

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY JANUARY 14, 2025

INVOCATION – gives invocation.

- 1) **MEETING CALLED TO ORDER** – Mayor calls meeting to order at 6:00 p.m.
- 2) **ROLL CALL** - Mayor Griffin, Dwayne Cupp, Jason Meyer, Warren Myers, Devin Keeling, Judy Martin, Cody Franks, Brenda Cupp
City attorney Blake March
City employees – Jon Cook, Lisa Ruprecht, Justin Hilgenberg, Chief Clint Worley, Jeremiah Norton.
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MOTION TO ACCEPT THE JANUARY AGENDA** – Brenda Cupp makes a motion to accept the January agenda Devin Keeling 2nd the motion.
With 8 yeas, 0 nay.
Motion passed.
- 5) **APPROVAL OF COUNCIL MINUTES FROM DECEMBER 10, 2024** – Judy Martin makes a motion to accept the minutes as written Devin Keeling 2nd the motion.
With 8 yeas, 0 nay.
Motion passed.
- 6) **OLD BUSINESS** –
 - a) **Council bill 24-17 (now ordinance 3027)** – Judy Martin makes a motion to have the 2nd and final reading of bill 24-17 by title only Warren Meyers 2nd the motion.
With 8 yeas, 0 nays.
Motion passed.
Lisa Ruprecht reads bill 24-17 by title only.
Devin Keeling makes a motion to accept the final reading of bill 24-17 Warren Meyers 2nd the motion.
With 8 yeas, 0 nays.
Motion passed.
- 7) **NEW BUSINESS** –
 - b) **Swear in Justin Hilgenberg** – Justin Hilgenberg reads the Oath of office.
- 8) **COMMITTEE REPORTS** –

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9) DEPARTMENT REPORTS –

- a) Brenda Cupp would like to thank the Police Department for working to get the 5 defibrillators for police vehicles.
- b) Brenda Cupp also would like to thank Jon Cook for working to make the town better and all the effort he has made.
- c) Cody Franks – ask about his water looking like milk. Jon Cook explains that the well is getting air in it and that is the reason it looks milky but also explains that MRWA is coming to look at why air is getting in the water lines.

- 10) VISITORS –** Cindy Myers is here and speaks with the council about code book number 365.070. (Commercial vehicles are prohibited from using certain streets). Cindy explains that the dump truck company had been stopped by the Cartersville police department about the route they were using and would like clarification on the ordinance.

Council Members Warren Myers explain that it is a trucking company he does work for.

Brenda Cupp as if trucking company contacted the city about truck route and after some discussion, she feels that the city police officers was just doing their job.

Chief Worley explained that the trucking company was doing business outside the city limits and that he provided an alternate route that did not involve school zones and less city infrastructure.

Mayor Alan Griffin explains that the council can investigate clarification on the ordinance.

No motion made.

Amanda Hampton with HSTCC (Harry S. Truman Coordinating Committee) – Mayor Griffin explains that he asks Amanda to the meeting to explain about the Street Grant. Amanda explains that the city was awarded the street grant and all the work that will be done will have to be done west of Pine Street done by the census track. Judy Martin asks if the city can apply for \$ Amanda explains that, yes you can however for that census track the survey is good for 4 years. The city council thanks Amanda for attending and all the help with getting the grant done.

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11.) VOTE FOR CLOSED SESSION - Devin Keeling makes a motion to go into closed session for 610.021 (3) Hiring, Firing, Promoting or Disciplining an employee of a governmental body Judy Martin 2nd the motion with a roll call vote.

Dwayne Cupp – Yes

Jason Meyer – Yes

Warren Myers – Yes

Devin Keeling – Yes

Cody Franks- Yes

Brenda Cupp – Yes

Motion passed.

Jon Cook explains that it is time for his review stated in his contract.

Jason Meyer makes a motion to increase the wage of Jon Cook (city administrator) by \$3000.00 per year Judy Martin 2nd the motion with a roll call vote.

Dwayne Cupp – Yes

Jason Meyer – Yes

Warren Myers – Yes

Devin Keeling – Yes

Cody Franks- Yes

Brenda Cupp – Yes

Motion passed.

Warren Myers makes a motion to come out of closed session Devin Keeling 2nd the motion with a roll call vote.

Dwayne Cupp – Yes

Jason Meyer – Yes

Warren Myers – Yes

Devin Keeling – Yes

Cody Franks- Yes

Brenda Cupp – Yes

Motion passed.

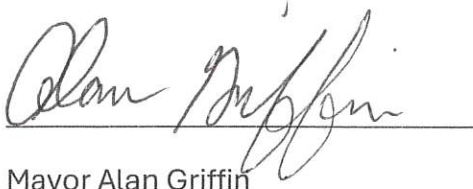
Back in regular session

Brenda Cupp makes a motion to adjourn the meeting Judy Martin 2nd the motion.

With 8 yeas, 0 nays.

Motion passed.

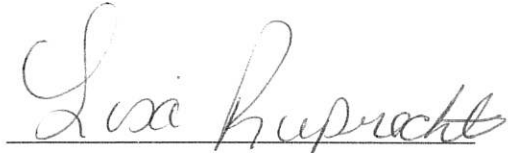
CITY OF CARTERVILLE, MISSOURI
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Mayor Alan Griffin

2-12-25

Date:



Lisa Ruprecht, City Clerk

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY JANUARY 28, 2025

- 1) **MEETING CALLED TO ORDER** – Mayor calls meeting to order at 6:30 p.m.
- 2) **ROLL CALL** - Mayor Griffin, Dwayne Cupp, Jason Meyer, Devin Keeling, Judy Martin, Cody Franks, Warren Myers and Brenda Cupp are not present.
City attorney Blake March
City employees – Jon Cook, Lisa Ruprecht, Justin Hilgenberg, Chief Clint Worley, Jeremiah Norton.
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MOTION TO ACCEPT THE JANUARY 28 AGENDA** – Judy Martin makes a motion to accept the January 28 agenda Devin Keeling 2nd the motion.
With 5 yeas, 0 nay.
Motion passed.
- 5) **NEW BUSINESS** –
 - a) **801 EAST MAIN** - Jason Meyer makes a motion to for Chris Wright to purchase his permit and have the bill reading on February 11 Devin Keeling 2nd the motion with a roll call vote.
Dwayne Cupp -Yes
Jason Meyer – Yes
Devin Keeling – Yes
Judy Martin – Yes
Cody Franks – Yes
Motion passed.
 - b) **LEWIS STREET-** Devin Keeling makes a motion to rezone Parcel 15501930001012000 and have the 1st reading when it is issued an address Dwayne Cupp 2nd the motion with a roll call vote.
Dwayne Cupp -Yes
Jason Meyer – Yes
Devin Keeling – Yes
Judy Martin – Yes
Cody Franks – Yes
Motion passed.
- 6.) **ACCOUNTING UPDATE** – (closed session)
- 7.) **VOTE FOR CLOSED SESSION** - Cody Franks makes a motion to go into closed session for 610.021 (3) Hiring, Firing, Promoting or Disciplining an employee of a governmental body Devin Keeling 2nd the motion with a roll call vote.
Dwayne Cupp – Yes
Jason Meyer – Yes
Devin Keeling – Yes

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Cody Franks- Yes

Motion passed.

Jon Cook explains that Nick Myers, CPA sent back an email on what correction needs to be made in QuickBooks and the cost. After some discussion on the importance of the issue Jason Meyer makes a motion to come out of closed back into regular session Devin Keeling 2nd the motion with a roll call vote.

Dwayne Cupp – Yes

Jason Meyer – Yes

Devin Keeling – Yes

Judy Martin - Yes

Cody Franks- Yes

Motion passed.

Back in regular session

Roll call.

Dwayne Cupp – Yes

Jason Meyer – Yes

Devin Keeling – Yes

Judy Martin - Yes

Cody Franks- Yes

Devin Keeling makes a motion to recognize the emergency from the CPA email and grants that the city administrator can utilize the procurement clause to approve moving forward with correction and the quote of cost.

Judy Martin 2nd the motion with a roll call vote.

Dwayne Cupp – Yes

Jason Meyer – Yes

Warren Myers – Yes

Devin Keeling – Yes

Cody Franks- Yes

Jason Meyer makes a motion to adjourn the meeting Devin Keeling 2nd the motion.

