VILLAGE OF
North Portal

Regular Council Meeting
Thursday April 24th, 2024
Village Office
204 Park Ave

Present: Mayor Amy Armstrong
Councillor Amy Belitski
Councillor Chase Buchanan
Councillor Callie Fair
Administrator Lindsay Davis
Waterworks Jordan Armstrong

A quorum being present, Mayor Armstrong called the meeting to order at 7:00 pm.

Reports

Council

- Assessment Management Plan draft discussion
- Knox United Church board response to queries. Transfer of the property slated for early 2025. Public notice will be posted.

Waterworks

- Lagoon inspection Report from David Carson presented for review
- No dumping sign installed at the lagoon and notice was sent to local vac services
- Ammonia Testing done due to increased chlorine usage. The chlorine drums were tested and inconsistent strengths. Chlorine has a 90-day shelf life. We may need to get smaller drums more often.

Roads/Maintenance

- Broad Street: Dynamic Signs to make street sign
- Spring Clean-up bin full, one more return will be ordered
- Metal Bin – to be ordered this summer
- Tree Pile – a grass fire started during high winds. A new pile will be started to the east of the burn site. Liability issues discussed
- Roads will be graded only this year. Council discussed using any surplus in 2024 toward more road improvements in 2025.

Hall/Park/Cemetery

- New keys for Armstrong and Belitski need to be cut
- Ceiling tiles repaired in the lobby
- The doors were left unlocked and there was some unauthorized activity in the hall
- Party in the Park date set for June 8th, 2024.

VILLAGE OF
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Village Office
204 Park Ave

Administration

- Assessment Roll – no appeals
- East office window leaked during last rain
- Council declined elected official WCB coverage offered

2024-13 Belitski/Fair

Minutes

THAT the minutes of the meeting held March 21st, 2024 be approved as presented.

Carried

2024-14 Belitski/Buchanan

Financials

THAT the March 2024 Financial Statements and bill list for a total of $16,405.88 be accepted and approved as presented.

Carried

2024-15 Belitski/Buchanan

Budget 2024

THAT the March 2024 Financial Statements and bill list for a total of $16,405.88 be accepted and approved as presented.

Carried

2024-16 Belitski/Fair

Drinking Water Quality Annual Notice to Consumers 2023

THAT the Drinking Water Quality and Compliance Annual Notice to Consumers for 2023 be accepted as presented.

Carried

2024-17 Fair/Buchanan

Road Restriction Order

THAT the Road Restriction Order dated March 14th, 2024 be accepted as presented.

Carried

2024-18 Belitski/Buchanan

2023 Audited Financial Statements

THAT 2023 Draft Financial Statements audited by SENSUS Chartered Professional Accountants Ltd. be accepted and approved as presented.

Carried

2024-19 Belitski/Buchanan

Education Mill Rate

THAT the 2024 Education Tax mill rates be accepted.

Carried

2024-20 Belitski/Buchanan

Building Official Appointment

THAT the following employees of MuniCode Services Ltd. be appointed as Building Officials for the Village of North Portal:

Clayton Meier – BOL332
Ryan Thiessen – BOL555
Travis Elkin – BOL580
Shenah Cartier - BOL622
Clint Vargo – BOL798
Kelsey Rebryna – BOL 818

Carried

Correspondence

1. Lori Carr MLA annual meeting requests
2. Wallington – request for granted variance regarding poultry within town limits
3. Western Municipal

NEXT MEETING: Tuesday May 14th, 2024 at 7:00pm

VILLAGE OF
North Portal

Regular Council Meeting
Thursday April 24th, 2024
Village Office
204 Park Ave

Adjournment

The meeting adjourned at 8:22 pm.

Presented to council on the 14th day of May, 2024.

Mayor

VILLAGE OF NORTH PORTAL Seal SASKATCHEWAN

Administrator

Village of North Portal
BUDGET 2024

REVENUES

General Municipal Levy	120,905
Payment in Lieu of Taxes	33,688
Grants	62,410
Charges for Services	20,950
Interest	2,500
Miscellaneous	0
Waterworks	66,300
Total Revenue	**306,753**

EXPENDITURES

General Government	123,170
Protective Services	12,909
Transportation & Maintenance	61,750
Environment & Health	15,000
Recreation & Culture	13,374
Waterworks	80,550
Total Expenses	306,753

SURPLUS/RESERVES/LOANS

Waterworks Reserve Transfer	0
Reserves/Savings	
Budgeted Surplus	
Gas Tax Expend	
Total Loan, Transfers, Surplus	**0**

0

Budget Balance **0**

This budget was approved by council on the 25th day of April, 2024.

Mayor

Administrator

(SEAL)

VILLAGE OF NORTH PORTAL
Seal
SASKATCHEWAN

CD

OPERATING REVENUES

Levy Calculation

Property Class	Total Taxable Assessment	Mill Rate Factor	Tax Rate	Total Levy
Agricultural	247,995	1.0000		2,505
Residential	4,589,200		Minimum-Impr	59,850
Residential	32,320		Minimum-Land	2,100
Residential	2,944,320	0.7000	Levy	20,816
Railway	669,040	1.6000		11,296
Commercial	122,655		Minimum-Impr	2,800
Commercial	21,590		Minimum-Land	2,700
Commercial	1,316,055	1.6000	Levy	21,267
Resource Commercial & Industrial	97,155	1.6000		1,570
TOTALS	10,040,330		0	124,905

General Municipal Levy

10.1 mills	2024	2023	2022	Notes
Municipal Levy	124,905	124,824	120,854	
Abatements/Adjustments/Discounts	-4000	-4244.82	-4493.86	
Interest on Arrears			**6730.76**	
Total Levy	120,905	120,579.23	123,091	

Payment in Lieu of Taxes

	2024	2023	2022	
Federal Gov't - PWGSC	32288	30888.15	30503.44	
Provincial - SaskTel	1400	1400	1350	
Other				
Total Payments in Lieu	33,688	32,288	31,853	

