

VILLAGE OF  
***North Portal***  
**Regular Council Meeting**  
**Thursday November 16<sup>th</sup>, 2023**  
**Village Office**  
**204 Park Ave**

**Present:** Mayor Amy Armstrong  
Councillor Chase Buchanan  
Councillor Callie Fair  
Administrator Lindsay Davis

A quorum being present, Mayor Armstrong called the meeting to order at 6:58 pm.

**Reports**

**Council**

- New Subdivision - Gas and Power line proposed location
- Budget 2024 – barrel lift, rink pad and boards

**Waterworks**

- Lift station repairs completed
- Well 2 repairs completed
- Well 1 should be inspected/maintenance but due to its location under the WTP, this may be difficult. Rebel Drilling is going to consider best option
- Amy Armstrong completed Wastewater course. Marks will be available in 3 weeks
- Generator Maintenance to be done Dec 7<sup>th</sup>, 2023.
- WSA Inspection of the WTP completed Nov 16, 2023
- Lagoon Access – the dumping site at the lagoon needs to be moved to the correct cell

**Roads/Maintenance**

- Gravel delivered to 204 Park Ave for winter and spring road maintenance
- Spring road work will require additional gravel on 3<sup>rd</sup> block of Antrim St. as well as canola oil
- Additional recycle carts ordered from GFL

**Hall/Park/Cemetery**

- Hall Key distributed to council and Brenda Strong for the Legion
- CP Holiday Train Dec 17<sup>th</sup>, 2023 – plan for a light potluck lunch at the church following the performance. The train staff and performers have been invited to attend.
- Hall Party Nov 25/23 – 81 tickets sold

**Admin**

- Shredding and Archives: to be done with Natalie's help during Christmas break
- 2024 Office Supplies order

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- Munisoft AP program upgraded
- CPKC Crossing Request for Improvement – draft letter approved to sent

2023-75 Fair/Buchanan

**Minutes**

THAT the minutes of the meeting held October 19<sup>th</sup>, 2023 be approved as presented.

Carried

2023-76 Fair/Buchanan

**Financials**

THAT the October 2023 Financial Statements and bill list for October for a total of \$36,484.78 and November for a total of \$45, 116.15 be accepted and approved as presented.

Carried

2023-77 Buchanan/Fair

**Building Bylaw No. 2023-02**

THAT Bylaw No. 2023-02, being a bylaw respecting buildings, be read a second time.

Carried

2023-78 Buchanan/Fair

**Building Bylaw No. 2023-02**

THAT Bylaw No. 2023-02, being a bylaw respecting buildings, be read a third time and adopted.

Carried

2023-79 Fair/Buchanan

**Fees Bylaw No. 2023-03**

THAT Bylaw No. 2023-03, being a bylaw to establish the fees charged by the Village of North Portal, be read a second time.

Carried

2023-80 Fair/Buchanan

**Fees Bylaw No. 2023-03**

THAT Bylaw No. 2023-03, being a bylaw to establish the fees charged by the Village of North Portal, be read a third time and adopted.

Carried

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2023-81 Buchanan/Fair

**Municode Services**

THAT the Municode Building Official Services rates be accepted as presented.

Carried

2023-82 Fair/Buchanan

**Emergency Siren Repair**

THAT the Village reimburse the City of Portal \$522.50 in US funds for the repair of the emergency siren at the cenotaph location.

Carried

2023-83 Buchanan/Fair

**Rink Maintenance Michael Yurkowski**

THAT Michael Yurkowski be hired as the Casual Seasonal Outdoor Rink Maintenance Employee at a rate of \$20.00 per hour as per the signed agreement dated November 7<sup>th</sup>, 2023.

Carried

2023-84 Buchanan/Fair

**Salvation Army Donation**

THAT the Village make a donation of \$1200.00 to the Salvation Army Food Bank in conjunction with the CPKC Holiday Train.

Carried

2023-85 Fair/Buchanan

**Municipal Revenue Sharing Grant – Declaration of Eligibility**

THAT The Council of the Village of North Portal confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required;

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AND THAT we understand if any requirements are not met, our Municipal Revenue Sharing grant may be withheld until all requirements are met;

AND THAT we authorize Administrator Lindsay Davis, to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

2023-86 Fair/Buchanan

**STARS**

THAT the Village donate \$200.00 to STARS in support of air medical crew services.

Carried

**NEXT MEETING:** Tuesday December 12, 2023 at 7:00pm

2023-87 Armstrong/Fair

**Adjournment**

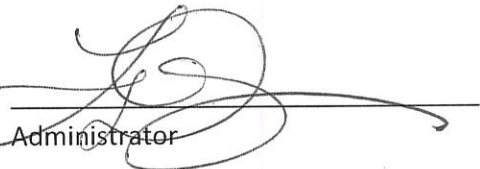
THAT the meeting be adjourned at 8:12 pm.

Carried

Presented to council on the 12<sup>th</sup> day of Dec, 2023

  
\_\_\_\_\_  
Mayor



  
\_\_\_\_\_  
Administrator

## 5 Financial Summary

*MuniCode Services Ltd.*, offers an All-Inclusive Building Official Service Fee, meaning that the municipality can rest assured that additional hidden fees will not be charged to the applicant or the Village of North Portal. The All-Inclusive Building Official Service includes consultations, meetings, technical interpretations, plan examinations, site inspections, reporting, mileage, meals, accommodations and associated administrative and enforcement duties for the duration of the building permit. All-Inclusive Building Official Services does not include representation in legal matters or appeal hearing. These additional services are charged at an hourly rate of \$175/hr.

Our fees are always determined based on the value of construction of the project which must be provided by the owner/contractor on the building permit application. For commercial projects, we depend on the client providing the value of construction in the permit application. This value of construction is also reviewed for residential projects, however our office does compare this number with our determined value of construction. Our value of construction for residential projects can be found in Appendix J – Residential Value of Construction. A sample fee schedule of our services can be found in Appendix A – Fee Schedule.

*MuniCode Services* will provide an invoice to the Village of North Portal after each completed plan examination and each issued inspection report. If a project is issued in phases, all subsequent plan examinations within the scope of the phased permit will be issued at no additional cost. In the event that there is a significant change in the overall scope and design of the building, additional charges will apply which will be negotiated with the Village of North Portal. For small projects like decks, detached garages and basement developments, our office issues one invoice for the project when the plan examination report is issued as there is only one (1) inspection required for these projects.

## Appendix A – Fee Schedule

Description	Cost
*All-Inclusive Building Official Service	\$3.55/\$1000 Value of Construction with a minimum fee of \$200

\* Refer to the Financial Summary for information on the All-Inclusive Building Official Service

VILLAGE OF  
*North Portal*

BYLAW NO. 2023-02  
A BYLAW RESPECTING BUILDINGS

The Council of the Village of North Portal in the Province of Saskatchewan enacts as follows:

**SHORT TITLE**

- 1 This bylaw may be cited as the Building Bylaw.

**PURPOSE OF THE BUILDING BYLAW**

- 2 The purpose of this bylaw is to provide for the administration and enforcement of the Act, the regulations, the National Building Code of Canada, the National Energy Code of Canada for Buildings, ministerial interpretations and Saskatchewan Construction Standards Appeal Board orders and building official orders within the local authority.

**INTERPRETATION/LEGISLATION**

- 3 Definitions contained in *The Construction Codes Act*, *The Building Code Regulations* and *The Energy Code Regulations* shall apply in this building bylaw.

"Act" means The Construction Codes Act.

"building official" means a person who holds a building official licence.

"competent person" means a person who is recognized by the local authority as having:

- (a) a degree, certificate or professional designation; or
- (b) the knowledge, experience and training necessary to design or review the design of a building.

"local authority" means the municipality to which this Building Bylaw applies.

"NBC" means the edition and provisions of the National Building Code of Canada, including revisions, errata and amendments to it, declared to be in force pursuant to the Act and the regulations.

"NECB" means the edition and provisions of the National Energy Code of Canada for Buildings, including revisions, errata and amendments to it, declared to be in force pursuant to the Act and the regulations.

"occupancy certificate" means a certificate issued with respect to the approved use or occupancy of a building.

"owner" means:

- (a) any person who has any right, title, estate or interest in land, improvements or premises other than that of a mere occupant, tenant or mortgagee;
- (b) any person, firm or corporation that controls the property under consideration; or
- (c) if the building is owned separately from the land on which the building is located, the owner

of the building.

**"owner's representative"** means any person, company, employee or contractor who has authority to act on behalf of an owner.

**"permit"** means written authorization issued by the local authority or its building official in the form of a building permit.

**"plan review"** means the examination of building drawings and related documents by a building official to ascertain whether those drawings and documents meet the requirements of the Act and the regulations.

**"regulations"** means *The Building Code Regulations* and *The Energy Code Regulations*.

**"SAMA fee"** means a fee charged to the local authority by the Saskatchewan Assessment Management Agency with respect to the work.

**"value of construction"** means the total costs to the owner for the building construction in its completed form and includes the cost of all building work, materials of construction, building systems, labour and overhead, and profit of the contractor and subcontractors.

**"work"** means any construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of a building.

#### **SCOPE OF THE BYLAW**

- 4** This building bylaw applies to all work undertaken or to be undertaken within the geographical jurisdiction of the local authority.

#### **GENERAL**

- 5(1)** It is the duty of every owner or the owner's representative of a building in Saskatchewan to ensure that the building and work is in accordance with the Act, the regulations, any associated codes, interpretations and orders and any bylaws adopted by the local authority with which the building is associated.
- (2) It shall be the responsibility of the owner or the owner's representative to arrange for all permits, inspections and certificates required by any other applicable bylaws, Acts and regulations.
- (3) A building or part of a building for which a permit has been granted shall not be occupied before the issuance of an occupancy certificate by the local authority or the building official pursuant to clause 16(11)(h) of the Act.
- (4) The provisions of this building bylaw apply to buildings greater than 10m<sup>2</sup> (107.6 ft<sup>2</sup>) in building area except as otherwise exempted by the Act or the regulations.
- (5) Where a building is to be demolished or removed, the local authority or its authorized representative shall be satisfied that there are no debts or taxes in arrears or taxes outstanding with respect to the building or land on which the building is situated.
- (6) Where a building is to be removed from its site and set upon another site in the local authority, the building when placed on its new site and completed will conform with the requirements of this bylaw.