With 5 yeas, 0 nays.

Motion passed.

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Mayor Alan Griffin

2-12-25

Date:



Lisa Ruprecht, City Clerk

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY FEBRUARY 11, 2025

INVOCATION – Mayor gives invocation.

- 1) **MEETING CALLED TO ORDER** – Mayor calls meeting to order at 6:15 p.m.
- 2) **ROLL CALL** - Mayor Griffin, Dwayne Cupp, Jason Meyer, Warren Myers, Devin Keeling, Judy Martin, Cody Franks, Brenda Cupp
City attorney Blake March
City employees – Jon Cook, Lisa Ruprecht, Justin Hilgenberg, Chief Clint Worley, Jeremiah Norton.
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MOTION TO ACCEPT THE FEBRUARY AGENDA** – Jason Meyer makes a motion to amend the February agenda and add vote on public hearing Judy Martin 2nd the motion.
With 8 yeas, 0 nay.
Motion passed.
- 5) **APPROVAL OF COUNCIL MINUTES FROM 1-14-2025, 1-24-2025 & 1-28-2025** – Devin Keeling makes a motion to accept the minutes with corrections to 1-14-2025 minutes Jason Meyer 2nd the motion.
With 8 yeas, 0 nay.
Motion passed.
- 6) **OLD BUSINESS** –
- 7) **NEW BUSINESS** –
 - a) **Street Closure** - for Independence Day parade, the Independence celebration, the block party, Devin Keeling makes a motion to approve street closure with amended documents Judy Martin 2nd the motion.
With 8 yeas, 0 nay.
Motion passed.
 - b) **Resolution R25-1** – authorizing the filling of an application with the Missouri department of natural resources, state revolving fund program for loans under the Missouri clean water law. Devin Keeling makes a motion to accept the resolution Judy Martin 2nd the motion.
With 8 yeas, 0 nay.
Motion passed.
With 8 yeas, 0 nay.
Motion passed.
 - c) **Bill # 25-1** – to amend the zoning district map at 801 East Main – Devin Keeling makes a motion to have bill # 25-1 read by title only Judy Martin 2nd the motion. With 8 yeas, 0 nay.
Motion passed.
Lisa Ruprecht reads bill # 25-1 by title only.
Devin Keeling makes a motion to accept the 1st reading of bill # 25-1 by title only Judy Martin 2nd the motion.
With 8 yeas, 0 nay.
Motion passed.
 - d) **Bill # 25-2** – to amend the zoning district map at 801 East Lewis – Devin Keeling makes a motion to have bill # 25-2 read by title only Judy Martin 2nd the motion.

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With 8 yeas, 0 nay.

Motion passed.

Lisa Ruprecht reads bill # 25-2 by title only.

Devin Keeling makes a motion to accept the 1st reading of bill # 25-2 by title only Judy Martin 2nd the motion.

With 8 yeas, 0 nay.

Motion passed.

- e) **Adding Cody Franks to the Finance committee** – Mayor Griffin explains that after Justin Lawson resigned that they are one short on the finance committee, Mayor Griffin nominates Cody Franks.

Jason Myers makes a motion for Cody Franks to be on the finance committee Devin Keeling 2nd the motion.

With 8 yeas, 0 nay.

Motion passed.

- 8) **COMMITTEE REPORTS** – See attached.

- 9) **DEPARTMENT REPORTS** – See attached.

- 10) **VOTE FOR CLOSED SESSION** - No motion for closed.

- 11) **Vote for Evan Slaughter (public hearing)** – Judy Martin makes a motion to approve Evan Slaughter rezoning request at 403 East Hannum, Warren Myers 2nd the motion

With 5 yeas and 2 nays.

Motion passed.

- 12) **Adjournment** – Devin Keeling makes a motion to adjourn the meeting @7:00 p.m. Judy Martin 2nd the motion.

With 8 yeas, 0 nay.

Motion passed.



Mayor Alan Griffin

3-11-25

Date:



Lisa Ruprecht, City Clerk

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY MARCH 11, 2025

INVOCATION – Mayor gives invocation.

- 1) **MEETING CALLED TO ORDER** – Mayor calls meeting to order at 6:00 p.m.
- 2) **ROLL CALL** - Mayor Griffin, Dwayne Cupp, Jason Meyer, Warren Myers, Devin Keeling, Judy Martin, Cody Franks, Brenda Cupp
City attorney Blake March
City employees – Jon Cook, Lisa Ruprecht, Justin Hilgenberg, Chief Clint Worley, Jeremiah Norton.
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MOTION TO ACCEPT THE FEBRUARY AGENDA** – Judy Martin makes a motion to accept the March agenda Devin Keeling 2nd the motion.
With 8 yeas, 0 nay.
Motion passed.
- 5) **MISSOURI STATE AUDITOR – CHRIS VETTER** – Chris Vetter with the MO state auditor office address City council and presents them with information related to the audit. He also explains that the audit started as of today 3-11-2025, he explains that the field work for the audit could take as long as 6 months, Chris also explains that the audit could cost anywhere between \$45,000.00 to \$65,000.00. Chris Vetter asks if anyone has questions council, anyone attending the meeting. Chris Vetter also explains that anyone with questions can call the office. (see attached)
- 6) **APPROVAL OF COUNCIL MINUTES FROM 2-11-2025** – Devin Keeling makes a motion to accept the minutes Jason Meyer 2nd the motion.
With 8 yeas, 0 nay.
Motion passed.
- 7) **OLD BUSINESS** –
 - a) **Bill # 25-1** – to amend the zoning district map at 801 East Main – Devin Keeling makes a motion to have the 2nd reading of bill # 25-1 read by title only Jason Meyer 2nd the motion. With 8 yeas, 0 nay.
Motion passed.
Lisa Ruprecht reads bill # 25-1 by title only Devin Keeling makes a motion to accept the 2nd and final reading of bill # 25-1 by title only Warren Myers 2nd the motion.
With 8 yeas, 0 nay.
Motion passed.
Now ordinance 3029
 - b) **Bill # 25-2** – to amend the zoning district map at 801 East Lewis – Devin Keeling makes a motion to have the 2nd reading of bill # 25-2 read by title only Jason Meyer 2nd the motion.
With 8 yeas, 0 nay.
Motion passed.
Lisa Ruprecht reads bill # 25-2 by title only.
Devin Keeling makes a motion to accept the 2nd reading of bill # 25-2 by title only Judy Martin 2nd the motion.

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With 8 yeas, 0 nays.

Motion passed.

Now ordinance 3030

8) NEW BUSINESS –

Open bank account "Utility Deposit Fund"- Jon explain that we need an account just for utility deposit and deposit refunds. Judy Martin makes a motion to open an account for utility deposits Dwayne Cupp 2nd the motion.

With 8 yeas, 0 nays.

Motion passed.

- a) **Bill # 25-4 amending section 530.060 rental fee for community center/gym** – Judy Martin makes a motion to have the 1st reading of bill # 25-4 Devin Keeling 2nd the motion with council in agreement. Lisa Ruprecht reads bill # 25-4 by title only. Devin Keeling makes a motion to accept the 1st reading of bill # 25-4 Judy Martin 2nd the motion with council in agreement.

Motion passed.

- b) **Review bids of a mini excavator to purchase** – after discussion on the purchase of an excavator Council ask if personal with be trained on doing maintenance on the equipment, Justin & Jon agrees that they will be trained. Judy Martin makes a motion to purchase the excavator from Bob Cat with the attachments in the amount of \$87,671.00 Jason Meyer 2nd the motion with a roll call vote. (see attached)

Dayne Cupp – Yes

Jason Meyer – Yes

Warren Myers – Yes

Devin Keeling – Yes

Judy Martin – Yes

Condy Franks – NO

Brenda Cupp – Yes

Motion passed.

- c) **Review bids of a dump trailer to purchase** – after discussion on the purchase of a dump trailer Warren Meyer makes a motion to purchase the dump trailer in the amount of \$8,995.00 Judy Martin 2nd the motion with a roll call vote. (see attached)

Dayne Cupp – Yes

Jason Meyer – Yes

Warren Myers – Yes

Devin Keeling – Yes

Judy Martin – Yes

Condy Franks – NO

Brenda Cupp – NO

Motion passed.

