

VILLAGE OF
North Portal
Regular Council Meeting
Tuesday December 12th, 2023
Village Office
204 Park Ave

Present: Mayor Amy Armstrong
Councillor Amy Belitski
Councillor Chase Buchanan
Councillor Callie Fair
Administrator Lindsay Davis

A quorum being present, Mayor Armstrong called the meeting to order at 7:01 pm.

Reports

Council

- Knox United Church – property will be available for purchase. Public meeting considered to discuss potential investment.

Waterworks

- Turbidity is over 2 (allowable is <1) Armstrong has been in contact with WSA and is monitoring the situation. Filters require more anthracite which should be arriving this week
- WSA Waterworks Inspection Report submitted for council review
- A. Armstrong passed the Wastewater course exams and will apply for certification. Council will review the wastewater contract and water operator status in 2024.
- Request for new WTP meters – Turbidimeter and Chlorimeter

Roads/Maintenance

- Contact Marty at the RM for CPKC track maintenance contact

Hall/Park/Cemetery

- CPKC Holiday Train: Hot chocolate will be distributed. Access Communications will be on site to do an interview with the Mayor. Salvation Army asked Lindsay to accept donations on their behalf.
- The broken park structure panel is covered under warranty and will be replaced by Northland Park Supply
- Outdoor rink: Warm weather has prevented flooding so far. Rink kit or poly considered. Snowblower returned to the hall after Adrian repaired gas leak.
- Park Shelter: Currently seeking quotes and plans.
- Double door temporary weather stripping installed.
- Christmas Party Fundraiser: \$867.01 was raised at the event.

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Reports - Admin

- Year End preparation underway.
- Inventory count to be completed the last week in December
- 2024 Office Supplies order pending
- Tax reminders mailed
- Debit terminal options discussed

2023-88 Belitski/Fair

Minutes

THAT the minutes of the meeting held November 16th, 2023 be approved as presented.

Carried

2023-89 Belitski/Buchanan

Financials

THAT the November 2023 Financial Statements and bill list at a total of \$85,640.11 be accepted and approved as presented.

Carried

2023-90 Belitski/Fair

Appointment of Building Official

THAT the following persons of Municode Services Ltd. be appointed building officials by the Village of North Portal:

Clayton Meier

Ryan Thiessen

Travis Elkin

Shenah Cartier

Clint Vargo

Carried

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2023-91 Belitski/Buchanan

Board of Revision

That the VILLAGE OF NORTH PORTAL appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

2023-92 Buchanan/Fair

Secretary to the Board of Revision

That the VILLAGE OF NORTH PORTAL appoints Marlene Hassard with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Marlene Hassard is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

2023-93 Fair/Belitski

Waterworks Reserve Transfer

THAT the Village transfer \$61,782.65 from the Waterworks Reserve to the General account to cover the cost of lift station repairs in October 2023.

Carried

NEXT MEETING: Tuesday January 16th, 2023 at 7:00pm

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2023-94 Fair/Belitski

Adjournment

THAT the meeting be adjourned at 8:10 pm.

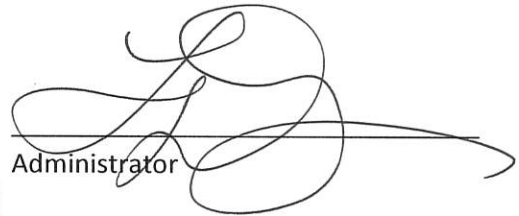
Carried

Presented to council on the 16th day of January, 2024.

Mayor



Administrator





Waterworks Compliance Inspection - Human Consumptive Use (Part I)

System Name: NORTH PORTAL WATERWORKS

Remote Inspection ID: 1191684

Approval No: 00002391-05-00

Population: 113

Announced: Yes

Date: 16-NOV-2023 10:00

Person Interviewed: ARMSTRONG, AMY

General Section

Water Supplies in Service : GROUNDWATER

System Classification: ONE WT ONE WD

of Service Connections: 75

System Type: MUNICIPAL SYSTEM

Service Connection Metering: Yes

Source Inspection Completed: No

Comments:

Contacts

Name	Position	Phone / Fax	Email
DAVIS, LINDSAY	ADMINISTRATOR	Phone: (306) 927-5050	N/A
ARMSTRONG, JORDAN	UNCERTIFIED OPERATOR	Cell: (306) 421-7366	N/A
KARDASH, MICHAEL	ENVIRONMENTAL PROJECT OFFICER	Phone: (306) 529-3265	MICHAEL.KARDASH@WSASK.CA
SHA, WEYBURN	OTHER - HEALTH REGION	Phone: (306) 842-8618	PUBHEALTHINSPECTION@SCHR.SK.CA
ARMSTRONG, AMY	MAYOR	Cell: (306) 620-8884	ARMSTRONGAMY3@OUTLOOK.COM

Complaints:

N/A

Operator Certification Section

Operator Name	Certification Levels		Expiry Date	Operator is a Supervisor
	Water Distribution	Water Treatment		
ARMSTRONG, JORDAN	NONE	NONE	N/A	No
ARMSTRONG, AMY	ONE	ONE	15-MAR-2024	Yes

