

VILLAGE OF
North Portal
Regular Council Meeting
Thursday March 21st, 2024
Village Office
204 Park Ave

Present: Mayor Amy Armstrong
Councillor Amy Belitski
Councillor Chase Buchanan
Councillor Callie Fair
Administrator Lindsay Davis

A quorum being present, Mayor Armstrong called the meeting to order at 7:05 pm.

Delegation

1. Sgt. Steve Ross, RCMP Estevan Detachment: Ross presented the annual policing report and updated council on the current status of the Estevan RCMP staff. A townhall meeting is being held in Bienfait on Monday March 25th at 7pm. Neither council nor RCMP had any policing concerns within the Village of North Portal

Reports

Council

- 2024 Budget – 2nd draft reviewed
- Knox United Church – Lindsay to draft a letter to the board regarding the offer to purchase for \$1.00 and the acceptance of a maintenance fund

Waterworks

- Telus call out cancelled
- Sodium Chloride order required for WTP
- Annual Notice to consumers to be corrected
- Lagoon: no dumping until further notice. New approach and dumping site to cell 1 must be constructed. A “No Unauthorized Dumping” sign should be installed
- Contact Marc at Municipal Utilities about pump suppliers for lift station and water distribution
- WTP Furnace quotes – received from Barry’s Plumbing, request from Johnson’s Plumbing

Roads/Maintenance

- Broad Street: Dynamic Signs to make street sign
- Spring Clean-up bin to be ordered
- Tree Pile – PIFD performed controlled burn. Pile still burning. There is some garbage to be cleaned up.
- Road Ban order must be resent for signing

VILLAGE OF
North Portal
Regular Council Meeting
Thursday March 21st, 2024
Village Office
204 Park Ave

- Due to budget concerns, there will be no summer seasonal employee

Hall/Park/Cemetery

- Post Office lease and phone line transferred to Jodi Yurkowski. Still waiting for payment from Canada Post for Feb and March rental and phone line.

Administration

- Audit went well
- Mutual Aid meeting held in Estevan
- CCBF Grant final report submitted
- Asset Management Plan underway
- Cemetery account online banking forms signed

2024-10 Fair/Buchanan

Minutes

THAT the minutes of the meeting held February 20th, 2024 be approved as presented.

Carried

2024-11 Belitski/Fair

Financials

THAT the February 2024 Financial Statements and bill list for a total of \$19,418.93 be accepted and approved as presented.

Carried

2024-12 Belitski/Fair

Travel and Expense Allowance Schedule

THAT the Travel and Expense Allowance Schedule A be approved and come into effect April 1st, 2024.

Carried

VILLAGE OF
North Portal
Regular Council Meeting
Thursday March 21st, 2024
Village Office
204 Park Ave

Correspondence

1. MIPL – inspection and flare notification
2. SGI – discount of 15%

NEXT MEETING: Thursday April 15th, 2024 at 7:00pm

Adjournment

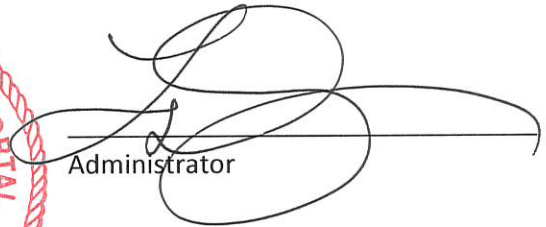
The meeting be adjourned at 8:47 pm.

Presented to council on the 25th day of April, 2024.



Mayor





Administrator

Village of North Portal**TRAVEL AND EXPENSE ALLOWANCE SCHEDULE - effective April 1, 2024**Approved by Council: Mar 21, 2024**Private Vehicle Usage**

Kilometer Rate: \$0.5703 / km

Meal Rate

Breakfast \$10.00

Dinner \$18.00

Supper \$23.00

Per Diem \$51.00 per day

Meetings**Non-Regular Council / Training Rates**

Half Day \$100.00

Full Day \$150.00

Clothing Allowance – For Public Works, Maintenance and Waterworks Employees Only

Annual Allowance \$500

Date Printed
2024-03-21 10:27 AM

Village of North Portal
List of Accounts for Approval
Batch: 2024-00009 to 2024-00010

Page 1

Bank Code - Gen Bank - General - Spectra Credit Union

COMPUTER CHEQUE

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
3494 March 2024	2024-03-21	Adrian Schindel 530-110-120 - TS - Maint. - Sala	wages & mileage	1,566.20	1,654.97
		510-210-170 - GG - Admin. - Tr	wages & mileage	88.77	
3495 ESDI00112360	2024-03-21	Estevan Mercury 510-200-170 - GG - Cont. - Adv	Assessment Roll Advert	132.00	138.60
		110-340-110 - GST Receivable	GST Tax Code	6.60	
3496 38900	2024-03-21	Estevan Diversified Services 510-270-150 - GG - Cont. - Misc	Shredding - Record Destruc	162.00	170.10
		110-340-110 - GST Receivable	GST Tax Code	8.10	
3497 442938	2024-03-21	House of Stationary 510-410-140 - GG - Maint. - Offi	Office supplies	95.21	99.70
		110-340-110 - GST Receivable	Both Tax Code	4.49	
		900-110-130 - GST Paid - Eligib	Both Tax Code	4.49 NL	
3498 250320	2024-03-21	Minister of Finance 510-200-170 - GG - Cont. - Adv	Notice of Assessment	30.00	30.00
Total Computer Cheque:					2,093.37