- d) **Adding Cody Franks and Jonthan Cook to the City bank signatures**- Devin Keeling makes a motion for Cody Franks and Jonathan Cook to be added as signers to the checking accounts General Fund ending in 1293, the Emergency ending in 9301 and the new utility deposit account Jason Meyer 2nd the motion.

With 8 yeas, 0 nays.

**CITY OF CARTERVILLE, MISSOURI
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Motion passed.

9) **COMMITTEE REPORTS** – See attached.

Park – Cindy with the park committee explains permit for a street closure on May 31, 2025, from 10:30am to 1:30 pm from Fountain to N Allan for the Annual summer fun day. Devin Keeling makes a motion to approve the street closure on May 31, 2025, from 10:30 – 1:30 Judy Martin 2nd the motion with council in agreement.

Motion passed.

10) **DEPARTMENT REPORTS** – See attached.

11) **VOTE FOR CLOSED SESSION** - No motion for closed.

12) **Adjournment** – Devin Keeling makes a motion to adjourn the meeting @7:45 p.m. Warren Myers 2nd the motion.

With 8 yeas, 0 nay.

Motion passed.



Mayor Alan Griffin

4-15-25

Date:



Lisa Ruprecht, City Clerk

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY APRIL 15, 2025

INVOCATION – Mayor gives invocation.

- 1) **MEETING CALLED TO ORDER** – Mayor calls meeting to order at 6:00 p.m.
- 2) **ROLL CALL** - Mayor Griffin, Dwayne Cupp, Jason Meyer, Warren Myers, Devin Keeling, Judy Martin, Cody Franks, Brenda Cupp
City attorney Blake March
City employees – Jon Cook, Lisa Ruprecht, Justin Hilgenberg, Chief Clint Worley.
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MOTION TO ACCEPT THE APRIL AGENDA** – Judy Martin makes a motion to accept the March agenda Devin Keeling 2nd the motion.
With 8 yeas, 0 nay
Motion passed.
- 5) **APPROVAL OF COUNCIL MINUTES FROM 3 -11- 2025** – Warren Myers makes a motion to accept the minutes Devin Keeling 2nd the motion.
With 8 yeas, 0 nay.
Motion passed.
- 6) **OLD BUSINESS** –

Bill # 25-4 amending section 530.060 rental fee for community center/gym – Devin Keeling makes a motion to have the 2nd reading of bill # 25-4 Brenda Cupp 2nd the motion with council in agreement. Lisa Ruprecht reads bill # 25-4 by title only. Judy Martin makes a motion to accept the 2nd reading of bill # 25-4 Devin Keeling 2nd the motion with a roll call vote.
Dwayne Cupp – Yes
Jason Meyer – Yes
Warren Myers – Yes
Devin Keeling – Yes
Judy Martin – Yes
Cody Franks – Yes
Brenda Cupp - Yes
Motion passed.
- 7) **ELECTION CERTIFICATION** – Mayor Griffin explains that Mike Dudley dropped out of the election/tie for seat. After discussion on the election results (see attached) and the runoff election between Larry Wald, and Crystal Bucker Judy Martin makes a motion to accept the official election results Brenda Cupp 2nd the motion with a roll call vote.
Dwayne Cupp – Yes
Jason Meyer – Yes
Warren Myers – Yes
Devin Keeling – Yes
Judy Martin – Yes

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Cody Franks – Yes
Brenda Cupp - Yes
Motion passed.

- 8) **SINE DI ADJOURNMENT** – Devin Keeling makes a motion to adjourn the meeting Judy Martin 2nd the motion with Council in agreement.
Motion passed.
- 9) **MEETING CALLED TO ORDER** – Mayor calls meeting to order.
- 10) **SWEAR IN ELECTED OFFICIALS** – City clerk Lisa Ruprecht swears in Warren Myers, Judy Martin, Cody Franks & Brenda Cupp.
City clerk Lisa Ruprecht also swears in Jonathan Cook
- 11) **ROLL CALL** - Mayor Griffin, Dwayne Cupp, Jason Meyer, Warren Myers, Devin Keeling, Judy Martin, Cody Franks, Brenda Cupp
City attorney Blake March
City employees – Jon Cook, Lisa Ruprecht, Justin Hilgenberg, Chief Clint Worley.
- 12) **JOHN NILGES WITH BYRNE & JONES UTILITIES DIVISION** – presentation
No motion made.
- 13) **ERIN MADDEN & COMMUNITY CENTER PARTNERSHIP** – presentation
No motion made.
- 14) **NEW BUSINESS** –
- a) **STOP SIGN AT SHARON & FOUNTAIN INTERSECTION** – after discussion Devin makes a motion to have the stop sign Judy Martin 2nd the motion with Council in agreement.
Motion passed.
- b) **BILL # 25-5 – FRANCHISE TO OPERATE A NATURAL GAS DISTRIBUTION SYSTEM WITHIN THE CITY TO SPIRE** –
Warren Myers makes a motion to have the 1st reading of Bill # 25-5 Jason Meyer 2nd the motion with Council in agreement.
Lisa Ruprecht reads Bill # 25-5 by title only.
Devin Keeling makes a motion to accept the 1st reading of Bill # 25-5 - Warren Myers 2nd the motion with Council in agreement.
Motion passed.
- c) **BILL # 25-6 – APPROVING A PURCHASE AGREEMENT WITH SANCREST TRAILER SALES ON THE AMOUNT OF \$8995.00** – Devin Keeling makes a motion to have the 1st reading by title only of Bill # 25-7 Jason Meyer 2nd the motion with Council in agreement.
Lisa Ruprecht reads Bill # 25-6 by title only.
Devin Keeling makes a motion to accept the 1st reading of Bill # 25-6 by title only Jason Meyer 2nd the motion with a roll call vote.
Dwayne Cupp – Yes

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Jason Meyer – Yes
Warren Myers – Yes
Devin Keeling – Yes
Judy Martin – Yes
Cody Franks – Yes
Brenda Cupp – Yes
Motion passed.

Mayor Griffin asks for a motion to suspend the rules and to have the 2nd reading by title only. Devin Keeling makes a motion to suspend the rules and to have the 2nd reading by title only Jason Myers 2nd the motion with a roll call vote.

Dwayne Cupp – Yes
Jason Meyer – Yes
Warren Myers – Yes
Devin Keeling – Yes
Judy Martin – Yes
Cody Franks – Yes
Brenda Cupp – Yes
Motion passed.

Lisa Ruprecht reads the 2nd reading of Bill # 25-6 by title only.

Devin Keeling makes a motion to accept the final reading of Bill # 25-6 by title only Judy Martin 2nd the motion with a roll call vote.

Dwayne Cupp – Yes
Jason Meyer – Yes
Warren Myers – Yes
Devin Keeling – Yes
Judy Martin – Yes
Cody Franks – Yes
Brenda Cupp – Yes
Motion passed.

- d) **BILL # 25-7 – AMENDING SECTION 505.040 BUILDING INSPECTOR APPOINTMENT OF INSPECTOR BY CITY ADMINISTRATOR** – Brenda Cupp makes a motion to have the 1st reading by title only of Bill # 25-7 Devin Keeling 2nd the motion with Council in agreement.
- Lisa Ruprecht reads Bill # 25-7 by title only.
- Jason Meyer makes a motion to accept the 1st reading of Bill # 25-7 by title only Dwayne Cupp 2nd the motion with a roll call vote.
- Dwayne Cupp – Yes
Jason Meyer – Yes
Warren Myers – Yes
Devin Keeling – Yes
Judy Martin – Yes

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Cody Franks – Yes
Brenda Cupp - Yes
Motion passed.

Mayor Griffin asks for a motion to suspend the rules and to have the 2nd reading by title only. Jason Meyer makes a motion to suspend the rules and to have the 2nd reading by title only Judy Martin 2nd the motion with a roll call vote.

Dwayne Cupp – Yes
Jason Meyer – Yes
Warren Myers – Yes
Devin Keeling – Yes
Judy Martin – Yes
Cody Franks – Yes
Brenda Cupp - Yes
Motion passed.

Lisa Ruprecht reads the 2nd reading of Bill # 25-7 by title only.

Devin Keeling makes a motion to accept the final reading of Bill # 25-6 by title only Judy Martin 2nd the motion with a roll call vote.

Dwayne Cupp – Yes
Jason Meyer – Yes
Warren Myers – Yes
Devin Keeling – Yes
Judy Martin – Yes
Cody Franks – Yes
Brenda Cupp - Yes
Motion passed.