Grants

	2024	2023	2022	
Provincial Revenue Sharing	33295	29326	26060	*2024 unreleased*
Sask Power Surcharge	17000	17438.28	17403.24	
Sask Energy Surcharge	5000	5018.72	4552.95	
Sask Lotteries	1315	1315	1315	
Canada Community-Building Fund (GasTax)	4000	7751	3553.5	
Recycling MMSW	1800	1835.67	1860.48	
Total Grants	62,410	62,685	54,745	

OPERATING REVENUES

Charges for Services

	2024	2023	2022	
Tax Certificates	50	330	140	
Permits	0	35	0	
Pet Licenses	0	0	0	
Merchandise Sales (T-shirt)	0	86.49	299.11	
Hall Rental / Post office lease	3000	2831.04	2681.04	
Custom Work/Equipment Rental	2500	2782.50	1375	2023 new mowing charges
Waste Collection Fees	14700	14770.48	15231.32	
Cemetery - Donations, Plot Sales	250	250.00	250	
Mineral Lease, Miscellaneous	450	488.69	872.97	
Total Charges for Services	20,950	21,574.20	20,849	

Interest

	2024	2023	2022	
Interest/Dividends	2000	4437.26	1419.02	2023 interest increase
Cemetery Interest	500	593.31	268.64	
Total Interest	2,500	5,031	1,688	

Miscellaneous

	2024	2023	2022	
Donations	0	1011.55	80	
Lot Sales	0	0	0	
Event Income (ticket sales, fundraising)	0	8665	0	
Other				
Total Miscellaneous	0	9,676.55	80	

TOTAL OPERATING REVENUES	240,453	251,833.37	232,306.66	

OPERATING EXPENDITURES

General Government

	2024	2023	2022	
Council Indemnity	8500	8001.32	8500	
Administrator Salary (net)	34240	34239.87	28043.6	*wage increase Jul 2022*
Administrator Benefits	11513	11512.81	9660.77	
Administrator MEPP	4320	4320.00	3663.87	
Administrator SUMA 40% Benefits	1960	1930.00	1853.08	
Employer CPP Contributions	5300	5266.67	4357.99	
Employer EI Contributions	2300	2300.73	1923.53	
Employer MEPP	6000	5910.50	7108.59	
WCB	1200	1118.17	947.53	
Employer SUMA 60% Benefits	3100	3021.06	2928.89	
Legal Fees	250	286.00	250	
Audit	7100	7022.50	5830	
SAMA Assessment Requisition	2564	2836.00	2567	
Advertising	300	964.40	150	
Council Travel/Meals/Convention				
Staff Travel/Meals/Training	2100	2130.48	1707.2	
SUMAssure Insurance	14322	13779.00	12737	
Memberships & Subscriptions	1000	911.10	1046.3	
Tax Enforcement/Collection	200	60.00	187	
Elections (2024 Municipal)	500	128.00		
Office equiment (small)		110.33	506.7	
Miscellaneous/ Staff Appreciation	500	938.32	515.61	2023 flag pole for cenotaph
Bank Fees	550	544.53	338	
Energy	4850	4830.84	2927.31	
Power	2025	2024.74	1765.69	
Telephone	2900	2858.18	2850.55	
Postage	1500	1490.53	1173.93	
Office Supplies	750	1078.31	546.73	
Data Processing Supplies - Munisoft	1826	1825.68	1590.33	
Office Repairs & Maintenance	300	276.41	440.77	
Donations	1200	1200.00	3700	
Other		400.82	682.63	
Purchase of Capital Assets		3420.39		new computer in 2023
Amortization				
Total General Government	123,170	126,737.69	110,500.60	

Protective Services

	2024	2023	2022	
RCMP Policing Requisition	6500	6496.97	6094.96	
PIFD Fire Protection	6409	7138.27	5995.32	2023 GCGC recruit event
EMO		200.00		Stars donation
Total Protective Services	12,909	13,835.24	12,090	

OPERATING EXPENDITURES

Transportation & Maintenance

	2024	2023	2022	
Maintenance - Seasonal	2400	2395.46	0	
Seasonal Benefits	100	99.05		
Maintenance Foreman Salary (net)	20700	20605.04	20256.08	
SUMA Benefits				
MEPP - Superannuation			1947.77	
Benefits	5450	5431.38	3268.39	
Clothing Allowance	500	488.30	200	
Vehicle Insurance	1350	1331.12	981.76	
Streetlights	8400	8389.03	8100	
Shop Materials & Supplies	1500	1443.22	1435.52	
Equipment Repair/Parts/Tools	5500	6394.31	4849.55	
Oil & Fuel	3500	1367.21	6396.61	
Gravel/ Sand/ Cold Mix	2000	1691.96	1179.92	
Dust Control/Grading	8850	5089.50	22737	*Dust control in 2024?*
Culverts/ Drainage	500	0.00		
Street Signs	1000	0.00	300	
Capital Expenditures - Equipment		477.52	10028.75	*new mower in 2022*
Capital Expenditures - Building				
Capital Expenditures - Drainage				
Amortization				
Total Transportation & Maintenance	61,750	55,203.10	81,681	

Environment & Health

	2024	2023	2022	
Waste Collection	13500	13581.31	10950.56	
Tree Dump Site	1500	1500.00	1440	
Cemetery Maintenance		1484.00		
Pest Control		19.71	0	
Total Environment & Health	15,000	16,585.02	12,391	

Recreation & Culture

	2024	2023	2022	
Hall Maintenance / Repair	1000	1795.75	617.45	
Rink Maintenance Salary (net)	800	760.27		
Benefits	50	43.58		
Library Requisition	1554	1440.75	1351.25	
Hall Energy	2400	2368.83	1592.31	2023 new furnace and A/C
Hall Power	1300	1263.1	1290.57	
Hall Capital Expenditures		89692.79	21299.53	2023 siding, windows, furnace
Landscaping/Beautification	700	1022.61	650.59	
Park Capital Expenditures				
Hall Phone	755	754.16	638.49	
Hall Supplies	500	212.21	477.02	
Events	500	8267.04	581.75	2023 chrismas party
Knox United Church (pending)	2000			title transfer
Grant Payout/Donations	1815	1815.00	1815	SK Lotteries Grant
Amortization				
Total Recreation & Culture	13,374	109,436.09	30,314	