#### **PERMIT - ISSUANCE**

- 6(1)** Every application for a permit for work shall be on the form provided by the local authority, and shall



be accompanied by a minimum of two sets of plans and specifications of the proposed building and work.

- (2) Every permit application shall be reviewed and approved by the building official including plan review and approval.
- (3) If the work described in an application for a permit, to the best of the knowledge of the local authority or the building official, complies with the requirements of this building bylaw, the Act, or the regulations, the local authority or the building official shall, on receipt of the required fee, issue a permit on the form provided by the local authority. In addition, one set of the approved plans and specifications will be returned to the owner or the owner's representative with the permit.
- (4) A permit issued pursuant to this building bylaw must include:
  - (a) the name of the person, or company to whom the permit is issued;
  - (b) the period for which the permit is valid;
  - (c) a statement of all fees, deposits or bonds charged for the permit;
  - (d) the scope of work authorized by the permit;
  - (e) the municipal address or legal description of the property on which the work described in the permit is located;
  - (f) the buildings or portion of buildings to which the permit applies;
  - (g) the date of completion of the stages of construction for which a permit holder must inform the local authority;
  - (h) any conditions that the permit holder is required to comply with; and
  - (i) any information required by this building bylaw.
- (5) No person, or company to whom a permit is issued pursuant to the Act shall fail to comply with the terms and conditions of the permit.
- (6) Work must not commence before a permit is issued.
- (7) The permit fee shall be calculated according to the sum of the following:
  - (a) a permit administration fee listed in a fee bylaw for the processing, handling and issuance of a permit;
  - (b) the fees for plan review, field inspection of construction and enforcement in accordance with a fee bylaw or the agreement between the provider of building official services and the local authority;
  - (c) the fees charged by the Saskatchewan Assessment Management Agency; and
  - (d) a deposit, if required, in an amount determined by the local authority.
- (8) If a deposit is collected it shall, on request by the owner or owner's representative, be refundable on satisfactory completion of the work or on approval of use or occupancy of the building by the local authority or the building official.
- (9) All permit fees and deposits will be collected before the permit is issued and subject to any applicable taxes.
- (10) The local authority or the building official may establish the value of construction for the work

described in an application for a permit, for the purpose of calculating a permit fee, based on established current construction costs, the owner's or the owner's representative statement of costs or constructor's contract values, or similar methods selected by the local authority or the building official.

- (11) It is the responsibility of the owner or the owner's representative to ensure that all notifications required by section 7 of the Act and this building bylaw are given to the local authority and that all inspections are scheduled and completed. Failure to do so may result in additional fees for follow up inspections.
- (12) The owner or the owner's representative will be invoiced by the local authority for additional inspection fees and payment of the inspection fees will be due on receipt of an invoice. Unpaid inspection fees will be considered a debt due to the local authority and may be recovered from the owner of the land or premises in or on which the work was carried out as per the Act.
- (13) The local authority may, at its discretion, rebate a portion of a permit fee or deposit where work is reduced in scope or discontinued, or where other exceptional circumstances occur.

#### **PERMITS - REFUSAL TO ISSUE**

7(1) The local authority may refuse to issue a permit if:

- (a) the proposed work described on the permit application would contravene:
    - (i) the Act;
    - (ii) the regulations;
    - (iii) an order of the appeal board;
    - (iv) a written interpretation of the minister pursuant to section 8 of the Act; or
    - (v) the local authority's building bylaw;
  - (b) the person who designed or reviewed the design of a proposed building that is within the scope of Part 9 of the NBC is not a competent person;
  - (c) the person who designed or completed a design review of a proposed building that is within the scope of the NECB is not an architect or engineer;
  - (d) the application for a permit is incomplete;
  - (e) any fees, deposits or bonds required pursuant to the local authority's building bylaw for the issuance of a permit have not been paid; or
  - (f) the proposed work described on the permit application would contravene any other Act, regulations or bylaw that applies to the proposed work.
- (2) Where the local authority refuses to issue a permit pursuant to subsection (1), the local authority shall:
- (a) provide written notice to the applicant as to the reasons for the local authority's refusal to issue a permit; and
  - (b) refund any fee or deposit paid as part of the permit application for work pursuant to the Act, less any fees paid for:
    - (i) plan review; and

- (ii) permit application or administration.

#### **PERMITS - REVOCATION**

**8(1)** The local authority may revoke a permit issued pursuant to the Act:

- (a) if the holder of the permit requests in writing that it be revoked;
  - (b) if the permit was issued on mistaken, false or incorrect information;
  - (c) if the permit was issued in error;
  - (d) subject to subsection (2), if, after 6 months after the permit's issuance, the work for which the permit was issued has not, in the opinion of the local authority's building official, been seriously commenced and no written agreement for the delay has been given by the local authority; or
  - (e) subject to subsection (2), if the work for which the permit was issued is, in the opinion of the local authority's building official, substantially suspended or discontinued for a period of more than 6 months after the permit's issuance and no written agreement for the delay has been given by the local authority.
- (2) If the local authority revokes a permit pursuant to subsection (1) it shall provide written notice to the permit holder as to the reasons for the revocation.

#### **PERMITS - EXPIRY**

**9(1)** The expiry of a permit does not relieve the owner or the owner's representative from the obligation to complete the work approved in the permit.

- (2) All permits issued pursuant to this building bylaw shall expire on the date stated in the permit, or if no date is stated:
- (a) twenty-four months from date of issue;
  - (b) six months from date of issue if work is not commenced within that period;
  - (c) on the date specified by the local authority if work has not seriously commenced and is suspended for a period of six months; or
  - (d) on the date specified by the local authority if work has been suspended with written permission by the local authority or building official and the agreed upon period has been exceeded.
- (3) An owner or the owner's representative that does not complete all the work listed on a permit before the permit expires shall apply to the local authority that issued the permit to do one of the following:
- (a) revoke the permit;
  - (b) extend the term of the permit;
  - (c) vary the condition of the permit.
- (4) The local authority may revoke, extend or vary the conditions of a permit on written application of the permit holder and subject to any condition or fees listed in the bylaw.

#### **ENFORCEMENT**

**10** The local authority or the building official may take any measures as permitted by section 24, 25 or 26 of the Act and sections 13 and 14 of *The Building Code Regulations* for the purpose of ensuring compliance with this building bylaw.

## **NOTIFICATION**

- 11(1)** The owner or the owner's representative of a building to be constructed shall ensure that the local authority is notified of:
- (a) when excavation is to be commenced;
  - (b) when the foundation is to be placed;
  - (c) when a superstructure is to be placed on the foundation;
  - (d) any other event at the time required by the permit under which work has been undertaken;  
and
  - (e) any other specified event at the specified time.
- (2) Before commencing work at a building site, the owner or the owner's representative shall give notice to the local authority of:
- (a) the date on which the owner or the owner's representative intends to commence the work;  
and
  - (b) subject to subsection (8), the name, address and telephone number of:
    - (i) the constructor or other person in charge of the work;
    - (ii) the designer of the work;
    - (iii) the person or firm that is to review the work to determine whether or not the construction conforms to the design; and
    - (iv) any inspection or testing agency that is engaged to monitor the work.
- (3) During the course of construction, the owner or the owner's representative shall give notice to the local authority of:
- (a) subject to subsection (8), any change in, or termination of, the employment of a person or firm mentioned in clause (2)(b);
  - (b) the owner's or owner's representative intent to do any work that has been ordered by a building official or local authority to be inspected during construction;
  - (c) the owner's or owner's representative intent to enclose work that has been ordered by a building official or local authority to be inspected before enclosure;
  - (d) subject to subsection (8), any proposed deviation from the plans approved and permitted by the local authority;
  - (e) subject to subsection (8), any construction undertaken that deviates from the plans approved and permitted by the local authority; and
  - (f) the completion of work.
- (4) Subject to subsection (8), the owner or the owner's representative of a building under construction shall give notice to the local authority of:
- (a) any change in ownership or change in address of the owner or the owner's representative that occurs before the issuance of an occupancy certificate as soon as the change occurs; and
  - (b) the owner's or owner's representative intention to occupy a portion of the building if the building

is to be occupied in stages.

- (5) The owner of a building or the owner's agents, contractors, employees, successors or assigns or the registered owner of the land on which the building is situated shall submit a written report to the local authority of the occurrence of the following that causes or has the potential to cause serious injury or loss of life:
- (a) structural failure of the building or part of the building;
  - (b) failure of any equipment, device or appliance that is regulated by the Act or the regulations.
- (6) A report submitted pursuant to subsection (5) must:
- (a) contain:
    - (i) the name and address of the owner;
    - (ii) the address or location of the building involved in the failure;
    - (iii) the name and address of the constructor of the building; and
    - (iv) the nature of the failure; and
  - (b) be submitted to the local authority within 15 days after the occurrence of the failure mentioned in clause (5)(a) or (b).
- (7) On receipt of the report pursuant to subsection (5), the local authority may require an owner to do the following:
- (a) provide any other information that the building official or local authority may consider necessary;
  - (b) complete any additional work that is necessary to ensure compliance.
- (8) Notice given pursuant to clause (2)(b), (3)(a), (3)(d), (3)(e) or subsection (4) is to be in writing.