OTHER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
89 March 2024	2024-03-13	Receiver General 510-120-110 - GG - Benefits - A		816.03	1,835.63
		530-150-300 - TS - Maint - Forel		401.31	
		580-120-110 - UT - Water - Ben		75.57	
		510-130-231 - GG - Benefits - C		375.66	
		510-130-232 - GG - Benefits - E		167.06	
R)HN237R3G9JUA 16801	2024-03-13	Southern Plains Co-operative 530-425-110 - TS - Maint. - Oil & Fuel		285.60	299.88
		110-340-110 - GST Receivable	GST Tax Code	14.28	
R)HNIUGV4OJJR9 3372-0055-1572	2024-03-07	Sask Power 530-310-100 - TS - Maint. - Utilit	streetlights	704.45	739.67
		110-340-110 - GST Receivable	GST Tax Code	35.22	
R0HN1UGV4OJJR6 Feb 2024	2024-03-07	Ministry of Finance 210-210-190 - Due To PSS Sch	remit	1,647.56	1,647.56
R0HN1UGV4OJJR7 Feb 24 Hall E	2024-03-07	Sask Power 570-300-150 - R&C - Utility - He	hall energy	304.76	320.00
		110-340-110 - GST Receivable	GST Tax Code	15.24	
R0HN1UGV4OJJR8 Feb 24 Office E	2024-03-07	Sask Power 510-300-110 - GG - Utility - Hea	Office, wtp energe	471.21	494.77
		110-340-110 - GST Receivable	GST Tax Code	23.56	
R0HN1UGV4OJJRA 3306-0056-903C	2024-03-07	Sask Power 570-310-150 - R&C - Utility - Po	hall power	263.23	276.39
		110-340-110 - GST Receivable	GST Tax Code	13.16	
R0HN1UGV4OJJRE	2024-03-07	Sask Power			

Date Printed
2024-03-21 10:27 AM

Village of North Portal
List of Accounts for Approval
Batch: 2024-00009 to 2024-00010

Page 2

OTHER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
3339-0055-5082		580-300-120 - UT - Water - Pow	well power	621.87	
		110-340-110 - GST Receivable	GST Tax Code	31.09	652.96
R0HN1UGV4OJJRC 3438-0054-032E	2024-03-07	Sask Power			
		510-300-120 - GG - Utility - Pow	office power	322.87	
		110-340-110 - GST Receivable	Both Tax Code	15.27	
		900-110-130 - GST Paid - Eligib	Both Tax Code	15.27 NL	338.14
R0HN1UGV4OJJRC Feb 24 office	2024-03-07	Sask Tel			
		510-300-140 - GG - Utility - Tele	office, wtp, interent	238.16	
		110-340-110 - GST Receivable	Both Tax Code	11.24	
		900-110-130 - GST Paid - Eligib	Both Tax Code	11.24 NL	249.40
R0HN1UGV4OJJRE Feb 24 Hall	2024-03-07	Sask Tel			
		570-330-150 - R&C - Utility - Tel	hall phone	62.73	
		110-340-110 - GST Receivable	Both Tax Code	2.96	
		900-110-130 - GST Paid - Eligib	Both Tax Code	2.96 NL	65.69
R0HN237R3G96KD Feb 2024 PO	2024-03-13	Sask Tel			
		570-310-120 - R&C Utility - Tele	Post Office Phone (tempora	104.80	
		110-340-110 - GST Receivable	Both Tax Code	4.94	
		900-110-130 - GST Paid - Eligib	Both Tax Code	4.94 NL	109.74
R0HN237R3G9IVH Feb 2024	2024-03-13	Affinity Mastercard			
		580-290-100 - UT - Water - Labo		43.80	
		530-420-100 - TS - Vehicle/Equi	Skid Shoes for snow blade	564.22	
		510-260-100 - GG - Cont. - Tax	ISC Titles	75.01	
		110-340-110 - GST Receivable	Both Tax Code	26.61	
		900-110-130 - GST Paid - Eligib	Both Tax Code	26.61 NL	
		110-340-110 - GST Receivable	GST Tax Code	2.19	711.83
R0HN237R3G9JUA 16800	2024-03-13	Southern Plains Co-operative			
		530-425-110 - TS - Maint. - Oil &	Diesel for winter	3,049.00	
		110-340-110 - GST Receivable	GST Tax Code	152.45	3,201.45
R0HN27UN2CUSBE March 2024	2024-03-13	MEPP			
		510-120-115 - GG - Benefits - A	Remit	360.00	
		580-130-233 - UT-Superannuati		109.90	
		510-130-233 - GG - Benefits - S		469.90	939.80
R0HN27UN2CUSBC 12472	2024-03-13	SUMA			
		510-120-120 - GG - Benefits - A	Admin	163.29	
		510-130-250 - GG - Benefits - S	Employer	245.44	
		510-130-250 - GG - Benefits - S	remit	10.00	418.73
R0HniGV4OJJR5 SK0000424925	2024-03-13	GFL Environmental Inc			
		540-200-110 - EH - Cont. - Was	Trash Removal	1,060.90	
		110-340-110 - GST Receivable	GST Tax Code	53.05	1,113.95
Total Other:					13,415.59

E-TRANSFER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
R0HN27UN2CUTD1 March 2024	2024-03-19	Lindsay Davis			
		510-110-230 - GG - Salaries - Ac	Wages, Mileage	2,660.68	
		510-210-170 - GG - Admin. - Tr	Wages, Mileage	88.77	2,749.45

Date Printed
2024-03-21 10:27 AM


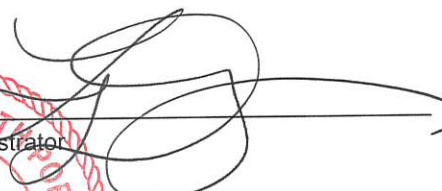
Village of North Portal
List of Accounts for Approval
Batch: 2024-00009 to 2024-00010


Page 3

E-TRANSFER

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
R0HN27UN2CUU2F March 2024	2024-03-19	Jordan Armstrong 580-110-110 - UT - Water - Sala		1,035.66	1,035.66
R0HN29H0E5362H 2024/25-00512	2024-03-19	Munisoft 510-410-140 - GG - Maint. - Offi	Cheque blanks	119.22	
		110-340-110 - GST Receivable	Both Tax Code	5.64	
		900-110-130 - GST Paid - Eligib	Both Tax Code	5.64 NL	124.86
			Total E-Transfer:		3,909.97
			Total Gen Bank:		19,418.93