- e) **Bill # 25-8 – AMENDING SECTION 115.370 CODE ENFORCEMENT OFFICER** – Devin Keeling makes a motion to have the 1st reading by title only of Bill # 25-8 Judy Martin 2nd the motion with Council in agreement.

Lisa Ruprecht reads Bill # 25-8 by title only.

Judy Martin makes a motion to accept the 1st reading of Bill # 25-8 by title only Devin Keeling 2nd the motion with a roll call vote.

Dwayne Cupp – Yes
Jason Meyer – Yes
Warren Myers – Yes
Devin Keeling – Yes
Judy Martin – Yes
Cody Franks – Yes
Brenda Cupp - Yes
Motion passed.

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- f) **BILL # 25-9 – APPROVING A PURCHASE AGREEMENT WITH SMB IN THE AMOUNT OF \$82276.27** - Devin Keeling makes a motion to have the 1st reading by title only of Bill # 25-8 Judy Martin 2nd the motion with Council in agreement. Lisa Ruprecht reads Bill # 25-9 by title only.

Dwayne Cupp – Yes
Jason Meyer – Yes
Warren Myers – Yes
Devin Keeling – Yes
Judy Martin – Yes
Cody Franks – Yes
Brenda Cupp - Yes
Motion passed.

Mayor Griffin asks for a motion to suspend the rules and to have the 2nd reading by title only. Devin Keeling makes a motion to suspend the rules and to have the 2nd reading by title only Judy Martin 2nd the motion with a roll call vote.

Dwayne Cupp – Yes
Jason Meyer – Yes
Warren Myers – Yes
Devin Keeling – Yes
Judy Martin – Yes
Cody Franks – Yes
Brenda Cupp - Yes
Motion passed.

Lisa Ruprecht reads the 2nd reading of Bill -25-9 by title only.

Devin Keeling makes a motion to accept the final reading of Bill # 25-9 by title only Dwayne Cupp 2nd the motion with a roll call vote.

Dwayne Cupp – Yes
Jason Meyer – Yes
Warren Myers – Yes
Devin Keeling – Yes
Judy Martin – Yes
Cody Franks – Yes
Brenda Cupp - Yes
Motion passed.

- g) **RESOLUTION NO. R25-2 SUPPORTING THE VISION ZERO PLAN FOR SOUTHWEST MISSOURI** – Lisa Ruprecht reads Resolution No. R25-2 by title only. Devin Keeling makes a motion to accept the resolution Judy Martin 2nd the motion with Council in agreement.

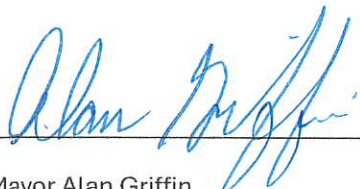
Motion passed.

- h) **RESOLUTION NO. R25-3 KEEPER OF THE RECORDS** - Lisa Ruprecht reads Resolution No. R25-3 by title only. Judy Martin makes a motion to accept the resolution Jason Meyer 2nd the motion with Council in agreement.

Motion passed.

CITY OF CARTERVILLE, MISSOURI
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- i) **CONTRACT WITH ENVIROTEK FOR LIFT STATION MAINTENANCE** – Jon Cook explain this should have been an ordinance and will have it at the next meeting.
- j) **PAY SCALE- SALARY HANDBOOK UPDATE** – Jon Cook presents council with a pay scale update and a update for holiday pay for salary employees, after discussion Brenda Cupp makes a motion to accept the pay scale and to remove the holiday pay for the employees that are on salary Judy Martin 2nd the motion with Council in agreement. Motion passed.
- 15) **COMMITTEE REPORTS** – See attached. No motions made.
- 16) **DEPARTMENT REPORTS** – See attached. No motion made.
- 17) **VISITORS** –
- 18) **VOTE FOR CLOSED SESSION** - No motion for closed.
- 19) **Adjournment** – Devin Keeling makes a motion to adjourn the meeting @7:45 p.m. Warren Myers 2nd the motion.
With 8 yeas, 0 nay.
Motion passed.



Mayor Alan Griffin

5-13-25

Date:



Lisa Ruprecht, City Clerk

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY MAY 13, 2025

INVOCATION – Mayor gives invocation.

- 1) **MEETING CALLED TO ORDER** – Mayor calls meeting to order at 6:00 p.m.
- 2) **ROLL CALL** - Mayor Griffin, Dwayne Cupp, Jason Meyer, Warren Myers, Devin Keeling, Judy Martin, Cody Franks, Brenda Cupp
City attorney Blake March
City employees – Jon Cook, Lisa Ruprecht, Justin Hilgenberg, Chief Clint Worley.
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MOTION TO ACCEPT THE MAY AGENDA** – Judy Martin makes a motion to accept the March agenda Devin Keeling 2nd the motion.
With 8 yeas, 0 nay
Motion passed.

Devin Keeling makes a motion to amend the agenda to add Speed Bump and Stop Sign discussion Judy Martin 2nd the motion with council in agreement.
Motion passed.
- 5) **APPROVAL OF COUNCIL MINUTES FROM 4-15- 2025** – Devin Keeling makes a motion to accept the minutes Judy Martin 2nd the motion.
With 8 yeas, 0 nay.
Motion passed.
- 6) **OLD BUSINESS** –
 - a) **BILL # 25-5 FRANCHISE TO OPERATE A NATURAL GAS DISTRIBUTION SYSTEM WITHIN THE CITY TO SPIRE (3035)** – Devin Keeling makes a motion to have the 2nd reading of Bill # 25-5 by title only Judy Martin 2nd the motion with Council in agreement.
Lisa Ruprecht reads Bill # 25-5 by title only.
Judy Marin makes a motion to accept the 2nd reading of Bill # 25-5 – Jason Meyer 2nd the motion with Council in agreement.
Motion passed.
 - b) **BILL # 25-8 – AMENDING SECTION 115.370 CODE ENFORCEMENT OFFICER (3034)** – Devin Keeling makes a motion to have the 2nd reading by title only of Bill # 25-8 Judy Martin 2nd the motion with Council in agreement.
Lisa Ruprecht reads Bill # 25-8 by title only.
Judy Martin makes a motion to accept the 1st reading of Bill # 25-8 by title only Devin Keeling 2nd the motion with a roll call vote.
Motion passed.
- 7) **ELECTION CERTIFICATION** – Judy Martin makes a motion to accept the official election results Devin Keeling 2nd the motion with a roll call vote.
Motion passed.

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY MAY 13, 2025

- 8) **SINE DI ADJOURNMENT** – Devin Keeling makes a motion to adjourn the meeting Jason Meyer 2nd the motion with Council in agreement.
Motion passed.
- 9) **MEETING CALLED TO ORDER** – Mayor calls meeting to order @ 6:10p.m.
- 10) **SWEAR IN ELECTED OFFICIALS** – City clerk Lisa Ruprecht swears in Crystal Buckner to ward 3 seat.
- 11) **ROLL CALL** - Mayor Griffin, Dwayne Cupp, Crystal Buckner, Jason Meyer, Warren Myers, Devin Keeling, Judy Martin, Cody Franks, Brenda Cupp
City attorney Blake March
City employees – Jon Cook, Lisa Ruprecht, Justin Hilgenberg, Chief Clint Worley.
- 12) **NEW BUSINESS** –
- a) **STOP SIGN & SPEED BUMP** – No motion made.
- b) **Bill # 25-10 – CONTRACT WITH ENVIROTEK** - Devin Keeling makes a motion to have the 1st reading by title only of Bill # 25-10 Dwayne Cupp 2nd the motion with Council in agreement.
Lisa Ruprecht reads Bill # 25-10 by title only.
Devin Keeling makes a motion to accept the 1st reading of Bill # 25-110 by title only Brenda Cupp 2nd the motion with council in agreement.
Motion passed.
- c) **Bill # 25-11 – AMENDING SECTION 700.020 ASSESSMENT & COLLECTION OF RATES FOR WATER & OTHER PUBLIC UTILITY SERVICES** – Devin Keeling makes a motion to have the 1st reading by title only of Bill # 25-11 Dwayne Cupp 2nd the motion with Council in agreement.
Lisa Ruprecht reads Bill # 25-11 by title only.
Brenda Cupp makes a motion to accept the 1st reading of Bill # 25-11 by title only Devin Keeling 2nd the motion with Council in agreement.
Motion passed.
- 13) **COMMITTEE REPORTS** – See attached. No motions made.
- 14) **DEPARTMENT REPORTS** – See attached.
- a) Clint Worley with the police department has a discussion with council about a police car cage for sale for \$300.00 after discussion Devin Keeling makes a motion to purchase the cage in the amount of \$300.00 Dwayne Cupp 2nd with Council in agreement.
Motion passed.
- b) Jon Cook city administrator provided council with information from GovDeals about 602 feet of 6-inch ductile iron pipe with a reserve of \$5000.00 after discussion Jason Meyer makes a motion to bid up to \$8000.00 on the pipe Devin Keeling 2nd the motion with a roll call vote.

