

VILLAGE OF
North Portal
Regular Council Meeting
Wednesday July 17th, 2024
Village Office
204 Park Ave

Present: Mayor Amy Armstrong
Councillor Amy Belitski
Councillor Chase Buchanan
Councillor Callie Fair
Administrator Lindsay Davis

A quorum being present, Mayor Armstrong called the meeting to order at 6:35pm.

Reports

Council

- AED Machine: to be purchased and installed at the Post Office
- Recreation and Cemetery Funds to be invested. L. Davis will meet with a rep from Affinity CU to discuss options. Cemetery savings could be invested in a 5-year GIC and the Recreation funds for 1 year.
- Smokie Night Fri August 2024 at the GCGC. Invites to surrounding communities will be sent
- Complaints regarding roaming cats received. The village will set a cat trap to determine if this is a pet or stray issue.

Waterworks

- WSA Lagoon Inspection report submitted
- Lift Station controller and pump 2 issues, lift station alarm is still functional
- Barry's Plumbing notified regarding WTP furnace tender bid

Roads/Maintenance

- Canola applied to main
- New heavy vehicle and truck route signs need to be installed in the RM and on Dept of Highways land
- Traffic bylaw fees to be reviewed
- Nuisance Properties – a public notice was delayed due to other concerns but will be posted by August 1st asking all property owners to clean up nuisances such as old vehicles, unkempt properties, etc by August 31st. After the deadline, individual property owners still contravening the Bylaw 2022-02 will be issued Orders.
- Removal of cattails in Antrim St ditch to be contracted out to local youth landscaping

Hall/Park/Cemetery

- Nix 6 to fix exterior light at hall

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- Party in the Park June 8th: updated financial statement submitted
- New window unit ordered repair broken pane at hall
- Quotes and plans to be requested for a new Park Shelter

Administration

- Notify by Network SMS Alerts program started
- CP Rail letter forwarded to Lori Carr, no response from CP yet
- Two building permits issued using the new service with Municode
- Summer office hours – no lunch to reduce time in heat
- Administrator on vacation August 13-19th, 2024

2024-32 Belitski/Fair

Minutes

THAT the minutes of the meeting held June 20th, 2024 be approved as presented.

Carried

2024-33 Buchanan/Belitski

AED

THAT a budget of \$2000.00 be set to purchase and install a portable AED the community hall post office entrance.

Carried

2024-34 Belitski/Buchanan

Financials

THAT the June 2024 Financial Statements and bill list for a total of \$56,102.97 be accepted and approved as presented.

Carried

2024-35 Buchanan/Belitski

Bylaw No. 2024-01

THAT Bylaw No. 2024-01, being a bylaw to control animals, be read a second time.

Carried

2024-36 Belitski/Fair

Bylaw No. 2024-01

THAT Bylaw No. 2024-01, being a bylaw to control animals, be read a third time and adopted.

Carried

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2024-37 Belitski/Fair

Tank Trailer

THAT the Hertell KD vacuum pump and 2300 gallon vacuum tank trailer with serial number 98217 be decommissioned and offered for tender.

Carried

2024-37.1 Belitski/Fair

Tax Enforcement List

THAT the Tax Enforcement list for 2023 arrears be accepted as presented.

Carried

Correspondence Reviewed by Council

1. Mark Davis – Roaming Cats

NEXT MEETING: Wednesday September 18th, 2024 at 6:30pm

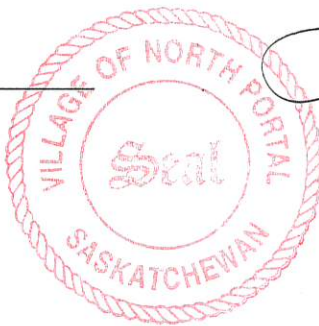
Adjournment

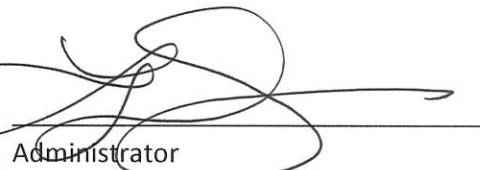
The meeting adjourned at 8:04pm.

Presented to council on the 22nd day of Oct, 2024.



Mayor





Administrator

VILLAGE OF
North Portal

BYLAW 2024-01
A BYLAW OF THE VILLAGE OF NORTH PORTAL TO
REGULATE AND CONTROL ANIMALS

WHEREAS Section 8(1) of *The Municipalities Act* includes authorization for the Council to regulate, prohibit and protect any animal or class of animals and activities in relation to them;

NOW THEREFORE, the Council of the Village of North Portal, in the Province of Saskatchewan, enacts as follows:

PART I
Definitions

1. DEFINITIONS

1.1 In this Bylaw:

- a. **ACT** shall mean *The Municipalities Act*
- b. **ADMINISTRATOR** – shall mean the person appointed as administrator of the Municipality pursuant to Section 111 of *The Municipalities Act*.
- c. **BYLAW ENFORCEMENT OFFICER** shall mean any person designated by the Village of North Portal for the enforcement of this Bylaw and shall include Village employees, Bylaw Enforcement Officers, Animal Control Officers and their duly authorized representatives, and any member of the RCMP.
- d. **ANIMAL** shall mean any animal under the ownership, control or possession of a person.
- e. **CAT** shall mean a male or female cat or kitten over eight (8) weeks of age.
- f. **CHICKEN** shall mean a domesticated fowl that is kept for egg or meat production or as a pet, but does not include a turkey, goose, duck, artificially reared grouse, partridge, quail, pheasant, or ptarmigan.
- g. **COUNCIL** shall mean the mayor and councillors of the municipality elected pursuant to the provisions of *The Local Government Election Act*.
- h. **DOG** shall mean a male or female dog or puppy over eight (8) weeks of age.

- i. **DANGEROUS ANIMAL** shall mean an animal declared dangerous in accordance with Section 375 of *The Municipalities Act*.
- j. **HEN** means a domesticated female chicken.
- k. **LIVESTOCK** means any domesticated animal usually raised for sale and profit, as specified in the attached Schedule B of this bylaw, including but not necessarily limited to:
 - i. An animal as defined in Section 2(b) of *The Stray Animal Act*; or
 - ii. An animal as defined in Sections 2 & 34 of *The Stray Animal Act Regulations, 1999*
- l. **MUNICIPALITY** shall mean the Village of North Portal
- m. **OWNER** includes:
 - i. A person, persons, partnership, association or corporation who keeps, possesses, harbours, or has care of or control of an animal.
 - ii. The person responsible for the custody of a minor where the minor is the owner of the animal.
- n. **POULTRY** means:
 - i. Domestic fowl usually propagated and fattened for the table and for their eggs, feathers, etc., including but not limited to chickens, geese, ducks, turkeys, guinea fowl; or
 - ii. Pigeons of the species *Columba Livia*, commonly known as the domestic pigeon and included pigeons raised for the purpose of racing, show, table and pets and includes feral pigeons.
- o. **POUND** means such premises and facilities as may be designated by the Council for the purpose of safely lodging and securing animals seized pursuant to this Bylaw.
- p. **POUNDKEEPER** shall mean a person, corporation, society, or organization as may from time to time be appointed by the Municipality for the purpose of retaining impounded animals pursuant to this Bylaw.
- q. **PERSON** includes and individual(s), partnership, association, or corporation.
- r. **PET** shall mean a dog, cat or any other animal that is tamed or domesticated and normally kept inside a dwelling and does not include livestock
- s. **ROOSTER** means a domesticated male chicken.

- t. **RUNNING AT LARGE** means when an animal is beyond the boundaries of the land occupied by the owner, possessor, harbourer, or keeper of the said animal, or beyond the boundaries of any lands where it may be with the permission of the owner or occupant of the said land and is not under control by being;
 - i. On a leash or harness and in direct continuous charge of a person competent to control it;
 - ii. Securely confined within an enclosure; or
 - iii. Securely fastened so that it cannot roam at will.
- u. **VILLAGE** shall mean the Village of North Portal.

PART II

Prohibited Animals

2. PROHIBITED ANIMALS

- 2.1 No person shall own or harbour any animal, or hybrid of any animal, for any purpose, of the kind listed in Schedule A of this Bylaw.
- 2.2 Exemptions to Section 2.1 are as follows:
 - a. Livestock and poultry brought into the Municipality for the duration of special events at which the said livestock and poultry will be used for purposes of exhibition or performing at a special event.
 - b. Chickens for which a valid Urban Hens License has been issued in accordance with Section 22.
 - c. Animals on the premises or under the auspices of the Canada Border Services Agency or Canadian Food Inspection Agency.
 - d. Livestock for which written permission has been granted as specified in Section 21 of this bylaw.

PART III

General Animal Control

3. LIMITS

- 3.1 No person within the Village shall harbour or keep more than the allowed number of animals per type as prescribed in Schedule B.

4. RUNNING AT LARGE

- 4.1 No owner shall allow their animals to run at large within the municipality
- 4.2 If an animal is found to be at large, the owner shall be deemed to have permitted the animal to be at large unless the owner proves to the satisfaction of the court that at the time of the offence the owner did all that was reasonable to prevent the animal from being at large.

5. TRANSPORTATION OF ANIMALS

- 5.1 No person shall transport an animal in a motor vehicle unless the animal is:
- a. inside a motor vehicle, fully enclosed trailer or truck bed cap;
 - b. or confined or properly restrained in a manner that will prevent the animal from:
 - i. falling from the motor vehicle;
 - ii. being injured during transport; or causing hazard to the safe operation of other motor vehicles.
- 5.2 No person shall tether an animal to a motor vehicle that is in operation unless the animal is confined or secured as described in Clause 1(b)
- 5.3 Subsections (1) and (2) do not apply to a person operating a motor vehicle that is designed for use as a mobility aid for persons with a disability and that is being used for that purpose.

6. LITTER CLEANUP

- 6.1 If an animal defecates on any public or private property other than the premises of its owner, the owner of the animal shall remove the defecation immediately.
- 6.2 This Section shall not apply to a person who owns and is physically reliant on a guide dog trained and used to assist such person.

7. ACCUMULATION OF ANIMAL FECES

- 7.1 An owner or occupant of private property must not allow animal feces to accumulate on the property so as to create a health hazard or a nuisance.
- 7.2 For the purposes of subsection (1), an accumulation of feces becomes a nuisance if it is unsightly, odorous or of a quantity that is likely to annoy or aggravate others.
- 7.3 A designated officer may serve an owner or occupant of private property with a notice to remove all animal feces from the property within 72 hours of service of the notice.
- 7.4 If a notice under Subsection (2) is not served personally on an owner or occupant of private property, then a copy of the notice shall be sent by registered mail to the owner of the property at the mailing address shown on the last revised assessment roll of the Village.

- 7.5 A notice served by registered mail is deemed to have been received on the fifth day following the date of its mailing.
- 7.6 The Village may remove the feces from the property if:
- a. the person to whom the request is made fails to remove the feces within 72 hours;
 - b. or after reasonable inquiry, the whereabouts of the owner or occupant of the property cannot be determined.
- 7.7 If the Village carries out the work under Subsection 7.6, the costs and expenses incurred are a debt due to the Village and the Village may recover the costs and expenses:
- a. by action in a court of competent jurisdiction;
 - b. in the same manner as municipal taxes;
 - c. or by adding the costs and expenses to, and thereby they form part of, the taxes on the land on which the work was done.

8. NUISANCES BY ANIMALS

- 8.1 No owner of an animal shall permit or allow the animal to become a nuisance to other persons or animals.
- 8.2 For the purposes of this section, the behaviour of an animal which constitutes a nuisance includes, but is not limited to, the following:
- a. doing any act that injures a person or another animal;
 - b. chasing or otherwise threatening a person or another animal;
 - c. biting, barking at, or chasing livestock, bicycles or motor vehicles;
 - d. causing damage to property.

9. DANGEROUS ANIMALS

- 9.1 Where a complaint is received by the Administration Office that an animal within the Municipality is dangerous, Section 375 of *The Municipalities Act* shall apply.

PART IV

Licencing and Regulation of Dogs and Cats

10. LICENSING AND REGISTRATION OF DOGS AND CATS

- 10.1 No person shall own or keep any cat or dog within the Village unless such cat or dog is licensed as provided in this Bylaw.
- 10.2 Every owner of a cat or dog that is over four months old shall, within 30 days of becoming the owner, obtain a licence for each cat or dog.
- 10.3 The licence mentioned in subsection 10.2 is non-transferable.

- 10.4 The licence expires upon the death or change of ownership of the dog or cat.
- 10.5 When applying for a licence under this section, the owner shall provide the following:
- a. a description of the cat or dog, including breed, name, gender and age;
 - b. a history of any rabies vaccinations for the animal and whether the animal has been spayed or neutered;
 - c. the name, address and telephone number of the owner; any other relevant information which may be required.
- 10.6 When a licence is issued, the owner shall be supplied with a current licence tag and a receipt for payment of the licence fee.
- 10.7 The owner shall be issued a replacement licence tag if the current licence tag is lost or destroyed, and the owner shall be responsible for payment of the Tag Replacement fee as set out in Schedule C.
- 10.8 The one-time licence fee for each dog or cat shall be as set out in Schedule C.
- 10.9 The owner of a cat or dog shall ensure that the cat or dog wears a collar to which a valid licence tag is attached whenever the cat or dog is off the premises of its owner or an electronic identification microchip has been implanted in the cat or dog; and the identification information related to the microchip has been provided to the Village.

11. EXEMPTIONS FROM LICENSING CATS AND DOGS

- 11.1 The following are exempt from the licensing provisions in section 5:
- a. the Bylaw Enforcement Officer;
 - b. the Poundkeeper;
 - c. the Canadian Food Inspection Agency
 - d. the Canada Border Services Agency
 - e. a store whose business includes the sale of pets and is licensed as such.
 - f. A person who owns and physically relies on a service animal trained and used to assist such person shall obtain a license for the service animal and there shall be no fee payable by the owner for the license.
 - g. A person who resides in another municipality in which their dog is validly licensed

12. CAT TRAPS

- 12.1 A person may obtain a trap for a cat from the Poundkeeper or Bylaw Enforcement Officer and when requesting a cat trap shall provide the Poundkeeper or Bylaw Enforcement Officer with the name, address and telephone number of the person requesting the trap.

- 12.2 A person requesting a trap for a cat shall comply with the terms and conditions for the use of the trap, including the treatment and disposition of any trapped cat, as established by the Poundkeeper or Bylaw Enforcement Officer. Any person who fails to comply with the terms and conditions is guilty of an offence and liable on summary conviction to the penalty contained in Section 24.

13. BARKING OR HOWLING

- 13.1 No owner of a cat or dog shall permit the cat or dog to bark or howl so as to create a nuisance.
- 13.2 For the purposes of this section, the factors for determining whether the barking or howling of a cat or dog has become a nuisance are as follows:
- a. the proximity of the barking or howling to sleeping facilities;
 - b. the land use, nature and zoning of the area from which the barking or howling emanates and the area where it is received or perceived;
 - c. the time of day or night the barking or howling occurs;
 - d. the duration of the barking or howling;
 - e. whether the barking or howling is the result of provocation;
 - f. the volume of the barking or howling; and whether the barking or howling is recurrent, intermittent or constant.
- 13.3 Barking or howling in a residential area is deemed to be a nuisance if the barking or howling:
- a. occurs between the hours of:
 - i. 11 p.m. and 6 a.m. on a day other than a Sunday or holiday;
 - ii. or 11 p.m. and 8 a.m. on a Sunday or holiday;
 - b. and persists for a period of:
 - i. 15 consecutive minutes or longer;
 - ii. or 1 hour or longer, intermittently.

PART V

Impounding of Animals

14. IMPOUNDING OF ANIMALS

- 14.1 A designated officer, Poundkeeper or peace officer may seize and impound any animal that is at large.
- 14.2 A designated officer, Poundkeeper, or peace officer may enter onto the land surrounding any building in pursuit of any animal which is found at large.

15. INTERFERENCE WITH ENFORCEMENT

- 15.1 No person, including the person who is the owner of an animal which is being impounded or has been impounded, shall interfere with a Poundkeeper, designated officer, or peace officer who is impounding any animal in accordance with the provisions of this Bylaw.

16. IMPOUNDED ANIMALS

- 16.1 The Poundkeeper shall keep all impounded animals for a period of at least seventy-two (72) hours, excluding the day of impounding. Statutory holidays shall not be included in the computation of the seventy-two (72) hour period.
- 16.2 During the period set out in Section 15.1, the owner may reclaim the animal from the pound upon payment to the Poundkeeper of the fees set out in Schedule C.
- 16.3 No unlicensed animal which is impounded shall be released to its owner until a license has been purchased.
- 16.4 If a cat or dog impounded is wearing a valid license tag, the Poundkeeper shall immediately notify the owner, by telephone or in writing, of the seizure of the cat or dog at the telephone number or address shown in the records. No liability whatsoever shall attach to the Village, the Bylaw Enforcement Officer, or the Poundkeeper by reason of the failure of the owner to receive such notice.
- 16.5 If an animal is not reclaimed within the period set out in Subsection (1), or if the owner of an animal fails or refuses to comply within this period with the conditions set out in Subsections (2) and (3), the Poundkeeper or Bylaw Enforcement Officer may dispose of the animal or surrender the animal to a Humane Society.
- 16.6 The owner who reclaims an animal from the pound is deemed to have been the owner of the animal at the time the animal was at large.

PART VI

Control and Regulation of Pigeons and Bees

17. PIGEONS ON PROPERTY OF OWNER ONLY

- 17.1 The owner of a pigeon shall not permit the pigeon to perch or linger on the property of any person, except that of the owner.

18. LOFTS AND FLIGHT PENS OR PIGEONS

- 18.1 No loft or flight pen shall be constructed, erected, placed, altered, renovated, or relocated without having first received the approval of the Administrator.
- 18.2 The Administrator shall give approval for the construction, erection, placement, alteration, renovation or relocation of a loft or flight pen where:
- a. proof of compliance with the requirements set out in the Building Bylaw respecting accessory buildings and structures is demonstrated;
 - b. and the plans submitted demonstrate that the loft or flight pen will be located a minimum of twenty (20) feet from the area in which the construction or location of a school, church, dwelling, or other premises used for human habitation or occupancy is permitted, excluding the premises occupied by the owner of a loft or flight pen.
- 18.3 A loft shall be constructed so as to be dry, airy and bright inside and shall have adequate ventilation having regard to the number of pigeons kept therein.
- 18.4 A loft shall be kept in a reasonable state of repair.
- 18.5 The inside of a loft shall be disinfected at least twice each year, and at such other times as may be directed by a designated officer to standards satisfactory to a designated officer.
- 18.6 All lofts and flight pens shall be cleaned regularly of all excrement and refuse and shall be kept in a sanitary condition satisfactory to a designated officer.
- 18.7 Every person who keeps pigeons shall allow a designated officer at any time, to inspect the loft or flight pen in which such pigeons are housed and shall obey all lawful directives regarding same.
- 18.8 It shall be an offence for any person to fail to obey forthwith any lawful directive of a designated officer.

19. EXEMPTIONS TO PIGEONS BEING INSIDE A LOFT OR FLIGHT PEN

- 19.1 No person shall permit pigeons owned or under the person's control to be outside the loft or flight pen except:
- a. for the purpose of supervised exercise to achieve and maintain muscular condition, provided exercise does not exceed three hours per day;
 - b. or for the purpose of returning to the loft or flight pen from a supervised race or training flight.

20. REQUIREMENTS FOR THE KEEPING OF BEES

- 20.1 No person keeping bees, or permitting bees to be kept on their property, shall fail to adequately maintain the bees such that the bees exhibit unduly defensive behaviour toward any other person while that person is on their own property or public property.

PART VII Livestock and Poultry

21. POSSESSION

- 21.1 No person shall possess, harbour, herd, graze or confine livestock or poultry, not including Urban Hens as specified in Section 22, within the limits of the Municipality without first obtaining prior written permission. Any request that conforms to this bylaw will be granted by Village Council.
- 21.2 A person may possess, harbour, herd, graze or confine livestock or poultry within the limits of the Municipality once permission is obtained from Village Council.
- 21.3 Requests to possess, harbour, herd, graze or confine livestock or poultry within the limits of the Municipality shall be submitted to the council in writing with a full description of the property, fencing and/or pens on the property, and type and number of livestock to be kept.
- 21.4 Livestock or poultry subject to subsection 21.2 shall be limited in number according to Schedule B.
- 21.5 Livestock subject to subsection 21.2 shall be kept on property equalling five (5) acres or greater.
- 21.6 When considering requests, Village Council will take into account the proximity to Residential areas, public parks and any other infrastructure or property that Council deems subject to impact by the presence of livestock or poultry.
- 21.7 Proof of adequate holding pens, shelters and fencing on the property must be presented before permission will be granted.