OPERATING REVENUES & EXPENDITURES FOR WATERWORKS

Waterworks Revenues

	2024	2023	2022	
Connection Fees				
Water Fees	38000	37823.61	43229.23	
Sewer Fees	22000	21780.2	22188.11	
Maintenance Fees	6300	6363.73	6159.03	
Total Waterworks Revenues	66,300	65,967.54	71,576	

Waterworks Expenditures

	2024	2023	2022	
Operator Salary (net)	16100	16049.68	15257.7	
Operator Benefits	1850	1844.88	1507.86	
Operator SUMA 40% Benefits				
Operator MEPP	1600	1590.52	1496.95	
Operator Clothing Allowance	500	500.00		
Travel & Meals	100	2241.88	36	
Memberships & Subscriptions	150	0.00	200	
Conference & Training Fees	300	1160.00	280	
Contracted WTP Maintenance	250	68.82	235.2	
Water Repairs (WTP, Lines)	10000	11041.54	4977.64	
Laboratory Testing	800	767.49	760.1	
Other Contracted Services	100	290.77	100	
Portal Water Usage				
Power	9200	9238.57	8424.58	
Telus Callout Monitoring	100	585.81	504.82	*ended Mar 2024*
Tools & Supplies	1000	840.19	3073.8	
Chemicals	6500	8855.37	5868.36	*Anthracite in 2023*
Water - Capital Expenditures	20000		3939.09	meter, furnace, dist pump
Sewer Repairs/Maintenance	7000		1852.43	Mun. Utilities Maint
Sewer Capital Expenditures	5000	64891.73		Lagoon Fencing
Amortization				
Total Waterworks Expenditures	80,550	119967.25	48,515	

Transfers

	2024	2023	2022	
Maintenance Fee Transfer to Reserve	6300	6307.01	6152.36	
Transfer from Reserve		61782.65		

Village of North Portal
List of Accounts for Approval
Batch: 2024-00011 to 2024-00013

Bank Code - Gen Bank - General - Spectra Credit Union

COMPUTER CHEQUE

Payment # / Invoice #	Date / Vendor Name / GL Account	GL Transaction Description	Detail Amount		Payment Amount
3499	**2024-04-25 Adrian Schindel**				
April 2024	530-110-120 - TS - Maint. - Sala	wages & mileage	1,568.55		
	510-210-170 - GG - Admin. - Tra	wages & mileage	88.90		1,657.45
3500	**2024-04-25 Redhead Equipment Ltd**				
P37427	530-420-100 - TS - Vehicle/Equi	Kubota Tractor repair	146.73		
	110-340-110 - GST Receivable	Both Tax Code	7.14		
	900-110-130 - GST Paid - Eligib	Both Tax Code	7.14	NL	153.87
		Total Computer Cheque:			1,811.32

OTHER

Payment # / Invoice #	Date / Vendor Name / GL Account	GL Transaction Description	Detail Amount		Payment Amount
90	**2024-04-25 Receiver General**				
April 2024	510-120-110 - GG - Benefits - A		816.03		
	530-150-300 - TS - Maint - Forel		401.31		
	580-120-110 - UT - Water - Ben		71.40		
	510-130-231 - GG - Benefits - C		372.40		
	510-130-232 - GG - Benefits - E		165.79		1,826.93
R0HN21UOCEV2JI	**2024-04-03 Ministry of Finance**				
Mar 2024	210-210-190 - Due To PSS Sch	remit	732.48		732.48
R0HN2JNT1TR533	**2024-04-03 Clear Tech Industries Inc**				
INV1107528	580-450-100 - UT - Water - Che	Sodium Hypocl 8 drums	3,310.32		
	110-340-110 - GST Receivable	GST Tax Code	165.52		3,475.84
R0HN2JNT1TR534	**2024-04-03 Sask Power**				
Mar 23 Hall E	570-300-150 - R&C - Utility - He	hall energy	304.76		
	110-340-110 - GST Receivable	GST Tax Code	15.24		320.00
R0HN2JNT1TR535	**2024-04-03 Sask Power**				
Mar 2024 Office	510-300-110 - GG - Utility - Hea	Office, wtp energe	413.69		
	110-340-110 - GST Receivable	GST Tax Code	20.69		434.38
R0HN2JNT1TR537	**2024-04-03 Sask Power**				
3108-0065-5103	570-310-150 - R&C - Utility - Po	hall power	114.94		
	110-340-110 - GST Receivable	GST Tax Code	5.75		120.69
R0HN2JNT1TR538	**2024-04-03 Sask Power**				
3108-0065-5118	580-300-120 - UT - Water - Pow	welll power	621.87		
	110-340-110 - GST Receivable	GST Tax Code	31.09		652.96
R0HN2JNT1TR539	**2024-04-03 Sask Power**				
3207-0064-2445	510-300-120 - GG - Utility - Pow	office power	193.28		
	110-340-110 - GST Receivable	Both Tax Code	9.14		
	900-110-130 - GST Paid - Eligib	Both Tax Code	9.14	NL	202.42
R0HN2JNT1TR53A	**2024-04-03 Sask Tel**				
Mar 23 Office	510-300-140 - GG - Utility - Tele	office, wtp, interent	237.68		
	110-340-110 - GST Receivable	Both Tax Code	11.21		
	900-110-130 - GST Paid - Eligib	Both Tax Code	11.21	NL	248.89
R0HN2JNT1TR53B	**2024-04-03 Sask Tel**				

Village of North Portal
List of Accounts for Approval
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OTHER

