

VILLAGE OF  
*North Portal*  
Regular Council Meeting  
Thursday March 20<sup>th</sup>, 2025  
Village Office  
204 Park Ave

**PRESENT:** Mayor Amy Armstrong  
Councillor Amy Belitski  
Councillor Chase Buchanan  
Councillor Callie Fair  
Administrator Lindsay Davis  
Waterworks Jordan Armstrong

**GUEST:** Lian Armbruster

A quorum being present, Mayor Armstrong called the meeting to order at 7:02pm

**REPORTS**

Council

- CPKC Emergency Tabletop exercise to be held at US Border Services on April 8<sup>th</sup>, 2025– A. Armstrong and L. Davis will attend
- A concern was received regarding the SaskTel tower ladder. Buchanan confirmed there is a locked platform in place
- Budget 2025 – Draft 4 reviewed, mill rate scenarios requested, consideration of loan to complete First St work,

Waterworks

- New distribution pumps installed
- Sewage Works Permit application – M. Kardash at WSA will complete and remit
- Drinking Water Quality and Compliance Annual Notice to Consumers and Treated and Ground Water Usage Report submitted by Waterworks
- Well 1 Servicing – Rebel Well Service will service well 1 as soon as possible

Roads/Maintenance

- Discussion of road work this summer
- A large bin from GFL will be ordered for spring clean up

Hall/Park/Cemetery

- Third Party user insurance required. Davis will look into the procedure and costs
- Downspout splash blocks are required on the west side of the hall. The existing erosion should be backfilled.

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**Thursday March 20<sup>th</sup>, 2025**  
**Village Office**  
**204 Park Ave**

- Park Shelter project to be visited in May 2025

**Administrator**

- The Assessment Roll is advertised, posted as per the new public notice policy and notices sent. Deadline to appeal is April 30<sup>th</sup>, 2025
- 2024 Audit was completed on March 11<sup>th</sup>, 2025.
- The new utility rates will be billed this quarter. The Water Rates Bylaw 2025-01 was approved by the SMB
- A press archive has been added to [villageofnorthportal.ca](http://villageofnorthportal.ca)

**BUSINESS**

2025-17 Belitski/Buchanan

**Minutes – February 20<sup>th</sup> 2025**

THAT the minutes of the meeting held February 20<sup>th</sup>, 2025  
be approved as presented.

Carried

2025-18 Belitski/Buchanan

**Financials**

THAT the February 2025 Financial Statements and Bill List for a total of \$21,567.17 be accepted  
and approved as presented.

Carried

2025-19 Belitski/Fair

**Knox United Church Property Lots 13-17, Block 15 Plan E1421 Ext 0**

THAT the Village of North Portal agrees to purchase Lots 13 to 17, Block 15, Plan E1421 Ext 0,  
known as the Knox United Church property, for \$1.00 and pay the legal fees associated with the  
purchase and transfer of title.

Carried

2025-20 Belitski/Buchanan

**Road Restrictions Order**

THAT the Road Restrictions Order dated February 28<sup>th</sup>, 2025 be accepted.

Carried

VILLAGE OF  
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Thursday March 20<sup>th</sup>, 2025  
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2025-21 Belitski/Fair

**Waterworks Wages**

THAT effective January 1<sup>st</sup>, 2025, Jordan Armstrong's monthly salary be increased from \$1093.07 to \$1500.00, which shall be for a maximum of 41 hours per month; and

THAT any hours worked in excess of 41 per calendar month shall be paid at a rate of \$36.59 per hour.

Carried

2025-22 Fair/Buchanan

**Maintenance Foreman Wages**

THAT effective January 1<sup>st</sup>, 2025, Adrian Schindel's monthly salary be increased 3% from \$1967.51 to \$2026.53; and

THAT any emergency labour hours approved by council shall be paid at a rate of \$36.59 per hour.

Carried

2025-23 Buchanan/Fair

**Administrator Wages**

THAT effective January 1<sup>st</sup>, 2025, Lindsay Davis' monthly salary based on 100 hours per month, be increased from \$4000.00 to \$4294.00.

Carried

2025-24 Fair/Belitski

**Drinking Water Quality Annual Notice**

THAT the Drinking Water Quality and Compliance Annual Notice to Consumers for 2024 be accepted as presented.

Carried

2025-25 Belitski/Fair

**2024 Water Treatment and Use Report**

THAT the 2024 Treated and Ground Water Use and Level Reports be accepted as presented.

Carried

VILLAGE OF  
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**Thursday March 20<sup>th</sup>, 2025**  
**Village Office**  
**204 Park Ave**

**Correspondence Reviewed by Council**


1. CCBF payment of \$3446.50 approved
2. SGI 15% Business Discount
3. Minister of Government Relations – Tariffs and US Relations
4. Sask Municipal Board – Approval of Bylaw 2025-01

**NEXT MEETING:** Thursday April 17th, 2025 at 6:30pm

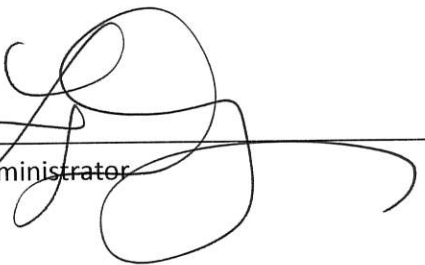
**Adjournment**

The meeting adjourned at 8:09 pm.

Presented to council on the 24<sup>th</sup> day of April, 2025.

  
\_\_\_\_\_  
Mayor



  
\_\_\_\_\_  
Administrator



Room 480 • 2151 Scarth Street • Regina, SK S4P 2H8  
Phone: 306-787-6221 Fax: 306-787-1610

March 6, 2025

Local Government Committee

Lindsay Davis  
Administrator  
Village of North Portal  
Box 119  
NORTH PORTAL SK S0C 1W0

Dear Lindsay Davis:

Enclosed for your records is approval of water and sewer rates pursuant to subsection 23(3) of *The Municipalities Act*.

Please be advised that the utility is running a deficit. It is necessary to review the utility's performance each year and consider adjusting rates as needed to ensure self-sustainability. We also recommend that rate adjustments be made gradually rather than through drastic changes.