PART VIII Urban Hens

22. URBAN HENS LICENSING

- 22.1 A person may apply to keep no more than five (5) Urban Chickens by:
- Submitting a completed application, on the form approved by the Council as attached on Schedule A; and

- b. Paying an application fee of \$100.00.
- c. Provide, in the form of a certificate, invoice or shipping document, proof that the chickens have been sexed and identified as female before a License is issued.

22.2 The Council may not issue or renew a License unless satisfied that:

- a. The applicant is the owner of the property on which the Urban Chickens will be kept, or that the owner of the property has provided written consent to the application;
- b. The property on which the Urban Chickens will be kept allows the placement of a Coop for the keeping of Urban Chickens;
- c. The applicant resides on the property on which the Urban Chickens and or domesticated animals will be kept;
- d. The applicable fee has been paid; and
- e. All required information has been provided.

22.3 The Council may refuse to grant or renew a License for the following reasons:

- a. The applicant or license holder does not or no longer meets the requirements of this bylaw for a License.
- b. The applicant or license holder:
 - i. Furnishes false information or misrepresents any fact or circumstance to the Council or Administrator;
 - ii. Has, in the opinion of the Council based on reasonable grounds, contravened this bylaw whether the contravention has been prosecuted;
 - iii. Fails to pay a fine imposed by a court for a contravention of this Bylaw or any other applicable Bylaw related to the keeping of Urban Chickens, livestock and domesticated animals;
 - iv. Fails to pay any fee required by this or any applicable Bylaw; or
- c. In the opinion of the Council based on reasonable grounds it is in the public interest to do so.

22.4 A License is not transferable from one person to another or from one property to another.

22.5 A Licence expires 12 months from the date of issue.

22.6 The owner shall renew a Licence each year prior to its expiration.

23. URBAN HENS REGULATIONS

23.1 The following rules and regulations must be adhered to when keeping Urban Hens. The person must:

- a) Only have up to a maximum of **five (5) hens**;
- b) Not have any roosters;
- c) Provide each hen with at least 0.37m² (4 ft²) of coop floor area, and at least 0.92 m² (10ft²) of covered outdoor enclosure;

- d) Provide and maintain a floor of any combination of vegetated or bare earth in each outdoor enclosure;
- e) Provide and maintain, in each coop, at least on perch for each hen, that is at least 15 cm (6in) long, and one nest box.
- f) Keep each hen enclosed within the yard.
- g) Adhere to the location and size of coops:
 - i. Coops need to be located at least 3 m (10 ft) from the rear and side property lines.
 - ii. Coops need to be located at least 3 m (10 ft) from any door or window of a residential building
 - iii. Coops need to be located in the rear yard of the lot.
 - iv. Coops can be no more than 2 m (6.5 ft) in height
 - v. Coops cannot occupy an area of land larger than 9.2 m² (99 ft²)
 - vi. Permanent coop structures larger than 10 m² (107.6 ft²) are subject to building permits.
- h) Maintain the Coop in good repair and sanitary condition, and free from vermin and noxious or offensive smells and substances, which consists or no less than one time every two weeks for the Coop to be cleaned;
- i) Provide each hen with food, water, shelter, light and ventilation, heat in winter months, veterinary care, and opportunities for essential behaviors such as scratching, dust-bathing, and roosting to maintain the hen in good health;
- j) Food must consist of certified chicken feed and may be subject to inspection by the Bylaw Enforcement Officer;
- k) Bedding must consist of wood shavings only;
- l) Keep a chicken-friendly food and water container in each coop;
- m) Construct and maintain the Coop to prevent any rodent from harbouring underneath or within it or within its walls, and to prevent entrance by any other animal;
- n) Keep the Coop secured from 10:00pm to 7:00am;
- o) Remove leftover feed, trash, and manure in a timely manner;
- p) Store feed within a fully enclosed container;
- q) Store manure within a full enclosed structure, and store no more than three cubic feet of manure at a time;
- r) Manure must be bagged and removed at the owner's expense;
- s) Follow biosecurity procedures recommended by the Canadian Food Inspection Agency to reduce potential for disease outbreak; and
- t) Keep Hens for personal use only and not sell eggs, manure, meat, or other products derived from hens.

23.2 No person who keeps Urban Chickens shall:

- a. Sell eggs, manure, meat, or other products derived from Hens;
- b. Slaughter a Hen on the property;
- c. Dispose of a Hen except by delivering it to a farm, veterinarian, or other operation that is lawfully permitted to dispose of Hens; and
- d. Keep a Hen in a cage, kennel, or any shelter other than a Coop.

- 23.3 Coops may be subject to inspections by the Bylaw Enforcement Officer.
- 23.4 Any Person who does not comply with the regulations set out in Sections 23.1, 23.2 and 23.3 may have their hens and/or coop removed from their property by the Bylaw Enforcement Officer.

Part IX

Offences and Penalties

24. GENERAL PENALTY

- 24.1 Except as otherwise provided in this Bylaw, a person who contravenes any provision of this Bylaw or neglects or refuses to comply therewith shall be guilty of an offence and liable upon summary conviction to a fine of at least the minimum amount set out in Schedule D and not more than \$2000.00
- 24.2 A person who is guilty of an offence for which a minimum amount is not set out in Schedule D is liable on summary conviction:
- a. in the case of an individual, to a fine of not more than \$2,000;
 - b. and in the case of a corporation, to a fine of not more than \$5,000.
- 24.3 Notwithstanding subsection (1), if no Notice of Violation has been issued for a period of three years or more in relation to a contravention, then a subsequent contravention of that section of the Bylaw is deemed to be a first offence.
- 24.4 Any person convicted of an offence under Part II shall, within ten days thereafter, deliver all animals of the kind listed in Schedule A owned, kept or harboured by that person to the Poundkeeper or Bylaw Enforcement Officer and they shall become the property of the Village and shall be donated to an approved agency or humanely euthanised.
- 24.5 Any person who fails to deliver an animal as required by Subsection 24.4 is guilty of an offence and liable on summary conviction to the penalty contained in Subsection 24.2.
- 24.6 The Court may, in default of payment of a fine imposed under this Bylaw, order imprisonment of an individual for a term not exceeding one year.

25 PENALTY

- 25.1 Where any person has committed or alleged to have committed a breach of any of the provisions of this Bylaw, a Notice of Violation in the form designated Form B forming a part of this Bylaw may be served on such person by the Bylaw Enforcement Officer.

25.2 For the purpose of determining the prescribed penalty required by Subsection 24.1, the number of prior offences shall be determined by the number of prior Notices of Violation issued in relation to the specified contravention, with the exception of those which have been cancelled or dismissed by the Court.

25.3 If the Village receives voluntary payment of the prescribed penalty within the time limit specified on the Notice of Violation, the person receiving the Notice of Violation shall not be liable to prosecution for the alleged contravention.

25.4 Nothing in this Section shall be construed to prevent any person from exercising the right to defend a charge for a contravention of this Bylaw.

25.5 A Notice of Violation as specified in Form B may be issued by a peace officer, the Bylaw Enforcement Officer or the Poundkeeper.

26 FAILURE TO PROVIDE IDENTIFICATION

26.1 No person shall fail to provide proof of their name, address and date of birth upon request by a designated officer or peace officer.

27 DESIGNATED POUNDKEEPER AND BYLAW ENFORCEMENT OFFICER

27.1 The Village of North Portal is:

- a. designated as the Bylaw Enforcement Agency and the Poundkeeper;
- b. and authorized to delegate its responsibilities as the Bylaw Enforcement Agency and Poundkeeper to its employees.

28 SEVERABILITY

28.1 A decision of the court that one or more of the provisions of this Bylaw are invalid in whole or in part does not affect the validity, effectiveness or enforceability of other provisions or parts thereof with respect to this Bylaw.

29 REPEAL OF BYLAWS

29.1 Bylaw No. 2006-03 being a Bylaw to Provide for the Licensing, Regulation and Control of Dogs and Cats is hereby repealed.

29.2 Bylaw 25 being a Bylaw to Control the Running of Large Dogs and Tax is hereby repealed.

29.3 Bylaw No. 116 being a Bylaw to Control Dogs is hereby repealed.

29.4 Bylaw No. 131/98 being a Bylaw to Restrict Livestock Inside Village Limits is hereby repealed.

30 COMING INTO FORCE

30.1 This Bylaw shall come into force and take effect on the final date of passing by Council.

Read a first time this 20th day of June, 2024.

Read a second time this 17th day of July, 2024.


Read a third time and passed this 17th day of July, 2024.


Mayor




Administrator

Certified to be a true copy of Bylaw 2024-01
adopted by Council of the Village of North Portal
on the 17th day of July, 2024.


Administrator

VILLAGE OF
North Portal

SCHEDULE "A" to Bylaw 2024-01

PROHIBITED ANIMALS

The following is a list of animals the keeping of which is prohibited within the Village of North Portal

- a) all Arachnids dangerous to humans (such as scorpions and tarantulas, except tarantulas of the genera *Aphonopelma*, *Avicularia* and *Grammostola*);
- b) all Artiodactylus Ungulates (such as goats, sheep, cattle, pigs and llamas);
- c) all Bats; all Canids, except the domestic dog;
- d) all Crocodilians (such as alligators, crocodiles and caimans);
- e) all Edentates (such as anteaters, sloths and armadillos);
- f) all Elephants;
- g) all Felids, except the domestic cat;
- h) all Hyaenas;
- i) all Marsupials (such as kangaroos and opossums);
- j) all Mustelids (such as skunks, weasels, otters and badgers) except the domestic ferret;
- k) all non-human Primates (such as gorillas and monkeys);
- l) all Perissodactylus Ungulates (such as horses, donkeys, mules and asses);
- m) all Pinnipeds (such as seals, fur seals and walruses);
- n) all Procyonids (such as raccoons, coatis and cacomistles);
- o) all Raptors, diurnal and nocturnal (such as eagles, hawks and owls
- p) all Ratite Birds (such as ostriches, rheas, and cassowaries);
- q) all Galliformes (such as chickens, turkeys, grouse, quails and pheasants);
- r) all Anseriformes (such as ducks and geese);
- s) all snakes of the families Pythonidae and Boidae except for the Kenyan Sand Boa, Rough-scaled Sand Boa, Red Sand Boa, Rosy Boa, Children's Python, Spotted Python, Black-headed Python, Woma Python, Darwin Carpet Python, Jungle Carpet Python, Green Tree Python and Ball Python;
- t) all Ursids (bears);
- u) all venomous Reptiles and Amphibians;
- v) all Viverrids (such as mongooses, civets and genets);
- w) any animal declared dangerous in accordance with Section 375 of *The Municipalities Act*.