Payment # / Invoice #	Date / Vendor Name / GL Account	GL Transaction Description	Detail Amount		Payment Amount
Mar 23 Hall	570-330-150 - R&C - Utility - Tel	hall phone	62.73		
	110-340-110 - GST Receivable	Both Tax Code	2.96		
	900-110-130 - GST Paid - Eligib	Both Tax Code	2.96	NL	65.69
R0HN2JNT1TR53C	**2024-04-03 Sask Tel**				
Mar 2024 PO	570-310-120 - R&C Utility - Tele	Post Office Phone (tempora	104.80		
	110-340-110 - GST Receivable	Both Tax Code	4.94		
	900-110-130 - GST Paid - Eligib	Both Tax Code	4.94	NL	109.74
R0HN2JNt1TR536	**2024-04-03 Sask Power**				
3372-0055-588E	530-310-100 - TS - Maint. - Utilit	streetlights	704.45		
	110-340-110 - GST Receivable	GST Tax Code	35.22		739.67
R0HN2P7TM3FE0E	**2024-04-03 GFL Environmental Inc**				
SK0000426558	540-200-110 - EH - Cont. - Wasi	Trash Removal	1,170.72		
	110-340-110 - GST Receivable	GST Tax Code	58.54		1,229.26
R0HN2P7TM3PE0E	**2024-04-03 Nelson Motors & Equip**				
C81666	530-420-100 - TS - Vehicle/Equi	Mower Parts	112.13		
	110-340-110 - GST Receivable	Both Tax Code	5.29		
	900-110-130 - GST Paid - Eligib	Both Tax Code	5.29	NL	117.42
C81700	530-420-100 - TS - Vehicle/Equi	Mower Parts	169.70		
	110-340-110 - GST Receivable	Both Tax Code	8.00		
	900-110-130 - GST Paid - Eligib	Both Tax Code	8.00	NL	177.70
			Payment Total:		295.12
R0HN2TUPK73ATA	**2024-04-25 Affinity Mastercard**				
Mar 2024	580-290-100 - UT - Water - Labo	Mastercard	43.80		
	510-400-110 - GG - Maint. - Po:	Mastercard	92.00		
	530-420-100 - TS - Vehicle/Equi	Mastercard	36.54		
	530-400-110 - TS - Maint. - Mate	Mastercard	33.37		
	110-340-110 - GST Receivable	Both Tax Code	3.29		
	900-110-130 - GST Paid - Eligib	Both Tax Code	3.29	NL	
	110-340-110 - GST Receivable	GST Tax Code	6.80		215.80
R0HN2TUPK73ATB	**2024-04-25 MEPP**				
April 2024	510-120-115 - GG - Benefits - A	Remit	360.00		
	580-130-233 - UT-Superannuati		104.96		
	510-130-233 - GG - Benefits - S		464.96		929.92
R0HN2TUPK73ATC	**2024-04-25 SUMA**				
May 2024	510-120-120 - GG - Benefits - A	Admin	163.29		
	510-130-250 - GG - Benefits - S	Employer	245.44		
	510-130-250 - GG - Benefits - S	remit	10.00		418.73
R0HN33EQA3QBIL	**2024-04-03 Sask Tel**				
Feb 2024 PO-01	570-310-120 - R&C Utility - Tele	Post Office Phone (tempora	73.84		
	110-340-110 - GST Receivable	Both Tax Code	3.48		
	900-110-130 - GST Paid - Eligib	Both Tax Code	3.48	NL	77.32
R0HN3513KF3QFR	**2024-04-03 Sask Tel**				
Apri 24 office	510-300-140 - GG - Utility - Tele	office, wtp, interent	238.16		
	110-340-110 - GST Receivable	Both Tax Code	11.24		
	900-110-130 - GST Paid - Eligib	Both Tax Code	11.24	NL	249.40
R0HN3513KF3QFS	**2024-04-03 Sask Tel**				
Apr 2024 hall	570-330-150 - R&C - Utility - Tel	hall phone	62.73		

Village of North Portal
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OTHER

Payment # / Invoice #	Date	Vendor Name / GL Account	GL Transaction Description	Detail Amount		Payment Amount
		110-340-110 - GST Receivable	Both Tax Code	2.96		
		900-110-130 - GST Paid - Eligib	Both Tax Code	2.96	NL	65.69
R0Hn2JNT1TR533	**2024-04-03**	**Clear Tech Industries Inc**				
CM 348840, 41		580-450-100 - UT - Water - Che	Credit Balance - drum retur	-1,684.73		-1,684.73
				Total Other:		10,726.20

E-TRANSFER

Payment # / Invoice #	Date	Vendor Name / GL Account	GL Transaction Description	Detail Amount		Payment Amount
R0HN2TUPK739R1	**2024-04-25**	**Jordan Armstrong**				
April 2024		580-110-110 - UT - Water - Sala		989.89		989.89
R0HN2TUPK739VP	**2024-04-25**	**Dynamic Signs Inc**				
15979		530-470-100 - TS - Maint. - Roa	Lagoon Sign	120.84		
		110-340-110 - GST Receivable	Both Tax Code	5.70		
		900-110-130 - GST Paid - Eligib	Both Tax Code	5.70	NL	126.54
R0HN2TuPK73828	**2024-04-25**	**Lindsay Davis**				
Apr 2024		510-110-230 - GG - Salaries - Ac	Wages, Mileage	2,660.68		
		510-210-170 - GG - Admin. - Tra	Wages, Mileage	91.25		2,751.93
				Total E-Transfer:		3,868.36
				Total Gen Bank:		16,405.88