Certified Correct This March 21, 2024

Reeve  Administrator 



Report Date
2024-03-19 11:42 AM

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

Page 1

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-130-100 - Discount on Municipal Tax - Property	(28.34)	(71.28)		(71.28)	
	(28.34)	(71.28)	0.00	(71.28)	0.00
Penalties on Tax Arrears					
410-400-210 - Penalty on Mun Taxes Arrears - Proper		8,289.92		8,289.92	
	0.00	8,289.92	0.00	8,289.92	0.00
TOTAL TAXATION:	(28.34)	8,218.64	0.00	8,218.64	0.00
FEES AND CHARGES					
Sale of Supplies and Gravel					
420-200-900 - F&C - Other Fees & Charges #1	6.73	41.54		41.54	
	6.73	41.54	0.00	41.54	0.00
Recreation Fees					
420-530-200 - F&C - Community Halls Fees	(223.42)				
	(223.42)	0.00	0.00	0.00	0.00
	(223.42)	0.00	0.00	0.00	0.00
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate	30.00	50.00		50.00	
	30.00	50.00	0.00	50.00	0.00
	30.00	50.00	0.00	50.00	0.00
TOTAL FEES AND CHARGES:	(186.69)	91.54	0.00	91.54	0.00
CONDITIONAL GRANTS					
Provincial					
450-370-200 - Conditional - MMSW Recycling	442.38	442.38		442.38	
	442.38	442.38	0.00	442.38	0.00
TOTAL CONDITIONAL GRANTS:	442.38	442.38	0.00	442.38	0.00
GRANTS IN LIEU OF TAXES					
Provincial					
450-620-100 - GIL - Prov - Sask. Energy	650.07	1,110.36		1,110.36	
	650.07	1,110.36	0.00	1,110.36	0.00
Other					
450-800-100 - GIL - Other - SPC Surcharge	1,839.71	3,310.80		3,310.80	
	1,839.71	3,310.80	0.00	3,310.80	0.00
TOTAL GRANTS IN LIEU OF TAXES:	2,489.78	4,421.16	0.00	4,421.16	0.00
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	243.72	503.42		503.42	

Report Date
2024-03-19 11:42 AM

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

Page 2

	Current	Year To Date	Budget	Variance	%
470-100-200 - Interest Income - Cemetery	71.29	147.32		147.32	
	315.01	650.74	0.00	650.74	0.00
TOTAL INVESTMENT INCOME AND COMMIS	315.01	650.74	0.00	650.74	0.00
TOTAL REVENUES:	3,032.14	13,824.46	0.00	13,824.46	0.00

Report Date
2024-03-19 11:42 AM

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

Page 3

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-230 - GG - Salaries - Administrator	2,660.68	5,318.68		(7,979.36)	
	2,660.68	5,318.68	0.00	(7,979.36)	0.00
Benefits					
510-120-110 - GG - Benefits - Administrator	816.03	1,632.06		(2,448.09)	
510-120-115 - GG - Benefits - Admin - Superannuation	360.00	720.00		(1,080.00)	
510-120-120 - GG - Benefits - Admin - SUMA Group 4	163.29	326.58		(489.87)	
	1,339.32	2,678.64	0.00	(4,017.96)	0.00
510-130-231 - GG - Benefits - CPP	381.11	804.97		(1,180.63)	
510-130-232 - GG - Benefits - EI	171.65	364.32		(531.38)	
510-130-233 - GG - Benefits - Superannuation	478.13	995.78		(1,465.68)	
510-130-250 - GG - Benefits - SUMA Group 60% + Fe	255.44	510.88		(766.32)	
	2,625.65	5,354.59	0.00	(7,961.97)	0.00
	5,286.33	10,673.27	0.00	(15,941.33)	0.00
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal		250.00		(250.00)	
510-200-150 - GG - Cont. - Assessment - SAMA	2,564.00	2,564.00		(2,564.00)	
510-200-170 - GG - Cont. - Advertising				(132.00)	
510-210-170 - GG - Admin. - Training, Travel & Meals	177.54	355.08		(532.62)	
510-230-110 - GG - Cont. - Insurance - SUMA		14,322.00		(14,322.00)	
510-240-100 - GG - Cont. - Memberships & Subscript		924.68		(924.68)	
510-260-100 - GG - Cont. - Tax Enforcement/Collectic				(75.01)	
510-270-150 - GG - Cont. - Miscellaneous	250.00	250.00		(412.00)	
510-290-100 - GG - Cont. Bank Charges	23.25	58.00		(58.00)	
	3,014.79	18,723.76	0.00	(19,270.31)	0.00
Utilities					
510-300-110 - GG - Utility - Heat	512.68	512.68		(983.89)	
510-300-120 - GG - Utility - Power	220.53	220.53		(543.40)	
510-300-140 - GG - Utility - Telephone		237.59		(475.75)	
	733.21	970.80	0.00	(2,003.04)	0.00
Maintenance, Material and Supplies					
510-440-100 - GG - Maint. - Data Processing Supplier	63.59	1,661.01		(1,661.01)	
	63.59	1,661.01	0.00	(1,661.01)	0.00
TOTAL GENERAL GOVERNMENT SERVICES	9,097.92	32,028.84	0.00	(38,875.69)	0.00
PROTECTIVE SERVICES					
FIRE PROTECTION					
Professional/Contractual Services					
525-210-110 - PS - Fire - Contracted Services	6,409.00	6,409.00		(6,409.00)	
	6,409.00	6,409.00	0.00	(6,409.00)	0.00
TOTAL FIRE PROTECTION:	6,409.00	6,409.00	0.00	(6,409.00)	0.00