Examples of animals of a particular prohibited group are given in parentheses. They are examples only and shall not be construed as limiting the generality of the group.

VILLAGE OF
North Portal

SCHEDULE "B" to Bylaw 2024-01

Animal Limits on Property

| Type | Kind of Animal | Number of Animal Limit based on Property |
|------------|---------------------|--|
| Pets | Dog | 4 per household |
| | Cats | 4 per household |
| | Other | 4 per household |
| Livestock | Sheep | 21 per 5 acres |
| | Rams or Ewes | 21 per 5 acres |
| | Lams | 98 per 5 acres |
| | Goats | 21 per 5 acres |
| | Cattle | 3 per 5 acres |
| | Cows or bulls | 3 per 5 acres |
| | Feeder Cattle | 3 per 5 acres |
| | Replacement heifers | 3 per 5 acres |
| | Calves | 12 per 5 acres |
| | Horses | 3 per 5 acres |
| | Bison | 3 per 5 acres |
| Poultry | Cows or Bulls | 3 per 5 acres |
| | Calves | 5 per 5 acres |
| | Elk or Deer | 5 per 5 acres |
| | Fawns | 10 per 5 acres |
| | | 20 per 5 acres |
| Urban Hens | Hens | 5 |

VILLAGE OF
North Portal

SCHEDULE "C" to Bylaw No. 2024-01

ANIMAL LICENSE FEES

| SECTION | DESCRIPTION | FEE |
|---------|-----------------------------------|-------|
| | Dogs and Cats License | \$20 |
| | Tag Replacement | \$10 |
| | Urban Hens Application Fee | \$100 |
| | Urban Hens Annual License Renewal | \$100 |

POUND FEES

| SECTION | Description | FEE |
|---------|----------------------|-------|
| | Registered Animals | \$150 |
| | Unregistered Animals | \$300 |

VILLAGE OF
North Portal

SCHEDULE "D" to Bylaw No. 2024-01

PENALTIES

| SECTION | DESCRIPTION OF OFFENCE | FIRST OFFENCE | SECOND OFFENCE | SUBSEQUENT |
|---------|--|---------------|----------------|------------|
| | Failure to Register Dog or Cat | \$100 | N/A | N/A |
| | Running at Large | \$150 | \$300 | \$300 |
| | Exceeding Animal Limits on Any One Property (for each animal exceeding limits) | \$150 | \$300 | \$300 |
| | Neglects or Refuses to Clean Up Defecation | \$150 | \$300 | \$300 |
| | Nuisance Animals | \$150 | \$300 | \$300 |
| | Keeping Urban Hens without License | \$150 | \$300 | \$300 |
| | Keeping Livestock within Village Limits without Consent of Council | \$150 | \$300 | \$300 |

VILLAGE OF
North Portal

FORM "A"
Dog and Cat License Application

Please submit applications by
Email: villagen@sasktel.net
Mail: PO Box 119 North Portal, SK S0C 1W0
Or in person at 204 Park Ave, North Portal

Name of Owner: _____

Address (mailing): _____

(civic): _____

Phone Number: _____ Email: _____

Dog/Cat Name: _____

Breed of Dog/Cat: _____

Physical Description: _____

Dog/Cat Spayed or Neutered: _____ Yes _____ No

Rabies Certificate: _____ Yes _____ No

FOR OFFICE USE

License Fee Paid: _____

Receipt #: _____

Tag # Issued: _____

VILLAGE OF
North Portal

FORM "B"
NOTICE OF VIOLATION OF BYLAW
as per Bylaw No. 2024-01

NOTICE OF VIOLATION

FOR BREACH OF:

BYLAW NO: _____

SECTION: _____

OTHER: _____

SPECIFIED PENALTY

\$ _____

DATE: _____ TIME: _____

OFFENCE: _____

LOCATION: _____

DETAILS: _____

ANIMAL DESCRIPTION: _____

TAG #: _____

OWNER NAME: _____

ADDRESS: _____

TICKET # _____

PLEASE NOTE: You may make voluntary payment of the above penalty at the municipal office of The Village of North Portal during regular office hours, by mail at PO Box 119, North Portal, SK S0C 1W0 or by etransfer to villagen@sasktel.net within thirty (30) days from the date of service of this Notice of Violation. Please quote ticket # with payment.

Failure to pay the specified penalty above within thirty (30) days will result in issuing of a summons to appear in Provincial Court, and upon summary conviction, you shall be liable to the penalty provided under Section _____ of the said Bylaw.

VILLAGE OF
North Portal

FORM "C"
as per Bylaw No. 2024-01
URBAN HEN APPLICATION

Please submit applications by

Email: villagen@sasktel.net , Mail: PO Box 119 North Portal, SK S0C 1W0 Or in person at 204 Park Ave

Name: _____
Address (mailing): _____
(civic): _____
Phone Number: _____ Email: _____

- ☐ I would like to keep _____ (up to 5) hens on my property.
- ☐ I currently own a residential property in the Village of North Portal.
- ☐ There is enough space in my yard to ensure a minimum of 4 square feet for each hen and a minimum of 10 square feet of roofed space to run.
- ☐ I own or have access to hens and the required equipment including (but not limited to) a weather and predator-proof coop.
- ☐ I understand that no products from the hens may be sold including (but not limited to) eggs, meat and fertilizer.
- ☐ I understand that owners of hens shall adhere to good management and husbandry practices and maintain hens in such a condition so as to prevent distress, disease, and welfare issues.
- ☐ I have a reliable person willing to care for the hens if I am away from home, ill or otherwise unable to care for the animals.
- ☐ I have previous experience owning and managing hens or other livestock.
- ☐ I understand that owners of hens shall make themselves and the site available for inspection on reasonable request of the Village of North Portal Bylaw Enforcement Officer.
- ☐ I understand that I have to follow the provisions as set out in Section 23 of Bylaw No. 2024-01, otherwise I may have to forfeit the hens and/or henhouse to the Village.
- ☐ By checking this box I declare that the information in this application form is correct and complete to the best of my knowledge. I have read and understood the information provided to me by the Village of North Portal Village Office as laid out in Section 23 of Bylaw No. 2024-01. I understand that false information given will result in the denial of my application for Urban Hens.

Signature: _____ Date: _____

Party in the Park 2024
Budget and Balance Sheet

| Expenses | Actual | Budget | Notes |
|-------------------------|--------------------|--------------------|---------------------------|
| Liquor | \$ 958.09 | \$ 1,300.00 | |
| | \$ 616.09 | | |
| (Liquor Return) | -\$ 479.05 | | |
| BBQ - Food - supplies | \$ 574.99 | \$ 610.00 | |
| Propane | | \$ 50.00 | |
| | | | |
| | | | |
| Decorations | | | |
| | | | |
| Youth Staff | | | |
| | | | |
| Tent | | | |
| | | | |
| Liquor License | \$ 84.00 | \$ 84.00 | |
| | | | |
| Music/Entertainment | \$ - | \$ - | donated |
| | | | |
| Misc Supplies (tickets) | | \$ 35.00 | |
| | | | |
| TOTAL Expenses | \$ 1,754.12 | \$ 2,079.00 | last year expenses \$2154 |

Revenue

| | | | |
|---------------------------------|---------------------|--------------------|---------------------------|
| | | \$ 350.00 | 70 burgers x \$5 |
| | | \$ 1,800.00 | bar |
| Bar & BBQ Sales | \$ 1,781.00 | | |
| Donations | \$ 231.00 | | |
| | | | |
| TOTAL Event Revenue | \$ 2,012.00 | \$ 2,150.00 | last year revenues \$1866 |
| Knox United Church Donation | \$ 30,000.00 | | |
| Baniulis RDL Ventures Ltd. | \$ 30,000.00 | | |
| TOTAL FUNDRAISING INCOME | \$ 62,012.00 | | |

Event Profit/ (Loss) \$ 257.88 \$ 71.00 2023 loss \$288
FUNDRAISING INCOME \$ 60,257.88

updated
Jul 10/24



Lagoon Compliance Inspection

System Name: NORTH PORTAL WASTEWATER WORKS **Remote Inspection ID:** 1191786

Approval No: 00003387-00-00 **Population:** 113

Date: 19-JUN-2024 14:00

Announced: Yes **Person Interviewed:** ARMSTRONG, AMY

General Section

Wastewater Treatment Type: LAGOON **System Classification:** ONE WWT ONE WWC

Sewage Categorization: MUNICIPAL **Discharge Easement:** No

Collection Type: GRAVITY

Comments:

THERE ARE A FEW NEW TREES ON NORTH SIDE OF PRIMARY CELL THAT MUST BE REMOVED TO PREVENT DAMAGE TO BERM FROM ROOT PENETRATION.

SOUTH WEST SIDE OF BERM HAS A SIZEABLE BADGER HOLE, AND THE BERM IS SLOUGHING IN THIS AREA. PLEASE REPAIR.

SOME BANK EROSION ON EAST SIDE OF PRIMARY CELL. PLEASE MONITOR CLOSELY.

TOP OF BERM SHOULD BE MOWED, NOT SPRAYED. UNVEGETATED SOIL WILL PROMOTE BANK EROSION.

DISCUSSED METHODS FOR SEPTIC TRUCKS TO DUMP INTO PRIMARY CELL. VILLAGE TO INVESTIGATE OPTIONS.