#### **SPECIAL CONDITIONS**

- 12(1)** An owner or the owner's representative that undertakes to construct or have constructed a building that is within the scope of Parts 3, 5, 6 and 7 of the NBC shall have an architect or engineer complete the design or design review of:
- (a) the building; and
  - (b) all building systems.
- (2) An owner or the owner's representative that undertakes to construct or have constructed a building with a structure that is within the scope of Part 4 of the NBC shall have an architect or engineer complete:
- (a) the design or design review of the structure;
  - (b) an inspection of construction of the structure to ensure compliance with the design; and
  - (c) the reviews required by the NBC.
- (3) An owner or the owner's representative that undertakes to construct or have constructed a building with a structure within the scope of the NECB shall have an architect or engineer complete:
- (a) the design or design review of the structure;
  - (b) the inspection of construction of the structure to ensure compliance with the design; and

- (c) the reviews required by the NECB.
- (4) In addition to the requirements of subsection (1), (2) or (3), the local authority or building official shall require that an engineer or architect provide:
- (a) a Commitment for Field Review letter as part of the permit application for work; and
  - (b) an Assurance of Field Review and Compliance letter, on completion of the work, providing assurance that the work conforms to the engineer's or architect's design.
- (5) An owner or the owner's representative that undertakes to construct or have constructed a building that is within the scope of Part 9 of the NBC shall ensure that a competent person has designed or reviewed the design of the building.
- (6) An owner or the owner's representative shall ensure that copies of any inspection or review reports made pursuant to this section are made available to a building official or the local authority on the request of the building official or local authority, as the case may be.
- (7) No owner of a building or an owner's representative shall cause or allow the ground elevations of a building to be changed so as to place in contravention of the NBC:
- (a) the building or part of the building; or
  - (b) an adjacent building.
- (8) If the property boundaries of a building lot are changed so as to place a building or part of a building in contravention of the NBC, the owner or the owner's representative shall immediately alter the building or part of the building to bring it into compliance with the NBC.

#### PENALTY

- 13(1) Any person who contravenes any of the provisions of this building bylaw may be subject to the penalties provided in Part 8 of the Act.
- (2) Conviction of a person or corporation for breach of any provision of this building bylaw shall not relieve the person or corporation from compliance with the Act and regulations.

#### REPEAL OF BYLAW(S)


- 14 On enactment of this building bylaw, all previous building bylaws, including building bylaw amendments, are repealed.


Enactment pursuant to Section 17 of *The Construction Codes Act*.

Certified as a true copy of bylaw number 2023-02  
 adopted by resolution on the 16<sup>th</sup> day of  
Nov, 20 23

Affix certification seal below:



X   
 Mayor

X   
 Administrator

VILLAGE OF  
*North Portal*

**BYLAW NO 2023-03**

**A BYLAW TO ESTABLISH THE FEES CHARGED BY THE VILLAGE OF NORTH PORTAL**

The Council of the Village of North Portal in the Province of Saskatchewan enacts as follows:

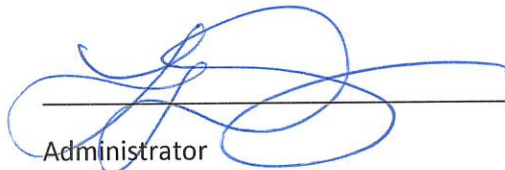
1. The fees and charges contained in the attached Schedule "A" are hereby established and are subject to the applicable taxes where appropriate.
2. Where this bylaw establishes a fee that also exists in another bylaw or policy that predates the effective date of this bylaw, the fee in this bylaw shall be the applicable fee and the other bylaw or policy is hereby effectively amended.
3. If any clause in this bylaw, including any part of any schedule, is found to be invalid, it shall be severed from the remainder of the bylaw and shall not invalidate the whole bylaw.
4. Schedule "A" forms part of this bylaw.
5. This Bylaw comes into force on the day of passage.



  
Mayor

  
Administrator

Read a third time and adopted  
this 16 th day of Nov, 2023.

  
Administrator

VILLAGE OF  
*North Portal*

**Schedule A – Services and Fees**

**Administration**

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Fax service:	\$0.50 per sheet coming and going
Photo Copying/ Printing:	\$0.25 per copy
Tax Certificates:	\$20.00 per parcel
Notary Services:	provided at no charge to residents during office hours (donations accepted)

**Planning and Development**

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Sale of Residential/Commercial property	\$100.00/frontage foot plus all legal fees associated with the sale
Land Surveys:	not provided Property owners are responsible hiring and paying for a surveyor to locate property pins and provide a legal survey of land.
Private Land Sales and Title Transfers:	not provided Individuals seeking information regarding land sales are to be referred to the Land Titles office
Title Searches:	ISC charge plus \$20.00 administration fee
Maps:	no charge
Assessment information:	may be provided to owners free of charge
Assessment Appeals:	\$100.00
Building Permits:	\$50.00 administration fee plus cost of building official services
Demolition and Removal Permits:	\$50.00 administration fee, cost of inspection services if required, plus deposit fee of \$1000.00
Development Permits:	\$25.00 minimum





VILLAGE OF  
*North Portal*

**Maintenance**

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Custom Work (including snow removal, mowing, tractor)	\$125.00 per hour with a minimum charge of \$30.00
Road Closure	\$100.00 per day
Garbage/Recycling Curbside Service	\$20.00 per month for one garbage and one recycle cart
Seasonal Large Garbage Bin Use	no cost
Compostable Landscape Materials Dump	no cost

**Event Space**

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Hall Rental	\$100.00 per day + \$100.00 cleaning deposit
Park Rental	\$100.00 per day + \$100.00 cleaning deposit

**Waterworks**

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Water and Sewer Line Connection	\$3600.00 (includes curb stop installation and service to property line)
Water On/Off	\$50.00 during regular business hours, \$100 for afterhours service
Curb Stop Installation	\$3000.00
Water and Sewer Rates	as per Bylaw No. 2015-01

*LD*

**Outdoor Rink Maintenance Employee (Seasonal Casual)  
Employment Agreement**  
Between  
Michael Yurkowski (Employee)  
AND  
The Village of North Portal (Employer)

**OVERVIEW**

The Outdoor Rink Maintenance Employee (Seasonal) will be responsible for preparing, flooding and maintaining the outdoor rink located at 302 Belfast St, North Portal, SK. The rink will be maintained from November to March, weather permitting. Hours will vary depending on maintenance requirements.

**TERMS AND RESPONSIBILITIES**

1. The employee is authorized access to the property in order to perform the agreed upon maintenance services.
2. The Village shall provide any necessary infrastructure elements such as hot water and electricity as well as tools and supplies such as shovels and equipment in order to perform the agreed upon maintenance services.
3. The Employee shall provide clothing and protective gear appropriate for the weather and work.
4. Maintenance may include but is not limited to:
  - snow removal from the rink surface
  - snow removal from the warming shed to the rink
  - flooding
  - weekly ice resurfacing (weather permitting)
  - reporting any necessary repairs or needs to the village administrator in a timely manner
  - storing rink equipment and hoses in a tidy manner
  - ensuring the hall lobby is clean following rink maintenance
5. A service time sheet will be left at the rink after every session. The service timesheet will detail the time in, time out and services provided.
6. Wages will be based on an hourly rate of \$20.00. The employee will not be eligible for MEPP and SUMA benefits as part of this agreement.
7. Timesheets will be turned in by the employee to the village administrator on the third week of every month of service. The employee shall be paid once a month during the rink's operation.
8. The village will not be billed for any services that were scheduled but not provided due to extreme weather.

This agreement shall come into effect on the 16<sup>th</sup> day of Nov, 2023.

Michael Yurkowski  
Michael Yurkowski (Nov 7, 2023 10:32 CST)

Michael Yurkowski (Employee)

Nov 7, 2023

Date Signed

Amy Armstrong  
Amy Armstrong (Nov 7, 2023 11:21 CST)

Amy Armstrong, Mayor (Employer)

Nov 7, 2023

Date Signed

Report Date  
2023-11-15 11:40 AM

**Village of North Portal**  
**Statement of Financial Activities - Detailed**  
For the Period Ending October 31, 2023

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	Current	Year To Date	Budget	Variance	%
<b>REVENUES</b>					
<b>TAXATION</b>					
<b>Municipal Taxes</b>					
410-110-100 - General Municipal Levy		124,824.05	120,905.00	3,919.05	3.24
410-130-100 - Discount on Municipal Tax - Property		(4,244.82)	4,000.00	(8,244.82)	206.12-
	<b>0.00</b>	<b>120,579.23</b>	<b>124,905.00</b>	<b>(4,325.77)</b>	<b>3.46-</b>
<b>Penalties on Tax Arrears</b>					
410-400-210 - Penalty on Mun Taxes Arrears - Proper		6,324.26		6,324.26	
	<b>0.00</b>	<b>6,324.26</b>	<b>0.00</b>	<b>6,324.26</b>	<b>0.00</b>
<b>TOTAL TAXATION:</b>	<b>0.00</b>	<b>126,903.49</b>	<b>124,905.00</b>	<b>1,998.49</b>	<b>1.60</b>
<b>FEES AND CHARGES</b>					
<b>Custom Work</b>					
420-100-100 - F&C - Custom Work	510.00	2,182.50	500.00	1,682.50	336.50
	<b>510.00</b>	<b>2,182.50</b>	<b>500.00</b>	<b>1,682.50</b>	<b>336.50</b>
<b>Sale of Supplies and Gravel</b>					
420-200-500 - F&C - Sale of Village MERCH		86.49		86.49	
420-200-900 - F&C - Other Fees & Charges #1	23.38	451.25		451.25	
	<b>23.38</b>	<b>537.74</b>	<b>0.00</b>	<b>537.74</b>	<b>0.00</b>
<b>Recreation Fees</b>					
420-530-200 - F&C - Community Halls Fees	223.42	2,284.20	2,600.00	(315.80)	12.15-
420-530-300 - F&C - Event Food and Beverage Sales		1,806.00		1,806.00	
	<b>223.42</b>	<b>4,090.20</b>	<b>2,600.00</b>	<b>1,490.20</b>	<b>57.32</b>
	<b>223.42</b>	<b>4,090.20</b>	<b>2,600.00</b>	<b>1,490.20</b>	<b>57.32</b>
<b>Cemetery Fees</b>					
420-600-100 - F&C - Cemetery Fees			250.00	(250.00)	100.00-
	<b>0.00</b>	<b>0.00</b>	<b>250.00</b>	<b>(250.00)</b>	<b>100.00-</b>
<b>Licenses and Permits</b>					
420-710-100 - F&C - Permits		35.00		35.00	
	<b>0.00</b>	<b>35.00</b>	<b>0.00</b>	<b>35.00</b>	<b>0.00</b>
<b>Other</b>					
<b>Tax Certificate</b>					
420-800-100 - F&C - Tax Certificate	80.00	290.00	50.00	240.00	480.00
	<b>80.00</b>	<b>290.00</b>	<b>50.00</b>	<b>240.00</b>	<b>480.00</b>
<b>Landfill/Waste Collection Fees</b>					
420-850-120 - F&C - Waste Collection Fees		10,925.81	15,250.00	(4,324.19)	28.36-
	<b>0.00</b>	<b>10,925.81</b>	<b>15,250.00</b>	<b>(4,324.19)</b>	<b>28.36-</b>
	<b>80.00</b>	<b>11,215.81</b>	<b>15,300.00</b>	<b>(4,084.19)</b>	<b>26.69-</b>
<b>TOTAL FEES AND CHARGES:</b>	<b>836.80</b>	<b>18,061.25</b>	<b>18,650.00</b>	<b>(588.75)</b>	<b>3.16-</b>
<b>UTILITIES</b>					
<b>Water</b>					
440-110-100 - Water - Water Sales		28,819.23	43,000.00	(14,180.77)	32.98-

