00	99.79	19.64
	1,034.92	5,712.93	9,008.00	3,295.07	36.58
Maintenance, Materials and Supplies					
580-430-130 - UT - Water - Mats & Suppl - WTP	384.09	686.49	3,000.00	2,313.51	77.12
580-450-100 - UT - Water - Chemicals	2,886.80	7,134.77	5,000.00	(2,134.77)	42.70-
	3,270.89	7,821.26	8,000.00	178.74	2.23
TOTAL WATER:	6,529.42	30,085.38	47,528.00	17,442.61	36.70
SEWER					
Professional/Contractual Services					
585-200-110 - UT-SEWER - Contracted	1,653.29	1,653.29	5,000.00	3,346.70	66.93
	1,653.29	1,653.29	5,000.00	3,346.70	66.93
TOTAL SEWER:	1,653.29	1,653.29	5,000.00	3,346.70	66.93
TOTAL UTILITIES:	8,182.71	31,738.67	52,528.00	20,789.31	39.58
TOTAL EXPENDITURES:	52,997.60	271,663.46	339,776.00	67,902.88	19.98
CHANGE IN NET-FINANCIAL ASSETS	(50,364.13)	(49,860.97)	(68,389.00)	18,318.37	26.79
CHANGE IN NET ASSETS	(50,364.13)	(49,860.97)	(68,389.00)	18,318.37	26.79

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	Current	Year To Date	Budget	Variance	%
CHANGE IN SURPLUS	(50,364.13)	(49,860.97)	(68,389.00)	18,318.37	26.79

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	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
ACCOUNT BALANCES					
Cash and Investments	Current	Year to Date	Balance		
110-110-110 - Cash - On Hand - Petty Cash			300.00		
110-110-120 - Cash - Bank - Demand	(47,435.75)	(74,660.40)	91,776.44		
110-110-130 - Cash - Bank - Savings	166.63	1,151.63	74,201.20		
110-110-140 - Cash - Waterworks Reserve	220.63	4,541.92	98,249.33		
110-110-150 - Cash - Cemetery Demand	(3.25)	(26.00)	16,979.79		
110-110-155 - Cash - Cemetery board special savings	75.20	519.72	33,485.34		
Total Cash and Investments:	(46,976.54)	(68,473.13)	314,992.10		
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current	(2,255.99)	39,418.39	39,418.39		
110-200-110 - Municipal - Tax Receivable - Arrears	(614.64)	62.70	40,503.08		
110-200-900 - Municipal - Allow. for Uncollected			(32,919.29)		
Total Municipal Taxes Receivable:	(2,870.63)	39,481.09	47,002.18		

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	Current	Year To Date	Budget	Variance	%
Additional Tax Information					
<u>Receipt of Arrears</u>					
	Receipts	BalFwd			
<u>Current Taxes Collected</u>					
	Receipts	Levy			
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records

Presented to council on

Sept 20th, 2023

(Date)

Administrator Name
Administrator Title

Head of Council Name
Head of Council Title