Report Date
2024-03-19 11:42 AM

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

Page 4

	Current	Year To Date	Budget	Variance	%
TOTAL PROTECTIVE SERVICES:	6,409.00	6,409.00	0.00	(6,409.00)	0.00
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. - Salaries - Foreman	1,566.20	3,132.40		(4,698.60)	
	1,566.20	3,132.40	0.00	(4,698.60)	0.00
Benefits					
530-150-300 - TS - Maint - Foreman - Benefits	401.31	802.62		(1,203.93)	
	401.31	802.62	0.00	(1,203.93)	0.00
	1,967.51	3,935.02	0.00	(5,902.53)	0.00
Professional/Contractual Services					
530-210-100 - TS - Maint. - Contract Street Maintenar	823.33	1,831.97		(1,831.97)	
530-290-200 - TS - Maint - Vehicle Insurance	958.40	958.40		(958.40)	
	1,781.73	2,790.37	0.00	(2,790.37)	0.00
Utilities					
530-310-100 - TS - Maint. - Utility - Street Lights	704.23	704.23		(1,408.68)	
	704.23	704.23	0.00	(1,408.68)	0.00
Maintenance, Materials & Supplies					
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	748.21	748.21		(1,312.43)	
530-425-110 - TS - Maint. - Oil & Gas				(3,334.60)	
	748.21	748.21	0.00	(4,647.03)	0.00
TOTAL MAINTENANCE:	5,201.68	8,177.83	0.00	(14,748.61)	0.00
TOTAL TRANSPORTATION SERVICES:	5,201.68	8,177.83	0.00	(14,748.61)	0.00
ENVIRONMENTAL SERVICES					
Professional/Contractual Services					
540-200-110 - EH - Cont. - Waste Collection/Disposal	1,060.90	1,060.90		(2,121.80)	
540-200-210 - EH - Waste - Tree Dump Site		1,500.00		(1,500.00)	
540-220-110 - EH - Pest Control	100.38	100.38		(100.38)	
	1,161.28	2,661.28	0.00	(3,722.18)	0.00
TOTAL ENVIRONMENTAL SERVICES:	1,161.28	2,661.28	0.00	(3,722.18)	0.00
RECREATION AND CULTURAL SERVICES					
Professional/Contractual Services					
570-290-100 - R&C - Cont. - Library Requisition		776.88		(776.88)	
	0.00	776.88	0.00	(776.88)	0.00
Utilities - Heat					
570-300-150 - R&C - Utility - Heat - Hall	304.76	304.76		(609.52)	
	304.76	304.76	0.00	(609.52)	0.00
Utilities - Power					
570-310-120 - R&C Utility - Telephone Rink				(104.80)	
570-310-150 - R&C - Utility - Power - Hall	105.25	105.25		(368.48)	

Report Date
2024-03-19 11:42 AM

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

Page 5

	Current	Year To Date	Budget	Variance	%
	105.25	105.25	0.00	(473.28)	0.00
Utilities - Telephone					
570-330-150 - R&C - Utility - Telephone - Hall		62.73		(125.46)	
	0.00	62.73	0.00	(125.46)	0.00
Maintenance, Materials and Supplies					
570-430-150 - R&C - Bldg Mat/Supply - Hall	16.95	16.95		(16.95)	
570-430-160 - R&c - Event	35.96	35.96		(35.96)	
	52.91	52.91	0.00	(52.91)	0.00
TOTAL RECREATION AND CULTURAL SERV	462.92	1,302.53	0.00	(2,038.05)	0.00
UTILITIES					
WATER					
Wages and Benefits					
580-110-110 - UT - Water - Salaries	1,111.94	2,582.54		(3,618.20)	
580-120-110 - UT - Water - Benefits	82.54	205.98		(281.55)	
580-130-233 - UT-Superannuation	118.13	275.78		(385.68)	
	1,312.61	3,064.30	0.00	(4,285.43)	0.00
Professional/Contractual Services					
580-250-100 - UT - Water - Memberships/Subscription	175.00	175.00		(175.00)	
580-290-100 - UT - Water - Laboratory Testing	43.80	43.80		(87.60)	
	218.80	218.80	0.00	(262.60)	0.00
Utilities					
580-300-120 - UT - Water - Power	778.11	778.11		(1,399.98)	
580-300-140 - UT - Water - TELUS Callout	44.40	88.80		(88.80)	
	822.51	866.91	0.00	(1,488.78)	0.00
Maintenance, Materials and Supplies					
580-430-130 - UT - Water - Matls & Suppl - WTP	72.41	72.41		(72.41)	
	72.41	72.41	0.00	(72.41)	0.00
Capital Expenditures					
580-600-130 - UT - Water - Pur of Cap Assets - Mach		6,300.34		(6,300.34)	
	0.00	6,300.34	0.00	(6,300.34)	0.00
TOTAL WATER:	2,426.33	10,522.76	0.00	(12,409.56)	0.00
SEWER					
Professional/Contractual Services					
585-200-110 - UT-SEWER - Contracted		900.68		(900.68)	
	0.00	900.68	0.00	(900.68)	0.00
TOTAL SEWER:	0.00	900.68	0.00	(900.68)	0.00
TOTAL UTILITIES:	2,426.33	11,423.44	0.00	(13,310.24)	0.00
TOTAL EXPENDITURES:	24,759.13	62,002.92	0.00	(79,103.77)	0.00
CHANGE IN NET-FINANCIAL ASSETS	(21,726.99)	(48,178.46)	0.00	(65,279.31)	0.00
CHANGE IN NET ASSETS	(21,726.99)	(48,178.46)	0.00	(65,279.31)	0.00

Report Date
2024-03-19 11:42 AM

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

Page 6

	Current	Year To Date	Budget	Variance	%
CHANGE IN SURPLUS	(21,726.99)	(48,178.46)	0.00	(65,279.31)	0.00