**Village of North Portal**  
**Statement of Financial Activities - Detailed**  
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	Current	Year To Date	Budget	Variance	%
<b>Sewer</b>	<b>0.00</b>	<b>28,819.23</b>	<b>43,000.00</b>	<b>(14,180.77)</b>	<b>32.98-</b>
440-220-100 - Sewer - Charges		15,026.06	22,000.00	(6,973.94)	31.70-
	<b>0.00</b>	<b>15,026.06</b>	<b>22,000.00</b>	<b>(6,973.94)</b>	<b>31.70-</b>
<b>TOTAL UTILITIES:</b>	<b>0.00</b>	<b>43,845.29</b>	<b>65,000.00</b>	<b>(21,154.71)</b>	<b>32.55-</b>
<b>UNCONDITIONAL TRANSFERS</b>					
<b>Unconditional Transfers</b>					
450-110-100 - Unconditional - (Revenue Sharing)		29,326.00		29,326.00	
	<b>0.00</b>	<b>29,326.00</b>	<b>0.00</b>	<b>29,326.00</b>	<b>0.00</b>
<b>TOTAL UNCONDITIONAL TRANSFERS:</b>	<b>0.00</b>	<b>29,326.00</b>	<b>0.00</b>	<b>29,326.00</b>	<b>0.00</b>
<b>CONDITIONAL GRANTS</b>					
<b>Provincial</b>					
450-335-100 - Conditional - Prov - New Deal GTF		7,751.00	4,059.00	3,692.00	90.96
450-370-200 - Conditional - MMSW Recycling		1,393.29	1,800.00	(406.71)	22.60-
	<b>0.00</b>	<b>9,144.29</b>	<b>5,859.00</b>	<b>3,285.29</b>	<b>56.07</b>
<b>TOTAL CONDITIONAL GRANTS:</b>	<b>0.00</b>	<b>9,144.29</b>	<b>5,859.00</b>	<b>3,285.29</b>	<b>56.07</b>
<b>GRANTS IN LIEU OF TAXES</b>					
<b>Federal</b>					
450-500-100 - GIL - Federal	30,808.48	30,808.48	30,888.00	(79.52)	0.26-
	<b>30,808.48</b>	<b>30,808.48</b>	<b>30,888.00</b>	<b>(79.52)</b>	<b>0.26-</b>
<b>Provincial</b>					
450-600-100 - GIL - Provincial			1,400.00	(1,400.00)	100.00-
450-620-100 - GIL - Prov - Sask. Energy	158.76	4,388.29	4,550.00	(161.71)	3.55-
	<b>158.76</b>	<b>4,388.29</b>	<b>5,950.00</b>	<b>(1,561.71)</b>	<b>26.25-</b>
<b>Other</b>					
450-800-100 - GIL - Other - SPC Surcharge	1,360.70	14,906.67	17,000.00	(2,093.33)	12.31-
	<b>1,360.70</b>	<b>14,906.67</b>	<b>17,000.00</b>	<b>(2,093.33)</b>	<b>12.31-</b>
<b>TOTAL GRANTS IN LIEU OF TAXES:</b>	<b>32,327.94</b>	<b>50,103.44</b>	<b>53,838.00</b>	<b>(3,734.56)</b>	<b>6.94-</b>
<b>INVESTMENT INCOME AND COMMISSIONS</b>					
<b>Investment and Income Revenue</b>					
470-100-100 - Interest Revenue	432.08	3,607.68	1,500.00	2,107.68	140.51
470-100-200 - Interest Income - Cemetery	75.53	520.05	270.00	250.05	92.61
	<b>507.61</b>	<b>4,127.73</b>	<b>1,770.00</b>	<b>2,357.73</b>	<b>133.21</b>
<b>TOTAL INVESTMENT INCOME AND COMMIS</b>	<b>507.61</b>	<b>4,127.73</b>	<b>1,770.00</b>	<b>2,357.73</b>	<b>133.21</b>
<b>OTHER REVENUES</b>					
<b>Other Revenue</b>					
480-100-100 - Sask Lotteries		1,315.00	1,315.00		
480-150-100 - Donations	200.00	979.50	50.00	929.50	1859.00
	<b>200.00</b>	<b>2,294.50</b>	<b>1,365.00</b>	<b>929.50</b>	<b>68.10</b>
<b>TOTAL OTHER REVENUES:</b>	<b>200.00</b>	<b>2,294.50</b>	<b>1,365.00</b>	<b>929.50</b>	<b>68.10</b>

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**Village of North Portal**  
**Statement of Financial Activities - Detailed**  
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**TOTAL REVENUES:**

<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
33,872.35	283,805.99	271,387.00	12,418.99	4.58

**Village of North Portal**  
**Statement of Financial Activities - Detailed**  
For the Period Ending October 31, 2023

	Current	Year To Date	Budget	Variance	%
<b>EXPENDITURES</b>					
<b>GENERAL GOVERNMENT SERVICES</b>					
<b>Wages &amp; Benefits</b>					
<b>Wages</b>					
510-110-110 - GG - Council - Indemnity	6,418.00	8,001.32	8,500.00	498.68	5.87
	<b>6,418.00</b>	<b>8,001.32</b>	<b>8,500.00</b>	<b>498.68</b>	<b>5.87</b>
510-110-230 - GG - Salaries - Administrator	2,647.37	26,473.70	35,760.00	9,286.30	25.97
	<b>9,065.37</b>	<b>34,475.02</b>	<b>44,260.00</b>	<b>9,784.98</b>	<b>22.11</b>
<b>Benefits</b>					
510-120-110 - GG - Benefits - Administrator	832.02	8,320.20	6,000.00	(2,320.20)	38.67-
510-120-115 - GG - Benefits - Admin - Superannuation	360.00	3,600.00	4,320.00	720.00	16.67
510-120-120 - GG - Benefits - Admin - SUMA Group 4	160.61	1,606.10	1,920.00	313.90	16.35
	<b>1,352.63</b>	<b>13,526.30</b>	<b>12,240.00</b>	<b>(1,286.30)</b>	<b>10.51-</b>
510-130-231 - GG - Benefits - CPP	395.26	3,976.13	4,600.00	623.87	13.56
510-130-232 - GG - Benefits - EI	171.56	1,755.03	2,100.00	344.97	16.43
510-130-233 - GG - Benefits - Superannuation	499.54	4,919.66	7,300.00	2,380.34	32.61
510-130-234 - GG - Benefits - Worker Compensation		1,118.17	1,000.00	(118.17)	11.82-
510-130-250 - GG - Benefits - SUMA Group 60% + F	251.42	2,514.20	3,100.00	585.80	18.90
	<b>2,670.41</b>	<b>27,809.49</b>	<b>30,340.00</b>	<b>2,530.51</b>	<b>8.34</b>
	<b>11,735.78</b>	<b>62,284.51</b>	<b>74,600.00</b>	<b>12,315.49</b>	<b>16.51</b>
<b>Professional/Contract Services</b>					
510-200-110 - GG - Cont. - Legal		286.00	250.00	(36.00)	14.40-
510-200-130 - GG - Cont. - Audit/Accounting		7,022.50	6,000.00	(1,022.50)	17.04-
510-200-150 - GG - Cont. - Assessment - SAMA		2,836.00	2,836.00		
510-200-170 - GG - Cont. - Advertising	288.00	964.40	300.00	(664.40)	221.47-
510-210-170 - GG - Admin. - Training, Travel & Meals	177.54	1,775.40	1,700.00	(75.40)	4.44-
510-230-110 - GG - Cont. - Insurance - SUMA		13,779.00	13,779.00		
510-240-100 - GG - Cont. - Memberships & Subscript		911.10	1,050.00	138.90	13.23
510-260-100 - GG - Cont. - Tax Enforcement/Collectic	60.00	60.00	200.00	140.00	70.00
510-260-150 - GG - Cont. - Elections		128.00		(128.00)	
510-270-100 - GG - Cont. - Equipment		110.33	3,272.00	3,161.67	96.63
510-270-150 - GG - Cont. - Miscellaneous		914.34	500.00	(414.34)	82.87-
510-290-100 - GG - Cont. Bank Charges	36.00	461.78	350.00	(111.78)	31.94-
	<b>561.54</b>	<b>29,248.85</b>	<b>30,237.00</b>	<b>988.15</b>	<b>3.27</b>
<b>Utilities</b>					
510-300-110 - GG - Utility - Heat	117.88	3,881.59	3,100.00	(1,010.92)	32.61-
510-300-120 - GG - Utility - Power	199.50	1,623.29	1,800.00	(33.07)	1.84-
510-300-140 - GG - Utility - Telephone	482.48	2,382.02	2,900.00	517.98	17.86
	<b>799.86</b>	<b>7,886.90</b>	<b>7,800.00</b>	<b>(526.01)</b>	<b>6.74-</b>
<b>Maintenance, Material and Supplies</b>					
510-400-110 - GG - Maint. - Postage	92.00	1,361.62	1,500.00	138.38	9.23
510-410-140 - GG - Maint. - Office Supplies		200.98	500.00	299.02	59.80
510-440-100 - GG - Maint. - Data Processing Supplie	191.88	1,825.68	1,696.00	(129.68)	7.65-
510-490-100 - GG - Maint. - Office Repairs & Maint.	276.41	276.41	300.00	23.59	7.86
510-490-150 - GG - Maint. - Other #3		400.82		(400.82)	
	<b>560.29</b>	<b>4,065.51</b>	<b>3,996.00</b>	<b>(69.51)</b>	<b>1.74-</b>