Certified Correct This April 25, 2024

Reeve

Administrator

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending March 31, 2024

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-130-100 - Discount on Municipal Tax - Property	(56.50)	(127.78)		(127.78)	
	(56.50)	**(127.78)**	**0.00**	**(127.78)**	**0.00**
Penalties on Tax Arrears					
410-400-210 - Penalty on Mun Taxes Arrears - Propei		8,289.92		8,289.92	
	0.00	**8,289.92**	**0.00**	**8,289.92**	**0.00**
TOTAL TAXATION:	**(56.50)**	**8,162.14**	**0.00**	**8,162.14**	**0.00**
FEES AND CHARGES					
Sale of Supplies and Gravel					
420-200-900 - F&C - Other Fees & Charges #1	6.61	48.15		48.15	
	6.61	**48.15**	**0.00**	**48.15**	**0.00**
Recreation Fees					
420-530-200 - F&C - Community Halls Fees	535.50	535.50		535.50	
	535.50	**535.50**	**0.00**	**535.50**	**0.00**
	535.50	**535.50**	**0.00**	**535.50**	**0.00**
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate		50.00		50.00	
	0.00	**50.00**	**0.00**	**50.00**	**0.00**
Landfill/Waste Collection Fees					
420-850-120 - F&C - Waste Collection Fees	3,780.00	3,780.00		3,780.00	
	3,780.00	**3,780.00**	**0.00**	**3,780.00**	**0.00**
	3,780.00	**3,830.00**	**0.00**	**3,830.00**	**0.00**
TOTAL FEES AND CHARGES:	**4,322.11**	**4,413.65**	**0.00**	**4,413.65**	**0.00**
UTILITIES					
Water					
440-110-100 - Water - Water Sales	6,891.96	6,891.96		6,891.96	
	6,891.96	**6,891.96**	**0.00**	**6,891.96**	**0.00**
Sewer					
440-220-100 - Sewer - Charges	4,969.92	4,969.92		4,969.92	
	4,969.92	**4,969.92**	**0.00**	**4,969.92**	**0.00**
TOTAL UTILITIES:	**11,861.88**	**11,861.88**	**0.00**	**11,861.88**	**0.00**
CONDITIONAL GRANTS					
Provincial					
450-335-100 - Conditional - Prov - New Deal GTF	3,691.50	3,691.50		3,691.50	
450-370-200 - Conditional - MMSW Recycling		442.38		442.38	
	3,691.50	**4,133.88**	**0.00**	**4,133.88**	**0.00**

	Current	Year To Date	Budget	Variance	%
TOTAL CONDITIONAL GRANTS:	**3,691.50**	**4,133.88**	**0.00**	**4,133.88**	**0.00**
GRANTS IN LIEU OF TAXES					
Provincial					
450-620-100 - GIL - Prov - Sask. Energy	562.89	1,673.25		1,673.25	
	562.89	**1,673.25**	**0.00**	**1,673.25**	**0.00**
Other					
450-800-100 - GIL - Other - SPC Surcharge	1,575.65	4,886.45		4,886.45	
	1,575.65	**4,886.45**	**0.00**	**4,886.45**	**0.00**
TOTAL GRANTS IN LIEU OF TAXES:	**2,138.54**	**6,559.70**	**0.00**	**6,559.70**	**0.00**
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	261.56	764.98		764.98	
470-100-200 - Interest Income - Cemetery	76.37	223.69		223.69	
	337.93	**988.67**	**0.00**	**988.67**	**0.00**
TOTAL INVESTMENT INCOME AND COMMIS	**337.93**	**988.67**	**0.00**	**988.67**	**0.00**
TOTAL REVENUES:	**22,295.46**	**36,119.92**	**0.00**	**36,119.92**	**0.00**

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-230 - GG - Salaries - Administrator	2,660.68	7,979.36		(7,979.36)	
	2,660.68	**7,979.36**	**0.00**	**(7,979.36)**	**0.00**
Benefits					
510-120-110 - GG - Benefits - Administrator	816.03	2,448.09		(2,448.09)	
510-120-115 - GG - Benefits - Admin - Superannuatio	360.00	1,080.00		(1,080.00)	
510-120-120 - GG - Benefits - Admin - SUMA Group 4	163.29	489.87		(489.87)	
	1,339.32	**4,017.96**	**0.00**	**(4,017.96)**	**0.00**
510-130-231 - GG - Benefits - CPP	375.66	1,180.63		(1,180.63)	
510-130-232 - GG - Benefits - EI	167.06	531.38		(531.38)	
510-130-233 - GG - Benefits - Superannuation	469.90	1,465.68		(1,465.68)	
510-130-250 - GG - Benefits - SUMA Group 60% + Fe	255.44	766.32		(766.32)	
	2,607.38	**7,961.97**	**0.00**	**(7,961.97)**	**0.00**
	5,268.06	**15,941.33**	**0.00**	**(15,941.33)**	**0.00**
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal		250.00		(250.00)	
510-200-150 - GG - Cont. - Assessment - SAMA		2,564.00		(2,564.00)	
510-200-170 - GG - Cont. - Advertising	162.00	162.00		(162.00)	
510-210-170 - GG - Admin. - Training, Travel & Meals	177.54	532.62		(532.62)	
510-230-110 - GG - Cont. - Insurance - SUMA		14,322.00		(14,322.00)	
510-240-100 - GG - Cont. - Memberships & Subscript		924.68		(924.68)	
510-260-100 - GG - Cont. - Tax Enforcement/Collectic	75.01	75.01		(75.01)	
510-270-150 - GG - Cont. - Miscellaneous	162.00	412.00		(412.00)	
510-290-100 - GG - Cont. Bank Charges	25.25	83.25		(83.25)	
	601.80	**19,325.56**	**0.00**	**(19,325.56)**	**0.00**
Utilities					
510-300-110 - GG - Utility - Heat	471.21	983.89		(983.89)	
510-300-120 - GG - Utility - Power	322.87	543.40		(543.40)	
510-300-140 - GG - Utility - Telephone	237.56	475.15		(475.15)	
	1,031.64	**2,002.44**	**0.00**	**(2,002.44)**	**0.00**
Maintenance, Material and Supplies					
510-410-140 - GG - Maint. - Office Supplies	214.43	214.43		(214.43)	
510-440-100 - GG - Maint. - Data Processing Supplies		1,661.01		(1,661.01)	
	214.43	**1,875.44**	**0.00**	**(1,875.44)**	**0.00**
TOTAL GENERAL GOVERNMENT SERVICES	**7,115.93**	**39,144.77**	**0.00**	**(39,144.77)**	**0.00**
PROTECTIVE SERVICES					
FIRE PROTECTION					
Professional/Contractual Services					
525-210-110 - PS - Fire - Contracted Services		6,409.00		(6,409.00)	
	0.00	**6,409.00**	**0.00**	**(6,409.00)**	**0.00**