Contacts

| Name | Position | Phone / Fax | Email |
|-------------------|-------------------------------|-----------------------|--------------------------------|
| ARMSTRONG, JORDAN | UNCERTIFIED OPERATOR | Cell: (306) 421-7366 | N/A |
| DAVIS, LINDSAY | ADMINISTRATOR | Phone: (306) 927-5050 | VILLAGEN@SASKTEL.NET |
| KARDASH, MICHAEL | ENVIRONMENTAL PROJECT OFFICER | Phone: (306) 529-3265 | MICHAEL.KARDASH@WSASK.CA |
| SHA, WEYBURN | OTHER - HEALTH REGION | Phone: (306) 842-8618 | PUBHEALTHINSPECTION@SCHR.SK.CA |
| ARMSTRONG, AMY | CERTIFIED OPERATOR | Cell: (306) 620-8884 | ARMSTRONGAMY3@OUTLOOK.COM |

Complaints:

N/A

Operator Certification Section

| Operator Name | Certification Levels | | Expiry Date | Operator is a Supervisor |
|-------------------|-----------------------|----------------------|-------------|--------------------------|
| | Wastewater Collection | Wastewater Treatment | | |
| ARMSTRONG, JORDAN | NONE | NONE | N/A | No |
| ARMSTRONG, AMY | ONE | ONE | 15-MAR-2026 | Yes |

Discharge Area

Discharge Type: INTERMITTENT
 Disinfection: No
 Effluent Treatment: FACULTATIVE LAGOON
 Discharge Area: EVAPORATION
 Land Use in Receiving Area:
AGRICULTURAL
 Nearest Residence:
500M
 Latitude:490037.31 Longitude:-1023319.83
 Discharge Area Comments:
 EVAPORATION CELL NORTH AND SOUTH OF THE LAGOON.

Pumping Stations

Total Pumping Stations: 1

| Pumping Station # | Number of | | | Mechanical Ventilation | Type of Exhaust | By-Pass | | | Potable Water Outlet | Adequate Backflow Protection | Backup Power |
|-------------------|-----------|-----------|-----------|------------------------|-----------------|---------|------|----------|----------------------|------------------------------|--------------|
| | Pumps | Wet Wells | Dry Wells | | | Works | Date | Reported | | | |
| 1 | 2 | 1 | 0 | Y | FORCED DRAFT | N | N/A | N | N | N | Y |

Lagoons

Total Storage Cells: 2

Total Treatment Cells: 1

| Cell Number | Cell Type | Freeboard Estimate (m) | Odour | Liquid Color | Dyke Condition | Seepage |
|-------------|-------------|------------------------|--------|--------------|----------------|----------------|
| 1 | TREATMENT | 1 | SLIGHT | BRIGHT GREEN | FAIR | NONE SUSPECTED |
| 2 | STORAGE | 1.25 | NONE | CLEAR | FAIR | NONE SUSPECTED |
| 3 | EVAPORATION | 1.5 | NONE | CLEAR | FAIR | NONE SUSPECT |

Regulatory Section

C=Compliant NC=Non-Compliant N/A=Not Applicable

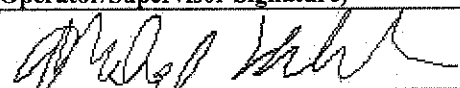
| C | NC | NA | General | Comments |
|---|----|----|--|-----------------------------|
| X | | | Approved system EMPA2010 24(1) | |
| X | | | Certified operator WWSW 62 | REGIONAL CONTRACT OPERATOR. |
| X | | | No interconnection between sanitary sewer and storm sewer WWSW 7 | |
| | | | Sewage Pumping Stations | |
| X | | | Pumping stations must have mechanically forced air ventilation WWSW 8(1) | |
| | | | Lagoons | |
| X | | | Lagoon cells inspected on frequency as specified in permit EMPA2010 29(1) | |
| | | | Facultative Lagoon | |
| X | | | Two basins in series WWSW 12 | |
| X | | | Lagoon design standards WWSW 12 & Table 2 | |
| | | | Reporting | |
| X | | | Immediate reporting of upset/bypass condition WWSW 13(2) | |
| | | | Records | |
| X | | | Maintenance work & failure of treatment components WWSW 15(a)(i) | |
| | | X | Types, dosages and total amounts of chemicals or other substances added WWSW 15(a)(ii) | |
| X | | | Site inspection as required by permit EMPA2010 29(1) | |
| X | | | Records maintained in appropriate manner: (chronological/factual/initialed/done by permittee) EMPA2010 29(1) | |
| X | | | Monthly or annual review of records by permittee EMPA2010 29(1) | |



(Operator/Supervisor Signature)



Agree with statements



(EPO Signature)

FORM 1
(Section 3)

List of Lands in Arrears

Village of North Portal
PROVINCE OF SASKATCHEWAN

List of lands with arrears of taxes as at: July 17th, 2024 (Section 3(1) of *The Tax Enforcement Act.*)

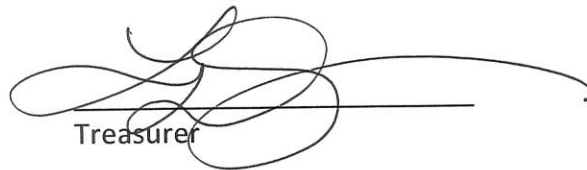
DESCRIPTION OF PROPERTY

| <i>Assessment Number</i> | <i>Part of Lot</i> | <i>Lot</i> | <i>Block</i> | <i>Plan</i> | | <i>Title Number</i> | <i>Total Arrears</i> |
|--------------------------|--------------------|------------|--------------|-------------|--|------------------------|----------------------|
| 505004400-01 | | 9 10 | 7 | AH831 | | 149129961 149129972 | 1504.64 |
| 505004900-01 | | 19 20 | 7 | AH831 | | 141155591 141155614 | 1578.34 |
| 505005800-01 | | 8 | 8 | AH831 | | 156597463 | 1418.01 |

SEAL



Submitted to the head of the council
this 17th day of July, 2024


Treasurer

Date Printed
2024-07-17 11:09 AM

Village of North Portal
List of Accounts for Approval
Batch: 2024-00022 to 2024-00023

Page 1

Bank Code - Gen Bank - General - Spectra Credit Union

COMPUTER CHEQUE

| Payment # Invoice # | Date | Vendor Name GL Account | GL Transaction Description | Detail Amount | Payment Amount |
|------------------------|------------|---|----------------------------|---------------|----------------|
| 3512 July 2024 | 2024-07-17 | Adrian Schindel 530-110-120 - TS - Maint. - Sala | wages & mileage | 1,566.20 | |
| | | 510-210-170 - GG - Admin. - Tr | wages & mileage | 91.25 | 1,657.45 |
| 3513 102257 | 2024-07-17 | Four Season Rental & Repair In 530-210-100 - TS - Maint. - Con | Chain | 87.98 | |
| | | 110-340-110 - GST Receivable | Both Tax Code | 4.15 | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 4.15 NL | 92.13 |
| 3514 RP-2024-647 | 2024-07-17 | Minister of Finance 520-210-100 - PS - Police - Just | 2018 RCMP Policing | 6,684.80 | 6,684.80 |
| 3515 1568 | 2024-07-17 | Prairie Energy Resources Inc. 530-460-110 - TS - Maint. - Dus | Canola Oil Dust Suppressa | 8,479.15 | |
| | | 110-340-110 - GST Receivable | Both Tax Code | 399.96 | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 399.96 NL | 8,879.11 |
| Total Computer Cheque: | | | | | 17,313.49 |

OTHER

| Payment # Invoice # | Date | Vendor Name GL Account | GL Transaction Description | Detail Amount | Payment Amount |
|-----------------------------------|------------|---|----------------------------|---------------|----------------|
| 93 Jul 2024 | 2024-07-04 | Receiver General 510-120-110 - GG - Benefits - A | | 816.03 | |
| | | 530-150-300 - TS - Maint - Forei | | 401.31 | |
| | | 580-120-110 - UT - Water - Ben | | 74.19 | |
| | | 510-130-231 - GG - Benefits - C | | 374.58 | |
| | | 510-130-232 - GG - Benefits - E | | 166.64 | 1,832.75 |
| R0HN4R85AINSMV June 2024 hall | 2024-07-03 | Sask Power 570-300-150 - R&C - Utility - He | hall energy | 304.76 | |
| | | 110-340-110 - GST Receivable | GST Tax Code | 15.24 | 320.00 |
| R0HN4R85AINSN0 June 24 office | 2024-07-03 | Sask Power 510-300-110 - GG - Utility - Hea | Office, wtp energe | 152.80 | |
| | | 110-340-110 - GST Receivable | GST Tax Code | 7.64 | 160.44 |
| R0HN4R85AINSN1 3042-0068-5247 | 2024-07-03 | Sask Power 530-310-100 - TS - Maint. - Utilit | streetlights | 704.45 | |
| | | 110-340-110 - GST Receivable | GST Tax Code | 35.22 | 739.67 |
| R0HN4R85AINSN3 3009-0069-124Z | 2024-07-03 | Sask Power 580-300-120 - UT - Water - Pow | welll power | 652.21 | |
| | | 110-340-110 - GST Receivable | GST Tax Code | 32.61 | 684.82 |
| R0HN4R85AINSN4 3009-0069-124E | 2024-07-03 | Sask Power 510-300-120 - GG - Utility - Pow | office power | 102.87 | |
| | | 110-340-110 - GST Receivable | Both Tax Code | 4.86 | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 4.86 NL | 107.73 |
| R0HN4R85AINSN5 Jun 2024 office | 2024-07-03 | Sask Tel 510-300-140 - GG - Utility - Tele | office, wtp, interent | 237.71 | |
| | | 110-340-110 - GST Receivable | Both Tax Code | 11.21 | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 11.21 NL | 248.92 |

Date Printed
2024-07-17 11:09 AM

Village of North Portal
List of Accounts for Approval
Batch: 2024-00022 to 2024-00023