**Village of North Portal**  
**Statement of Financial Activities - Detailed**  
For the Period Ending October 31, 2023

	Current	Year To Date	Budget	Variance	%
<b>Grants and Contributions</b>					
510-500-110 - GG - Grants and Contributions			3,700.00	3,700.00	100.00
	0.00	0.00	3,700.00	3,700.00	100.00
<b>Capital Expenditures</b>					
510-600-140 - GG - Purchase of Cap Assets - Equipm		3,420.39		(3,420.39)	
	0.00	3,420.39	0.00	(3,420.39)	0.00
<b>Other</b>					
510-900-110 - GG - Other		0.05		(0.05)	
	0.00	0.05	0.00	(0.05)	0.00
<b>TOTAL GENERAL GOVERNMENT SERVICES</b>	<b>13,657.47</b>	<b>106,906.21</b>	<b>120,333.00</b>	<b>12,987.68</b>	<b>10.79</b>
 <b>PROTECTIVE SERVICES</b>					
<b>POLICE PROTECTION</b>					
<b>Professional/Contractual Services</b>					
520-210-100 - PS - Police - Justice Requisition		6,496.97	6,100.00	(396.97)	6.51-
	0.00	6,496.97	6,100.00	(396.97)	6.51-
<b>TOTAL POLICE PROTECTION:</b>	<b>0.00</b>	<b>6,496.97</b>	<b>6,100.00</b>	<b>(396.97)</b>	<b>6.51-</b>
 <b>FIRE PROTECTION</b>					
<b>Professional/Contractual Services</b>					
525-210-110 - PS - Fire - Contracted Services		6,409.00	6,409.00		
	0.00	6,409.00	6,409.00	0.00	0.00
<b>TOTAL FIRE PROTECTION:</b>	<b>0.00</b>	<b>6,409.00</b>	<b>6,409.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL PROTECTIVE SERVICES:</b>	<b>0.00</b>	<b>12,905.97</b>	<b>12,509.00</b>	<b>(396.97)</b>	<b>3.17-</b>
 <b>TRANSPORTATION SERVICES</b>					
<b>MAINTENANCE</b>					
<b>Wages &amp; Benefits</b>					
<b>Wages</b>					
530-110-120 - TS - Maint. - Salaries - Foreman	1,583.50	15,977.60	20,700.00	4,722.40	22.81
530-110-150 - TS - Maint. - Salaries - Seasonal		2,216.91	2,000.00	(216.91)	10.85-
	1,583.50	18,194.51	22,700.00	4,505.49	19.85
<b>Benefits</b>					
530-150-300 - TS - Maint - Foreman - Benefits	384.01	3,953.63	3,300.00	(653.63)	19.81-
530-150-350 - TS - Maint - Seasonal - Benefits		96.09		(96.09)	
530-170-100 - TS - Foreman Clothing Allowance		488.30	200.00	(288.30)	144.15-
	384.01	4,538.02	3,500.00	(1,038.02)	29.66-
	1,967.51	22,732.53	26,200.00	3,467.47	13.23
<b>Professional/Contractual Services</b>					
530-210-100 - TS - Maint. - Contract Street Maintenar		5,089.50		(5,089.50)	
530-290-100 - TS - Maint. - Cemetery Contract		1,484.00		(1,484.00)	
530-290-200 - TS - Maint - Vehicle Insurance		958.40	1,000.00	(34.92)	3.49-
	0.00	7,531.90	1,000.00	(6,608.42)	660.84-
<b>Utilities</b>					

**Village of North Portal**  
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	Current	Year To Date	Budget	Variance	%
530-310-100 - TS - Maint. - Utility - Street Lights	703.76	6,277.75	8,100.00	1,118.49	13.81
	<b>703.76</b>	<b>6,277.75</b>	<b>8,100.00</b>	<b>1,118.49</b>	<b>13.81</b>
<b>Maintenance, Materials &amp; Supplies</b>					
530-400-110 - TS - Maint. - Materials & Supplies	47.51	1,323.03	1,500.00	138.35	9.22
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	2,909.85	6,114.50	5,500.00	(614.50)	11.17-
530-425-110 - TS - Maint. - Oil & Gas		1,367.21	6,000.00	4,632.79	77.21
530-440-100 - TS - Maint. - Gravel/Sand		875.65	2,000.00	1,124.35	56.22
530-450-100 - TS - Maint. - Culverts/Drainage			1,000.00	1,000.00	100.00
530-460-110 - TS - Maint. - Dust Control			3,000.00	3,000.00	100.00
530-470-100 - TS - Maint. - Road/Street Signs			3,000.00	3,000.00	100.00
	<b>2,957.36</b>	<b>9,680.39</b>	<b>22,000.00</b>	<b>12,280.99</b>	<b>55.82</b>
<b>Capital Expenditures</b>					
530-600-110 - TS - Purchase of Cap Assets	1,750.00	63,809.86		(63,809.86)	
	<b>1,750.00</b>	<b>63,809.86</b>	<b>0.00</b>	<b>(63,809.86)</b>	<b>0.00</b>
<b>TOTAL MAINTENANCE:</b>	<b>7,378.63</b>	<b>110,032.43</b>	<b>57,300.00</b>	<b>(53,551.33)</b>	<b>93.46-</b>
<b>TOTAL TRANSPORTATION SERVICES:</b>	<b>7,378.63</b>	<b>110,032.43</b>	<b>57,300.00</b>	<b>(53,551.33)</b>	<b>93.46-</b>
<b>ENVIRONMENTAL SERVICES</b>					
<b>Professional/Contractual Services</b>					
540-200-110 - EH - Cont. - Waste Collection/Disposal	3,465.10	10,491.31	11,000.00	508.69	4.62
540-200-210 - EH - Waste - Tree Dump Site		1,500.00	1,500.00		
540-220-110 - EH - Pest Control		19.71		(19.71)	
	<b>3,465.10</b>	<b>12,011.02</b>	<b>12,500.00</b>	<b>488.98</b>	<b>3.91</b>
<b>TOTAL ENVIRONMENTAL SERVICES:</b>	<b>3,465.10</b>	<b>12,011.02</b>	<b>12,500.00</b>	<b>488.98</b>	<b>3.91</b>
<b>RECREATION AND CULTURAL SERVICES</b>					
<b>Professional/Contractual Services</b>					
570-270-100 - R&C - Cont. - Contracted Maintenance		1,795.75		(1,795.75)	
570-280-100 - R&C - Cont. - Contracted Repairs			1,000.00	1,000.00	100.00
570-290-100 - R&C - Cont. - Library Requisition		1,440.75	1,441.00	0.25	0.02
	<b>0.00</b>	<b>3,236.50</b>	<b>2,441.00</b>	<b>(795.50)</b>	<b>32.59-</b>
<b>Utilities - Heat</b>					
570-300-150 - R&C - Utility - Heat - Hall	212.19	1,583.63	1,600.00	(159.31)	9.96-
	<b>212.19</b>	<b>1,583.63</b>	<b>1,600.00</b>	<b>(159.31)</b>	<b>9.96-</b>
<b>Utilities - Power</b>					
570-310-150 - R&C - Utility - Power - Hall	97.69	941.62	1,300.00	256.98	19.77
570-310-160 - R&C Capital Expenditures	162.14	27,632.93	75,000.00	47,367.07	63.16
	<b>259.83</b>	<b>28,574.55</b>	<b>76,300.00</b>	<b>47,624.05</b>	<b>62.42</b>
<b>Utilities - Telephone</b>					
570-330-150 - R&C - Utility - Telephone - Hall	127.34	628.70	650.00	21.30	3.28
	<b>127.34</b>	<b>628.70</b>	<b>650.00</b>	<b>21.30</b>	<b>3.28</b>
<b>Maintenance, Materials and Supplies</b>					
570-430-150 - R&C - Bldg Mat/Supply - Hall		155.53	500.00	344.47	68.89
570-430-160 - R&c - Event		2,704.28	600.00	(5,001.27)	833.55-
	<b>0.00</b>	<b>2,859.81</b>	<b>1,100.00</b>	<b>(4,656.80)</b>	<b>423.35-</b>
<b>Grants and Contributions</b>					