	Current	Year To Date	Budget	Variance	%
TOTAL FIRE PROTECTION:	**0.00**	**6,409.00**	**0.00**	**(6,409.00)**	**0.00**
TOTAL PROTECTIVE SERVICES:	**0.00**	**6,409.00**	**0.00**	**(6,409.00)**	**0.00**
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. - Salaries - Foreman	1,566.20	4,698.60		(4,698.60)	
	1,566.20	**4,698.60**	**0.00**	**(4,698.60)**	**0.00**
Benefits					
530-150-300 - TS - Maint - Foreman - Benefits	401.31	1,203.93		(1,203.93)	
	401.31	**1,203.93**	**0.00**	**(1,203.93)**	**0.00**
	1,967.51	**5,902.53**	**0.00**	**(5,902.53)**	**0.00**
Professional/Contractual Services					
530-210-100 - TS - Maint. - Contract Street Maintenar		1,831.97		(1,831.97)	
530-290-200 - TS - Maint - Vehicle Insurance		958.40		(958.40)	
	0.00	**2,790.37**	**0.00**	**(2,790.37)**	**0.00**
Utilities					
530-310-100 - TS - Maint. - Utility - Street Lights	704.45	1,408.68		(1,408.68)	
	704.45	**1,408.68**	**0.00**	**(1,408.68)**	**0.00**
Maintenance, Materials & Supplies					
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	564.22	1,312.43		(1,312.43)	
530-425-110 - TS - Maint. - Oil & Gas	3,334.60	3,334.60		(3,334.60)	
	3,898.82	**4,647.03**	**0.00**	**(4,647.03)**	**0.00**
TOTAL MAINTENANCE:	**6,570.78**	**14,748.61**	**0.00**	**(14,748.61)**	**0.00**
TOTAL TRANSPORTATION SERVICES:	**6,570.78**	**14,748.61**	**0.00**	**(14,748.61)**	**0.00**
ENVIRONMENTAL SERVICES					
Professional/Contractual Services					
540-200-110 - EH - Cont. - Waste Collection/Disposal	1,060.90	2,121.80		(2,121.80)	
540-200-210 - EH - Waste - Tree Dump Site		1,500.00		(1,500.00)	
540-220-110 - EH - Pest Control		100.38		(100.38)	
	1,060.90	**3,722.18**	**0.00**	**(3,722.18)**	**0.00**
TOTAL ENVIRONMENTAL SERVICES:	**1,060.90**	**3,722.18**	**0.00**	**(3,722.18)**	**0.00**
RECREATION AND CULTURAL SERVICES					
Professional/Contractual Services					
570-290-100 - R&C - Cont. - Library Requisition		776.88		(776.88)	
	0.00	**776.88**	**0.00**	**(776.88)**	**0.00**
Utilities - Heat					
570-300-150 - R&C - Utility - Heat - Hall	304.76	609.52		(609.52)	
	304.76	**609.52**	**0.00**	**(609.52)**	**0.00**
Utilities - Power					
570-310-120 - R&C Utility - Telephone Rink	104.80	104.80		(104.80)	

	Current	Year To Date	Budget	Variance	%
570-310-150 - R&C - Utility - Power - Hall	263.23	368.48		(368.48)	
	368.03	**473.28**	**0.00**	**(473.28)**	**0.00**
Utilities - Telephone					
570-330-150 - R&C - Utility - Telephone - Hall	62.73	125.46		(125.46)	
	62.73	**125.46**	**0.00**	**(125.46)**	**0.00**
Maintenance, Materials and Supplies					
570-430-150 - R&C - Bldg Mat/Supply - Hall		16.95		(16.95)	
570-430-160 - R&c - Event		35.96		(35.96)	
	0.00	**52.91**	**0.00**	**(52.91)**	**0.00**
TOTAL RECREATION AND CULTURAL SERV	**735.52**	**2,038.05**	**0.00**	**(2,038.05)**	**0.00**
UTILITIES					
WATER					
Wages and Benefits					
580-110-110 - UT - Water - Salaries	1,035.66	3,618.20		(3,618.20)	
580-120-110 - UT - Water - Benefits	75.57	281.55		(281.55)	
580-130-233 - UT-Superannuation	109.90	385.68		(385.68)	
	1,221.13	**4,285.43**	**0.00**	**(4,285.43)**	**0.00**
Professional/Contractual Services					
580-250-100 - UT - Water - Memberships/Subscriptio		175.00		(175.00)	
580-290-100 - UT - Water - Laboratory Testing	43.80	87.60		(87.60)	
	43.80	**262.60**	**0.00**	**(262.60)**	**0.00**
Utilities					
580-300-120 - UT - Water - Power	621.87	1,399.98		(1,399.98)	
580-300-140 - UT - Water - TELUS Callout		88.80		(88.80)	
	621.87	**1,488.78**	**0.00**	**(1,488.78)**	**0.00**
Maintenance, Materials and Supplies					
580-430-130 - UT - Water - Matls & Suppl - WTP		72.41		(72.41)	
	0.00	**72.41**	**0.00**	**(72.41)**	**0.00**
Capital Expenditures					
580-600-130 - UT - Water - Pur of Cap Assets - Mach		6,300.34		(6,300.34)	
	0.00	**6,300.34**	**0.00**	**(6,300.34)**	**0.00**
TOTAL WATER:	**1,886.80**	**12,409.56**	**0.00**	**(12,409.56)**	**0.00**
SEWER					
Professional/Contractual Services					
585-200-110 - UT-SEWER - Contracted		900.68		(900.68)	
	0.00	**900.68**	**0.00**	**(900.68)**	**0.00**
TOTAL SEWER:	**0.00**	**900.68**	**0.00**	**(900.68)**	**0.00**
TOTAL UTILITIES:	**1,886.80**	**13,310.24**	**0.00**	**(13,310.24)**	**0.00**
TOTAL EXPENDITURES:	**17,369.93**	**79,372.85**	**0.00**	**(79,372.85)**	**0.00**
CHANGE IN NET-FINANCIAL ASSETS	**4,925.53**	**(43,252.93)**	**0.00**	**(43,252.93)**	**0.00**