Page 2

OTHER

| Payment # Invoice # | Date | Vendor Name GL Account | GL Transaction Description | Detail Amount | Payment Amount |
|--|-------------------|---|------------------------------|---------------|----------------|
| R0HN4R85AINSN6 June 2024 hall | 2024-07-03 | Sask Tel 570-330-150 - R&C - Utility - Tel | hall phone | 62.73 | |
| | | 110-340-110 - GST Receivable | Both Tax Code | 2.96 | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 2.96 NL | 65.69 |
| R0HN4R85AINVLC 620 | 2024-07-03 | Southern Plains Co-operative 530-425-110 - TS - Maint. - Oil & Fuel | Fuel | 219.74 | |
| | | 110-340-110 - GST Receivable | GST Tax Code | 10.99 | 230.73 |
| R0HN4S19V2RJST June 2024 | 2024-07-03 | Ministry of Finance 210-210-190 - Due To PSS Sch | remit | 25,146.79 | 25,146.79 |
| R0HN4S19V2RN6T 1113 | 2024-07-04 | Sector 1 Construction & 570-280-100 - R&C - Cont. - Col | Glass Repair 50% Deposit | 527.67 | |
| | | 110-340-110 - GST Receivable | Both Tax Code | 24.89 | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 24.89 NL | 552.56 |
| R0HN4S19V2ROUC SK0000431593 | 2024-07-03 | GFL Environmental Inc 540-200-110 - EH - Cont. - Wast | Trash Removal | 1,060.90 | |
| | | 110-340-110 - GST Receivable | GST Tax Code | 53.05 | 1,113.95 |
| R0HN55F1TG716A July 2024 | 2024-07-04 | MEPP 510-120-115 - GG - Benefits - A | Remit | 360.00 | |
| | | 580-130-233 - UT-Superannuat | | 108.26 | |
| | | 510-130-233 - GG - Benefits - S | | 468.25 | 936.51 |
| R0HN55F1TG716B Park Party 2024 | 2024-07-04 | Southern Plains Co-operative 570-430-160 - R&c - Event | Liquor for Party in the Park | 1,095.13 | 1,095.13 |
| R0HN55F1TG716C 13840 | 2024-07-04 | SUMA 510-120-120 - GG - Benefits - A | Admin | 163.29 | |
| | | 510-130-250 - GG - Benefits - S | Employer | 245.44 | |
| | | 510-130-250 - GG - Benefits - S | remit | 10.00 | 418.73 |
| R0HNR85AINsN1 3042-0068-5254 | 2024-07-03 | Sask Power 570-310-150 - R&C - Utility - Po | hall power | 120.33 | |
| | | 110-340-110 - GST Receivable | GST Tax Code | 6.02 | 126.35 |
| R0Hn55F1TG7169 June 2024 | 2024-07-04 | Affinity Mastercard 580-290-100 - UT - Water - Lab | Mastercard | 65.70 | |
| | | 510-400-110 - GG - Maint. - Po | Mastercard | 49.50 | |
| | | 510-400-110 - GG - Maint. - Po | Mastercard | 100.40 | |
| | | 530-400-110 - TS - Maint. - Mat | ND Flag for Cenotaph | 14.99 | |
| | | 110-340-110 - GST Receivable | GST Tax Code | 10.81 | 241.40 |
| ROHN4F85AINVLC 7219 | 2024-07-03 | Southern Plains Co-operative 570-430-160 - R&c - Event | Food for Party in the Par | 564.38 | |
| | | 110-340-110 - GST Receivable | Both Tax Code | 10.61 | |
| | | 900-110-130 - GST Paid - Eligib | Both Tax Code | 10.61 NL | 574.99 |
| Total Other: | | | | | 34,597.16 |

E-TRANSFER

| Payment # Invoice # | Date | Vendor Name GL Account | GL Transaction Description | Detail Amount | Payment Amount |
|------------------------------------|-------------------|--|----------------------------|---------------|----------------|
| R0HN55F1TG6QQT July 2024 | 2024-07-16 | Lindsay Davis 510-110-230 - GG - Salaries - Ac | Wages, Mileage | 2,660.68 | |

Date Printed
2024-07-17 11:09 AM

Village of North Portal
List of Accounts for Approval
Batch: 2024-00022 to 2024-00023

Page 3

E-TRANSFER

| Payment # Invoice # | Date | Vendor Name GL Account | GL Transaction Description | Detail Amount | Payment Amount |
|------------------------------------|-------------------|---|-----------------------------|---------------|----------------|
| | | 510-210-170 - GG - Admin. - Tr | Wages, Mileage | 91.25 | 2,751.93 |
| R0HN55F1TG6S0V July 2024 | 2024-07-16 | Jordan Armstrong 580-110-110 - UT - Water - Sala | | 1,020.39 | 1,020.39 |
| R0HN55F1TG6UBQ 3410024 | 2024-07-16 | Municode Services Ltd 510-200-120 - GG - Cont- Buildi | Building Plan Review and Ir | 200.00 | |
| | | 110-340-110 - GST Receivable | GST Tax Code | 10.00 | 210.00 |
| 58953 | | 510-200-120 - GG - Cont- Buildi | Plan Review Permit 2024-3 | 200.00 | |
| | | 110-340-110 - GST Receivable | GST Tax Code | 10.00 | 210.00 |
| | | | Payment Total: | | 420.00 |
| | | | Total E-Transfer: | | 4,192.32 |
| | | | Total Gen Bank: | | 56,102.97 |

Certified Correct This July 17, 2024


Reeve Administrator



Report Date
2024-07-16 11:45 AM

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending June 30, 2024

Page 1

| | Current | Year To Date | Budget | Variance | % |
|--|-------------------|-------------------|-------------------|--------------------|---------------|
| REVENUES | | | | | |
| TAXATION | | | | | |
| Municipal Taxes | | | | | |
| 410-110-100 - General Municipal Levy | (97.28) | 125,150.67 | 124,905.00 | 245.67 | 0.20 |
| 410-130-100 - Discount on Municipal Tax - Property | (3,063.18) | (3,552.09) | 4,000.00 | (7,552.09) | 188.80- |
| | (3,160.46) | 121,598.58 | 128,905.00 | (7,306.42) | 5.67- |
| Penalties on Tax Arrears | | | | | |
| 410-400-210 - Penalty on Mun Taxes Arrears - Propert | (7.30) | 8,282.62 | | 8,282.62 | |
| | (7.30) | 8,282.62 | 0.00 | 8,282.62 | 0.00 |
| TOTAL TAXATION: | (3,167.76) | 129,881.20 | 128,905.00 | 976.20 | 0.76 |
| FEES AND CHARGES | | | | | |
| Custom Work | | | | | |
| 420-100-100 - F&C - Custom Work | 225.00 | 350.00 | 2,500.00 | (2,150.00) | 86.00- |
| | 225.00 | 350.00 | 2,500.00 | (2,150.00) | 86.00- |
| Sale of Supplies and Gravel | | | | | |
| 420-200-900 - F&C - Other Fees & Charges #1 | 74.56 | 142.26 | | 142.26 | |
| | 74.56 | 142.26 | 0.00 | 142.26 | 0.00 |
| Recreation Fees | | | | | |
| 420-530-200 - F&C - Community Halls Fees | 223.42 | 1,205.76 | 3,000.00 | (1,794.24) | 59.81- |
| 420-530-300 - F&C - Event Food and Beverage Sales | 1,781.00 | 1,781.00 | | 1,781.00 | |
| | 2,004.42 | 2,986.76 | 3,000.00 | (13.24) | 0.44- |
| | 2,004.42 | 2,986.76 | 3,000.00 | (13.24) | 0.44- |
| Cemetery Fees | | | | | |
| 420-600-100 - F&C - Cemetery Fees | | 500.00 | 250.00 | 250.00 | 100.00 |
| | 0.00 | 500.00 | 250.00 | 250.00 | 100.00 |
| Other | | | | | |
| Tax Certificate | | | | | |
| 420-800-100 - F&C - Tax Certificate | | 90.00 | 50.00 | 40.00 | 80.00 |
| | 0.00 | 90.00 | 50.00 | 40.00 | 80.00 |
| Landfill/Waste Collection Fees | | | | | |
| 420-850-120 - F&C - Waste Collection Fees | 3,660.00 | 7,440.00 | 14,700.00 | (7,260.00) | 49.39- |
| | 3,660.00 | 7,440.00 | 14,700.00 | (7,260.00) | 49.39- |
| | 3,660.00 | 7,530.00 | 14,750.00 | (7,220.00) | 48.95- |
| TOTAL FEES AND CHARGES: | 5,963.98 | 11,509.02 | 20,500.00 | (8,990.98) | 43.86- |
| UTILITIES | | | | | |
| Water | | | | | |
| 440-110-100 - Water - Water Sales | 7,797.38 | 14,689.34 | 38,000.00 | (23,310.66) | 61.34- |
| | 7,797.38 | 14,689.34 | 38,000.00 | (23,310.66) | 61.34- |
| Sewer | | | | | |
| 440-220-100 - Sewer - Charges | 5,036.19 | 10,006.11 | 22,000.00 | (11,993.89) | 54.52- |

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| | 5,036.19 | 10,006.11 | 22,000.00 | (11,993.89) | 54.52- |
| TOTAL UTILITIES: | 12,833.57 | 24,695.45 | 60,000.00 | (35,304.55) | 58.84- |
| UNCONDITIONAL TRANSFERS | | | | | |
| Unconditional Transfers | | | | | |
| 450-110-100 - Unconditional - (Revenue Sharing) | 33,295.00 | 33,295.00 | 32,288.00 | 1,007.00 | 3.12 |
| | 33,295.00 | 33,295.00 | 32,288.00 | 1,007.00 | 3.12 |
| TOTAL UNCONDITIONAL TRANSFERS: | 33,295.00 | 33,295.00 | 32,288.00 | 1,007.00 | 3.12 |
| CONDITIONAL GRANTS | | | | | |
| Provincial | | | | | |
| 450-335-100 - Conditional - Prov - New Deal GTF | | 3,691.50 | 4,000.00 | (308.50) | 7.71- |
| 450-370-200 - Conditional - MMSW Recycling | | 967.44 | 1,800.00 | (832.56) | 46.25- |
| | 0.00 | 4,658.94 | 5,800.00 | (1,141.06) | 19.67- |
| TOTAL CONDITIONAL GRANTS: | 0.00 | 4,658.94 | 5,800.00 | (1,141.06) | 19.67- |
| GRANTS IN LIEU OF TAXES | | | | | |
| Federal | | | | | |
| 450-500-100 - GIL - Federal | | | 32,288.00 | (32,288.00) | 100.00- |
| | 0.00 | 0.00 | 32,288.00 | (32,288.00) | 100.00- |
| Provincial | | | | | |
| 450-600-100 - GIL - Provincial | | | 1,400.00 | (1,400.00) | 100.00- |
| 450-620-100 - GIL - Prov - Sask. Energy | 291.65 | 4,386.47 | 5,000.00 | (613.53) | 12.27- |
| | 291.65 | 4,386.47 | 6,400.00 | (2,013.53) | 31.46- |
| Other | | | | | |
| 450-800-100 - GIL - Other - SPC Surcharge | 1,301.64 | 7,651.34 | 17,000.00 | (9,348.66) | 54.99- |
| | 1,301.64 | 7,651.34 | 17,000.00 | (9,348.66) | 54.99- |
| TOTAL GRANTS IN LIEU OF TAXES: | 1,593.29 | 12,037.81 | 55,688.00 | (43,650.19) | 78.38- |
| INVESTMENT INCOME AND COMMISSIONS | | | | | |
| Investment and Income Revenue | | | | | |
| 470-100-100 - Interest Revenue | 255.20 | 1,617.07 | 2,000.00 | (382.93) | 19.15- |
| 470-100-200 - Interest Income - Cemetery | 73.46 | 373.85 | 500.00 | (126.15) | 25.23- |
| | 328.66 | 1,990.92 | 2,500.00 | (509.08) | 20.36- |
| TOTAL INVESTMENT INCOME AND COMMIS | 328.66 | 1,990.92 | 2,500.00 | (509.08) | 20.36- |
| OTHER REVENUES | | | | | |
| Other Revenue | | | | | |
| 480-100-100 - Sask Lotteries | | 1,500.00 | 1,500.00 | | |
| 480-150-100 - Donations | 351.57 | 351.57 | | 351.57 | |
| | 351.57 | 1,851.57 | 1,500.00 | 351.57 | 23.44 |
| TOTAL OTHER REVENUES: | 351.57 | 1,851.57 | 1,500.00 | 351.57 | 23.44 |
| TOTAL REVENUES: | 51,198.31 | 219,919.91 | 307,181.00 | (87,261.09) | 28.41- |

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| EXPENDITURES | | | | | |
| GENERAL GOVERNMENT SERVICES | | | | | |
| Wages & Benefits | | | | | |
| Wages | | | | | |
| 510-110-110 - GG - Council - Indemnity | | | 8,500.00 | 8,500.00 | 100.00 |
| | 0.00 | 0.00 | 8,500.00 | 8,500.00 | 100.00 |
| 510-110-230 - GG - Salaries - Administrator | 2,660.68 | 15,961.40 | 34,240.00 | 18,278.60 | 53.38 |
| | 2,660.68 | 15,961.40 | 42,740.00 | 26,778.60 | 62.65 |
| Benefits | | | | | |
| 510-120-110 - GG - Benefits - Administrator | 816.03 | 4,896.18 | 11,513.00 | 6,616.82 | 57.47 |
| 510-120-115 - GG - Benefits - Admin - Superannuation | 360.00 | 2,160.00 | 4,320.00 | 2,160.00 | 50.00 |
| 510-120-120 - GG - Benefits - Admin - SUMA Group 4 | 163.29 | 979.74 | 1,960.00 | 980.26 | 50.01 |
| | 1,339.32 | 8,035.92 | 17,793.00 | 9,757.08 | 54.84 |
| 510-130-231 - GG - Benefits - CPP | 391.99 | 2,320.68 | 5,300.00 | 2,979.32 | 56.21 |
| 510-130-232 - GG - Benefits - EI | 173.45 | 1,037.68 | 2,300.00 | 1,262.32 | 54.88 |
| 510-130-233 - GG - Benefits - Superannuation | 494.60 | 2,895.14 | 6,000.00 | 3,104.86 | 51.75 |
| 510-130-234 - GG - Benefits - Worker Compensation | | 709.85 | 1,200.00 | 490.15 | 40.85 |
| 510-130-250 - GG - Benefits - SUMA Group 60% + FICA | 255.44 | 1,532.64 | 3,100.00 | 1,567.36 | 50.56 |
| | 2,654.80 | 16,531.91 | 35,693.00 | 19,161.09 | 53.68 |
| | 5,315.48 | 32,493.31 | 78,433.00 | 45,939.69 | 58.57 |
| Professional/Contract Services | | | | | |
| 510-200-110 - GG - Cont. - Legal | | 250.00 | | (250.00) | |
| 510-200-130 - GG - Cont. - Audit/Accounting | | 6,890.00 | 7,100.00 | 210.00 | 2.96 |
| 510-200-150 - GG - Cont. - Assessment - SAMA | | 2,564.00 | 2,564.00 | | |
| 510-200-170 - GG - Cont. - Advertising | | 162.00 | 300.00 | 138.00 | 46.00 |
| 510-210-170 - GG - Admin. - Training, Travel & Meals | 182.50 | 1,080.12 | 2,100.00 | 1,019.88 | 48.57 |
| 510-230-110 - GG - Cont. - Insurance - SUMA | | 14,322.00 | 14,322.00 | | |
| 510-240-100 - GG - Cont. - Memberships & Subscriptions | | 924.68 | 1,000.00 | 75.32 | 7.53 |
| 510-260-100 - GG - Cont. - Tax Enforcement/Collection | | 75.01 | 200.00 | 124.99 | 62.50 |
| 510-260-150 - GG - Cont. - Elections | | | 500.00 | 500.00 | 100.00 |
| 510-270-150 - GG - Cont. - Miscellaneous | | 412.00 | 500.00 | 88.00 | 17.60 |
| 510-290-100 - GG - Cont. Bank Charges | 24.00 | 152.25 | 550.00 | 397.75 | 72.32 |
| | 206.50 | 26,832.06 | 29,136.00 | 2,303.94 | 7.91 |
| Utilities | | | | | |
| 510-300-110 - GG - Utility - Heat | 281.01 | 2,029.55 | 4,850.00 | 2,667.65 | 55.00 |
| 510-300-120 - GG - Utility - Power | 126.01 | 1,070.76 | 2,025.00 | 851.37 | 42.04 |
| 510-300-140 - GG - Utility - Telephone | | 1,188.63 | 2,900.00 | 1,473.66 | 50.82 |
| | 407.02 | 4,288.94 | 9,775.00 | 4,992.68 | 51.08 |
| Maintenance, Material and Supplies | | | | | |
| 510-400-110 - GG - Maint. - Postage | 1,438.05 | 1,530.05 | 1,500.00 | (30.05) | 2.00- |
| 510-410-140 - GG - Maint. - Office Supplies | 415.49 | 1,106.11 | 750.00 | (356.11) | 47.48- |
| 510-440-100 - GG - Maint. - Data Processing Supplies | | 1,661.01 | 1,826.00 | 164.99 | 9.04 |
| 510-490-100 - GG - Maint. - Office Repairs & Maintenance | | | 300.00 | 300.00 | 100.00 |
| | 1,853.54 | 4,297.17 | 4,376.00 | 78.83 | 1.80 |
| Grants and Contributions | | | | | |
| 510-500-110 - GG - Grants and Contributions | | | 1,200.00 | 1,200.00 | 100.00 |

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| | 0.00 | 0.00 | 1,200.00 | 1,200.00 | 100.00 |
| TOTAL GENERAL GOVERNMENT SERVICES | 7,782.54 | 67,911.48 | 122,920.00 | 54,515.14 | 44.35 |
| PROTECTIVE SERVICES | | | | | |
| POLICE PROTECTION | | | | | |
| Professional/Contractual Services | | | | | |
| 520-210-100 - PS - Police - Justice Requisition | | | 6,500.00 | 6,500.00 | 100.00 |
| | 0.00 | 0.00 | 6,500.00 | 6,500.00 | 100.00 |
| TOTAL POLICE PROTECTION: | 0.00 | 0.00 | 6,500.00 | 6,500.00 | 100.00 |
| FIRE PROTECTION | | | | | |
| Professional/Contractual Services | | | | | |
| 525-210-110 - PS - Fire - Contracted Services | 208.95 | 6,617.95 | 6,409.00 | (208.95) | 3.26- |
| | 208.95 | 6,617.95 | 6,409.00 | (208.95) | 3.26- |
| TOTAL FIRE PROTECTION: | 208.95 | 6,617.95 | 6,409.00 | (208.95) | 3.26- |
| TOTAL PROTECTIVE SERVICES: | 208.95 | 6,617.95 | 12,909.00 | 6,291.05 | 48.73 |
| TRANSPORTATION SERVICES | | | | | |
| MAINTENANCE | | | | | |
| Wages & Benefits | | | | | |
| Wages | | | | | |
| 530-110-120 - TS - Maint. - Salaries - Foreman | 1,566.20 | 9,397.20 | 20,700.00 | 11,302.80 | 54.60 |
| | 1,566.20 | 9,397.20 | 20,700.00 | 11,302.80 | 54.60 |
| Benefits | | | | | |
| 530-150-300 - TS - Maint - Foreman - Benefits | 401.31 | 2,407.86 | 5,450.00 | 3,042.14 | 55.82 |
| 530-170-100 - TS - Foreman Clothing Allowance | | | 500.00 | 500.00 | 100.00 |
| | 401.31 | 2,407.86 | 5,950.00 | 3,542.14 | 59.53 |
| | 1,967.51 | 11,805.06 | 26,650.00 | 14,844.94 | 55.70 |
| Professional/Contractual Services | | | | | |
| 530-210-100 - TS - Maint. - Contract Street Maintenar | 3,218.12 | 5,050.09 | | (5,050.09) | |
| 530-290-200 - TS - Maint - Vehicle Insurance | | 958.40 | 1,350.00 | 391.60 | 29.01 |
| | 3,218.12 | 6,008.49 | 1,350.00 | (4,658.49) | 345.07- |
| Utilities | | | | | |
| 530-310-100 - TS - Maint. - Utility - Street Lights | 704.45 | 3,522.03 | 8,400.00 | 4,173.52 | 49.68 |
| | 704.45 | 3,522.03 | 8,400.00 | 4,173.52 | 49.68 |
| Maintenance, Materials & Supplies | | | | | |
| 530-400-110 - TS - Maint. - Materials & Supplies | 267.42 | 309.86 | 1,500.00 | 1,190.14 | 79.34 |
| 530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools | 316.79 | 2,272.64 | 5,500.00 | 3,227.36 | 58.68 |
| 530-425-110 - TS - Maint. - Oil & Gas | 104.26 | 3,467.49 | 3,500.00 | (187.23) | 5.35- |
| 530-440-100 - TS - Maint. - Gravel/Sand | | | 2,000.00 | 2,000.00 | 100.00 |
| 530-450-100 - TS - Maint. - Culverts/Drainage | | | 500.00 | 500.00 | 100.00 |
| 530-460-110 - TS - Maint. - Dust Control | | | 8,850.00 | 8,850.00 | 100.00 |
| 530-470-100 - TS - Maint. - Road/Street Signs | | 256.52 | 1,000.00 | 743.48 | 74.35 |
| | 688.47 | 6,306.51 | 22,850.00 | 16,323.75 | 71.44 |