Test Results

Station #	Sample ID	Location/Comments	Variable	Measurement
SK05ND0004	2023068283	204 PARK AVENUE	CHLORINE (FREE)	0.460 mg/l
			CHLORINE (TOTAL)	0.710 mg/l
			TURBIDITY	0.400 NTU
	2023068284	206 CLAIRE ST	CHLORINE (FREE)	1.060 mg/l
			CHLORINE (TOTAL)	1.320 mg/l
			TURBIDITY	0.470 NTU
	2023068285	404 1ST STREET	CHLORINE (FREE)	1.050 mg/l
			CHLORINE (TOTAL)	1.420 mg/l
			TURBIDITY	0.600 NTU
	2023068286	DUTY FREE SHOP	CHLORINE (FREE)	0.330 mg/l
			CHLORINE (TOTAL)	0.580 mg/l
			TURBIDITY	0.390 NTU
	2023068287	WATER TREATMENT PLANT	CHLORINE (FREE)	1.280 mg/l
			CHLORINE (TOTAL)	1.750 mg/l
			TURBIDITY	0.630 NTU
N/A	N/A	OPERATOR SPLIT SAMPLE - PARK AVENUE	CHLORINE (FREE)	0.570 mg/l
			CHLORINE (TOTAL)	0.620 mg/l
			TURBIDITY	0.470 NTU

Equipment Validation**Turbidity**

Equipment Type	Equipment Name/Number	STD1(L) (Expected, Test)	STD2 (Expected, Test)	STD3 (Expected, Test)	STD4 (Expected, Test)	Result	Gel Standard
ORBECO TB200	N/A	(0.10, N/A)	(20.00, N/A)	(100.00, N/A)	(800.00, N/A)	GOOD	N/A

Chlorine

Equipment Type	Equipment Name/Number	STD1 (Expected, Test)	STD2 (Expected, Test)	STD3 (Expected, Test)	Result
DR890	N/A	(0.20, 0.17)	(0.90, 0.85)	(1.60, 1.59)	GOOD

Human Consumptive Regulatory Section**C=Compliant NC=Non-Compliant N/A=Not Applicable**

C	NC	NA	General	Comments
X			Valid permit to operate and/or construct EMPA2010 24(1)	
X			Certified operator WWSW 62	
X			Valid water rights license EMPA2010 29(1)	WELL #1 - LICENSE # 1019 PW #2 - LICENSE # 2099 NO EXPIRY ON EITHER WATER RIGHTS LICENSE.
X			Copy of permit posted at waterworks EMPA2010 29(1)	
			Wells	
X			Constructed to exclude contaminants WWSW 22(2)	
X			Disinfection of new lines & repairs WWSW 22(2)(f)	
			Distribution System	
X			Common trenching WWSW 23(1)(2)	
X			Disinfection of new and repaired pipelines WWSW 23(4)& 27(4)	
			Water Storage Reservoirs	
X			Water tight cover WWSW 24(2)(a)	
X			In good repair WWSW 24(2)(b)	
X			Meets reservoir design requirements (only applies to facilities constructed after June 1, 2015) WWSW 24(2)(c)	
X			Manholes (all manholes must be 150mm above grade, designed and maintained to prevent the entry of water, and locked if located outside WTP) WWSW 24(3)(4).	NEW RESERVOIR HATCH IS IN PLACE BUT BASE MUST BE SEALED AND SECURED TO CONCRETE.
X			Pipe entries installed to prevent contamination WWSW 24(5)	
X			Vents WWSW 24(6)	
			Water Treatment Plants and Pumphouses	
X			Floor drainage to drains or sumps WWSW 25(a)	
X			Drain lines to sanitary sewers have trap WWSW 25(b)	
X			Backflow prevention device on treatment component WWSW 25(c)	
X			Water meter(s) installed in WTP or pumphouse WWSW 25(d)	
X			Adjustable chemical feeder WWSW 25(e)	

X		Water quality monitoring and testing equipment is maintained and calibrated as recommended by manufacturer EMPA2010 29(1)	UNIT HAS BEEN REGULARLY CALIBRATED SINCE LAST INSPECTION.
X		Facility is clean and in orderly condition WWSW 25(f)	
X		NSF/ANSI 60 Approved chemicals being used and at or below Max. use limit (unless otherwise approved) WWSW 27(3)	SODIUM HYPOCHLORITE AT 10 MG/L AS CL2. POTASSIUM PERMANGANATE BY SATURATED SOLUTION TANK. CHLORINE DOSE TODAY IS AT MAXIMUM USE LIMIT. WILL HAVE TO MONITOR CLOSELY TO CONFIRM THE MAX USE LIMIT OF 10 MG/L IS NOT EXCEEDED.
Disinfection			
X		Continuous chlorine disinfection (unless otherwise approved per 27(7)) WWSW 27(5)	
X		A free chlorine residual of not less than 0.1 mg/L in water entering the distribution system WWSW 27(6)(a)	
X		A total chlorine residual of not less than 0.5 mg/L OR a free chlorine residual of not less than 0.1 mg/L in water throughout the distribution system WWSW 27(6)(b)	
Standards			
X		Bacteriological WWSW 29	
X		Chemical standards WWSW 26(2)(3) & 31	TRIHALOMETHANE RESULT REPORTED 39.2 UG/L. THE MAXIMUM ACCEPTABLE CONCENTRATION FOR TRIHALOMETHANES IS 100 UG/L ANNUAL AVERAGE OF 4 QUARTERLY SAMPLES.
X		Waterworks meets the requirements of future chemical health and pesticide related standards	
Groundwater			
X		Less than or equal to 1.0 NTU discrete measurements (95%) WWSW 30(2)(e)(i)	
Assessment			
X		Proper waterworks assessment WWSW 32	
Operational Anomalies			
X		Reported upset condition WWSW 34(1)	
X		Reported disinfection system upset WWSW 34(2)(a)(b)	
X		Reported missing on-site water quality testing records WWSW 34(2)(c)	
Testing			
X		Bacteriological testing WWSW 37(2)	
X		Bacteriological follow-up WWSW 37(5) & 37(9)	