	Current	Year To Date	Budget	Variance	%
CHANGE IN NET ASSETS	**4,925.53**	**(43,252.93)**	**0.00**	**(43,252.93)**	**0.00**
CHANGE IN SURPLUS	**4,925.53**	**(43,252.93)**	**0.00**	**(43,252.93)**	**0.00**

	Current	Year To Date	Budget	Variance	%

ACCOUNT BALANCES	Current	Year to Date	Balance
Cash and Investments			
110-110-110 - Cash - On Hand - Petty Cash			300.00
110-110-120 - Cash - Bank - Demand	(10,816.44)	(45,915.04)	40,431.93
110-110-130 - Cash - Bank - Savings	169.22	495.68	75,356.31
110-110-140 - Cash - Waterworks Reserve	1,754.10	3,603.85	42,565.04
110-110-150 - Cash - Cemetery Demand	(3.25)	(9.75)	17,157.04
110-110-155 - Cash - Cemetery board special saving:	76.37	223.69	34,006.61
Total Cash and Investments:	**(8,820.00)**	**(41,601.57)**	**209,816.93**
Municipal Taxes Receivable			
110-200-100 - Municipal - Tax Receivable - Current	(1,129.81)	(2,275.68)	(2,275.68)
110-200-110 - Municipal - Tax Receivable - Arrears	(204.21)	4,869.85	59,672.71
110-200-900 - Municipal - Allow. for Uncollected			(32,919.29)
Total Municipal Taxes Receivable:	**(1,334.02)**	**2,594.17**	**24,477.74**

	Current	Year To Date	Budget	Variance	%
Additional Tax Information					
Receipt of Arrears					
	Receipts		**BalFwd**		
Current Taxes Collected					
	Receipts		**Levy**		
Totals Arrears & Current	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

Certified correct and in accordance with the records

Administrator Name
Administrator Title

Presented to council on

April 25 /24
(Date)

Head of Council Name
Head of Council Title

VILLAGE OF NORTH PORTAL
Seal
SASKATCHEWAN

Village of North Portal Wastewater facilities
Inspection report of April 24, 2024
David Carson

1. Overall passing marks
2. lift station " well secured ", power box not latched.
3. Lagoons
   primary cell - pale green & mubby okay
   tree wants removed, dike erroding on eastside
   consider controlling cattail growth it draws burrowing rodents.

   secondary
   trees want re-cut
   could a pathway be cut or birm as was done on primary cell. That was very helpful!

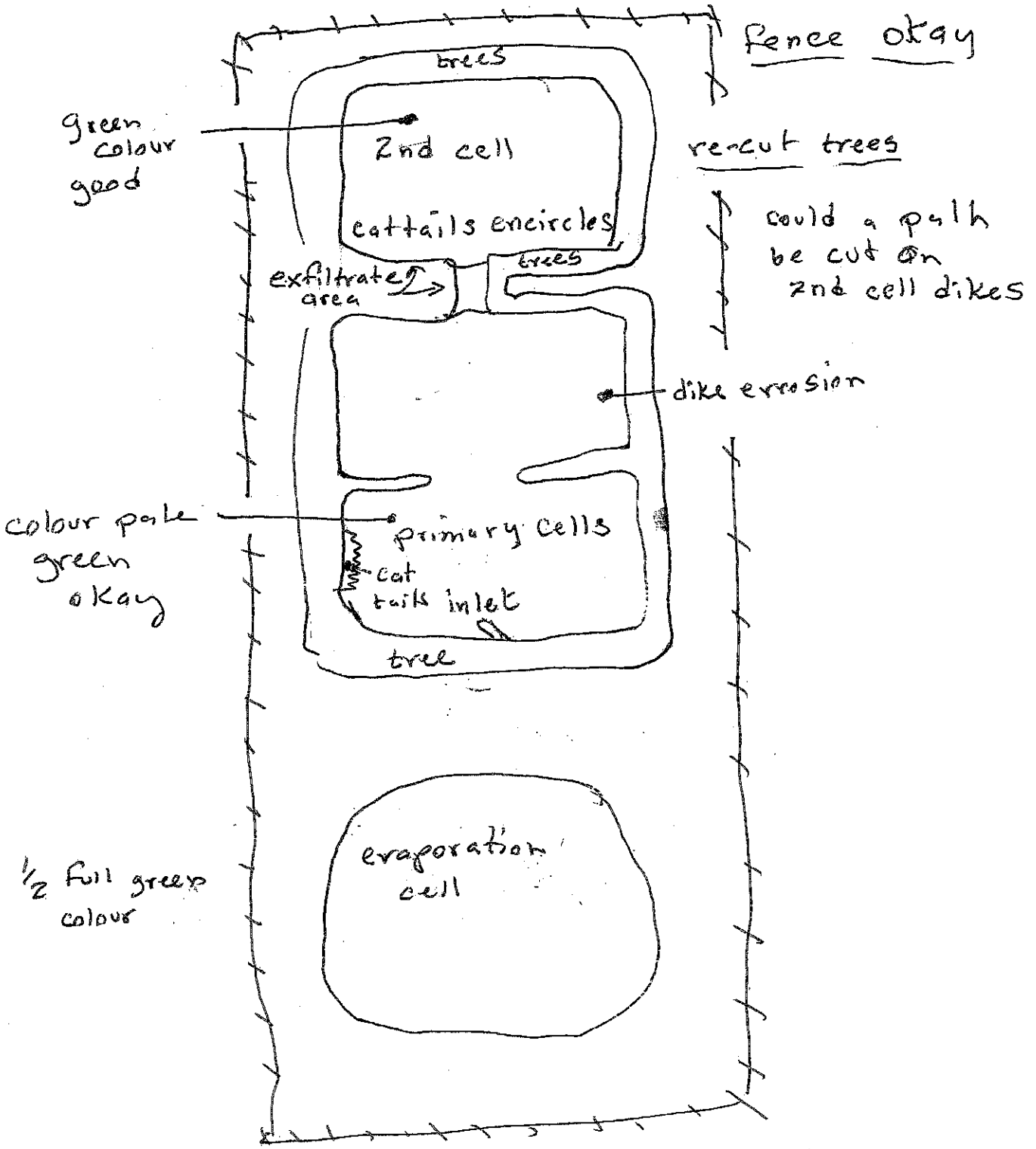
   fence - good

Signed
David Carson
DAVID CARSON

David Carson
Village wastewater inspector.