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| TOTAL MAINTENANCE: | 6,578.55 | 27,642.09 | 59,250.00 | 30,683.72 | 51.79 |
| TOTAL TRANSPORTATION SERVICES: | 6,578.55 | 27,642.09 | 59,250.00 | 30,683.72 | 51.79 |
| ENVIRONMENTAL SERVICES | | | | | |
| Professional/Contractual Services | | | | | |
| 540-200-110 - EH - Cont. - Waste Collection/Disposal | 1,442.50 | 5,795.92 | 13,500.00 | 6,643.18 | 49.21 |
| 540-200-210 - EH - Waste - Tree Dump Site | | 1,500.00 | 1,500.00 | | |
| 540-220-110 - EH - Pest Control | | 149.14 | | (149.14) | |
| | 1,442.50 | 7,445.06 | 15,000.00 | 6,494.04 | 43.29 |
| TOTAL ENVIRONMENTAL SERVICES: | 1,442.50 | 7,445.06 | 15,000.00 | 6,494.04 | 43.29 |
| RECREATION AND CULTURAL SERVICES | | | | | |
| Professional/Contractual Services | | | | | |
| 570-270-100 - R&C - Cont. - Contracted Maintenance | | | 1,000.00 | 1,000.00 | 100.00 |
| 570-280-100 - R&C - Cont. - Contracted Repairs | | | | (527.67) | |
| 570-290-100 - R&C - Cont. - Library Requisition | | 1,553.75 | 1,554.00 | 0.25 | 0.02 |
| | 0.00 | 1,553.75 | 2,554.00 | 472.58 | 18.50 |
| Utilities - Heat | | | | | |
| 570-300-150 - R&C - Utility - Heat - Hall | | 1,219.04 | 2,400.00 | 876.20 | 36.51 |
| | 0.00 | 1,219.04 | 2,400.00 | 876.20 | 36.51 |
| Utilities - Power | | | | | |
| 570-310-120 - R&C Utility - Telephone Rink | | 173.70 | | (173.70) | |
| 570-310-150 - R&C - Utility - Power - Hall | 520.63 | 1,126.23 | 1,300.00 | 53.44 | 4.11 |
| | 520.63 | 1,299.93 | 1,300.00 | (120.26) | 9.25- |
| Utilities - Telephone | | | | | |
| 570-330-150 - R&C - Utility - Telephone - Hall | | 313.65 | 755.00 | 378.62 | 50.15 |
| | 0.00 | 313.65 | 755.00 | 378.62 | 50.15 |
| Maintenance, Materials and Supplies | | | | | |
| 570-430-150 - R&C - Bldg Mat/Supply - Hall | 31.78 | 48.73 | 500.00 | 451.27 | 90.25 |
| 570-430-160 - R&c - Event | 84.00 | 119.96 | 500.00 | (184.34) | 36.87- |
| | 115.78 | 168.69 | 1,000.00 | 266.93 | 26.69 |
| Grants and Contributions | | | | | |
| 570-500-110 - R&C - Grants and Contributions | | 2,000.00 | 1,500.00 | (500.00) | 33.33- |
| | 0.00 | 2,000.00 | 1,500.00 | (500.00) | 33.33- |
| Other | | | | | |
| 570-900-110 - R&C - Flowers, Beautification | 488.50 | 488.50 | 700.00 | 211.50 | 30.21 |
| | 488.50 | 488.50 | 700.00 | 211.50 | 30.21 |
| TOTAL RECREATION AND CULTURAL SERV | 1,124.91 | 7,043.56 | 10,209.00 | 1,585.57 | 15.53 |
| UTILITIES | | | | | |
| WATER | | | | | |
| Wages and Benefits | | | | | |
| 580-110-110 - UT - Water - Salaries | 1,264.50 | 6,908.25 | 16,100.00 | 9,191.75 | 57.09 |
| 580-120-110 - UT - Water - Benefits | 96.46 | 524.98 | 1,850.00 | 1,325.02 | 71.62 |
| 580-130-233 - UT-Superannuation | 134.60 | 735.14 | 1,600.00 | 864.86 | 54.05 |
| | 1,495.56 | 8,168.37 | 19,550.00 | 11,381.63 | 58.22 |

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| Professional/Contractual Services | | | | | |
| 580-230-100 - UT - Water - Travel, Meals & Subsister | | | 100.00 | 100.00 | 100.00 |
| 580-230-200 - UT - Water - Clothing Allowance | | | 500.00 | 500.00 | 100.00 |
| 580-250-100 - UT - Water - Memberships/Subscriptions | | 175.00 | 150.00 | (25.00) | 16.67- |
| 580-260-100 - UT - Water - Conference Fees | | | 300.00 | 300.00 | 100.00 |
| 580-285-140 - UT - Water - Cont. Repairs - W.T.P. | | | 10,000.00 | 10,000.00 | 100.00 |
| 580-290-100 - UT - Water - Laboratory Testing | 43.80 | 240.90 | 800.00 | 559.10 | 69.89 |
| 580-295-100 - UT - Water - Other Cont. Services | | | 100.00 | 100.00 | 100.00 |
| | 43.80 | 415.90 | 11,950.00 | 11,534.10 | 96.52 |
| Utilities | | | | | |
| 580-300-120 - UT - Water - Power | 798.66 | 3,486.42 | 9,200.00 | 5,061.37 | 55.01 |
| 580-300-140 - UT - Water - TELUS Callout | | 88.80 | 100.00 | 11.20 | 11.20 |
| | 798.66 | 3,575.22 | 9,300.00 | 5,072.57 | 54.54 |
| Maintenance, Materials and Supplies | | | | | |
| 580-430-130 - UT - Water - Mats & Suppl - WTP | | 134.02 | 1,000.00 | 865.98 | 86.60 |
| 580-450-100 - UT - Water - Chemicals | | 1,625.59 | 6,500.00 | 4,874.41 | 74.99 |
| | 0.00 | 1,759.61 | 7,500.00 | 5,740.39 | 76.54 |
| Capital Expenditures | | | | | |
| 580-600-130 - UT - Water - Pur of Cap Assets - Mach | | 6,300.34 | 20,000.00 | 13,699.66 | 68.50 |
| | 0.00 | 6,300.34 | 20,000.00 | 13,699.66 | 68.50 |
| TOTAL WATER: | 2,338.02 | 20,219.44 | 68,300.00 | 47,428.35 | 69.44 |
| SEWER | | | | | |
| Professional/Contractual Services | | | | | |
| 585-200-110 - UT-SEWER - Contracted | | 900.68 | 7,000.00 | 6,099.32 | 87.13 |
| | 0.00 | 900.68 | 7,000.00 | 6,099.32 | 87.13 |
| Capital Expenditures | | | | | |
| 585-600-120 - UT - Sewer - Capital Expend. - Lagoon | | | 5,000.00 | 5,000.00 | 100.00 |
| | 0.00 | 0.00 | 5,000.00 | 5,000.00 | 100.00 |
| TOTAL SEWER: | 0.00 | 900.68 | 12,000.00 | 11,099.32 | 92.49 |
| TOTAL UTILITIES: | 2,338.02 | 21,120.12 | 80,300.00 | 58,527.67 | 72.89 |
| TOTAL EXPENDITURES: | 19,475.47 | 137,780.26 | 300,588.00 | 158,097.19 | 52.60 |
| CHANGE IN NET-FINANCIAL ASSETS | 31,722.84 | 82,139.65 | 6,593.00 | 70,836.10 | 1074.41 |
| CHANGE IN NET ASSETS | 31,722.84 | 82,139.65 | 6,593.00 | 70,836.10 | 1074.41 |
| CHANGE IN SURPLUS | 31,722.84 | 82,139.65 | 6,593.00 | 70,836.10 | 1074.41 |

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|---|--------------------|---------------------|-------------------|-----------------|----------|
| ACCOUNT BALANCES | | | | | |
| | <u>Current</u> | <u>Year to Date</u> | <u>Balance</u> | | |
| Cash and Investments | | | | | |
| 110-110-110 - Cash - On Hand - Petty Cash | | | 300.00 | | |
| 110-110-120 - Cash - Bank - Demand | 101,182.05 | 46,324.55 | 132,671.52 | | |
| 110-110-130 - Cash - Bank - Savings | 162.79 | 992.57 | 75,853.20 | | |
| 110-110-140 - Cash - Waterworks Reserve | 1,754.17 | 5,546.74 | 44,507.93 | | |
| 110-110-150 - Cash - Cemetery Demand | | (9.75) | 17,157.04 | | |
| 110-110-155 - Cash - Cemetery board special savings | 73.46 | 447.92 | 34,230.84 | | |
| Total Cash and Investments: | 103,172.47 | 53,302.03 | 304,720.53 | | |
| Municipal Taxes Receivable | | | | | |
| 110-200-100 - Municipal - Tax Receivable - Current | (61,402.51) | 54,346.88 | 54,346.88 | | |
| 110-200-110 - Municipal - Tax Receivable - Arrears | (2,859.89) | 1,208.77 | 56,011.63 | | |
| 110-200-900 - Municipal - Allow. for Uncollected | | | (43,751.63) | | |
| Total Municipal Taxes Receivable: | (64,262.40) | 55,555.65 | 66,606.88 | | |

Report Date
2024-07-16 11:45 AM

Village of North Portal
Statement of Financial Activities - Detailed
For the Period Ending June 30, 2024

| | Current | Year To Date | Budget | Variance | % |
|----------------------------|----------|--------------|--------|----------|------|
| Additional Tax Information | | | | | |
| Receipt of Arrears | | | | | |
| | Receipts | | BalFwd | | |
| Current Taxes Collected | | | | | |
| | Receipts | | Levy | | |
| Totals Arrears & Current | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Certified correct and in accordance with the records

Presented to council on

July 17, 2024
(Date)

Administrator Name
Administrator Title

Head of Council Name
Head of Council Title