X		Bacteriological sample after completion, alteration, extension or repair WWSW 38	
X		Chlorine monitoring WWSW 37(2)(4)	
X		Turbidity monitoring WWSW 37(2)(4)	
		Other Constituents	
X		General chemical sampling conducted WWSW 37(2)(6)	NEXT GENERAL CHEMICAL ANALYSIS REQUIRED IN 2025.
X		Health and toxicity sampling conducted WWSW 37(2)(6)	NEXT HEALTH & TOXICITY ANALYSIS REQUIRED IN 2025.
X		Trihalomethane sampling conducted WWSW 37(2)(6)	ONE TIME TRIHALOMETHANE TEST CONDUCTED DECEMBER 11, 2022. NO FURTHER TESTING REQUIRED AT THIS TIME.
X		Accredited laboratory WWSW 37(2)(b)	
		Operational Records	
X		Daily water meter reading WWSW 40(1)(a)	
X		Types, dosages and total amounts of chemical WWSW 40(1)(b)	
X		Samples - locations, sampler, and results WWSW 40(1)(c)	
X		Abnormal operating procedures WWSW 40(1)(d) & 40(1)(e)	
X		Upset conditions (includes water treatment facility and water distribution system upsets) WWSW 40(1)(f)	
X		Chlorine upsets WWSW 40(1)(g)	
X		Calibration records for test equipment WWSW 40(1)(h)	
X		Maintenance WWSW 40(1)(i)	
X		Chronological order WWSW 40(2)(a)	
X		Permittee recorder WWSW 40(2)(b)	
X		Identification of recorder WWSW 40(2)(c)	
X		Five year history of log WWSW 40(2)(d)	
X		Explanatory notes WWSW 40(2)(e)	
X		Factual data entry WWSW 40(2)(f)	
X		No default values used WWSW 40(2)(g)	
		QA/QC and Recordkeeping Review	
X		QA/QC and ERP in place WWSW 41(1)	QA/QC AND ERP DOCUMENTS UPDATED IN 2023.
X		Monthly review of records by permittee WWSW 41(2)	
X		Report abnormal or missing records WWSW 41(3)	
		Annual Notice To Customers	
X		On water quality and sample submission compliance WWSW 42(1)	

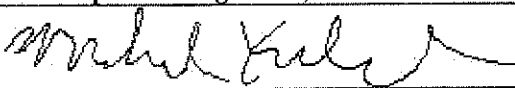
X		Written notice provided to Minister of completion of annual notice to consumers WWSW 42(2)	
General			
X		Split sampling with the operator was completed	
X		Operator's test equipment appears to be performing adequately	
X		Representative of the waterworks signature was obtained	YES
X		Representative of the waterworks agreed with the inspection statements	YES



(Operator/Supervisor Signature)



Agree with statements



(EPO Signature)

THIS IS TO CERTIFY THAT

Clayton Meier – BOL332
Ryan Thiessen – BOL555
Travis Elkin – BOL580
Shenah Cartier - BOL622
Clint Vargo – BOL798
of MuniCode Services Ltd.

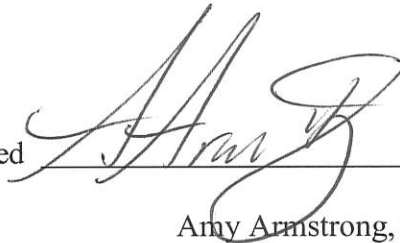
HAVE BEEN APPOINTED AS THE BUILDING OFFICIAL

BY THE COUNCIL OF THE MUNICIPALITY OF

Village of North Portal

UNDER THE AUTHORITY OF SECTION 16 OF THE
Construction Codes Act

Signed



Amy Armstrong, Mayor

Dated

11/30/23.



Municipal Seal

Date Printed
2023-12-12 12:02 PM

Village of North Portal
List of Accounts for Approval
Batch: 2023-00049 to 2023-00052

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Bank Code - Gen Bank - General - Spectra Credit Union