**Village of North Portal**  
**Statement of Financial Activities - Detailed**  
For the Period Ending October 31, 2023

	Current	Year To Date	Budget	Variance	%
570-500-110 - R&C - Grants and Contributions		1,815.00	1,815.00		
<b>Other</b>	<b>0.00</b>	<b>1,815.00</b>	<b>1,815.00</b>	<b>0.00</b>	<b>0.00</b>
570-900-110 - R&C - Flowers, Beautification		1,022.61	700.00	(322.61)	46.09-
	<b>0.00</b>	<b>1,022.61</b>	<b>700.00</b>	<b>(322.61)</b>	<b>46.09-</b>
<b>TOTAL RECREATION AND CULTURAL SERV</b>	<b>599.36</b>	<b>39,720.80</b>	<b>84,606.00</b>	<b>41,711.13</b>	<b>49.30</b>
<b>UTILITIES</b>					
<b>WATER</b>					
<b>Wages and Benefits</b>					
580-110-110 - UT - Water - Salaries	1,310.73	12,258.68	15,300.00	3,041.32	19.88
580-120-110 - UT - Water - Benefits	100.17	1,084.50	1,550.00	465.50	30.03
580-130-233 - UT-Superannuation	139.54	1,319.66	1,500.00	180.34	12.02
	<b>1,550.44</b>	<b>14,662.84</b>	<b>18,350.00</b>	<b>3,687.16</b>	<b>20.09</b>
<b>Professional/Contractual Services</b>					
580-230-100 - UT - Water - Travel, Meals & Subsister		310.68	100.00	(1,532.49)	1532.49-
580-230-200 - UT - Water - Clothing Allowance		500.00		(500.00)	
580-250-100 - UT - Water - Memberships/Subscription			100.00	100.00	100.00
580-260-100 - UT - Water - Conference Fees			300.00	300.00	100.00
580-270-100 - UT-Water-Training/Continuing Ed		1,160.00		(1,160.00)	
580-280-100 - UT - Water - Contracted Building Maint		68.82	250.00	181.18	72.47
580-285-110 - UT - Water - Cont. Repairs - Building		190.77	10,520.00	10,329.23	98.19
580-285-140 - UT - Water - Cont. Repairs - W.T.P.		3,442.03		(8,826.28)	
580-290-100 - UT - Water - Laboratory Testing	43.80	416.10	800.00	383.90	47.99
580-295-100 - UT - Water - Other Cont. Services		100.00	100.00		
	<b>43.80</b>	<b>6,188.40</b>	<b>12,170.00</b>	<b>(724.46)</b>	<b>5.95-</b>
<b>Utilities</b>					
580-300-120 - UT - Water - Power	950.22	7,287.77	8,500.00	432.93	5.09
580-300-140 - UT - Water - TELUS Callout	44.40	497.01	508.00	(33.41)	6.58-
	<b>994.62</b>	<b>7,784.78</b>	<b>9,008.00</b>	<b>399.52</b>	<b>4.44</b>
<b>Maintenance, Materials and Supplies</b>					
580-430-130 - UT - Water - Mats & Suppl - WTP	144.92	831.41	3,000.00	2,168.59	72.29
580-440-110 - UT - Water - Small Tools & Equipment	63.59	63.59		(63.59)	
580-450-100 - UT - Water - Chemicals		7,134.77	5,000.00	(2,134.77)	42.70-
	<b>208.51</b>	<b>8,029.77</b>	<b>8,000.00</b>	<b>(29.77)</b>	<b>0.37-</b>
<b>TOTAL WATER:</b>	<b>2,797.37</b>	<b>36,665.79</b>	<b>47,528.00</b>	<b>3,332.45</b>	<b>7.01</b>
<b>SEWER</b>					
<b>Professional/Contractual Services</b>					
585-200-110 - UT-SEWER - Contracted	3,668.15	5,988.44	5,000.00	(4,250.36)	85.01-
	<b>3,668.15</b>	<b>5,988.44</b>	<b>5,000.00</b>	<b>(4,250.36)</b>	<b>85.01-</b>
<b>TOTAL SEWER:</b>	<b>3,668.15</b>	<b>5,988.44</b>	<b>5,000.00</b>	<b>(4,250.36)</b>	<b>85.01-</b>
<b>TOTAL UTILITIES:</b>	<b>6,465.52</b>	<b>42,654.23</b>	<b>52,528.00</b>	<b>(917.91)</b>	<b>1.75-</b>
<b>TOTAL EXPENDITURES:</b>	<b>31,566.08</b>	<b>324,230.66</b>	<b>339,776.00</b>	<b>321.58</b>	<b>0.09</b>
<b>CHANGE IN NET-FINANCIAL ASSETS</b>	<b>2,306.27</b>	<b>(40,424.67)</b>	<b>(68,389.00)</b>	<b>12,740.57</b>	<b>18.63</b>

Report Date  
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**Village of North Portal**  
**Statement of Financial Activities - Detailed**  
For the Period Ending October 31, 2023

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	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
<b>CHANGE IN NET ASSETS</b>	<b>2,306.27</b>	<b>(40,424.67)</b>	<b>(68,389.00)</b>	<b>12,740.57</b>	<b>18.63</b>
<b>CHANGE IN SURPLUS</b>	<b>2,306.27</b>	<b>(40,424.67)</b>	<b>(68,389.00)</b>	<b>12,740.57</b>	<b>18.63</b>

Report Date  
2023-11-15 11:40 AM

**Village of North Portal**  
**Statement of Financial Activities - Detailed**  
For the Period Ending October 31, 2023

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	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
<b>ACCOUNT BALANCES</b>					
	<u>Current</u>	<u>Year to Date</u>	<u>Balance</u>		
<b>Cash and Investments</b>					
110-110-110 - Cash - On Hand - Petty Cash			300.00		
110-110-120 - Cash - Bank - Demand	28,745.57	(50,925.65)	115,511.19		
110-110-130 - Cash - Bank - Savings	167.37	1,480.62	74,530.19		
110-110-140 - Cash - Waterworks Reserve	1,857.23	6,613.15	100,320.56		
110-110-150 - Cash - Cemetery Demand	(3.25)	(32.50)	16,973.29		
110-110-155 - Cash - Cemetery board special savings	75.53	668.18	33,633.80		
<b>Total Cash and Investments:</b>	<b>30,842.45</b>	<b>(42,196.20)</b>	<b>341,269.03</b>		
<b>Municipal Taxes Receivable</b>					
110-200-100 - Municipal - Tax Receivable - Current	(5,047.73)	29,100.22	29,100.22		
110-200-110 - Municipal - Tax Receivable - Arrears	(747.33)	(2,125.82)	38,314.56		
110-200-900 - Municipal - Allow. for Uncollected			(32,919.29)		
<b>Total Municipal Taxes Receivable:</b>	<b>(5,795.06)</b>	<b>26,974.40</b>	<b>34,495.49</b>		

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**Village of North Portal**  
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	Current	Year To Date	Budget	Variance	%
<b>Additional Tax Information</b>					
<u>Receipt of Arrears</u>					
	Receipts	BalFwd			
<u>Current Taxes Collected</u>					
	Receipts	Levy			
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

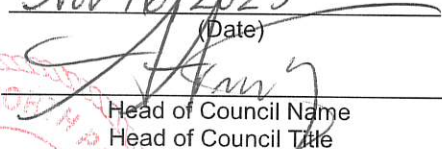
Certified correct and in accordance with the records

Presented to council on

*Nov 16/2023*

(Date)

  
\_\_\_\_\_  
Administrator Name  
Administrator Title

  
\_\_\_\_\_  
Head of Council Name  
Head of Council Title



Date Printed  
2023-11-16 11:09 AM

**Village of North Portal**  
**List of Accounts for Approval**  
Batch: 2023-00046 to 2023-00048

Page 1

Bank Code - Gen Bank - General - Spectra Credit Union

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
3461 Nov 2023	2023-11-16	Adrian Schindel 530-110-120 - TS - Maint. - Sala	wages & mileage	1,583.50	
		510-210-170 - GG - Admin. - Tr	wages & mileage	88.77	1,672.27
3462 1086666	2023-11-16	Kendall's Auto Electric Co. 530-400-110 - TS - Maint. - Mat	shop supplies	38.62	
		110-340-110 - GST Receivable -	Both Tax Code	1.82	
		900-110-130 - GST Paid - Eligib	Both Tax Code	1.82 NL	40.44
3463 5351	2023-11-16	Rebel Drilling Ltd. 580-285-140 - UT - Water - Con	Well Repairs	5,384.25	
		110-340-110 - GST Receivable -	Both Tax Code	253.97	
		900-110-130 - GST Paid - Eligib	Both Tax Code	253.97 NL	5,638.22
3464 2023 174KAV	2023-11-16	Sgi Auto Fund 530-290-200 - TS - Maint - Vehic	174KAV Small Trailer	76.52	76.52
3465 23177	2023-11-16	Steam-Est Industries Ltd 585-200-110 - UT-SEWER - Cor	Lift Station work	3,261.92	
		110-340-110 - GST Receivable -	GST Tax Code	163.10	3,425.02
Total Computer Cheque:					10,852.47

**OTHER**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
102601 SK0000416334	2023-10-26	GFL Environmental Inc 540-200-110 - EH - Cont. - Wasi	Trash Removal	1,030.00	
		110-340-110 - GST Receivable -	GST Tax Code	51.50	1,081.50
SK0000414597		540-200-110 - EH - Cont. - Wasi	Trash Removal	2,435.10	
		110-340-110 - GST Receivable -	GST Tax Code	121.76	2,556.86
				Payment Total:	3,638.36
102602 Oct 2023 office	2023-10-26	Sask Tel 510-300-140 - GG - Utility - Tele	office, wtp, interent	244.63	
		110-340-110 - GST Receivable -	Both Tax Code	11.54	
		900-110-130 - GST Paid - Eligib	Both Tax Code	11.54 NL	256.17
102603 Oct 2023 hall	2023-10-26	Sask Tel 570-330-150 - R&C - Utility - Tel	hall phone	64.61	
		110-340-110 - GST Receivable -	Both Tax Code	3.05	
		900-110-130 - GST Paid - Eligib	Both Tax Code	3.05 NL	67.66
Total Other:					3,962.19