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY MAY 13, 2025

Dwayne Cupp – Yes
Crystal Buckner - Yes
Jason Meyer – Yes
Warren Myers – Yes
Devin Keeling – Yes
Judy Martin – Yes
Cody Franks – Yes
Brenda Cupp – Yes
Motion passed.

15) VISITORS –

- 16) VOTE FOR CLOSED SESSION -** City administrator ask if they can go into closed session. Brenda Cupp makes a motion to go into closed session under RSMo 610.021 (1) Legal actions Devin Keeling 2nd the motion to go into closed session with a roll call vote.

Dwayne Cupp – Yes
Crystal Buckner - Yes
Jason Meyer – Yes
Warren Myers – Yes
Devin Keeling – Yes
Judy Martin – Yes
Cody Franks – Yes
Brenda Cupp – Yes
Motion passed.

No motion in closed session.

Dwayne Cupp makes a motion to come out of closed session Devin Keeling 2nd the motion with a roll call vote.

Dwayne Cupp – Yes
Crystal Buckner - Yes
Jason Meyer – Yes
Warren Myers – Yes
Devin Keeling – Yes
Judy Martin – Yes
Cody Franks – Yes
Brenda Cupp – Yes
Motion passed.

**CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY MAY 13, 2025**

Back in open session the mayor asks for a roll call vote.

Dwayne Cupp – Yes

Crystal Buckner - Yes

Jason Meyer – Yes

Warren Myers – Yes

Devin Keeling – Yes

Judy Martin – Yes

Cody Franks – Yes

Brenda Cupp – Yes

Motion passed.

- 17) **Adjournment** – Dwayne Cupp makes a motion to adjourn the meeting @7:30 p.m. Devin Keeling 2nd the motion.

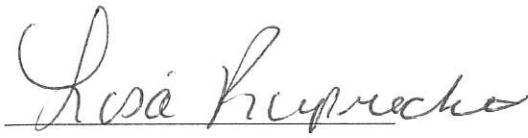
With 8 yeas, 0 nay.

Motion passed.



Mayoral Alan Griffin

6-10-25
Date:



Lisa Ruprecht, City Clerk

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY JUNE 10, 2025

INVOCATION – Mayor gives invocation.

1) **MEETING CALLED TO ORDER** – Mayor calls meeting to order at 6:00 p.m.

2) **ROLL CALL** – Mayor Griffin, Dwayne Cupp, Jason Meyer, Devin Keeling, Judy Martin, Cody Franks, Brenda Cupp
Warren Meyer is no present.
City employees – Jon Cook, Lisa Ruprecht, Justin Hilgenberg, Chief Clint Worley.

3) **PLEDGE OF ALLEGIANCE**

4) **MOTION TO ACCEPT THE JUNE AGENDA** – Judy Martin makes a motion to accept the March agenda Devin Keeling 2nd the motion.
With 8 yeas, 0 nay
Motion passed.

Devin Keeling makes a motion to amend the agenda to add Speed Bump and Stop Sign discussion Judy Martin 2nd the motion with council in agreement.
Motion passed.

5) **APPROVAL OF COUNCIL MINUTES FROM 4 -15- 2025** – Devin Keeling makes a motion to accept the minutes Brenda Cupp 2nd the motion.
With 8 yeas, 0 nay.
Motion passed.

6) **OLD BUSINESS** –

a) **BILL # 25-10 CONTRACT FOR LIFT STATION MAINTENANCE TO PROVIDE WASTEWATER SYSTEMS SERVICES, LIFT STATION**
Devin Keeling makes a motion to have the 2nd reading of Bill # 25-10 by title only Brenda Cupp 2nd the motion with Council in agreement.
Lisa Ruprecht reads Bill # 25-10 by title only.
Devin Keeling makes a motion to accept the 2nd^d reading of Bill # 25-5 – Dwayne Cupp 2nd the motion with Council in agreement.
Motion passed.

b) **BILL # 25-11 – MODIFYING CHAPTER 700.020 ASSESSMENT AND COLLECTION OF UTILITY RATES** – Judy Martin makes a motion to have the 2nd reading by title only of Bill # 25-11 Devin Keeling 2nd the motion with Council in agreement.
Lisa Ruprecht reads Bill # 25-11 by title only.
Jason Meyer makes a motion to accept the 2nd reading of Bill # 25-11 by title only Devin Keeling 2nd the motion with council in agreement.
Motion passed.

7) **ELECTION APPOINTMENTS** – (SEE ATTACHED) Mayor Griffin reads list of appointments. Jason Meyer makes a motion to accept the list of appointments Devin Keeling 2nd the motion with council in agreement.
Motion passed.

8) **NEW BUSINESS** –

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY JUNE 10, 2025

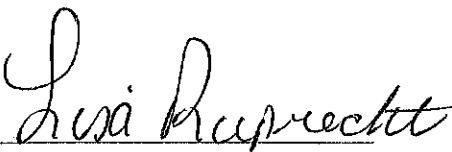
- a) **PARKING ON MAIN STREET** – No motion made.
 - b) **STOP SIGN & SPEED BUMP** – No motion made.
 - c) **Maintenance (boots & pants)** – after some discussion Jason Meyer makes a motion to allow for \$150.00 to be spent on boots after the 90-day probation period annually Devin Keeling 2nd the motion with Council in agreement.
Motion passed.
 - d) Blake Watson said council needs to accept the bid from Blevins for the paying project after some discussion on when paying will start (August/September) Devin Keeling makes a motion to accept Blevins as the low bidder for the paying project Jason Meyer 2nd the motion with council in agreement.
Motion passed.
Mayor said they need a work session posted on 6-24-25 @ 5:30pm
- 9) **COMMITTEE REPORTS** – See attached. No motions made.
- 10) **DEPARTMENT REPORTS** – See attached.
- 11) **VISITORS** –
- a) Stewart West (see attached) not present.
 - b) Donna Volk (see attached) talks with Council no motion made.
- 12) **VOTE FOR CLOSED SESSION** - City administrator ask if they can go into closed session. Brenda Cupp makes a motion to go into closed session under RSMo 610.021 (1) Legal actions Devin Keeling 2nd the motion to go into closed session with a roll call vote.
No motion made.
- 13) **Adjournment** – Devin Keeling makes a motion to adjourn the meeting @7:30 p.m. Judy Martin 2nd the motion.
With 8 yeas, 0 nay.
Motion passed.