North Portal Village
April 24, 2024

Inspect wastewater treatment lagoons



overall good. dikes show some badger damage & wave damage

Drinking Water Quality and Compliance
Town Short Form – A Template for Annual Notice to Consumers
(Note: This short form may be used for communities or waterworks serving a population of less than 5000).

Introduction
The Water Security Agency and the Ministry of Environment requires that at least once each year waterworks owners provide notification to consumers of the quality of water produced and supplied as well as information on the performance of the waterworks in submitting samples as required by a Minister's Order or Permit to Operate a waterworks. The following is a summary of the Village of North Portal water quality and sample submission compliance record for the 2023 time period. This report was completed on Feb 8th ,2024. Readers should refer to Water Security Agency's Municipal Drinking Water Quality Monitoring Guidelines, June 2015, EPB 502 for more information on minimum sample submission requirements and the meaning of type of sample. Permit requirements for a specific waterworks may require more sampling than outlined in the department's monitoring guidelines. If consumers need more information on the nature and significance of specific water tests, for example, "what is the significance of Selenium in a water supply", more detailed information is available from: http://www.hc-sc.gc.ca/ewh-semt/pubs/water-eau/index_e.html ..

Water Quality Standards
Bacteriological Quality

Parameter	Limit	Regular Samples Required	Regular Samples Submitted	# of Positive Regular Submitted (%)
Total Coliform	Zero organisms/100 mL	26	26	0
E. Coli	Zero organisms/100 mL	26	26	0
Background Bacteria	<200 organisms/100mL	26	26	0

Water Disinfection –
Chlorine Residual in Distribution System for Test Results Submitted with Bacteriological Samples

Parameter	Minimum Limit	Total Chlorine Residual Range	Free Chlorine Residual Range	# of Tests Required	# of Tests Submitted	% Adequate Chlorine
Chlorine Residual	0.1 mg/L free OR 0.5 mg/L total	.50-2.00	.10-2.00	26	26	100

Water Disinfection - Free Chlorine Residual for Water Entering Distribution System from Waterworks Records-From Water Treatment Plant Records

Parameter	Limit (mg/L)	Test Level Range	# of Tests Performed	# Of Tests Not Meeting Requirements
Free Chlorine	Minimum 0.1 mg/L	.10-2.00	26	0

A minimum of 0.1 milligrams per litre (mg/L) free chlorine residual is required for water entering the distribution system. Tests are normally performed on a daily basis by the waterworks operator and are to be recorded in operation records. This data includes the number of free chlorine residual tests performed, the overall range of free chlorine residual (highest and lowest recorded values) and the number of tests and percentage of results not meeting the minimum requirement of 0.1 mg/L free chlorine residual.

General Chemical

Parameter	Aesthetic Objective (mg/L)	Sample Results (average)	Units (mg/L or µg/L)	# of Samples Required	# of Samples Submitted
Alkalinity	500	638	mg/l	1	1
Bicarbonate	No Objective	778	mg/l	1	1
Calcium	No Objective	165	mg/l	1	1
Carbonate	No Objective	0	mg/l	1	1
Chloride	250	29.2	mg/l	1	1
Conductivity	No Objective	2815		1	1
Hardness	800	622	mg/l	1	1
Magnesium	200	51	mg/l	1	1
pH	No Objective	7.9	Ph units	1	1
Sodium	300	461	mg/l	1	1
Sulphate	500	985.7	mg/l	1	1
Total Dissolved Solids	1500	2490	mg/l	1	1

All waterworks serving less than 5000 persons are required to submit water samples for SE's General Chemical category once every two years if a ground water source and once per three months every second year if a surface water or blended surface/groundwater source. The General Chemical category includes analysis for alkalinity, bicarbonate, calcium, carbonate, chloride, conductivity, hardness (as $CaCO_3$), magnesium, sodium, sulphate and total dissolved solids.

The last sample for General Chemical analysis was required in 2023 and were submitted on October 11,2023. Sample results indicated that there were no exceedences of the provincial aesthetic objectives for the General Chemical category.

*Objectives apply to certain characteristics of or substances found in water for human consumptive or hygienic use. The presence of these substances will affect the acceptance of water by consumers and/or interfere with the practice of supplying good quality water. Compliance with drinking water aesthetic objectives is not mandatory as these objectives are in the range where they do not constitute a health hazards. The aesthetic objectives for several parameters (including hardness as $CaCO_3$, magnesium, sodium and total dissolved solids) consider regional differences in drinking water sources and quality.

More information on water quality and sample submission performance may be obtained from:
Village of North Portal / Amy Armstrong Certified Water Operator
Box 119
North Portal, SK
S0C 1W0
Villagen@sasktel.net

June 2015 EPB 536D

Schedule "A"

VILLAGE OF NORTH PORTAL
ROAD RESTRICTIONS

First Order :

IN ACCORDANCE with Bylaw No. 2021-01 of the ***Village of North Portal*** and with *The Municipalities Regulations*:

Notice is hereby given that effective 12 o'clock midnight, March 14th, 2024, and until further notice ***all Roadways within the village, excluding 3rd St (Highway 39, shall be restricted to local, lightweight traffic with no vehicles in excess of 12,000lbs without prior approval by the village.***

Anyone contravening this order shall be subject to a fine in the amount of two hundred dollars ($200)

DATED AT NORTH PORTAL, Saskatchewan this

14th day of March, 2024.

ROAD COMMITTEE:

Bradley Belitski (Mar 28, 2024 15:30 MDT)

Committee Member
Brad Belitski

Committee Member
Jordan Armstrong

Mike davis (Apr 4, 2024 07:01 MDT)

Committee Member
Michael Davis