**E-TRANSFER**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
110201 ADK-1252	2023-11-02	Euphoria Events Corp. 570-430-160 - R&c - Event	Xmas Party - Decor	731.50	
		110-340-110 - GST Receivable -	Both Tax Code	34.50	
		900-110-130 - GST Paid - Eligib	Both Tax Code	34.50 NL	766.00
111402 202392	2023-11-02	A Little Taste of Heaven Catering 570-430-160 - R&c - Event	Xmas Party Catering	2,165.49	

**Village of North Portal**  
**List of Accounts for Approval**  
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**E-TRANSFER**

Payment # Invoice #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
			110-340-110 - GST Receivable	Both Tax Code	102.15	
			900-110-130 - GST Paid - Eligib	Both Tax Code	102.15 NL	2,267.64
<b>111403</b>	<b>2023-11-02</b>	<b>Amy Armstrong</b>				
WW 20231110			580-230-100 - UT - Water - Trav	Wastewater Course Nov 6-	1,321.81	1,321.81
<b>111601</b>	<b>2023-11-02</b>	<b>Lindsay Davis</b>				
Nov 2023			510-110-230 - GG - Salaries - Ac	Wages, Mileage	2,647.37	
			510-210-170 - GG - Admin. - Tr	Wages, Mileage	88.77	2,736.14
<b>111602</b>	<b>2023-11-02</b>	<b>Jordan Armstrong</b>				
Nov 2023			580-110-110 - UT - Water - Sala		1,127.60	1,127.60
Total E-Transfer:						8,219.19

**ONLINE BANKING**

Payment # Invoice #	Date	Vendor Name	GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>083</b>	<b>2023-11-16</b>	<b>Receiver General</b>				
Nov 2023			510-120-110 - GG - Benefits - A		832.02	
			530-150-300 - TS - Maint - Fore		384.01	
			580-120-110 - UT - Water - Ben		83.52	
			510-130-231 - GG - Benefits - C		382.19	
			510-130-232 - GG - Benefits - E		166.54	1,848.28
<b>110101</b>	<b>2023-11-16</b>	<b>Ministry of Finance</b>				
Oct 2023			210-210-190 - Due To PSS Sch	remit	15,161.52	15,161.52
<b>110102</b>	<b>2023-11-16</b>	<b>Sask Power</b>				
3108-0063-0913			530-310-100 - TS - Maint. - Utilit	streetlights	703.76	
			110-340-110 - GST Receivable	GST Tax Code	35.19	738.95
3108-0063-0920			570-310-150 - R&C - Utility - Po	hall power	101.40	
			110-340-110 - GST Receivable	GST Tax Code	5.07	106.47
500001738052			580-300-120 - UT - Water - Pow	well power	779.30	
			110-340-110 - GST Receivable	GST Tax Code	38.97	818.27
0732-0085-3084			510-300-120 - GG - Utility - Pow	office power	209.78	
			110-340-110 - GST Receivable	Both Tax Code	9.92	
			900-110-130 - GST Paid - Eligib	Both Tax Code	9.92 NL	219.70
Oct 2023 Hall			570-300-150 - R&C - Utility - He	hall energy	175.68	
			110-340-110 - GST Receivable	GST Tax Code	8.78	184.46
Oct 2023 Office			510-300-110 - GG - Utility - Hea	Office, wtp energie	229.33	
			110-340-110 - GST Receivable	GST Tax Code	11.47	240.80
Payment Total:						2,308.65
<b>111401</b>	<b>2023-11-16</b>	<b>TELUS</b>				
Nov 2023			580-300-140 - UT - Water - TEL	WTP Callout fees	44.40	44.40
<b>111603</b>	<b>2023-11-16</b>	<b>MEPP</b>				
Nov 2023			510-120-115 - GG - Benefits - A	Remit	360.00	
			580-130-233 - UT-Superannuat		119.79	
			510-130-233 - GG - Benefits - S		479.77	959.56
<b>11604</b>	<b>2023-11-16</b>	<b>SUMA</b>				
11118			510-120-120 - GG - Benefits - A	Admin	160.61	
			510-130-250 - GG - Benefits - S	Employer	240.92	
			510-130-250 - GG - Benefits - S	remit	10.50	412.03

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**Village of North Portal**  
**List of Accounts for Approval**  
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**ONLINE BANKING**

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
111605	2023-11-16	Affinity Mastercard			
Nov 2023		510-400-110 - GG - Maint. - Po	Mastercard	34.97	
		570-430-150 - R&C - Bldg Mat/S	Mastercard	23.31	
		580-290-100 - UT - Water - Lab	Mastercard	21.90	
		530-290-200 - TS - Maint - Vehic	Mastercard	296.20	
		580-290-100 - UT - Water - Lab	Mastercard	176.19	
		580-230-100 - UT - Water - Trav	Mastercard	609.39	
		580-290-100 - UT - Water - Lab	Mastercard	21.90	
		530-400-110 - TS - Maint. - Mate	Mastercard	40.26	
		510-270-150 - GG - Cont. - Misc	Mastercard	23.98	
		570-430-160 - R&c - Event	Mastercard	84.01	
		110-340-110 - GST Receivable	Both Tax Code	3.00	
		900-110-130 - GST Paid - Eligib	Both Tax Code	3.00 NL	
		110-340-110 - GST Receivable	GST Tax Code	12.75	1,347.86
Total Online Banking:					22,082.30
Total Gen Bank:					45,116.15

Certified Correct This November 16, 2023

Reeve

Administrator



Report Date  
2023-10-24 1:46 PM

**List of Accounts for Approval**  
As of 2023-10-24  
Batch: 2023-00037 to 2023-00044

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>Bank Code: Gen Bank - General - Spectra Credit Union</b>					
Computer Cheques:					
3443	2023-10-04	Void during printing			
3444	2023-10-04	Void during printing			
3445	2023-10-04	Void during printing			
3446	2023-10-04	Fountain Tire Estevan	Neew Tractor Tires		
2151103864		530-420-100 - TS - Vehicle/Equip. Neew Tractor Tires		2,036.09	
		110-340-110 - GST Receivable - 1 Both Tax Code		96.04	
		900-110-130 - GST Paid - Eligible Both Tax Code		96.04	2,132.13
3447	2023-10-04	Redhead Equipment Ltd	Lift station Flashlight		
P31968		580-440-110 - UT - Water - Small Lift station Flashlight		63.59	
		110-340-110 - GST Receivable - 1 Both Tax Code		3.00	
		900-110-130 - GST Paid - Eligible Both Tax Code		3.00	66.59
3448	2023-10-04	Steam-Est Industries Ltd	Lift Station emerg pump out		
22080		585-200-110 - UT-SEWER - Contr Lift Station emerg pump o		334.41	
		110-340-110 - GST Receivable - 1 Both Tax Code		15.77	
		900-110-130 - GST Paid - Eligible Both Tax Code		15.77	350.18
3449	2023-09-30	April Olver	WTP Coverage		
2023 Aug Water		580-280-100 - UT - Water - Contra WTP Coverage		68.82	68.82
3450	2023-10-19	Adrian Schindel	wages & mileage		
Oct 2023		530-110-120 - TS - Maint. - Salarie wages & mileage		1,583.50	
		510-210-170 - GG - Admin. - Train wages & mileage		88.77	1,672.27
3451	2023-10-19	Amy Armstrong	Councillor/Mayor Indemnity		
2023 Indem		510-110-110 - GG - Council - Inde Indemnity		2,250.00	2,250.00
3452	2023-10-19	Belitski, Amy	Councillor Indemnity		
2023 Indem		510-110-110 - GG - Council - Inde Councillor Indemnity		2,000.00	2,000.00
3453	2023-10-19	Fair, Callie	Council Indemnity - 5 months		
2023 Indem		510-110-110 - GG - Council - Inde Council Indemnity - 5 mon		834.00	834.00
3454	2023-10-19	Carson, David	Wastewater Inspection & Mileag		
2023 Lagoon		585-200-110 - UT-SEWER - Contr Wastewater Inspection & M		257.10	257.10
3455	2023-10-19	Buchanan, Chase	Council Indemnity 8 months		
2023 Indem		510-110-110 - GG - Council - Inde Council Indemnity 8 month		1,334.00	1,334.00
3456	2023-10-19	Estevan Mercury	Tax Enf Ad Form C		
ESDI00111111		510-200-170 - GG - Cont. - Advert Tax Enf Ad Form C		128.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		6.40	134.40



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Village of North Portal  
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
ESDI00111112		510-200-170 - GG - Cont. - Advert Tax Enf Ad Form C		160.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		8.00	168.00
				Payment Total:	302.40
<b>3457</b>	<b>2023-10-19</b>	<b>Kendall's Auto Electric Co.</b>	<b>shop supplies</b>		
1077804		530-400-110 - TS - Maint. - Materi: shop supplies		47.51	
		110-340-110 - GST Receivable - 1 Both Tax Code		2.24	
		900-110-130 - GST Paid - Eligible Both Tax Code		2.24	49.75
1080750		530-420-100 - TS - Vehicle/Equip. Batteries		294.51	
		110-340-110 - GST Receivable - 1 Both Tax Code		13.89	
		900-110-130 - GST Paid - Eligible Both Tax Code		13.89	308.40
				Payment Total:	358.15
<b>3458</b>	<b>2023-10-19</b>	<b>Redriver Lumber Ltd</b>	<b>hall painting supplies</b>		
383214		570-310-160 - R&C Capital Expen hall repair materials		162.14	
		110-340-110 - GST Receivable - 1 Both Tax Code		7.65	
		900-110-130 - GST Paid - Eligible Both Tax Code		7.65	169.79
<b>3459</b>	<b>2023-10-19</b>	<b>Steam-Est Industries Ltd</b>	<b>Lift Station repairs</b>		
22934		585-200-110 - UT-SEWER - Contr Lift Station emerg pump o		1,519.34	
		110-340-110 - GST Receivable - 1 Both Tax Code		71.67	
		900-110-130 - GST Paid - Eligible Both Tax Code		71.67	1,591.01
23028		585-200-110 - UT-SEWER - Contr Septic Cleaning		1,557.30	
		110-340-110 - GST Receivable - 1 GST Tax Code		77.87	1,635.17
				Payment Total:	3,226.18
<b>3460</b>	<b>2023-10-19</b>	<b>Webb's Office Equipment Inc</b>	<b>Copy Plan</b>		
0000040062		510-490-100 - GG - Maint. - Office Copy Plan		276.41	
		110-340-110 - GST Receivable - 1 Both Tax Code		13.04	
		900-110-130 - GST Paid - Eligible Both Tax Code		13.04	289.45
Other:					
<b>82</b>	<b>2023-10-19</b>	<b>Receiver General</b>	<b>Remit</b>		
Oct 2023		510-120-110 - GG - Benefits - Adl		832.02	
		530-150-300 - TS - Maint - Forem		384.01	
		580-120-110 - UT - Water - Benefi		100.17	
		510-130-231 - GG - Benefits - CPF		395.26	
		510-130-232 - GG - Benefits - EI		171.56	1,883.02
<b>90501</b>	<b>2023-09-05</b>	<b>Ministry of Finance</b>	<b>remit</b>		
Aug 2023		210-210-190 - Due To PSS Schoo remit		1,058.13	1,058.13
<b>90502</b>	<b>2023-09-05</b>	<b>Saskatchewan WCB</b>	<b>2022 remit install 2</b>		
146279381		510-130-234 - GG - Benefits - Woi remit		580.00	580.00