Yours truly,

A handwritten signature in cursive script that reads 'Malina Dai'.

Malina Dai  
Financial Analyst

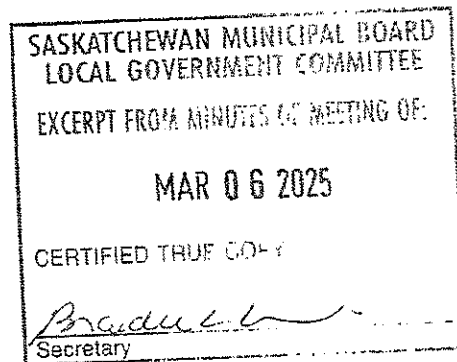
Enclosure

25-064 Krismer

**VILLAGE OF NORTH PORTAL – WATER AND SEWER RATES**

*That the Committee approve the water and sewer rates contained in the Village of North Portal's Bylaw No. 2025-01 in accordance with subsection 23(3) of The Municipalities Act.*

**CARRIED**



**Schedule "A"**

**VILLAGE OF NORTH PORTAL  
ROAD RESTRICTIONS**

**First Order :**

**IN ACCORDANCE** with Bylaw No. 2021-01 of the *Village of North Portal*  
and with *The Municipalities Regulations*:

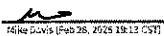
**Notice is hereby given that** effective 12 o'clock midnight, Feb 28<sup>th</sup>, 2025, and until further notice *all Roadways within the village, excluding 3<sup>rd</sup> St (Highway 39, shall be restricted to local, lightweight traffic with no vehicles in excess of 12,000lbs without prior approval by the village.*

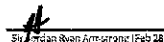
Anyone contravening this order shall be subject to a fine in the amount of two hundred dollars (\$200)

**DATED AT NORTH PORTAL, Saskatchewan this**

*28<sup>th</sup> day of February, 2025*

**ROAD COMMITTEE:**

  
Michael Davis (Feb 26, 2025 19:13 CST)  
**Michael Davis, Committee Member**

  
Sir Jordan Ryan Armstrong (Feb 28, 2025 19:50 CST)  
**Jordan Armstrong, Committee Member**

  
Bradley, J. Belitski (Feb 28, 2025 21:12 CST)  
**Brad Belitski, Committee Member**

Report for Year:

2024

Client:

Village of North Portal

Project Name:

File Number: 21020-50/WW/OPN/16174

Water Use Data				
Month	Month-End Meter Reading	Water Use		Comments
December	31,551,677	← Please enter month-end meter reading for December of the previous year.		
January	31,743,757	192,080		
February	31,926,958	183,201		
March	32,139,408	212,450		
April	32,361,315	221,907		
May	32,620,502	259,187		
June	32,883,311	262,809		
July	33,391,702	508,391		
August	33,832,030	440,328		
September	34,151,347	319,317		
October	34,383,198	231,851		
November	34,602,545	219,347		
December	34,822,459	219,914		
Total Use for Year:		3,270,782		
Peak Date:	Day	Month	Peak Day Amount per Day:	28,305
	31	07		
Consumption Units:	<input type="checkbox"/> Cubic Metres <input checked="" type="checkbox"/> Imperial Gallons <input type="checkbox"/> US Gallons <input type="checkbox"/> Other Units (please specify):			

## Notes:

**File Number:** the Water Rights Licence number given by the Water Security Agency, if applicable.

**Water Use:** the volume of treated water pumped for that particular month.

**Consumption Units:** the unit in which the volume of water is measured (ie. imperial gallons, us gallons, cubic metres)

**Peak Date (Communities only):** the date for which the maximum volume of water used in one day of the year was measured.

**Peak Day Amount per Day (Communities only):** the maximum volume of water used in any one day of the year.

PLEASE PRINT

03-13-25  
Date

306-620-8884  
Phone Number

A Armstrong  
Prepared by





# Ground Water Supply Raw Water Use and Level Report

Well #1

Report for Year:

Client:

Well Land Location:

Distance from Pump Well:

ft ☐

m ☐

Obs. Well 1:

File Number:

Well I.D.:

Pumping Rate (igpm):

Obs. Well 2:

Water Use Data			Water Level Data					
Month	Month-End Meter Reading	Water Use	Water Level in ft <input type="checkbox"/> m <input type="checkbox"/>			Date Measured	Pump On	
			Pump Well	Obs. Well 1	Obs. Well 2		Yes	No
December	20,891,998	← Please enter month-end meter reading for December of the previous year.						
January	20,852,447	58,449					<input type="checkbox"/>	<input type="checkbox"/>
February	21,008,635	58,188					<input type="checkbox"/>	<input type="checkbox"/>
March	21,079,303	70,668					<input type="checkbox"/>	<input type="checkbox"/>
April	21,155,625	76,322					<input type="checkbox"/>	<input type="checkbox"/>
May	21,263,009	107,384					<input type="checkbox"/>	<input type="checkbox"/>
June	21,358,757	95,748					<input type="checkbox"/>	<input type="checkbox"/>
July	21,532,304	173,577					<input type="checkbox"/>	<input type="checkbox"/>
August	21,691,582	159,248					<input type="checkbox"/>	<input type="checkbox"/>
September	21,798,215	106,633					<input type="checkbox"/>	<input type="checkbox"/>
October	21,901,461	103,246					<input type="checkbox"/>	<input type="checkbox"/>
November	21,984,793	83,332					<input type="checkbox"/>	<input type="checkbox"/>
December	22,042,941	78,148					<input type="checkbox"/>	<input type="checkbox"/>
Total Use for Year:			1,170,943		Comments:			
Peak Date:			Day: 31 Month: 07		Peak Day Amount per Day:		28,305	
Consumption Units:			<input type="checkbox"/> Cubic Metres <input checked="" type="checkbox"/> Imperial Gallons <input type="checkbox"/> US Gallons <input type="checkbox"/> Other Units (please specify):					

## Notes:

File Number: the project file reference given by the Water Security Agency for the well and its associated works (i.e. pipelines if applicable)

Well I.D.: the number or name given to the well by the client (i.e. Well No. 1, Smith Well etc.)