Mayor Alan Griffin

7-8-25

Date:



Lisa Ruprecht, City Clerk

MINUTES WILL NOT BE APPROVED UNTIL THE NEXT SCHEDULED MEETING ON 7-8-2025

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY JULY 7, 2025

- 1) **MEETING CALLED TO ORDER** – Mayor of Pro-Tem Cody Franks calls meeting to order at 6:00 p.m.
- 2) **ROLL CALL** -, Dwayne Cupp, Crystal Buckner, Jason Meyer, Warren Myers, Devin Keeling, Judy Martin, Cody Franks, Brenda Cupp
Mayor Griffin is no present.
City employees – Jon Cook, Lisa Ruprecht, Justin Hilgenberg, Chief Clint Worley.
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MOTION TO ACCEPT THE JULY AGENDA** – Devin Keeling makes a motion to accept the July agenda Judy Martin 2nd the motion.
With 8 yeas, 0 nay
Motion passed.
- 5) **APPROVAL OF COUNCIL MINUTES FROM 6 -10- 2025 & 6-24-2025** – Devin Keeling makes a motion to accept the minutes Judy Martin 2nd the motion.
With 8 yeas, 0 nay.
Motion passed.
- 6) **OLD BUSINESS** – none
- 7) **NEW BUSINESS** –
 - a) **PARKING ON MAIN STREET** – after discussion Judy Martin makes a motion to have angled parking on both sides of Main Street Brenda Cupp 2nd the motion with council in agreement.
Motion passed.
 - b) **STOP SIGN & SPEED BUMP** – after discussion Devin Keeling makes a motion to have a stop sign at the intersection of Pine & Main Brenda Cupp 2nd the motion with council in agreement.
Motion passed.
 - c) **CDBG PAVING PROJECT** – Warren Myers makes a motion to go with option A (see attached) Devin Keeling 2nd the motion with council in agreement.
Motion passed.
 - d) **BILL # 25-12 – RIGHT - OF - WAY EASEMENT** – Brenda Cupp makes a motion to have the 1st reading of Bill # 25-12 Warren Myers 2nd the motion with council in agreement.
Motion passed.
Lisa Ruprecht reads bill # 25-12.
Brenda Cupp makes a motion to accept the 1st reading of Bill # 25-12 Cody Franks 2nd the motion with council in agreement.
Motion passed.
 - e) **BILL # 25-13 – UTILITY DEPOSIT FEE** – Warren Myers makes a motion to amend the ordinance to \$150.00 for owner and \$200.00 for a renter and to have the 1st reading of Bill # 25-13 Jason Myer 2nd the motion with council in agreement.
Motion passed.
Lisa Ruprecht reads bill # 25-13.
Devin Keeling makes a motion to accept the 1st reading of Bill # 25-13 Jason Meyer 2nd, the motion with council in agreement.
Motion passed.
 - f) **BILL # 25-14 – REINSPECTION FEE COST** – Devin Keeling makes a motion to have the 1st reading of Bill # 25-14 Jason Myer 2nd the motion with council in agreement.

**CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY JULY 7, 2025**

Motion passed.

Lisa Ruprecht reads bill # 25-14.

Judy Martin makes a motion to accept the 1st reading of Bill # 25-14 Jason Meyer 2nd the motion with council in agreement.

Motion passed.

- g) **RESOLUTION R-25-2- MISSOURI DEPARTMENT OF NATURAL RESOURCES REVOLVING FUND PROGRAM FOR ANENGINEERING** – Devin Keeling makes a motion to accept the resolution Jason Meyer 2nd the motion with council in agreement.

Motion passed.

- h) **HOW TO MANAGE PAST DUE UTILITY BILLS (FROM OLD UTILITY PROGRAM) –**

- i) **APPROVE PUBLIC WORKS CREDIT LIIT TO \$5000.00** – after discussion Devin Keeling makes a motion to increase the credit card limit to public works to \$5000.00 Judy Martin 2nd the motion with council in agreement.

Motion passed.

- 8) **COMMITTEE REPORTS** – The park committee presents a road closure for October 25, 2025, from 12:30p.m. - 3:30 p.m. (See attached) for the event to trunk or treat. Jason Meyer makes a motion to allow for the street closure Devin Keeling 2ndthe motion with council in agreement.

Motion passed.

- 9) **DEPARTMENT REPORTS** – See attached.

- 10) **VISITORS** –

Joseph E Kropp – explains the mayor is not here and that he will wait till he is.

- 11) **VOTE FOR CLOSED SESSION** - No motion made.

- 12) **Adjournment** – Warren Myers makes a motion to adjourn the meeting @7:30 p.m. Jason Meyer 2nd the motion.

With 8 yeas, 0 nay.

Motion passed.

**CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY JULY 7, 2025**



Mayor Pro Tem: Cody Franks

8-12-25

Date:



Lisa Ruprecht, City Clerk

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY, AUGUST 12, 2025

- 1) **MEETING CALLED TO ORDER** – Mayor Alan Griffin calls the meeting to order at 6:15 p.m.
- 2) **ROLL CALL** - Crystal Buckner, Jason Meyer, Warren Myers, Devin Keeling, Judy Martin, Cody Franks
Dwayne Cupp and Brenda Cupp are not present.
City employees – Jon Cook, Lisa Ruprecht, Chief Clint Worley.
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MOTION TO ACCEPT THE AUGUST AGENDA** – Warren Myers makes a motion to amend the agenda to add new business.
e) park liaison
f) speed bump
Jason Meyer 2nd the motion
With council in agreement.
Motion passed.
- 5) **APPROVAL OF COUNCIL MINUTES FROM July 8, 2025** – Jason Meyer makes a motion to accept the minutes. Warren Myers 2nd the motion.
With council in agreement.
Motion passed.
- 6) **OLD BUSINESS** –
Bill # 25-12 – Right-of-way easement – Judy Martin makes a motion to have the 2nd reading of bill # 25-12, Warren Meyers 2nd the motion. With council in agreement.
Motion passed.
Lisa Ruprecht reads bill # 25-12 by title only.
Judy Martin makes a motion to accept the final reading and pass bill 25-12, ordinance 3039 Right-of-way easement, Jason Meyer 2nd the motion. With council in agreement.
Motion passed.

Bill # 25-13 – Utility Deposit Fees – Judy Martin makes a motion to have the second reading of Bill # 25-13. Warren Meyers seconds the motion. With council in agreement.
Motion passed.
Lisa Ruprecht reads bill # 25-13 by title only.
Warren Myers makes a motion to accept the final reading and pass bill 25-13, ordinance 3040-chapter 705 water, Devin Keeling 2nd the motion. With council in agreement.
Motion passed.

Bill # 25-14 – Reinspection fee cost – Jason Meyer makes a motion to have the 2nd reading of bill # 25-14. Devin Keeling 2nd the motion. With council in agreement.
Motion passed.
Lisa Ruprecht reads bill # 25-14 by title only.
Warren Myers makes a motion to accept the final reading and pass bill 25-14, ordinance 3041-chapter 505 inspection fee, Devin Keeling 2nd the motion. With council in agreement.
Motion passed.

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY, AUGUST 12, 2025

7) NEW BUSINESS –

- a) **Employee handbook update** – Jon Cook asks the council to look at the employee handbook on vacation accrual and usage policies.
No motion made.

- b) **Bill # 25-15 – 2025 Tax Levy** – Devin Keeling makes a motion to amend and have the 1st reading of bill # 25-15 Judy Martin 2nd the motion. With council in agreement.
Motion passed.
Lisa Ruprecht reads bill # 25-15 by title only.
Devin Keeling makes a motion to accept the first reading of the 25-15, 2025 tax Levy. Jason Meyer 2nd the motion. With council in agreement.
Motion passed.

- c) **Bill # 25-16 – Contract with JCI (wastewater)** – Judy Martin makes a motion to have the 1st reading of Bill # 25-16. Devin Keeling 2nd the motion. With council in agreement.
Motion passed.
Lisa Ruprecht reads bill # 25-16 by title only.
Devin Keeling makes a motion to accept the 1st reading of 25-16, 2025 contract with JCI Judy Martin. 2nd the motion. With council in agreement.
Motion passed.

- d) **Bill # 25-17 –Finance committee code update** –
After some discussion, Warren Myers makes a motion to amend the bill 25-16 to allow the mayor a vote during a tie. Crystal Buckner 2nd the motion, with the council in agreement.
Motion passed.

Warren Myers makes a motion to have the 1st reading of bill # 25-17. Devin Keeling 2nd the motion. With council in agreement.
Motion passed.
Lisa Ruprecht reads bill # 25-16 by title only.
Devin Keeling makes a motion to accept the 1st reading of 25-17, 2025. Devin Keeling 2nd the motion. With council in agreement.
Motion passed.

- e) **Mayor Griffin nominates** Brenda Cupp as liaison for the park, with council in agreement.
f) **Speed bump** – tabled until Jon Cook can find out what is allowed in the street grant to be done.

8) COMMITTEE REPORTS –

- a) **Park** – see attached.
b) **Planning & Zoning** –
c) **BOA** -

9) DEPARTMENT REPORTS – See attached.

10) VISITORS –

Joshua Santana – no present

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY, AUGUST 12, 2025

Tim McGuirk talks about the street needing to be repaired.

Joseph Kropp – talks with council about roads, past elections.

Larry Miller is here to ask if he is available to cover a vehicle with a tarp? After the discussion, Mayor Griffin explained that the council needs to look at the code book and the ordinance.