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
3466	2023-11-30	AC Power Contractors Ltd.			
461843		585-200-110 - UT-SEWER - Coi	Lift strn electrical issu	887.99	
		110-340-110 - GST Receivable	Both Tax Code	41.89	
		900-110-130 - GST Paid - Eligib	Both Tax Code	41.89 NL	929.88
462225		585-200-110 - UT-SEWER - Coi	Lift strn electrical issu	4,874.55	
		110-340-110 - GST Receivable	Both Tax Code	229.93	
		900-110-130 - GST Paid - Eligib	Both Tax Code	229.93 NL	5,104.48
			Payment Total:		6,034.36
3467	2023-11-30	House of Stationary			
437287		570-430-160 - R&c - Event	Raffle tickets, coffee cups	61.75	
		110-340-110 - GST Receivable	Both Tax Code	2.91	
		900-110-130 - GST Paid - Eligib	Both Tax Code	2.91 NL	64.66
3468	2023-11-30	Municipal Utilities			
3933		585-200-110 - UT-SEWER - Coi	Lift Station Repairs	10,221.16	
		110-340-110 - GST Receivable	Both Tax Code	482.13	
		900-110-130 - GST Paid - Eligib	Both Tax Code	482.13 NL	10,703.29
3946		585-200-110 - UT-SEWER - Coi	Lift Station Repairs	39,410.80	
		110-340-110 - GST Receivable	Both Tax Code	1,859.00	
		900-110-130 - GST Paid - Eligib	Both Tax Code	1,859.00 NL	41,269.80
			Payment Total:		51,973.09
3469	2023-11-30	Redhead Equipment Ltd			
P33939		530-420-100 - TS - Vehicle/Equi	tractor parts	126.19	
		110-340-110 - GST Receivable	Both Tax Code	5.95	
		900-110-130 - GST Paid - Eligib	Both Tax Code	5.95 NL	132.14
3470	2023-11-30	Salvation Army			
Train 2023		510-500-110 - GG - Grants and	Food Bank Donation	1,200.00	1,200.00
3471	2023-11-30	STARS			
2023		510-490-200 - GG - Maint - Eme	STARS Service Support	200.00	200.00
3472	2023-11-30	Turnbull Excavating Ltd			
79505		530-440-100 - TS - Maint. - Gra	gravel	816.31	
		110-340-110 - GST Receivable	Both Tax Code	38.53	
		900-110-130 - GST Paid - Eligib	Both Tax Code	38.53 NL	854.84
3473	2023-12-12	Adrian Schindel			
December 2023		530-110-120 - TS - Maint. - Sala	wages, vac pay, bonus	3,043.94	
		510-210-170 - GG - Admin. - Tr	wages, vac pay, bonus	88.77	3,132.71
3474	2023-12-12	Clear Tech Industries Inc			
INV1095434		580-450-100 - UT - Water - Che		621.20	
		110-340-110 - GST Receivable	Both Tax Code	29.64	
		900-110-130 - GST Paid - Eligib	Both Tax Code	29.64 NL	650.84
INV1095909		580-450-100 - UT - Water - Che	Sodium Hypocl 8 drums	1,099.40	
		110-340-110 - GST Receivable	GST Tax Code	54.97	1,154.37
			Payment Total:		1,805.21
3475	2023-12-12	Lindsay Davis			
Dec 2023		510-110-230 - GG - Salaries - Ac	wages, vac pay, bonus, mil	5,118.80	
		510-210-170 - GG - Admin. - Tr	wages, vac pay, bonus, mil	88.77	5,207.57
3476	2023-12-12	Redhead Equipment Ltd			

Village of North Portal
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COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
P34359		530-420-100 - TS - Vehicle/Equip	tractor parts	153.62	
		110-340-110 - GST Receivable	Both Tax Code	7.25	
		900-110-130 - GST Paid - Eligib	Both Tax Code	7.25 NL	160.87
			Total Other:		70,765.45

OTHER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
MO 012455 522.5 10042085 Brit	2023-11-30	City of Portal			
		525-210-110 - PS - Fire - Contr	Emergency Siren Repair	729.27	729.27
			Total Other:		729.27

E-TRANSFER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
R0HMGVGNHGRBVA XMas Party 202	2023-11-29	Amy Armstrong			
		570-430-160 - R&c - Event	Dollarama receipts reimburs	106.53	
		110-340-110 - GST Receivable	Both Tax Code	5.03	
		900-110-130 - GST Paid - Eligib	Both Tax Code	5.03 NL	111.56
R0HMGVGNHGR08 Nov 2023	2023-11-29	Natalie Davis			
		530-110-150 - TS - Maint. - Sala	Nov maint wages	47.45	47.45
R0HMGVGNHGR02M XMas Party 202	2023-11-29	Buchanan, Chase			
		570-430-160 - R&c - Event	Dollarama, Shell, Dollar Tre	148.30	
		110-340-110 - GST Receivable	Both Tax Code	7.00	
		900-110-130 - GST Paid - Eligib	Both Tax Code	7.00 NL	155.30
R0HMGVQUE59QIM Dec 2023	2023-12-12	Jordan Armstrong			
		580-110-110 - UT - Water - Sala		2,663.40	2,663.40
			Total E-Transfer:		2,977.71

ONLINE BANKING

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
81 Dec 2023	2023-12-31	Receiver General			
		510-120-110 - GG - Benefits - A		2,360.59	
		530-150-300 - TS - Maint - Forei		1,093.74	
		580-120-110 - UT - Water - Ben		676.86	
		510-130-231 - GG - Benefits - C		877.87	
		510-130-232 - GG - Benefits - E		356.68	
		530-150-350 - TS - Maint - Seas	Natalie Nov Remit	0.79	5,366.53
Nov 30 2023 3174-0062-7570	2023-11-30	Sask Power			
		530-310-100 - TS - Maint. - Utilit	streetlights	703.76	
		110-340-110 - GST Receivable	GST Tax Code	35.19	738.95
3207-0062-4233		570-310-150 - R&C - Utility - Po	hall power	122.38	
		110-340-110 - GST Receivable	GST Tax Code	6.12	128.50
3108-0063-6245		580-300-120 - UT - Water - Pow	well power	600.53	
		110-340-110 - GST Receivable	GST Tax Code	30.03	630.56
Nov 23 hall e		570-300-150 - R&C - Utility - He	hall energy	304.76	
		110-340-110 - GST Receivable	GST Tax Code	15.24	320.00

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2023-12-12 12:02 PM

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ONLINE BANKING

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
Nov 23 office e		510-300-110 - GG - Utility - Hea	Office, wtp energe	364.69	
		110-340-110 - GST Receivable	GST Tax Code	18.23	382.92
			Payment Total:		2,200.93
Nov 30 2023 2	2023-11-30	Sask Tel			
Nov 23 Office		510-300-140 - GG - Utility - Tele	office, wtp, interent	238.00	
		110-340-110 - GST Receivable	Both Tax Code	11.23	
		900-110-130 - GST Paid - Eligib	Both Tax Code	11.23 NL	249.23
Nov 23 hall		570-330-150 - R&C - Utility - Tel	hall phone	62.73	
		110-340-110 - GST Receivable	Both Tax Code	2.96	
		900-110-130 - GST Paid - Eligib	Both Tax Code	2.96 NL	65.69
			Payment Total:		314.92
R0HVMV7151FSGF	2023-12-31	Ministry of Finance			
November 2023		210-210-190 - Due To PSS Sch	remit	2,263.16	2,263.16
R0HMQVE59PQC	2023-12-31	MEPP			
Dec 2023		510-120-115 - GG - Benefits - A	Remit	360.00	
		580-130-233 - UT-Superannuati		151.07	
		510-130-233 - GG - Benefits - S		511.07	1,022.14
			Total Online Banking:		11,167.68
			Total Gen Bank:		85,640.11

Certified Correct This December 12, 2023

Reeve

Administrator



Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending November 30, 2023

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-110-100 - General Municipal Levy		124,824.05	120,905.00	3,919.05	3.24
410-130-100 - Discount on Municipal Tax - Property		(4,244.82)	4,000.00	(8,244.82)	206.12-
	0.00	120,579.23	124,905.00	(4,325.77)	3.46-
Penalties on Tax Arrears					
410-400-210 - Penalty on Mun Taxes Arrears - Proper	(295.45)	6,028.81		6,028.81	
	(295.45)	6,028.81	0.00	6,028.81	0.00
TOTAL TAXATION:	(295.45)	126,608.04	124,905.00	1,703.04	1.36
FEES AND CHARGES					
Custom Work					
420-100-100 - F&C - Custom Work	240.00	2,422.50	500.00	1,922.50	384.50
	240.00	2,422.50	500.00	1,922.50	384.50
Sale of Supplies and Gravel					
420-200-500 - F&C - Sale of Village MERCH		86.49		86.49	
420-200-900 - F&C - Other Fees & Charges #1	17.44	468.69		468.69	
	17.44	555.18	0.00	555.18	0.00
Recreation Fees					
420-530-200 - F&C - Community Halls Fees	223.42	2,507.62	2,600.00	(92.38)	3.55-
420-530-300 - F&C - Event Food and Beverage Sales	1,630.00	3,436.00		3,436.00	
420-530-500 - F&C - Event Ticket Sales	3,550.00	3,550.00		3,550.00	
420-530-700 - F&C - Event Silent Auction Fundraiser	1,679.00	1,679.00		1,679.00	
420-530-900 - F&C - Event Gaming and Raffles	(465.00)	(465.00)		(465.00)	
	6,617.42	10,707.62	2,600.00	8,107.62	311.83
	6,617.42	10,707.62	2,600.00	8,107.62	311.83
Cemetery Fees					
420-600-100 - F&C - Cemetery Fees	200.00	200.00	250.00	(50.00)	20.00-
	200.00	200.00	250.00	(50.00)	20.00-
Licenses and Permits					
420-710-100 - F&C - Permits		35.00		35.00	
	0.00	35.00	0.00	35.00	0.00
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate		290.00	50.00	240.00	480.00
	0.00	290.00	50.00	240.00	480.00
Landfill/Waste Collection Fees					
420-850-120 - F&C - Waste Collection Fees		10,925.81	15,250.00	(4,324.19)	28.36-
	0.00	10,925.81	15,250.00	(4,324.19)	28.36-
	0.00	11,215.81	15,300.00	(4,084.19)	26.69-
TOTAL FEES AND CHARGES:	7,074.86	25,136.11	18,650.00	6,486.11	34.78

Village of North Portal
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	Current	Year To Date	Budget	Variance	%
UTILITIES					
Water					
440-110-100 - Water - Water Sales		28,819.23	43,000.00	(14,180.77)	32.98-
	0.00	28,819.23	43,000.00	(14,180.77)	32.98-
Sewer					
440-220-100 - Sewer - Charges		15,026.06	22,000.00	(6,973.94)	31.70-
	0.00	15,026.06	22,000.00	(6,973.94)	31.70-
TOTAL UTILITIES:	0.00	43,845.29	65,000.00	(21,154.71)	32.55-
UNCONDITIONAL TRANSFERS					
Unconditional Transfers					
450-110-100 - Unconditional - (Revenue Sharing)		29,326.00		29,326.00	
	0.00	29,326.00	0.00	29,326.00	0.00
TOTAL UNCONDITIONAL TRANSFERS:	0.00	29,326.00	0.00	29,326.00	0.00
CONDITIONAL GRANTS					
Provincial					
450-335-100 - Conditional - Prov - New Deal GTF		7,751.00	4,059.00	3,692.00	90.96
450-370-200 - Conditional - MMSW Recycling	442.38	1,835.67	1,800.00	35.67	1.98
	442.38	9,586.67	5,859.00	3,727.67	63.62
TOTAL CONDITIONAL GRANTS:	442.38	9,586.67	5,859.00	3,727.67	63.62
GRANTS IN LIEU OF TAXES					
Federal					
450-500-100 - GIL - Federal		30,808.48	30,888.00	(79.52)	0.26-
	0.00	30,808.48	30,888.00	(79.52)	0.26-
Provincial					
450-600-100 - GIL - Provincial			1,400.00	(1,400.00)	100.00-
450-620-100 - GIL - Prov - Sask. Energy	215.99	4,604.28	4,550.00	54.28	1.19
	215.99	4,604.28	5,950.00	(1,345.72)	22.62-
Other					
450-800-100 - GIL - Other - SPC Surcharge	1,441.47	16,348.14	17,000.00	(651.86)	3.83-
	1,441.47	16,348.14	17,000.00	(651.86)	3.83-
TOTAL GRANTS IN LIEU OF TAXES:	1,657.46	51,760.90	53,838.00	(2,077.10)	3.86-
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	422.06	4,029.74	1,500.00	2,529.74	168.65
470-100-200 - Interest Income - Cemetery		520.05	270.00	250.05	92.61
	422.06	4,549.79	1,770.00	2,779.79	157.05
TOTAL INVESTMENT INCOME AND COMMIS	422.06	4,549.79	1,770.00	2,779.79	157.05
OTHER REVENUES					
Other Revenue					
480-100-100 - Sask Lotteries		1,315.00	1,315.00		
480-150-100 - Donations	32.05	1,011.55	50.00	961.55	1923.10

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Statement of Financial Activities - Detailed
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	Current	Year To Date	Budget	Variance	%
	32.05	2,326.55	1,365.00	961.55	70.44
TOTAL OTHER REVENUES:	32.05	2,326.55	1,365.00	961.55	70.44
TOTAL REVENUES:	9,333.36	293,139.35	271,387.00	21,752.35	8.02

Village of North Portal
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	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity		8,001.32	8,500.00	498.68	5.87
	0.00	8,001.32	8,500.00	498.68	5.87
510-110-230 - GG - Salaries - Administrator	2,647.37	29,121.07	35,760.00	6,638.93	18.57
	2,647.37	37,122.39	44,260.00	7,137.61	16.13
Benefits					
510-120-110 - GG - Benefits - Administrator	832.02	9,152.22	6,000.00	(3,152.22)	52.54-
510-120-115 - GG - Benefits - Admin - Superannuation	360.00	3,960.00	4,320.00	360.00	8.33
510-120-120 - GG - Benefits - Admin - SUMA Group 4	160.61	1,766.71	1,920.00	153.29	7.98
	1,352.63	14,878.93	12,240.00	(2,638.93)	21.56-
510-130-231 - GG - Benefits - CPP	382.19	4,358.32	4,600.00	241.68	5.25
510-130-232 - GG - Benefits - EI	166.54	1,921.57	2,100.00	178.43	8.50
510-130-233 - GG - Benefits - Superannuation	479.77	5,399.43	7,300.00	1,900.57	26.04
510-130-234 - GG - Benefits - Worker Compensation		1,118.17	1,000.00	(118.17)	11.82-
510-130-250 - GG - Benefits - SUMA Group 60% + Fe	251.42	2,765.62	3,100.00	334.38	10.79
	2,632.55	30,442.04	30,340.00	(102.04)	0.34-
	5,279.92	67,564.43	74,600.00	7,035.57	9.43
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal		286.00	250.00	(36.00)	14.40-
510-200-130 - GG - Cont. - Audit/Accounting		7,022.50	6,000.00	(1,022.50)	17.04-
510-200-150 - GG - Cont. - Assessment - SAMA		2,836.00	2,836.00		
510-200-170 - GG - Cont. - Advertising		964.40	300.00	(664.40)	221.47-
510-210-170 - GG - Admin. - Training, Travel & Meals	177.54	1,952.94	1,700.00	(252.94)	14.88-
510-230-110 - GG - Cont. - Insurance - SUMA		13,779.00	13,779.00		
510-240-100 - GG - Cont. - Memberships & Subscript		911.10	1,050.00	138.90	13.23
510-260-100 - GG - Cont. - Tax Enforcement/Collectic		60.00	200.00	140.00	70.00
510-260-150 - GG - Cont. - Elections		128.00		(128.00)	
510-270-100 - GG - Cont. - Equipment		110.33	3,272.00	3,161.67	96.63
510-270-150 - GG - Cont. - Miscellaneous	23.98	938.32	500.00	(438.32)	87.66-
510-290-100 - GG - Cont. Bank Charges	33.25	495.03	350.00	(145.03)	41.44-
	234.77	29,483.62	30,237.00	753.38	2.49
Utilities					
510-300-110 - GG - Utility - Heat	594.02	4,475.61	3,100.00	(1,375.61)	44.37-
510-300-120 - GG - Utility - Power	209.78	1,833.07	1,800.00	(33.07)	1.84-
510-300-140 - GG - Utility - Telephone	238.00	2,620.02	2,900.00	279.98	9.65
	1,041.80	8,928.70	7,800.00	(1,128.70)	14.47-
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Postage	34.97	1,396.59	1,500.00	103.41	6.89
510-410-140 - GG - Maint. - Office Supplies		200.98	500.00	299.02	59.80
510-440-100 - GG - Maint. - Data Processing Supplie		1,825.68	1,696.00	(129.68)	7.65-
510-490-100 - GG - Maint. - Office Repairs & Maint.		276.41	300.00	23.59	7.86
510-490-150 - GG - Maint. - Other #3		400.82		(400.82)	
510-490-200 - GG - Maint - Emergency Preparedness	200.00	200.00		(200.00)	

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	Current	Year To Date	Budget	Variance	%
	234.97	4,300.48	3,996.00	(304.48)	7.62-
Grants and Contributions					
510-500-110 - GG - Grants and Contributions	1,200.00	1,200.00	3,700.00	2,500.00	67.57
	1,200.00	1,200.00	3,700.00	2,500.00	67.57
Capital Expenditures					
510-600-140 - GG - Purchase of Cap Assets - Equipm		3,420.39		(3,420.39)	
	0.00	3,420.39	0.00	(3,420.39)	0.00
Other					
510-900-110 - GG - Other		0.05		(0.05)	
	0.00	0.05	0.00	(0.05)	0.00
TOTAL GENERAL GOVERNMENT SERVICES	7,991.46	114,897.67	120,333.00	5,435.33	4.52
PROTECTIVE SERVICES					
POLICE PROTECTION					
Professional/Contractual Services					
520-210-100 - PS - Police - Justice Requisition		6,496.97	6,100.00	(396.97)	6.51-
	0.00	6,496.97	6,100.00	(396.97)	6.51-
TOTAL POLICE PROTECTION:	0.00	6,496.97	6,100.00	(396.97)	6.51-
FIRE PROTECTION					
Professional/Contractual Services					
525-210-110 - PS - Fire - Contracted Services	729.27	7,138.27	6,409.00	(729.27)	11.38-
	729.27	7,138.27	6,409.00	(729.27)	11.38-
TOTAL FIRE PROTECTION:	729.27	7,138.27	6,409.00	(729.27)	11.38-
TOTAL PROTECTIVE SERVICES:	729.27	13,635.24	12,509.00	(1,126.24)	9.00-
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. - Salaries - Foreman	1,583.50	17,561.10	20,700.00	3,138.90	15.16
530-110-150 - TS - Maint. - Salaries - Seasonal	47.45	2,264.36	2,000.00	(264.36)	13.22-
	1,630.95	19,825.46	22,700.00	2,874.54	12.66
Benefits					
530-150-300 - TS - Maint - Foreman - Benefits	384.01	4,337.64	3,300.00	(1,037.64)	31.44-
530-150-350 - TS - Maint - Seasonal - Benefits		96.09		(96.09)	
530-170-100 - TS - Foreman Clothing Allowance		488.30	200.00	(288.30)	144.15-
	384.01	4,922.03	3,500.00	(1,422.03)	40.63-
	2,014.96	24,747.49	26,200.00	1,452.51	5.54
Professional/Contractual Services					
530-210-100 - TS - Maint. - Contract Street Maintenan		5,089.50		(5,089.50)	
530-290-100 - TS - Maint. - Cemetery Contract		1,484.00		(1,484.00)	
530-290-200 - TS - Maint - Vehicle Insurance	372.72	1,331.12	1,000.00	(331.12)	33.11-
	372.72	7,904.62	1,000.00	(6,904.62)	690.46-

Village of North Portal
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Utilities					
530-310-100 - TS - Maint. - Utility - Street Lights	1,407.52	7,685.27	8,100.00	414.73	5.12
	1,407.52	7,685.27	8,100.00	414.73	5.12
Maintenance, Materials & Supplies					
530-400-110 - TS - Maint. - Materials & Supplies	78.88	1,401.91	1,500.00	98.09	6.54
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	126.19	6,240.69	5,500.00	(740.69)	13.47-
530-425-110 - TS - Maint. - Oil & Gas		1,367.21	6,000.00	4,632.79	77.21
530-440-100 - TS - Maint. - Gravel/Sand	816.31	1,691.96	2,000.00	308.04	15.40
530-450-100 - TS - Maint. - Culverts/Drainage			1,000.00	1,000.00	100.00
530-460-110 - TS - Maint. - Dust Control			3,000.00	3,000.00	100.00
530-470-100 - TS - Maint. - Road/Street Signs			3,000.00	3,000.00	100.00
	1,021.38	10,701.77	22,000.00	11,298.23	51.36
Capital Expenditures					
530-600-110 - TS - Purchase of Cap Assets		63,809.86		(63,809.86)	
	0.00	63,809.86	0.00	(63,809.86)	0.00
TOTAL MAINTENANCE:	4,816.58	114,849.01	57,300.00	(57,549.01)	100.43-
TOTAL TRANSPORTATION SERVICES:	4,816.58	114,849.01	57,300.00	(57,549.01)	100.43-
ENVIRONMENTAL SERVICES					
Professional/Contractual Services					
540-200-110 - EH - Cont. - Waste Collection/Disposal		10,491.31	11,000.00	508.69	4.62
540-200-210 - EH - Waste - Tree Dump Site		1,500.00	1,500.00		
540-220-110 - EH - Pest Control		19.71		(19.71)	
	0.00	12,011.02	12,500.00	488.98	3.91
TOTAL ENVIRONMENTAL SERVICES:	0.00	12,011.02	12,500.00	488.98	3.91
RECREATION AND CULTURAL SERVICES					
Professional/Contractual Services					
570-270-100 - R&C - Cont. - Contracted Maintenance		1,795.75		(1,795.75)	
570-280-100 - R&C - Cont. - Contracted Repairs			1,000.00	1,000.00	100.00
570-290-100 - R&C - Cont. - Library Requisition		1,440.75	1,441.00	0.25	0.02
	0.00	3,236.50	2,441.00	(795.50)	32.59-
Utilities - Heat					
570-300-150 - R&C - Utility - Heat - Hall	480.44	2,064.07	1,600.00	(464.07)	29.00-
	480.44	2,064.07	1,600.00	(464.07)	29.00-
Utilities - Power					
570-310-150 - R&C - Utility - Power - Hall	223.78	1,165.40	1,300.00	134.60	10.35
570-310-160 - R&C Capital Expenditures		27,632.93	75,000.00	47,367.07	63.16
	223.78	28,798.33	76,300.00	47,501.67	62.26
Utilities - Telephone					
570-330-150 - R&C - Utility - Telephone - Hall	62.73	691.43	650.00	(41.43)	6.37-
	62.73	691.43	650.00	(41.43)	6.37-
Maintenance, Materials and Supplies					
570-430-150 - R&C - Bldg Mat/Supply - Hall	23.31	178.84	500.00	321.16	64.23
570-430-160 - R&c - Event	3,297.58	6,001.86	600.00	(5,401.86)	900.31-
	3,320.89	6,180.70	1,100.00	(5,080.70)	461.88-