Well Land Location: the legal land location (i.e. Lot/Block/Plan and/or section, township, range & meridian) of the well.

Pumping Rate: the rate at which the water is withdrawn from the well (i.e. imperial gallons per minute)

Distance from Pump Well: the distance (please mark feet or metres) from the pump well to each observation well.

Water Use: the volume of water pumped from the well for that particular month.

Consumption Units: the unit in which the volume of water is measured (i.e. imperial gallons, us gallons, cubic metres etc.)

Water Level: the distance (please mark feet or metres) from the top of casing to the water level in the well.

Date Measured: the date the water level reading(s) was taken.

Obs.: Observation well aka monitoring well or piezometer that is a smaller diameter well in the vicinity of the production well used to measure water levels

Peak Date (Communities only): the date for which the maximum volume of water used in one day of the year was measured.

Peak Day Amount per Day (Communities only): the maximum volume of water used in any one day of the year.

PLEASE PRINT

03-13-25  
Date

306-620-8884  
Phone Number

Armstrong  
Prepared by



# Ground Water Supply Raw Water Use and Level Report

Report for Year:

Client:

Well Land Location:

Distance from Pump Well: ft ☐ m ☐

Obs. Well 1:

File Number:

Well I.D.:

Pumping Rate (igpm):

Obs. Well 2:

Water Use Data			Water Level Data					
Month	Month-End Meter Reading	Water Use	Water Level in ft <input type="checkbox"/> m <input type="checkbox"/>			Date Measured	Pump On	
			Pump Well	Obs. Well 1	Obs. Well 2		Yes	No
December	13,575,431	← Please enter month-end meter reading for December of the previous year.						
January	13,911,831	336,400					<input type="checkbox"/>	<input type="checkbox"/>
February	14,057,690	145,859					<input type="checkbox"/>	<input type="checkbox"/>
March	14,223,191	165,501					<input type="checkbox"/>	<input type="checkbox"/>
April	14,391,562	168,371					<input type="checkbox"/>	<input type="checkbox"/>
May	14,580,349	188,787					<input type="checkbox"/>	<input type="checkbox"/>
June	14,771,888	191,539					<input type="checkbox"/>	<input type="checkbox"/>
July	15,148,309	376,491					<input type="checkbox"/>	<input type="checkbox"/>
August	15,472,698	324,389					<input type="checkbox"/>	<input type="checkbox"/>
September	15,712,665	239,967					<input type="checkbox"/>	<input type="checkbox"/>
October	15,902,749	195,081					<input type="checkbox"/>	<input type="checkbox"/>
November	16,058,715	150,966					<input type="checkbox"/>	<input type="checkbox"/>
December	16,249,919	161,204					<input type="checkbox"/>	<input type="checkbox"/>
Total Use for Year:		2,644,488	Comments:					
Peak Date:		Day: 31 Month: 07	Peak Day Amount per Day:		28,305			
Consumption Units:		<input type="checkbox"/> Cubic Metres <input checked="" type="checkbox"/> Imperial Gallons <input type="checkbox"/> US Gallons <input type="checkbox"/> Other Units (please specify):						

**Notes:**

File Number: the project file reference given by the Water Security Agency for the well and its associated works (i.e. pipelines if applicable)

Well I.D.: the number or name given to the well by the client (i.e. Well No. 1, Smith Well etc.)

Well Land Location: the legal land location (i.e. Lot/Block/Plan and/or section, township, range &amp; meridian) of the well.

Pumping Rate: the rate at which the water is withdrawn from the well (i.e. imperial gallons per minute)

Distance from Pump Well: the distance (please mark feet or metres) from the pump well to each observation well.

Water Use: the volume of water pumped from the well for that particular month.

Consumption Units: the unit in which the volume of water is measured (i.e. imperial gallons, us gallons, cubic metres etc.)

Water Level: the distance (please mark feet or metres) from the top of casing to the water level in the well.

Date Measured: the date the water level reading(s) was taken.

Obs.: Observation well aka monitoring well or piezometer that is a smaller diameter well in the vicinity of the production well used to measure water levels

Peak Date (Communities only): the date for which the maximum volume of water used in one day of the year was measured.

Peak Day Amount per Day (Communities only): the maximum volume of water used in any one day of the year.

PLEASE PRINT

03-13-25

Date

306-620-8884

Phone Number

Amy Armstrong  
Prepared by

## Drinking Water Quality and Compliance North Portal Annual Notice to Consumers

### Introduction

The Water Security Agency and the Ministry of Environment requires that at least once each year waterworks owners provide notification to consumers of the quality of water produced and supplied as well as information on the performance of the waterworks in submitting samples as required by a Minister's Order or Permit to Operate a waterworks. The following is a summary of the North Portal water quality and sample submission compliance record for the 2024 time period. This report was completed on March 13, 2025. Readers should refer to Water Security Agency's Municipal Drinking Water Quality Monitoring Guidelines, June 2015, EPB 502 for more information on minimum sample submission requirements and the meaning of type of sample. Permit requirements for a specific waterworks may require more sampling than outlined in the department's monitoring guidelines. If consumers need more information on the nature and significance of specific water tests, for example, "what is the significance of Selenium in a water supply", more detailed information is available from: [http://www.hc-sc.gc.ca/ewh-semt/pubs/water-eau/index\\_e.html](http://www.hc-sc.gc.ca/ewh-semt/pubs/water-eau/index_e.html)..

### Water Quality Standards

#### Bacteriological Quality

Parameter	Limit	Regular Samples Required	Regular Samples Submitted	# of Positive Regular Sample Results
Total Coliform	Zero organisms/100 mL	26	28	0
E. Coli	Zero organisms/100 mL	26	28	0

#### Water Disinfection –

#### Chlorine Residual in Distribution System for Test Results Submitted with Bacteriological Samples

Parameter	Minimum Limit	Total Chlorine Residual Range	Free Chlorine Residual Range	# of Tests Required	# of Tests Submitted	# Of Tests Not Meeting Requirements
Chlorine Residual	0.1 mg/L free OR 0.5 mg/L total	0.5-2.00	0.1-2.00	26	28	0

#### Water Disinfection - Free Chlorine Residual for Water Entering Distribution System from Waterworks Records-From Water Treatment Plant Records

Parameter	Limit (mg/L)	Test Level Range	# of Tests Performed	# Of Tests Not Meeting Requirements
Free Chlorine	Minimum 0.1 mg/L	0.11-2.29	365	0

A minimum of 0.1 milligrams per litre (mg/L) free chlorine residual is required for water entering the distribution system. Tests are normally performed on a daily basis by the waterworks operator and are to be recorded in operation records. This data includes the number of free chlorine residual tests performed, the overall range of free chlorine residual (highest and lowest recorded values) and the number of tests and percentage of results not meeting the minimum requirement of 0.1 mg/L free chlorine residual.

### Turbidity – From Water Treatment Plant Records

Parameter	Limit NTU	Test Level Range	# of Tests Not Meeting Requirements	# of Tests Required	# of Tests Performed
Turbidity	1.0	0.10-1.89	39	365	365

### Chemical – Health Category

All waterworks serving less than 5000 persons are required to submit water samples for SE's Chemical Health category once every 2 years. The Chemical Health category includes analysis for arsenic, barium, boron, cadmium, chromium, fluoride, lead, nitrate, selenium and uranium.

The last sample for Chemical Health analysis was submitted on October 11, 2023. Sample results indicated that the provincial drinking water quality standards were not exceeded.

Parameter	Limit MAC	Units	Limit IMAC	Units	Sample Result (s)	Units	# of Samples Exceeding Limit	*Results expressed as average values for communities or waterworks that fluoridate drinking water supplies or those with elevated concentrations of fluoride or nitrates.
Arsenic	10.0	µg/L			0.1	ug		
Barium	1.0	mg/L			5.6	ug		
Boron			5.0	mg/L	0.4	mg/l		
Bromate	10.0	µg/L			na			
Cadmium	5.0	µg/L			0.15	ug		
Chlorate	1.0	mg/L			na			
Chlorite	1.0	mg/L			na			
Chromium	50.0	µg/L			.019			
Fluoride (avg. *)	1.5	mg/L			0.15	mg/l		
Lead	10.0	µg/L			0.2	ug		
Nitrate (avg. *)	45.0	mg/L			0.2	mg/l		
Selenium	10.0	µg/L			<1.13	ug		
Uranium	20.0	µg/L			0.11	ug		

## General Chemical

Parameter	Aesthetic Objective (mg/L)	Sample Results (average)	Units (mg/L or µg/L)	# of Samples Required	# of Samples Submitted
Alkalinity	500	638	mg/l	1	1
Bicarbonate	No Objective	778	mg/l	1	1
Calcium	No Objective	165	mg/l	1	1
Carbonate	No Objective	0	mg/l	1	1
Chloride	250	29.2	mg/l	1	1
Conductivity	No Objective				
Hardness	800	622	mg/l	1	1
Magnesium	200	51	mg/l	1	1
pH	No Objective	7.9	Ph units	1	1
Sodium	300	461	mg/l	1	1
Sulphate	500	986	mg/l	1	1
Total Dissolved Solids	1500	2490	mg/l	1	1

All waterworks serving less than 5000 persons are required to submit water samples for SE's General Chemical category once every two years if a ground water source and once per three months every second year if a surface water or blended surface/groundwater source. The General Chemical category includes analysis for alkalinity, bicarbonate, calcium, carbonate, chloride, conductivity, hardness (as CaCO<sub>3</sub>), magnesium, sodium, sulphate and total dissolved solids.

The last sample for General Chemical analysis was required in 2023 and submitted on Oct 11, 2023. Sample results indicated that there were no exceedances of the provincial aesthetic objectives for the General Chemical category

\*Objectives apply to certain characteristics of or substances found in water for human consumptive or hygienic use. The presence of these substances will affect the acceptance of water by consumers and/or interfere with the practice of supplying good quality water. Compliance with drinking water aesthetic objectives is not mandatory as these objectives are in the range where they do not constitute a health hazards. The aesthetic objectives for several parameters (including hardness as CaCO<sub>3</sub>, magnesium, sodium and total dissolved solids) consider regional differences in drinking water sources and quality.

**More information on water quality and sample submission performance may be obtained from:**

Village of North Portal/ Amy Armstrong /Certified Water Operator Class 1

[Villagen@sasktel.net](mailto:Villagen@sasktel.net)

June 2015 EPB 536D

Date Printed  
2025-03-20 10:46 AM

**Village of North Portal**  
**List of Accounts for Approval**  
Batch: 2025-00007 to 2025-00010

Page 1

Bank Code - Gen Bank - General - Affinity CU

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
3557	2025-03-20	Adrian Schindel			
Mar 2025		530-110-120 - TS - Maint. - Sala	wages	1,635.54	
		510-210-170 - GG - Admin. - Tr	mileage	91.58	1,727.12
			Total Computer Cheque:		1,727.12

**OTHER**

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
103	2025-03-11	Receiver General			
Mar 2025		510-120-110 - GG - Benefits - A		981.72	
		530-150-300 - TS - Maint - Fore		509.03	
		580-120-110 - UT - Water - Ben		204.66	
		510-130-231 - GG - Benefits - C		488.36	
		510-130-232 - GG - Benefits - E		210.50	
		570-110-200 - R&C - Benefits R		1.40	2,395.67
R0HNAN1VPIVET5I	2025-02-28	Sask Power			
3174-0069-7081		580-300-120 - UT - Water - Pow	well power	748.80	
		110-340-110 - GST Receivable	GST Tax Code	37.44	786.24
R0HNAN1VPNET5C	2025-02-28	Sask Power			
Feb 2025 hall e		570-300-150 - R&C - Utility - He	hall energy	142.86	
		110-340-110 - GST Receivable	GST Tax Code	7.14	150.00
R0HNAN1VPNET5H	2025-02-28	Sask Power			
Feb 2025 office		510-300-110 - GG - Utility - Hea	Office, wtp energie	1,210.40	
		110-340-110 - GST Receivable	GST Tax Code	60.52	1,270.92
R0HNAN1VPNET5I	2025-02-28	Sask Power			
3141-0070-7701		530-310-100 - TS - Maint. - Utilit	streetlights	707.18	
		110-340-110 - GST Receivable	GST Tax Code	35.36	742.54
R0HNAN1VPNET5J	2025-02-28	Sask Power			
3141-0070-770E		570-310-150 - R&C - Utility - Po	hall power	130.55	
		110-340-110 - GST Receivable	GST Tax Code	6.53	137.08
R0HNAN1VPNET5L	2025-02-28	Sask Power			
3207-0069-7174		510-300-120 - GG - Utility - Pow	office power	401.75	
		110-340-110 - GST Receivable	Both Tax Code	18.99	
		900-110-130 - GST Paid - Eligib	Both Tax Code	18.99 NL	420.74
R0HNAQVN24F9PF	2025-02-28	Ministry of Finance			
Feb 2025		210-210-190 - Due To PSS Sch	remit	789.98	789.98
R0HNB0FNUI026J	2025-03-11	GFL Environmental Inc			
SK0000444993		540-200-110 - EH - Cont. - Wast	Trash Removal	1,060.90	
		110-340-110 - GST Receivable	GST Tax Code	53.05	1,113.95
R0HNB5V0AHJIM1	2025-03-11	Affinity Mastercard			
Mar 2025		580-290-100 - UT - Water - Lab	Mastercard	43.80	
		580-430-130 - UT - Water - Matl	Mastercard	238.63	
		530-400-110 - TS - Maint. - Mat	Mastercard	36.62	
		110-340-110 - GST Receivable	GST Tax Code	2.19	321.24

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2025-03-20 10:46 AM

**Village of North Portal**  
**List of Accounts for Approval**  
Batch: 2025-00007 to 2025-00010

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**OTHER**

Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
R0HNB5V0AHJIM2 Mar 2025	2025-03-11	MEPP			
		510-120-115 - GG - Benefits - A	Remit	386.46	
		580-130-233 - UT-Superannuat		211.54	
		510-130-233 - GG - Benefits - S		598.00	1,196.00
R0HNB5V0AHJIM3 March 2025	2025-03-11	Sask Tel			
		510-300-140 - GG - Utility - Tele	office, wtp, interent	237.68	
		110-340-110 - GST Receivable	Both Tax Code	11.21	
		900-110-130 - GST Paid - Eligib	Both Tax Code	11.21 NL	248.89
R0HNB5VOAHJIM4 16583	2025-03-11	SUMA			
		510-120-120 - GG - Benefits - A	Admin	171.80	
		510-130-250 - GG - Benefits - S	Employer	257.72	
		510-130-250 - GG - Benefits - S	remit	10.50	440.02
				Total Other:	10,013.27

**E-TRANSFER**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
R0HNAHHV5M3T49 2024/2025-0534	2025-02-28	Munisoft			
		510-440-100 - GG - Maint. - Dat	Software maint	2,594.46	
		110-340-110 - GST Receivable	Both Tax Code	122.38	
		900-110-130 - GST Paid - Eligib	Both Tax Code	122.38	NL 2,716.84
R0HNNAN1VPNEQQ 250945	2025-02-28	Klearwater Equipment & Technologies Corp			
		580-430-130 - UT - Water - Matl	Manganese Reagent Set	262.88	
		580-460-100 - UT - Water - Freig	Freight	39.93	
		110-340-110 - GST Receivable	Both Tax Code	14.28	
		900-110-130 - GST Paid - Eligib	Both Tax Code	14.28	NL 317.09
R0HNB5V0AHJMDI Mar 2025	2025-03-20	Jordan Armstrong			
		580-110-110 - UT - Water - Sala		1,934.25	1,934.25
R0HNB5V0HHJLS3 March 2025	2025-03-20	Michael Yurkowski			
		570-100-100 - R&C - DO NOT L	Rink Maintenance Wages	83.23	83.23
R0HNB6OSUKQ0NI Mar 2025	2025-03-20	Lindsay Davis			
		510-110-230 - GG - Salaries - Ac	Wages, Mileage	3,342.02	
		510-210-170 - GG - Admin. - Tr	Wages, Mileage	45.79	3,387.81
R0HNB7I1QTJQK 464788	2025-03-20	AC Power Contractors Ltd.			
		580-285-140 - UT - Water - Con	WTP Distribution pump rep	1,325.06	
		110-340-110 - GST Receivable	Both Tax Code	62.50	
		900-110-130 - GST Paid - Eligib	Both Tax Code	62.50	NL 1,387.56
				Total E-Transfer:	9,826.78
				Total Gen Bank:	21,567.17

Date Printed  
2025-03-20 10:46 AM

**Village of North Portal**  
**List of Accounts for Approval**  
Batch: 2025-00007 to 2025-00010

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Certified Correct This March 20, 2025

  
Reeve

  
Administrator





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**Village of North Portal**  
**Statement of Financial Activities - Detailed**  
For the Period Ending February 28, 2025

Page 1

	Current	Year To Date	Budget	Variance	%
<b>REVENUES</b>					
<b>TAXATION</b>					
<b>Municipal Taxes</b>					
410-130-100 - Discount on Municipal Tax - Property	(16.63)	(28.46)		(28.46)	
	(16.63)	(28.46)	0.00	(28.46)	0.00
<b>Penalties on Tax Arrears</b>					
410-400-210 - Penalty on Mun Taxes Arrears - Proper	(706.95)	10,383.38		10,383.38	
	(706.95)	10,383.38	0.00	10,383.38	0.00
<b>TOTAL TAXATION:</b>	<b>(723.58)</b>	<b>10,354.92</b>	<b>0.00</b>	<b>10,354.92</b>	<b>0.00</b>
<b>FEES AND CHARGES</b>					
<b>Sale of Supplies and Gravel</b>					
420-200-900 - F&C - Other Fees & Charges #1	5.80	11.04		11.04	
	5.80	11.04	0.00	11.04	0.00
<b>Recreation Fees</b>					
420-530-200 - F&C - Community Halls Fees	223.42	446.84		446.84	
	223.42	446.84	0.00	446.84	0.00
	223.42	446.84	0.00	446.84	0.00
<b>Other Tax Certificate</b>					
420-800-100 - F&C - Tax Certificate		40.00		40.00	
	0.00	40.00	0.00	40.00	0.00
	0.00	40.00	0.00	40.00	0.00
<b>TOTAL FEES AND CHARGES:</b>	<b>229.22</b>	<b>497.88</b>	<b>0.00</b>	<b>497.88</b>	<b>0.00</b>
<b>UTILITIES</b>					
<b>Sewer</b>					
440-220-100 - Sewer - Charges	(105.00)	(105.00)		(105.00)	
	(105.00)	(105.00)	0.00	(105.00)	0.00
<b>TOTAL UTILITIES:</b>	<b>(105.00)</b>	<b>(105.00)</b>	<b>0.00</b>	<b>(105.00)</b>	<b>0.00</b>
<b>CONDITIONAL GRANTS</b>					
<b>Provincial</b>					
450-370-200 - Conditional - MMSW Recycling		525.06		525.06	
	0.00	525.06	0.00	525.06	0.00
<b>TOTAL CONDITIONAL GRANTS:</b>	<b>0.00</b>	<b>525.06</b>	<b>0.00</b>	<b>525.06</b>	<b>0.00</b>
<b>GRANTS IN LIEU OF TAXES</b>					
<b>Provincial</b>					
450-620-100 - GIL - Prov - Sask. Energy	687.78	687.78		687.78	
	687.78	687.78	0.00	687.78	0.00
<b>Other</b>					
450-800-100 - GIL - Other - SPC Surcharge	1,778.83	3,526.45		3,526.45	

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**Village of North Portal**  
**Statement of Financial Activities - Detailed**  
For the Period Ending February 28, 2025

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	Current	Year To Date	Budget	Variance	%
	1,778.83	3,526.45	0.00	3,526.45	0.00
<b>TOTAL GRANTS IN LIEU OF TAXES:</b>	2,466.61	4,214.23	0.00	4,214.23	0.00
<b>INVESTMENT INCOME AND COMMISSIONS</b>					
Investment and Income Revenue				636.48	
470-100-100 - Interest Revenue	296.10	636.48		636.48	
470-100-200 - Interest Income - Cemetery	0.07	0.15		0.15	
	296.17	636.63	0.00	636.63	0.00
<b>TOTAL INVESTMENT INCOME AND COMMIS</b>	296.17	636.63	0.00	636.63	0.00
<b>TOTAL REVENUES:</b>	2,163.42	16,123.72	0.00	16,123.72	0.00

**Village of North Portal**  
**Statement of Financial Activities - Detailed**  
For the Period Ending February 28, 2025

	Current	Year To Date	Budget	Variance	%
<b>EXPENDITURES</b>					
<b>GENERAL GOVERNMENT SERVICES</b>					
<b>Wages &amp; Benefits</b>					
<b>Wages</b>					
510-110-230 - GG - Salaries - Administrator	2,662.92	5,325.84		(5,325.84)	
	<b>2,662.92</b>	<b>5,325.84</b>	<b>0.00</b>	<b>(5,325.84)</b>	<b>0.00</b>
<b>Benefits</b>					
510-120-110 - GG - Benefits - Administrator	805.28	1,610.56		(1,610.56)	
510-120-115 - GG - Benefits - Admin - Superannuation	360.00	720.00		(720.00)	
510-120-120 - GG - Benefits - Admin - SUMA Group 4	171.80	343.60		(343.60)	
	<b>1,337.08</b>	<b>2,674.16</b>	<b>0.00</b>	<b>(2,674.16)</b>	<b>0.00</b>
510-130-231 - GG - Benefits - CPP	383.28	777.45		(777.45)	
510-130-232 - GG - Benefits - EI	171.89	349.91		(349.91)	
510-130-233 - GG - Benefits - Superannuation	481.43	979.32		(979.32)	
510-130-234 - GG - Benefits - Worker Compensation	768.55	768.55		(768.55)	
510-130-250 - GG - Benefits - SUMA Group 60% + Fc	268.22	536.44		(536.44)	
	<b>3,410.45</b>	<b>6,085.83</b>	<b>0.00</b>	<b>(6,085.83)</b>	<b>0.00</b>
	<b>6,073.37</b>	<b>11,411.67</b>	<b>0.00</b>	<b>(11,411.67)</b>	<b>0.00</b>
<b>Professional/Contract Services</b>					
510-200-110 - GG - Cont. - Legal		250.00		(250.00)	
510-200-150 - GG - Cont. - Assessment - SAMA		2,689.00		(2,689.00)	
510-210-170 - GG - Admin. - Training, Travel & Meals	182.50	365.00		(365.00)	
510-230-110 - GG - Cont. - Insurance - SUMA		13,560.00		(13,560.00)	
510-240-100 - GG - Cont. - Memberships & Subscript		238.10		(238.10)	
510-290-100 - GG - Cont. Bank Charges	21.75	51.50		(51.50)	
	<b>204.25</b>	<b>17,153.60</b>	<b>0.00</b>	<b>(17,153.60)</b>	<b>0.00</b>
<b>Utilities</b>					
510-300-110 - GG - Utility - Heat	1,210.40	1,631.40		(1,631.40)	
510-300-120 - GG - Utility - Power	401.75	654.84		(654.84)	
510-300-140 - GG - Utility - Telephone	237.74	475.41		(475.41)	
	<b>1,849.89</b>	<b>2,761.65</b>	<b>0.00</b>	<b>(2,761.65)</b>	<b>0.00</b>
<b>Maintenance, Material and Supplies</b>					
510-400-110 - GG - Maint. - Postage		99.00		(99.00)	
510-410-160 - GG - Maint. - Other #1		218.19		(218.19)	
510-440-100 - GG - Maint. - Data Processing Supplies	2,594.46	4,869.03		(4,869.03)	
510-490-150 - GG - Maint. - Other #3		0.27		(0.27)	
	<b>2,594.46</b>	<b>5,186.49</b>	<b>0.00</b>	<b>(5,186.49)</b>	<b>0.00</b>
<b>TOTAL GENERAL GOVERNMENT SERVICES</b>	<b>10,721.97</b>	<b>36,513.41</b>	<b>0.00</b>	<b>(36,513.41)</b>	<b>0.00</b>
<b>PROTECTIVE SERVICES</b>					
<b>FIRE PROTECTION</b>					
<b>Professional/Contractual Services</b>					
525-210-110 - PS - Fire - Contracted Services		6,409.00		(6,409.00)	
	<b>0.00</b>	<b>6,409.00</b>	<b>0.00</b>	<b>(6,409.00)</b>	<b>0.00</b>

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**Village of North Portal**  
**Statement of Financial Activities - Detailed**  
For the Period Ending February 28, 2025

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	Current	Year To Date	Budget	Variance	%
<b>TOTAL FIRE PROTECTION:</b>	<b>0.00</b>	<b>6,409.00</b>	<b>0.00</b>	<b>(6,409.00)</b>	<b>0.00</b>
<b>TOTAL PROTECTIVE SERVICES:</b>	<b>0.00</b>	<b>6,409.00</b>	<b>0.00</b>	<b>(6,409.00)</b>	<b>0.00</b>
<b>TRANSPORTATION SERVICES</b>					
<b>MAINTENANCE</b>					
<b>Wages &amp; Benefits</b>					
<b>Wages</b>					
530-110-120 - TS - Maint. - Salaries - Foreman	1,576.64	3,153.28		(3,153.28)	
	<b>1,576.64</b>	<b>3,153.28</b>	<b>0.00</b>	<b>(3,153.28)</b>	<b>0.00</b>
<b>Benefits</b>					
530-150-300 - TS - Maint - Foreman - Benefits	390.87	781.74		(781.74)	
	<b>390.87</b>	<b>781.74</b>	<b>0.00</b>	<b>(781.74)</b>	<b>0.00</b>
	<b>1,967.51</b>	<b>3,935.02</b>	<b>0.00</b>	<b>(3,935.02)</b>	<b>0.00</b>
<b>Professional/Contractual Services</b>					
530-290-200 - TS - Maint - Vehicle Insurance	958.40	958.40		(958.40)	
	<b>958.40</b>	<b>958.40</b>	<b>0.00</b>	<b>(958.40)</b>	<b>0.00</b>
<b>Utilities</b>					
530-310-100 - TS - Maint. - Utility - Street Lights	707.18	1,413.66		(1,413.66)	
	<b>707.18</b>	<b>1,413.66</b>	<b>0.00</b>	<b>(1,413.66)</b>	<b>0.00</b>
<b>Maintenance, Materials &amp; Supplies</b>					
530-400-110 - TS - Maint. - Materials & Supplies	58.78	103.27		(103.27)	
	<b>58.78</b>	<b>103.27</b>	<b>0.00</b>	<b>(103.27)</b>	<b>0.00</b>
<b>TOTAL MAINTENANCE:</b>	<b>3,691.87</b>	<b>6,410.35</b>	<b>0.00</b>	<b>(6,410.35)</b>	<b>0.00</b>
<b>TOTAL TRANSPORTATION SERVICES:</b>	<b>3,691.87</b>	<b>6,410.35</b>	<b>0.00</b>	<b>(6,410.35)</b>	<b>0.00</b>
<b>ENVIRONMENTAL SERVICES</b>					
<b>Professional/Contractual Services</b>					
540-200-110 - EH - Cont. - Waste Collection/Disposal	1,060.90	1,060.90		(2,121.80)	
540-200-210 - EH - Waste - Tree Dump Site	1,500.00	1,500.00		(1,500.00)	
	<b>2,560.90</b>	<b>2,560.90</b>	<b>0.00</b>	<b>(3,621.80)</b>	<b>0.00</b>
<b>TOTAL ENVIRONMENTAL SERVICES:</b>	<b>2,560.90</b>	<b>2,560.90</b>	<b>0.00</b>	<b>(3,621.80)</b>	<b>0.00</b>
<b>RECREATION AND CULTURAL SERVICES</b>					
<b>Wages</b>					
570-110-100 - R&C - Salary Rink Maintenance Seasonal		249.69		(249.69)	
570-110-200 - R&C - Benefits Rink Maint Seasonal		4.16		(4.16)	
	<b>0.00</b>	<b>253.85</b>	<b>0.00</b>	<b>(253.85)</b>	<b>0.00</b>
<b>Professional/Contractual Services</b>					
570-290-100 - R&C - Cont. - Library Requisition		833.38		(833.38)	
	<b>0.00</b>	<b>833.38</b>	<b>0.00</b>	<b>(833.38)</b>	<b>0.00</b>
<b>Utilities - Heat</b>					
570-300-150 - R&C - Utility - Heat - Hall	142.86	285.72		(285.72)	
	<b>142.86</b>	<b>285.72</b>	<b>0.00</b>	<b>(285.72)</b>	<b>0.00</b>

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**Village of North Portal**  
**Statement of Financial Activities - Detailed**  
For the Period Ending February 28, 2025

