

Event Checklist - Elvis Tribute Artist Art Kistler & the EP Boulevard Band

1. Presenter contact name, phone number, email:
2. Name/title and type of event:
3. Date of show:
4. Location - venue, address:
5. Approximate number of people in attendance/audience:
6. Event time of day start/finish:
7. What time can Artist access the stage area for set-up and sound checks?
8. Show time start/finish:
9. Desired length/duration of show (one continuous set or arrange multiple sets?):
10. Indoors or outdoors:
11. If outdoors, weather contingency plan:
12. Who is to provide sound production:
13. Is a stage/riser necessary/provided:
14. Stage lights necessary - or provided?
15. Follow spot necessary - or provided?
16. Projection equipment for multimedia (where applicable):
17. Hospitality - any meals, beverages provided, etc.:
18. Dressing room/green room details:
19. Accommodations (hotel, etc. if/where applicable):
20. Other information, additional details: