



DIGA Data Privacy Policy

This policy explains what personal information we collect from members, how we use it, and how we keep it secure.

Information we collect

DIGA collects only the minimum information needed to manage membership and run events.

This may include:

- Name
- Email address and/or phone number
- Confirmation of membership fee payment
- Handicap information (if relevant to competitions)
- Emergency contact details (optional)

No unnecessary or sensitive personal data is collected.

Why we collect this information

Your information is used solely for the operation of DIGA, including:

- Managing membership and annual fees
- Communicating fixtures, events, and Society updates
- Organising competitions.
- Meeting basic financial or audit requirements

We do not use your information for marketing and do not share it with third parties unless legally required.

Legal basis for processing

Because DIGA operates on an All-Ireland basis we rely on the following legal bases:

- Legitimate interests – to run DIGA effectively and communicate with members
- Contract – to provide membership services once you join

These bases are recognised under both UK GDPR and EU GDPR.

Who can access your information

Access is strictly limited to:

- The Society Committee (e.g., Treasurer, Secretary, Chairperson)
- Volunteers who require access to fulfil a specific role

All individuals with access are expected to handle information securely and confidentially.

How your information is stored and protected

- Information is stored securely in password-protected files or systems.
- Access is restricted to authorised committee members.
- Data is retained only for as long as necessary: normally for the duration of your membership plus up to 12 months for financial record-keeping.
- After this period, information is securely deleted.

Transfers across jurisdictions

Because DIGA operates on an all-Ireland basis, your information may be accessed by committee members in either Northern Ireland or the Republic of Ireland. Both jurisdictions apply GDPR-aligned data protection laws, and your information is handled to the same standard of protection in both.

Your rights

Members have rights under both UK GDPR and EU GDPR, including the right to:

- Request a copy of the information we hold about you
- Ask us to correct inaccurate information
- Ask us to delete your information (subject to legal obligations)
- Withdraw consent for optional information
- Raise a concern about how your data is handled

Requests can be made to the Secretary or Chairperson.

Changes to this policy

If the Society updates this policy, members will be informed of any significant changes.

Contact

**For questions or data requests, contact in writing to:
disabledirishgolf@outlook.com**