Report Date
2024-03-19 11:42 AM

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

Page 7

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
ACCOUNT BALANCES					
Cash and Investments					
110-110-110 - Cash - On Hand - Petty Cash			300.00		
110-110-120 - Cash - Bank - Demand	(3,690.68)	(35,098.60)	51,248.37		
110-110-130 - Cash - Bank - Savings	157.97	326.46	75,187.09		
110-110-140 - Cash - Waterworks Reserve	85.75	1,849.75	40,810.94		
110-110-150 - Cash - Cemetery Demand	(3.25)	(6.50)	17,160.29		
110-110-155 - Cash - Cemetery board special savings	71.29	147.32	33,930.24		
Total Cash and Investments:	(3,378.92)	(32,781.57)	218,636.93		
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current	(566.84)	(1,145.87)	(1,145.87)		
110-200-110 - Municipal - Tax Receivable - Arrears	(2,666.88)	5,074.06	59,876.92		
110-200-900 - Municipal - Allow. for Uncollected			(32,919.29)		
Total Municipal Taxes Receivable:	(3,233.72)	3,928.19	25,811.76		

Report Date
2024-03-19 11:42 AM

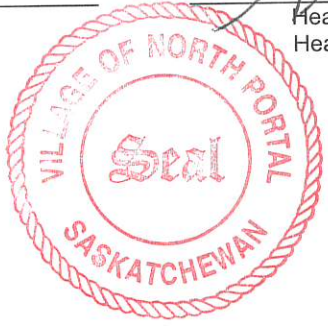
Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending February 29, 2024

	Current	Year To Date	Budget	Variance	%
Additional Tax Information					
Receipt of Arrears					
	Receipts		BalFwd		
Current Taxes Collected					
	Receipts		Levy		
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records

Presented to council on
Mar 21 / 2024
(Date)
Head of Council Name
Head of Council Title

Administrator Name
Administrator Title



March 8, 2024

Via Email / Original by Mail

Village of North Portal
Attention: Lindsay Davis
Box 119
North Portal, SK S0C 1W0
villagen@sasktel.net

Dear Interested Party:

**RE: Many Islands Pipe Lines (Canada) Limited
Steelman – North Portal Gas Line In-line Inspection and Flare Notification
NE 03-01-05 W2M & NW 21-04-05 W2M**

Many Islands Pipe Lines (Canada) Limited (MIPL), a federally regulated and wholly owned subsidiary of SaskEnergy Incorporated, a Saskatchewan Crown Corporation, would like to share information regarding planned maintenance on our existing infrastructure.

MIPL is planning to complete an in-line inspection ("ILI") of the existing Steelman – North Portal NPS 8 gas line. The line is 35.6km in length and begins at the existing MIPL North Portal Meter Station, which is approximately located 2.5km West of North Portal, Saskatchewan at NE 03-01-05 W2M within the RM of Coalfields No. 4. The line ends at the existing block valve site at NW 21-04-05 W2M, which is approximately 11km South East of Lampman, Saskatchewan within the RM of Browning No. 034. Maps showing an overview and the locations in more detail are attached for reference.

An ILI is when cleaning and diagnostic/measurement tools are inserted into the associated line at an existing aboveground structure, which is located within the MIPL North Portal Meter Station at the NE 03-01-05 W2M. The tools travel inside the line to the relative endpoint of the inspection, which is located at the NW 21-04-05 W2M block valve site. Any gas line liquids that are recovered during this procedure will be contained, tested, and disposed of as per industry best practices and to comply with existing regulations. No ground disturbance is required with this maintenance work.

During the ILI, natural gas will be released from the gas line in a controlled burn called a flare. While the gas line will be isolated from the remainder of the system, flaring is required to remove the remaining gas from the line before and during this scheduled maintenance. Flaring is an industry standard procedure when natural gas needs to be released from a gas line and reduces the carbon footprint of the vented natural gas by 85 per cent.

This maintenance work is expected to take place during the **week of May 6, 2024**. During the work, the natural gas flare will be conducted for brief 10-minute intervals during daylight hours throughout the week. Please note that this is subject to change based on weather, planning and personnel availability. All work will be completed within the existing North Portal Meter Station and the existing company block valve site.

Safety inspections and maintenance procedures are industry standard operations, which are required for the continued safe operation of this critical infrastructure. Work on the gas line will be conducted according to industry best practices and following all required safety precautions.

Those in the area may see additional equipment traffic and activity in the vicinity of the gas line system at the above-mentioned locations. Residents in the area may also see a 40-foot flame being emitted from the flare stack temporarily attached to MIPL infrastructure at the NW 21-04-05 W2M block valve site. The area will be supervised to ensure public safety, and MIPL has notified local Emergency Responders of the upcoming events.

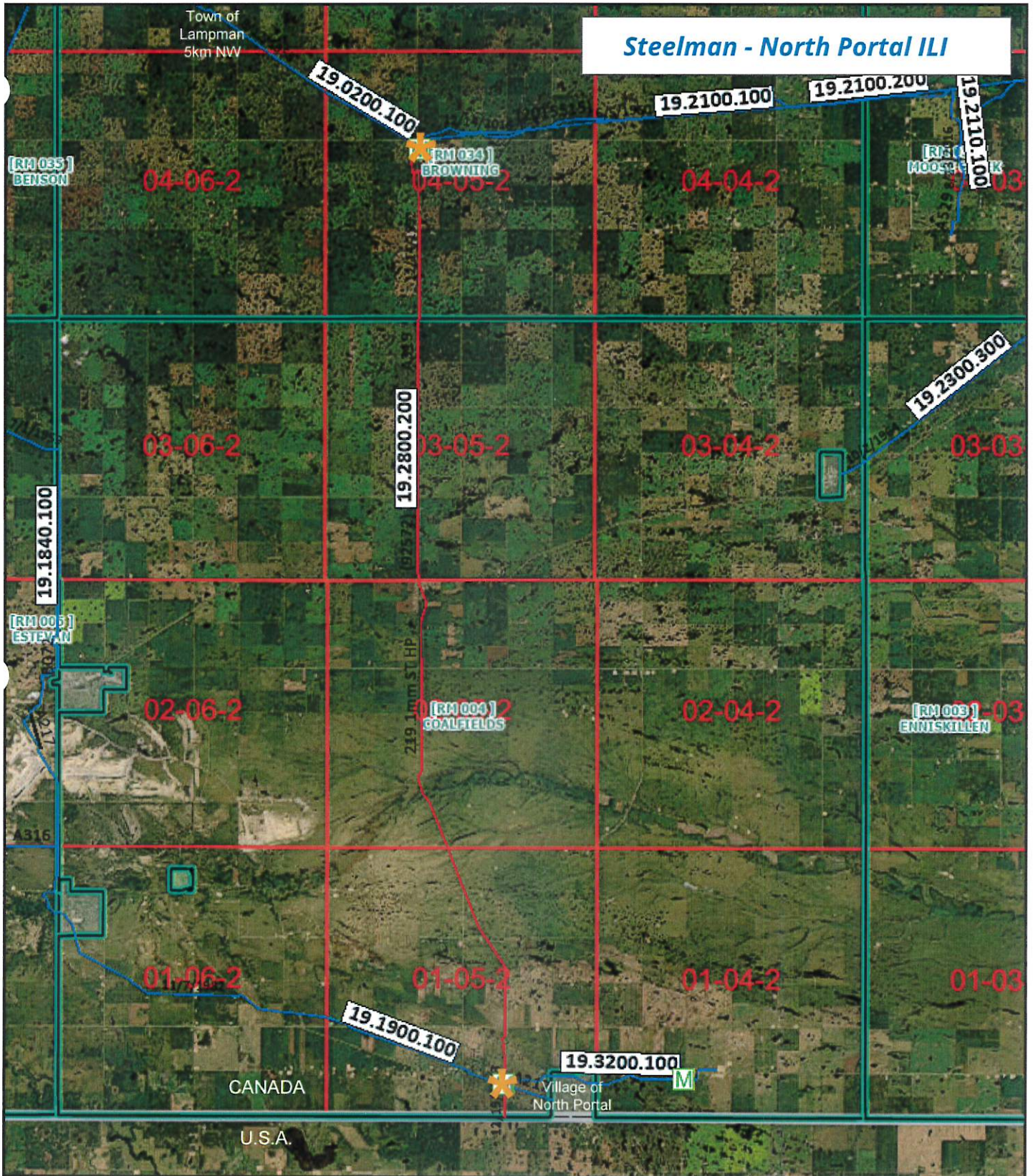
Additional project information, and information on MIPL's engagement process and land complaint process can be found on the MIPL's website at: <https://www.miplcl.com/projects>. CER brochures and publications of interest, including information on the CER are available here: <https://www.cer-rec.gc.ca/prtcptn/gdnccmpnsnbpblctn-eng.html>.

Feel free to contact Graham Daviduk at 306-750-3002 or manyislands@saskenergy.com if you have any questions or concerns. To meet required timelines, we ask that any comments regarding this maintenance work be received by April 5, 2024.

Sincerely,

Wade Goodwin, Land & Public Awareness Coordinator, SaskEnergy Incorporated

Steelman - North Portal ILI



Data Source Acknowledgement(s): Adapted from: Information Services Corporation of Saskatchewan, SaskGIS Cadastral Dataset and/or Topographic Dataset. Contains information licensed under the Open Government License - City of Regina. © 2015 SaskEnergy Incorporated and Subsidiaries. © 2015 ISC respecting the basemap product. All rights reserved. All rights reserved respecting the facilities of these companies.

Attention: This confidential data is owned by SaskEnergy, its affiliates or third parties and is provided to you on the following terms: 1) data shall not be disclosed to third parties or used for any other purpose than agreed; 2) data is provided 'as is' without warranty or representation of accuracy, timeliness or completeness and is current to date indicated; 3) locations of gas lines are approximate only and you must place a request of exact facility locations to Sask1st Call Corporation, toll free at 1-866-828-4888 or through www.sask1stcall.com; 4) you agree to indemnify SaskEnergy for any claim for damages that arises out of your improper use or disclosure of the data. For complete listing of terms and conditions attached to and incorporated into SaskEnergy's license and authorization of your use of this data see the following website links: www.saskenergy.com/disclaimer.asp

— Many Islands Pipe Lines (Canada) Limited

— TransGas Limited

□ Rural Municipality

M Meter Site

* Project Area



MIPL

Many Islands Pipe Lines (Canada) Limited

North Portal Meter Station NE 03-01-05 W2M



Data Source Acknowledgement(s): Adapted from: Information Services Corporation of Saskatchewan, SaskGIS Cadastral Dataset and/or Topographic Dataset. Contains information licensed under the Open Government License - City of Regina. © 2015 SaskEnergy Incorporated and Subsidiaries. © 2015 ISC respecting the basemap product. All rights reserved. All rights reserved respecting the facilities of these companies.