Village of North Portal
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Grants and Contributions					
570-500-110 - R&C - Grants and Contributions		1,815.00	1,815.00		
	0.00	1,815.00	1,815.00	0.00	0.00
Other					
570-900-110 - R&C - Flowers, Beautification		1,022.61	700.00	(322.61)	46.09-
	0.00	1,022.61	700.00	(322.61)	46.09-
TOTAL RECREATION AND CULTURAL SERV	4,087.84	43,808.64	84,606.00	40,797.36	48.22
UTILITIES					
WATER					
Wages and Benefits					
580-110-110 - UT - Water - Salaries	1,127.60	13,386.28	15,300.00	1,913.72	12.51
580-120-110 - UT - Water - Benefits	83.52	1,168.02	1,550.00	381.98	24.64
580-130-233 - UT-Superannuation	119.79	1,439.45	1,500.00	60.55	4.04
	1,330.91	15,993.75	18,350.00	2,356.25	12.84
Professional/Contractual Services					
580-230-100 - UT - Water - Travel, Meals & Subsister	1,931.20	2,241.88	100.00	(2,141.88)	2141.88-
580-230-200 - UT - Water - Clothing Allowance		500.00		(500.00)	
580-250-100 - UT - Water - Memberships/Subscription			100.00	100.00	100.00
580-260-100 - UT - Water - Conference Fees			300.00	300.00	100.00
580-270-100 - UT-Water-Training/Continuing Ed		1,160.00		(1,160.00)	
580-280-100 - UT - Water - Contracted Building Maint		68.82	250.00	181.18	72.47
580-285-110 - UT - Water - Cont. Repairs - Building		190.77	10,520.00	10,329.23	98.19
580-285-140 - UT - Water - Cont. Repairs - W.T.P.	5,384.25	8,826.28		(8,826.28)	
580-290-100 - UT - Water - Laboratory Testing	219.99	636.09	800.00	163.91	20.49
580-295-100 - UT - Water - Other Cont. Services		100.00	100.00		
	7,535.44	13,723.84	12,170.00	(1,553.84)	12.77-
Utilities					
580-300-120 - UT - Water - Power	1,379.83	8,667.60	8,500.00	(167.60)	1.97-
580-300-140 - UT - Water - TELUS Callout	44.40	541.41	508.00	(33.41)	6.58-
	1,424.23	9,209.01	9,008.00	(201.01)	2.23-
Maintenance, Materials and Supplies					
580-430-130 - UT - Water - Mats & Suppl - WTP		831.41	3,000.00	2,168.59	72.29
580-440-110 - UT - Water - Small Tools & Equipment		63.59		(63.59)	
580-450-100 - UT - Water - Chemicals		7,134.77	5,000.00	(2,134.77)	42.70-
	0.00	8,029.77	8,000.00	(29.77)	0.37-
TOTAL WATER:	10,290.58	46,956.37	47,528.00	571.63	1.20
SEWER					
Professional/Contractual Services					
585-200-110 - UT-SEWER - Contracted	58,656.42	64,644.86	5,000.00	(59,644.86)	1192.90-
	58,656.42	64,644.86	5,000.00	(59,644.86)	1192.90-
TOTAL SEWER:	58,656.42	64,644.86	5,000.00	(59,644.86)	1192.90-
TOTAL UTILITIES:	68,947.00	111,601.23	52,528.00	(59,073.23)	112.46-
TOTAL EXPENDITURES:	86,572.15	410,802.81	339,776.00	(71,026.81)	20.90-

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	Current	Year To Date	Budget	Variance	%
CHANGE IN NET-FINANCIAL ASSETS	(77,238.79)	(117,663.46)	(68,389.00)	(49,274.46)	72.05-
CHANGE IN NET ASSETS	(77,238.79)	(117,663.46)	(68,389.00)	(49,274.46)	72.05-
CHANGE IN SURPLUS	(77,238.79)	(117,663.46)	(68,389.00)	(49,274.46)	72.05-

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	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
ACCOUNT BALANCES					
	<u>Current</u>	<u>Year to Date</u>	<u>Balance</u>		
Cash and Investments					
110-110-110 - Cash - On Hand - Petty Cash			300.00		
110-110-120 - Cash - Bank - Demand	(79,922.51)	(130,848.16)	35,588.68		
110-110-130 - Cash - Bank - Savings	162.33	1,642.95	74,692.52		
110-110-140 - Cash - Waterworks Reserve	259.73	6,872.88	100,580.29		
110-110-150 - Cash - Cemetery Demand	200.00	167.50	17,173.29		
110-110-155 - Cash - Cemetery board special savings		668.18	33,633.80		
Total Cash and Investments:	(79,300.45)	(121,496.65)	261,968.58		
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current	(4,261.47)	24,838.75	24,838.75		
110-200-110 - Municipal - Tax Receivable - Arrears	(697.83)	(2,823.65)	37,616.73		
110-200-900 - Municipal - Allow. for Uncollected			(32,919.29)		
Total Municipal Taxes Receivable:	(4,959.30)	22,015.10	29,536.19		

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<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Additional Tax Information				

Receipt of Arrears

Receipts	BalFwd
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Current Taxes Collected

Receipts	Levy
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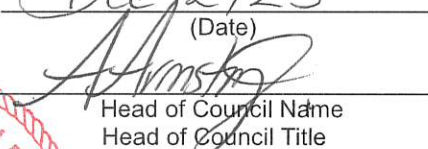
Totals Arrears & Current

0.00	0.00	0.00	0.00	0.00
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Certified correct and in accordance with the records

Presented to council on


Administrator Name
Administrator Title

Dec 12 / 23
(Date)

Head of Council Name
Head of Council Title