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	Current	Year To Date	Budget	Variance	%
<b>Utilities - Power</b>					
570-310-150 - R&C - Utility - Power - Hall	130.55	289.06		(289.06)	
	<b>130.55</b>	<b>289.06</b>	<b>0.00</b>	<b>(289.06)</b>	<b>0.00</b>
<b>Maintenance, Materials and Supplies</b>					
570-430-160 - R&c - Event		483.84		(483.84)	
	<b>0.00</b>	<b>483.84</b>	<b>0.00</b>	<b>(483.84)</b>	<b>0.00</b>
<b>Other</b>					
570-900-110 - R&C - Flowers, Beautification		49.97		(49.97)	
	<b>0.00</b>	<b>49.97</b>	<b>0.00</b>	<b>(49.97)</b>	<b>0.00</b>
<b>TOTAL RECREATION AND CULTURAL SERV</b>	<b>273.41</b>	<b>2,195.82</b>	<b>0.00</b>	<b>(2,195.82)</b>	<b>0.00</b>
<b>UTILITIES</b>					
<b>WATER</b>					
<b>Wages and Benefits</b>					
580-110-110 - UT - Water - Salaries	1,142.72	2,438.04		(2,438.04)	
580-120-110 - UT - Water - Benefits	85.05	183.99		(183.99)	
580-130-233 - UT-Superannuation	121.43	259.32		(259.32)	
	<b>1,349.20</b>	<b>2,881.35</b>	<b>0.00</b>	<b>(2,881.35)</b>	<b>0.00</b>
<b>Professional/Contractual Services</b>					
580-290-100 - UT - Water - Laboratory Testing	43.80	87.60		(87.60)	
	<b>43.80</b>	<b>87.60</b>	<b>0.00</b>	<b>(87.60)</b>	<b>0.00</b>
<b>Utilities</b>					
580-300-120 - UT - Water - Power	748.80	1,480.16		(1,480.16)	
	<b>748.80</b>	<b>1,480.16</b>	<b>0.00</b>	<b>(1,480.16)</b>	<b>0.00</b>
<b>Maintenance, Materials and Supplies</b>					
580-430-130 - UT - Water - Matls & Suppl - WTP	639.18	777.04		(777.04)	
580-460-100 - UT - Water - Freight	187.72	221.01		(221.01)	
	<b>826.90</b>	<b>998.05</b>	<b>0.00</b>	<b>(998.05)</b>	<b>0.00</b>
<b>TOTAL WATER:</b>	<b>2,968.70</b>	<b>5,447.16</b>	<b>0.00</b>	<b>(5,447.16)</b>	<b>0.00</b>
<b>TOTAL UTILITIES:</b>	<b>2,968.70</b>	<b>5,447.16</b>	<b>0.00</b>	<b>(5,447.16)</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES:</b>	<b>20,216.85</b>	<b>59,536.64</b>	<b>0.00</b>	<b>(60,597.54)</b>	<b>0.00</b>
<b>CHANGE IN NET-FINANCIAL ASSETS</b>	<b>(18,053.43)</b>	<b>(43,412.92)</b>	<b>0.00</b>	<b>(44,473.82)</b>	<b>0.00</b>
<b>CHANGE IN NET ASSETS</b>	<b>(18,053.43)</b>	<b>(43,412.92)</b>	<b>0.00</b>	<b>(44,473.82)</b>	<b>0.00</b>
<b>CHANGE IN SURPLUS</b>	<b>(18,053.43)</b>	<b>(43,412.92)</b>	<b>0.00</b>	<b>(44,473.82)</b>	<b>0.00</b>

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**Village of North Portal**  
**Statement of Financial Activities - Detailed**  
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	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
<b>ACCOUNT BALANCES</b>					
	<u>Current</u>	<u>Year to Date</u>	<u>Balance</u>		
<b>Cash and Investments</b>					
110-110-110 - Cash - On Hand - Petty Cash			300.00		
110-110-120 - Cash - Bank - Demand	(8,535.86)	(39,439.83)	46,607.33		
110-110-130 - Cash - Bank - Savings	230.87	496.21	138,262.75		
110-110-140 - Cash - Waterworks Reserve	65.23	140.27	48,356.09		
110-110-150 - Cash - Cemetery Demand			18,857.04		
110-110-155 - Cash - Cemetery board special savings	0.07	0.15	51.57		
<b>Total Cash and Investments:</b>	<b>(8,239.69)</b>	<b>(38,803.20)</b>	<b>252,434.78</b>		
<b>Municipal Taxes Receivable</b>					
110-200-100 - Municipal - Tax Receivable - Current	(332.64)	(513.88)	(513.88)		
110-200-110 - Municipal - Tax Receivable - Arrears	(3,221.22)	6,001.90	79,698.88		
110-200-900 - Municipal - Allow. for Uncollected			(43,751.63)		
<b>Total Municipal Taxes Receivable:</b>	<b>(3,553.86)</b>	<b>5,488.02</b>	<b>35,433.37</b>		

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**Village of North Portal**  
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<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
<b>Additional Tax Information</b>				

Receipt of Arrears

<b>Receipts</b>	<b>BalFwd</b>
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Current Taxes Collected

<b>Receipts</b>	<b>Levy</b>
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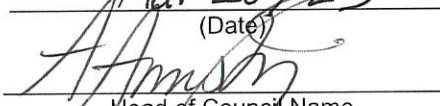
**Totals Arrears & Current**

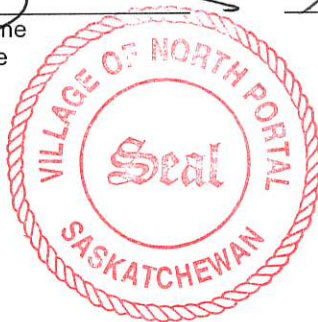
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
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Certified correct and in accordance with the records

Presented to council on

  
\_\_\_\_\_  
Administrator Name  
Administrator Title

Mar 20 / 25  
(Date)  
  
\_\_\_\_\_  
Head of Council Name  
Head of Council Title





Government  
— of —  
Saskatchewan

Minister of  
Government Relations

Legislative Building  
Regina, SK Canada S4S 0B3

As you may be aware, today, Premier Scott Moe announced a number of measures to respond to the imposition of tariffs by the United States (US). As a part of these measures, goods and services procured by the Government of Saskatchewan must prioritize Canadian suppliers, with the goal of reducing or eliminating US procurement.

With the goal of reducing or eliminating US procurement, any future capital projects have been paused and for those projects in process contractors will be asked to report on American product and reduce where able.

The Government of Saskatchewan will always stand up for Saskatchewan to protect our jobs, our economy, and our residents. As such, it is our expectation that municipalities will follow this direction by adopting similar procurement policies that prioritize Canadian goods and services.

I would like to thank you in advance for your cooperation as we navigate these difficult times.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric Schmalz'.

Eric Schmalz

Minister of Government Relations

Minister Responsible for First Nations, Métis and Northern Affairs

Minister Responsible for the Provincial Capital Commission

cc: Laurier Donais, Deputy Minister, Government Relations

Randy Goulden, President SUMA

Bill Huber, President, SARM