Attention: This confidential data is owned by SaskEnergy, its affiliates or third parties and is provided to you on the following terms: 1) data shall not be disclosed to third parties or used for any other purpose than agreed; 2) data is provided 'as is' without warranty or representation of accuracy, timeliness or completeness and is current to date indicated; 3) locations of gas lines are approximate only and you must place a request of exact facility locates to Sask1st Call Corporation, toll free at 1-866-828-4888 or through www.sask1stcall.com; 4) you agree to indemnify SaskEnergy for any claim for damages that arises out of your improper use or disclosure of the data. For complete listing of terms and conditions attached to and incorporated into SaskEnergy's license and authorization of your use of this data see the following website links: www.saskenergy.com/disclaimer.asp

- Many Islands Pipe Lines (Canada) Limited
- TransGas Limited
- M Meter Site
- ✱ Project Area



MIPL
Many Islands Pipe Lines (Canada) Limited



**Block Valve Site
NW 21-04-05 W2M**

Data Source Acknowledgement(s): Adapted from: Information Services Corporation of Saskatchewan, SaskGIS Cadastral Dataset and/or Topographic Dataset. Contains information licensed under the Open Government License - City of Regina. © 2015 SaskEnergy Incorporated and Subsidiaries. © 2015 ISC respecting the basemap product. All rights reserved. All rights reserved respecting the facilities of these companies.

Attention: This confidential data is owned by SaskEnergy, its affiliates or third parties and is provided to you on the following terms: 1) data shall not be disclosed to third parties or used for any other purpose than agreed; 2) data is provided 'as is' without warranty or representation of accuracy, timeliness or completeness and is current to date indicated; 3) locations of gas lines are approximate only and you must place a request of exact facility locates to Sask1st Call Corporation, toll free at 1-866-828-4888 or through www.sask1stcall.com; 4) you agree to indemnify SaskEnergy for any claim for damages that arises out of your improper use or disclosure of the data. For complete listing of terms and conditions attached to and incorporated into SaskEnergy's license and authorization of your use of this data see the following website links: www.saskenergy.com/disclaimer.asp

- Many Islands Pipe Lines (Canada) Limited
- TransGas Limited
- ✱ Project Area



MIPL
Many Islands Pipe Lines (Canada) Limited



Auto Fund Division

2260 - 11th Avenue
Regina SK, S4P 2N7

Tel: (306) 751-1200
Fax: (306) 757-0197
www.sgi.sk.ca

1 March 2024

Village Of North Portal
PO Box 119
North Portal, SK S0C 1W0

85010254

Dear customer:

Re: Business Recognition assessment, effective May 1, 2024

Business Recognition is an incentive program for safe driving, offering Saskatchewan businesses basic insurance discounts of up to 15 per cent. The discount will apply to every qualifying vehicle your business registers. However, if your business has claims for which you or your drivers are considered responsible, you may receive a lesser discount or pay a surcharge.

For the one-year period beginning May 1, 2024, based on your business's claims history **a discount of 15 per cent** on basic insurance premiums will apply to eligible vehicles registered to the above customer number. Congratulations on achieving this reward!

Claims used to determine this assessment are listed on the following page(s). If there are claims you believe should be disregarded because of extenuating circumstances, you may appeal them to the Highway Traffic Board. To do so, please contact your local motor licence issuer to purchase an appeal receipt.

If you have questions about this assessment, please contact our Customer Service Centre in Regina at 306-751-1200 or toll free at 1-800-667-9868 or email ipa@sgi.sk.ca.

From everyone at SGI, take care out there!

	2019	2020	2021	2022	2023	5 year total
Premiums Earned (\$)	862.79	904.53	913.05	913.05	976.08	4,569.50
Claims Amt Paid (\$)	0.00	0.00	0.00	0.00	0.00	0.00
Loss Ratio (%)	0.00	0.00	0.00	0.00	0.00	0.00
Capped Claims Amt (\$)	0.00	0.00	0.00	0.00	0.00	0.00
Capped Loss Ratio (%)	0.00	0.00	0.00	0.00	0.00	0.00
# of Claims	0	0	0	0	0	0

Business Recognition Program

The Business Recognition program rewards Saskatchewan businesses that have a good claims history with basic insurance discounts of up to 15%. This discount applies to every qualifying vehicle your business insures. The program includes heavy vehicles in the commercial and farm classes (including those registered to individuals), and vehicles registered to a company.

If your business has insurance claims, you may receive a lesser discount or pay a surcharge. The level of discount or surcharge applied to your business's vehicles is called your Business Recognition assessment.

How does the program work?

If your business has a loss ratio of 60% or less over the last five calendar years, it's eligible for a basic insurance discount of up to 15%. Businesses with a loss ratio of more than 70% are subject to surcharges. SGI does not consider traffic convictions when determining your Business Recognition assessment.

How is my loss ratio determined?

First, SGI considers the amount it has paid out in claims (over the past five calendar years) for collisions where your company was found to be responsible. That amount is divided by the premiums you've paid to SGI over the same period. SGI caps each claim at the lower of three times your annual premium or \$50,000.

What kind of assessment will I receive?

Depending on your business's five-year loss ratio, the chart on the right outlines the discount or surcharge you can expect.

Your discount or surcharge will be pro-rated based on the number of years you had vehicles registered in the five-year assessment period. Only businesses that had vehicles registered in each of the five years during the assessment period will be eligible to receive the full Business Recognition discount or surcharge.

SGI periodically monitors your business's loss history, and if you experience a significant change in your loss ratio, you may be contacted.

SGI reviews International Registration Plan (IRP) customers with a loss ratio greater than 70%. These carriers are subject to varying financial penalties and the cap on losses may not apply.

Can I appeal my assessment?

Yes. If you believe claims in your assessment should be excluded you may appeal to the Highway Traffic Board (HTB), which is independent of SGI. Appeals are conducted over the telephone and cost \$100. SGI will refund this fee if your appeal is successful.

To appeal your Business Recognition assessment, simply identify the claims you believe should not be included and visit any SGI motor licence issuer.

For information on what to expect at an appeal hearing, please visit www.highwaytrafficboard.sk.ca

I want to know more

Please visit www.sgi.sk.ca/business-recognition-program for more information about the Business Recognition program, or call SGI's Customer Service Centre at 1-800-667-9868.