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>90503</b>	<b>2023-09-05</b>	<b>Sask Power</b>	<b>Office, wtp energy</b>		
Aug 2023 office		510-300-110 - GG - Utility - Heat	Office, wtp energe	131.47	
		110-340-110 - GST Receivable - 1 GST Tax Code		6.57	138.04
<b>90504</b>	<b>2023-09-05</b>	<b>Sask Power</b>	<b>hall energy</b>		
Aug 23 hall e		570-300-150 - R&C - Utility - Heat	hall energy	171.43	
		110-340-110 - GST Receivable - 1 GST Tax Code		8.57	180.00
<b>90506</b>	<b>2023-09-05</b>	<b>Sask Power</b>	<b>streetlights</b>		
3339-0052-8274		530-310-100 - TS - Maint. - Utility	streetlights	703.76	
		110-340-110 - GST Receivable - 1 GST Tax Code		35.19	738.95
3339-0052-8281		570-310-150 - R&C - Utility - Powe	hall power	118.20	
		110-340-110 - GST Receivable - 1 GST Tax Code		5.91	124.11
				Payment Total:	863.06
<b>90507</b>	<b>2023-08-23</b>	<b>Sask Power</b>	<b>welll power</b>		
3372-0052-4807		580-300-120 - UT - Water - Power	welll power	1,032.83	
		110-340-110 - GST Receivable - 1 GST Tax Code		51.64	1,084.47
<b>90508</b>	<b>2023-09-05</b>	<b>Sask Power</b>	<b>office power</b>		
3405-0052-1748		510-300-120 - GG - Utility - Power	office power	60.80	
		110-340-110 - GST Receivable - 1 Both Tax Code		2.88	
		900-110-130 - GST Paid - Eligible	Both Tax Code	2.88	63.68
<b>90509</b>	<b>2023-09-05</b>	<b>Sask Tel</b>	<b>office, wtp, internet</b>		
Aug 23 office		510-300-140 - GG - Utility - Teleph	office, wtp, interent	237.66	
		110-340-110 - GST Receivable - 1 Both Tax Code		11.21	
		900-110-130 - GST Paid - Eligible	Both Tax Code	11.21	248.87
<b>90510</b>	<b>2023-09-05</b>	<b>Sask Tel</b>	<b>hall phone</b>		
Aug 23 hall		570-330-150 - R&C - Utility - Telep	hall phone	62.73	
		110-340-110 - GST Receivable - 1 Both Tax Code		2.96	
		900-110-130 - GST Paid - Eligible	Both Tax Code	2.96	65.69
<b>91801</b>	<b>2023-09-18</b>	<b>Save the Stress Cleaning Serv</b>	<b>Cleaning</b>		
14112		570-270-100 - R&C - Cont. - Contr	Cleaning	1,795.75	
		110-340-110 - GST Receivable - 1 Both Tax Code		84.71	
		900-110-130 - GST Paid - Eligible	Both Tax Code	84.71	1,880.46
<b>92701</b>	<b>2023-09-27</b>	<b>Shaun Briscoe</b>	<b>2014 PJ Trailer 3CVU71212E2509</b>		
Trailer 2023		530-600-110 - TS - Purchase of C	2014 PJ Trailer 3CVU71212	1,750.00	1,750.00
<b>101801</b>	<b>2023-10-18</b>	<b>Jordan Armstrong</b>	<b>wages</b>		
Oct 2023		580-110-110 - UT - Water - Salaric		1,310.73	1,310.73

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>101802</b> Oct 2023	<b>2023-10-18</b>	<b>Lindsay Davis</b>	<b>Wages, Mileage</b>		
		510-110-230 - GG - Salaries - Adn Wages, Mileage		2,647.37	
		510-210-170 - GG - Admin. - Train Wages, Mileage		88.77	2,736.14
<b>101803</b> Sep 2023	<b>2023-10-18</b>	<b>Ministry of Finance</b>	<b>remit</b>		
		210-210-190 - Due To PSS Schoo remit		2,031.33	2,031.33
<b>101804</b> Sep 23 hall e	<b>2023-10-18</b>	<b>Sask Power</b>	<b>hall energy</b>		
		570-300-150 - R&C - Utility - Heat hall energy		212.19	
		110-340-110 - GST Receivable - 1 GST Tax Code		10.61	222.80
<b>101805</b> Sep 23 office e	<b>2023-10-18</b>	<b>Sask Power</b>	<b>Office, wtp energy</b>		
		510-300-110 - GG - Utility - Heat Office, wtp energe		117.88	
		110-340-110 - GST Receivable - 1 GST Tax Code		5.89	123.77
<b>101806</b> 2811-0067-6005	<b>2023-10-18</b>	<b>Sask Power</b>	<b>streetlights</b>		
		530-310-100 - TS - Maint. - Utility - streetlights		703.76	
		110-340-110 - GST Receivable - 1 GST Tax Code		35.19	738.95
<b>101807</b> 2778-0067-2430	<b>2023-10-18</b>	<b>Sask Power</b>	<b>hall power</b>		
		570-310-150 - R&C - Utility - Powe hall power		97.69	
		110-340-110 - GST Receivable - 1 GST Tax Code		4.89	102.58
<b>101808</b> 2778-0067-2445	<b>2023-10-18</b>	<b>Sask Power</b>	<b>welll power</b>		
		580-300-120 - UT - Water - Power welll power		950.22	
		110-340-110 - GST Receivable - 1 GST Tax Code		47.51	997.73
<b>101809</b> 2844-0065-8036	<b>2023-10-18</b>	<b>Sask Power</b>	<b>office power</b>		
		510-300-120 - GG - Utility - Power office power		199.50	
		110-340-110 - GST Receivable - 1 Both Tax Code		9.43	
		900-110-130 - GST Paid - Eligible Both Tax Code		9.43	208.93
<b>101810</b> Sep 2023 office	<b>2023-10-18</b>	<b>Sask Tel</b>	<b>office, wtp, internet</b>		
		510-300-140 - GG - Utility - Teleph office, wtp, interent		237.85	
		110-340-110 - GST Receivable - 1 Both Tax Code		11.22	
		900-110-130 - GST Paid - Eligible Both Tax Code		11.22	249.07
<b>101811</b> Sep 2023 hall	<b>2023-10-18</b>	<b>Sask Tel</b>	<b>hall phone</b>		
		570-330-150 - R&C - Utility - Teleph hall phone		62.73	
		110-340-110 - GST Receivable - 1 Both Tax Code		2.96	
		900-110-130 - GST Paid - Eligible Both Tax Code		2.96	65.69
<b>101812</b> Oct 2023	<b>2023-10-18</b>	<b>TELUS</b>	<b>WTP Callout fees</b>		
		580-300-140 - UT - Water - TELUS WTP Callout fees		44.40	44.40
<b>101813</b> Sep 2023	<b>2023-10-18</b>	<b>Affinity Mastercard</b>	<b>Mastercard</b>		
		580-430-130 - UT - Water - Matis , Mastercard		23.09	
		580-430-130 - UT - Water - Matis , Mastercard		121.83	

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		530-420-100 - TS - Vehicle/Equip. Mastercard		579.25	
		510-260-100 - GG - Cont. - Tax Er Mastercard		60.00	
		510-400-110 - GG - Maint. - Post Mastercard		92.00	
		510-440-100 - GG - Maint. - Data I Mastercard		191.88	
		580-290-100 - UT - Water - Labor Mastercard		43.80	
		110-340-110 - GST Receivable - 1 Both Tax Code		6.84	
		900-110-130 - GST Paid - Eligible Both Tax Code		6.84	
		110-340-110 - GST Receivable - 1 GST Tax Code		16.38	1,135.07
<b>101814</b>	<b>2023-10-18</b>	<b>MEPP</b>	<b>remit</b>		
Oct 2023		510-120-115 - GG - Benefits - Adn Remit		360.00	
		580-130-233 - UT-Superannuation		139.54	
		510-130-233 - GG - Benefits - Sup		499.54	999.08
<b>101815</b>	<b>2023-10-18</b>	<b>SUMA</b>	<b>remit</b>		
Nov 2023		510-120-120 - GG - Benefits - Adn Admin		160.61	
		510-130-250 - GG - Benefits - SU! Employer		240.92	
		510-130-250 - GG - Benefits - SU! remit		10.50	412.03
Total for Gen Bank:					36,484.78

Certified Correct This October 24, 2023

Reeve

Administrator