Business Recognition Scale

	Loss ratio (%)	Discount/ surcharge (%)
Discount	0% – 15%	-15%
	16% – 30%	-12%
	31% – 40%	-9%
	41% – 50%	-6%
	51% – 60%	-3%
Base premium	61% – 70%	0%
Surcharge	71% – 80%	3%
	81% – 90%	8%
	91% – 100%	10%
	101% – 125%	13%
	126% – 175%	15%
	176% – 200%	20%
	201% +	25%

COMMUNITY POLICING REPORT

Instructions
Hand deliver original Mayor &
 Council
 Copy 1 to Detachment file

To: Village of North Portal 204 Park Avenue North Portal, SK	From: Sergeant Steven Ross NCO i/c RCMP Estevan Detachment	Months of 2023-4-01 to 2024-03-04
		Date Prepared 2024-03-05
		Phone No. (306) 637-4400

OFFENCES REPORTED AND/OR COMMITTED IN THE COMMUNITY

24 total files

A) Criminal Code		C) Liquor	
1. Sexual Assaults	0	1. Liquor Offences	1
2. Assaults- Spousal/Other	0	2. Liquor Offence Charges	0
3. Wilful Damage/Vandalism	0	D) Traffic	
4. Break and Enter and Theft	0	1. Traffic complaints/Accidents	2 /1
5. Thefts	0	2. Charges/Written Warnings	0/0
6. Impaired Driving/Over 0.08%	0	E) Assistance/Services	
7. Disturbing the Peace	0	1. Missing Persons	0
8. Other Criminal Code Offences	0	2. Sudden Deaths	0
B) Drugs		3. Assistance- General Public	0
1. Possession of Drugs	0	4. Municipal By-laws	1
2. Trafficking	0	5. Other	20

Detachment Commander

Town Council

Mar 21, 2024
 Date

Occurrence Stats

Mayor's Report
From 2023/04/01 to 2024/03/05

Violation group - Traffic Offences - Traffic Accidents

9930 0040 Traffic Collision(s) - Property Damage - Non - Reportable

Reported	Un- founded	Actual	Clearance By Other- wise	Rate	Adult		Youth		Not Charged
					Male	Female	Male	Female	
1	0	1	0	0.0%	0	0	0	0	0
1	0	1	0	0.0%	0	0	0	0	0

Violation group - Traffic Offences - Provincial Traffic Offences

9900 0070 Other Non-Moving Traffic - Provincial/Territorial

9900 0110 Driving without Due Care or Attention - Provincial/Territorial

Reported	Un- founded	Actual	Clearance By Other- wise	Rate	Adult		Youth		Not Charged
					Male	Female	Male	Female	
1	0	1	0	0.0%	0	0	0	0	0
1	0	1	0	100.0%	0	0	0	0	0
2	0	2	0	50.0%	0	0	0	0	0

Violation group - Provincial Statutes (except traffic)

8840 0281 Liquor Act (Provincial/Territorial) - Other Activities

Reported	Un- founded	Actual	Clearance By Other- wise	Rate	Adult		Youth		Not Charged
					Male	Female	Male	Female	
1	0	1	0	0.0%	0	0	0	0	0
1	0	1	0	0.0%	0	0	0	0	0

Violation group - Common Police Activities - Assistance Files

8545 0010 Assistance to Canadian Federal Dept/Agency

8545 0020 Assistance to Canadian Provincial/Territorial Dept/Agency

8545 0030 Assistance to Non-Government Canadian Agency

8545 0040 Assistance to Canadian Police (non-RCMP) Agency

Reported	Un- founded	Actual	Clearance By Other- wise	Rate	Adult		Youth		Not Charged
					Male	Female	Male	Female	
8	0	8	0	0.0%	0	0	0	0	0
1	0	1	0	0.0%	0	0	0	0	0
1	0	1	0	0.0%	0	0	0	0	0
3	0	3	0	0.0%	0	0	0	0	0
13	0	13	0	0.0%	0	0	0	0	0

Violation group - C&E - Customs Act

6300 0020 Customs Act - Non Report (Persons) - Offences Only

6300 0060 Customs Act - Running the Port - Offences Only

Reported	Un- founded	Actual	Clearance By Other- wise	Rate	Adult		Youth		Not Charged
					Male	Female	Male	Female	
1	0	1	0	0.0%	0	0	0	0	0
1	0	1	0	100.0%	0	0	0	0	0

Occurrence Stats

Mayor's Report
From 2023/04/01 to 2024/03/05

Violation group - C&E - Customs Act

8840 0026 Customs Act - Other Activities	Reported		Un- founded	Actual	Clearance By Other- wise		Rate	Adult		Youth		Not Charged
	Reported	founded			Charge	wise		Male	Female	Male	Female	
	5	0	0	5	0	0	0.0%	0	0	0	0	0
	7	0	0	7	0	1	14.3%	0	0	0	0	0

Totals

Reported	Un- founded		Actual	Clearance By Other- wise		Rate	Adult		Youth		Not Charged
	Reported	founded		Charge	wise		Male	Female	Male	Female	
24	0	0	24	0	2	8.3%	0	0	0	0	0

Occurrence Stats

Mayor's Report
From 2023/04/01 to 2024/03/05

Violation group - Provincial Statutes {except traffic}									
		Reported	Un- founded	Actual	Clearance By Other- wise	Rate	Adult	Youth	Not Charged
8840 0341 911 Act - Other Activities		2	0	2	0	0.0%	0	0	0
		2	0	2	0	0.0%	0	0	0
Violation group - Provincial Statutes - Municipal By-laws									
9955 0010 Municipal Bylaws - Other		1	0	1	0	0.0%	0	0	0
		1	0	1	0	0.0%	0	0	0
Violation group - Common Police Activities - Assistance Files									
8545 0060 Assistance to US Police Agency (except FBI)		2	0	2	0	0.0%	0	0	0
		2	0	2	0	0.0%	0	0	0
Totals									
		5	0	5	0	0.0%	0	0	0