- 11) **VOTE FOR CLOSED SESSION** - Warren Myers makes a motion to go into closed session under RSMo 310.021 (3) Hiring, firing, promoting, or disciplining an employee. Devvin Keeling 2nd the motion with a roll call vote.

Crystal Buckner -yes

Jason Meyer – yes

Warren Myers -yes

Devin Keeling – yes

Judy Martin – yes

Cody Franks – yes

No motion made in closed session.

Jason Meyer makes a motion to come out of closed back into open session. Devin Keeling 2nd the motion with a roll call vote.

Crystal Buckner -yes

Jason Meyer – yes

Warren Myers -yes

Devin Keeling – yes

Judy Martin – yes

Cody Franks – yes

Back in open session, Lisa Ruprecht does a roll call.

Crystal Buckner -yes

Jason Meyer – yes

Warren Myers -yes

Devin Keeling – yes

Judy Martin – yes

Cody Franks – yes

Devin Keeling makes a motion to accept Jeremiah Norton's resignation. Jason Meyer 2nd the motion, with the council in agreement.
Motion passed.

- 12) **Adjournment** – Devin Keeling makes a motion to adjourn the meeting. Warren Myers 2nd the motion.

With 8 yeas, 0 nay.

Motion passed.



Mayor: Alan Griffin

Date: 9-9-25



Lisa Ruprecht, City Clerk

MINUTES WILL NOT BE APPROVED UNTIL THE NEXT SCHEDULED MEETING ON 9-16-2025.

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 9, 2025

- 1) **MEETING CALLED TO ORDER** – Mayor Alan Griffin calls the meeting to order at 6:02 p.m.
- 2) **ROLL CALL** – Dwayne Cupp, Crystal Buckner, Jason Meyer, Warren Myers, Devin Keeling, Judy Martin, Cody Franks, Brenda Cupp.
City employees – Jon Cook, Lisa Ruprecht, Chief Clint Worley.
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MOTION TO AMENDED THE SEPTEMBER AGENDA TO HAVE BOTH READING OF BILL # 25-18** – Devin Keeling makes a motion to amend the agenda to have both reading of Bill # 25-18 Brenda Cupp 2nd the motion with council in agreement.
Motion passed.
- 5) **APPROVAL OF COUNCIL MINUTES FROM August 12, 2025** – Judy Martin makes a motion to accept the minutes. Devin Keeling 2nd the motion.
With council in agreement.
Motion passed.
- 6) **OLD BUSINESS –**
 - a) **BILL # 25-16 – CONTRACT WITH JCI (WASTEWATER)** – Warren Myers makes a motion to have the 2nd reading of Bill # 25-17. Devin Keeling 2nd the motion. With council in agreement.
Motion passed.
Lisa Ruprecht reads bill # 25-16 by title only.
Devin Keeling makes a motion to accept the 2nd reading of 25-17, 2025 contract with JCI Warren Myers. 2nd the motion. With council in agreement.
Motion passed.
 - b) **BILL # 25-17 –FINANCE COMMITTEE CODE UPDATE** – Warren Myers makes a motion to have the 2nd reading of bill @2-17.
Devin Keeling 2nd the motion. With council in agreement.
Motion passed.
Lisa Ruprecht reads bill # 25-16 by title only.
Devin Keeling makes a motion to accept the 2nd reading of 25-17, 2025. Devin Keeling 2nd the motion. With council in agreement.
Motion passed.
- 7) **NEW BUSINESS –**
 - a) **2025/2026 DRAFT BUDGET PROPOSAL** – After discussion Mayor ask that an email be sent with dates for a work session.
No motion made.
 - b) **RESOLUTION R25-4 AUTHORIZING ADMINISTRATOR TO BID & PURCHASE SURPLUS PROPERTY** – Judy Martin makes a motion to have the reading of Resolution R25-4 Devin Keeling 2nd the motion. With council in agreement.
Motion passed.
Lisa Ruprecht reads Resolution R25-4 by title only.
Devin Keeling makes a motion to accept the reading of Resolution R25-4 Judy Martin 2nd the motion. With council in agreement.
Motion passed.

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 9, 2025

- c) **BILL # 25-18 – APPROVING RIGHT OF WAY AGREEMENT WITH MERCURY VOICE AND DATA, LLC** – Devin Keeling makes a motion to have the 1st reading of bill # 25-18 Brenda Cupp 2nd the motion, with the council in agreement.

Motion passed.

Lisa Ruprecht reads bill # 25-18 by title only.

Devin Keeling makes a motion to accept the 1st reading of bill # 25-18. Warren Myers 2nd the motion. With council in agreement.

Motion passed.

Devin Keeling makes a motion to suspend the rules to allow the 2nd reading of bill #25-18 Jason Meyer 2nd the motion with council in agreement.

Motion passed.

Lisa Ruprecht reads bill # 25-16 by title only.

Devin Keeling makes a motion to accept the 1st reading of 25-17, 2025. Devin Keeling 2nd the motion. With council in agreement.

Motion passed.

Lisa Ruprecht reads bill # 25-16 by title only.

Devin Keeling makes a motion to accept the 2nd reading of bill #25-18 Judy Martin 2nd the motion with council in agreement.

Motion passed.

8) **COMMITTEE REPORTS –**

- a) **Park** – see attached.
- b) **Planning & Zoning** –
- c) **BOA** –

9) **DEPARTMENT REPORTS** – See attached.

- 10) **VISITORS** – Andy Martin is present and ask that the city considered talking with American Water about selling the city water system.
No motion made.

- 11) **VOTE FOR CLOSED SESSION** - Devin Keeling makes a motion to go out of regular session Judy Martin 2nd the motion, council in agreement.

Moton passed.

Devin Keeling makes a motion to go into closed session under RSMo 310.021 (3) Hiring, firing, promoting, or disciplining an employee and (17) audits Warren Myers 2nd the motion with a roll call vote.

- 12) Dwayne Cupp – yes

- 13) Crystal Buckner -yes

Jason Meyer – yes

Warren Myers -yes

Devin Keeling – yes

Judy Martin – yes

Cody Franks – yes

Brenda Cupp - yes

No motion made in closed session.

Devin Keeling makes a motion to come out of closed back into open session. Judy Martin 2nd the motion with a roll call vote.

Dwayne Cupp – yes

Crystal Buckner -yes

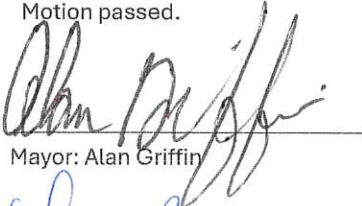
CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY, SEPTEMBER 9, 2025

Jason Meyer – yes
Warren Myers -yes
Devin Keeling – yes
Judy Martin – yes
Cody Franks – yes
Brenda Cupp - yes
Back in open session, Lisa Ruprecht does a roll call.
Dwayne Cupp – yes
Crystal Buckner -yes
Jason Meyer – yes
Warren Myers -yes
Devin Keeling – yes
Judy Martin – yes
Cody Franks – yes
Brenda Cupp - yes

- 14) **Adjournment** – Devin Keeling makes a motion to adjourn the meeting. Warren Myers 2nd the motion.

With 8 yeas, 0 nay.

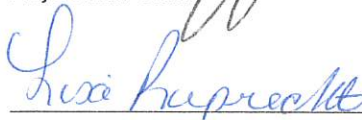
Motion passed.



Mayor: Alan Griffin

Date: _____

10-14-25



Lisa Ruprecht, City Clerk

MINUTES WILL NOT BE APPROVED UNTIL THE NEXT SCHEDULED MEETING ON 10-14-2025.

**CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY, OCTOBER 14, 2025**

- 1) **MEETING CALLED TO ORDER** – Mayor Alan Griffin calls the meeting to order at 6:02 p.m.
- 2) **ROLL CALL** – Dwayne Cupp, Crystal Buckner, Jason Meyer, Warren Myers, Judy Martin, Cody Franks, Brenda Cupp.
Devin Keeling is not present
City Attorney -
City employees – Jon Cook, Lisa Ruprecht, Chief Clint Worley.
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MOTION TO AMENDED THE OCTOBER AGENDA** – Crystal Buckner makes a motion to amend the agenda to have discussion on late fee utility bill Brenda Cupp 2nd the motion with council in agreement.
Motion passed.
Judy Martin makes a motion to accept the agenda Jason Meyer 2nd the motion with council in agreement.
Motion passed.
- 5) **APPROVAL OF COUNCIL MINUTES FROM SEPTEMBER 9, 2025** – Jason Meyer makes a motion to accept the minutes. Judy Martin 2nd the motion.
With council in agreement.
Motion passed.
- 6) **OLD BUSINESS** –
- 7) **NEW BUSINESS** –
 - a. **BILL # 25-19 – APPROVING AND ADOPTING THE 20285-2025 BUDGET** –
Warren Myers makes a motion to have the 1st reading of bill # 25-19 Judy Martin 2nd the motion, with the council in agreement.
Motion passed.
Lisa Ruprecht reads the first reading of bill # 25-19 by title only.
Judy Martin makes a motion to accept the 1st reading of bill # 25-19. Dwayne Cupp 2nd the motion. With council in agreement.
Motion passed.
Jason Meyer makes a motion to suspend the rules to allow the 2nd reading of bill #25-19 Crystal Buckner 2nd the motion with council in agreement.
Motion passed.
Judy Martin makes a motion to have the 2nd reading by title only of bill # 25-19 Jason Meyer 2nd the motion with council in agreement.
Motion passed.
Lisa Ruprecht reads the 2nd reading of bill # 25-16 by title only.
Crystal Buckner makes a motion to accept the 2nd reading of bill # 25-19 Jason Myer 2nd the motion. With a roll call vote.
Dwayne Cupp – yes
Crystal Buckner -yes
Jason Meyer – yes
Warren Myers -yes
Judy Martin – yes
Cody Franks – yes
Brenda Cupp - yes
Motion passed.

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY, OCTOBER 14, 2025

b. **RESOLUTION R25-5 AUTHORIZING CITY TO ENTER IN AGREEMENT WITH DECKER & PACE FOR AUDITING SERVICES–**

Jason Meyer makes a motion to have the reading of R25-5 agreement with Decker & Pace Warren Myers 2nd the motion. With council in agreement.

Motion passed.

Lisa Ruprecht reads Resolution R25-5 by title only.

Judy Martin makes a motion to accept the reading of Resolution R25-5 Jason Meyere 2nd the motion. With council in agreement.

Motion passed.

c. **RESOLUTION R25-3 – Missouri DNR Financial Assistance for drinking water engineering report-**

Jason Meyer makes a motion to have the reading of R25-3 DNR Financia assistance Warren Myers 2nd the motion. With council in agreement.

Motion passed.

Lisa Ruprecht reads Resolution R25-3 by title only.

Crystal Buckner makes a motion to accept the reading of Resolution R25-3 Jason Meyer 2nd the motion. With council in agreement.

Motion passed.

d. **VOTE FOR CLOSED SESSION -** Warren Myers makes a motion to go into closed session under RSMo 610.021 (2) which shall pertain to leasing, purchasing or sale of real estate, Jason Meyer 2nd the motion with a roll call vote.

Dwayne Cupp – yes

Crystal Buckner -yes

Jason Meyer – yes

Warren Myers -yes

Judy Martin – yes

Cody Franks – yes

Brenda Cupp - yes

Motion passed.

In closed session, Lisa Ruprecht takes a roll call vote.

Dwayne Cupp – yes

Crystal Buckner -yes

Jason Meyer – yes

Warren Myers -yes

Judy Martin – yes

Cody Franks – yes

Brenda Cupp – yes

Motion to come out of closed session by Jason Meyer 2nd by Crystal Buckner with council in agreement.

Motion passed.

Back in open session roll call.

Dwayne Cupp – yes

Crystal Buckner -yes

Jason Meyer – yes

Warren Myers -yes

Judy Martin – yes

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY, OCTOBER 14, 2025

Cody Franks – yes
Brenda Cupp - yes

8) **COMMITTEE REPORTS –**

- a) **Park** – see attached.
- b) **Planning & Zoning** –
- c) **BOA** –

9) **DEPARTMENT REPORTS** – See attached.

10) **VISITORS –**

- a. Andy Martin - is present and talks about the city selling city water system and sewer system.
No motion made.

- b. Amber Johnson – is present she explains that she has more dogs than the city ordinance allows and ask council if she can obtain a dog kennel license, after some discussion Mayor Allan Griffin ask that she gets no more tickets util they can have a work session to discuss the request.
No motion made.

11) **Adjournment** – Jason Meyer makes a motion to adjourn the meeting. Warren Myers 2nd the motion.

With 8 yeas, 0 nay.

Motion passed.



Mayor: Alan Griffin

Date: 11-12-2025



Carol Feathers, Deputy City Clerk

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY, NOVEMBER 11, 2025

- 1) **MEETING CALLED TO ORDER** – Mayor Alan Griffin calls the meeting to order at 6:01 p.m.
 - 2) **ROLL CALL** – Dwayne Cupp, Crystal Buckner, Jason Meyer, Warren Myers, Devin Keeling, Judy Martin, Brenda Cupp.
Cody Franks is not present
City Attorney – Derek Snyder
City Employees – Jon Cook, Carol Feathers, JuLinda Deither, Justin Hilgenberg, Chief Clint Worley.
 - 3) **PLEDGE OF ALLEGIANCE**
 - 4) **MOTION TO ACCEPT THE AMENDED NOVEMBER AGENDA** – Agenda amended to remove Council Bill 25-21 until another Public Hearing can be held. Devin Keeling makes a motion to accept the amended agenda. Judy Martin 2nd the motion with council in agreement.
Motion passed.
 - 5) **APPROVAL OF COUNCIL MINUTES, MEETING OCTOBER 14TH, 2025 AND NOVEMBER 6TH, 2025**—Jason Meyer makes a motion to accept the minutes. Warren Myers 2nd the motion with council in agreement.
 - 6) **OLD BUSINESS**- Nothing on the agenda
 - 7) **NEW BUSINESS** –
 - a. **Council Bill 25-21 Water & Sewer Rate Increase; and containing a budget amendment.**—Removed from Agenda.
 - b. **Resolution 25-7 Surplus Equipment**—Devin Keeling makes a motion to read Resolution 25-7 by title only. Warren Myers 2nd the motion. Motion passed.
Carol Feathers read Resolution 25-7 by title only.
Devin Keeling Makes a motion to accept Resolution 25-7. Crystal Buckner 2nd the motion. Motion passed.
 - c. **Ordinance Update Discussion-Bobtail Parking & Codebook Accessibility and updates**—No Motion made. Requests for clarification on Bobtail Parking were made. Requests for easier access to Code Book and Ordinances were made.
 - d. **Handbook Discussion**—No motion made. City administrator Jon Cook presented a few changes to the Employee Handbook he would like Council to consider.
 - e. **Public Works Equipment Update**—No motion made. Public Works Director Justin Hilgenberg and City Administrator Jon Cook discussed issues with some of the Public Works Equipment. Council requests they obtain prices for new equipment.
 - f. **Streets Funding Discussion**—No motion made. City Administrator Jon Cook presents a presentation on ways to find funding for fixing the streets.
 - g. **Mayor Update**—No motion made. Mayor Alan Griffin states he will be taking a 6 month medical leave of absence. Mayor Pro-Tem Cody Franks will step in until the mayor returns.
- VOTE FOR CLOSED SESSION** - City Administrator asks council to go into closed session. Devin Keeling makes a motion to go into closed session pursuant to Section 610.021(3) Employees. Judy Martin 2nd the motion with a roll call vote. 7 yes and 1 absent motion passes.

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY, NOVEMBER 11, 2025

8) **COMMITTEE REPORTS**—See attached. No motion made.

9) **DEPARTMENT REPORTS**—See attached.

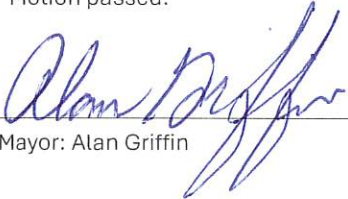
10) **VISITORS**—

Cris Henkle—Discuss keeping utilities local.

11) **ADJOURNMENT** – Warren Myers makes a motion to adjourn the meeting. Devin Keeling 2nd the motion.

With 7 yeas, 0 nay.

Motion passed.



Mayor: Alan Griffin

Date:

12-23-25



Carol Feather, Deputy City Clerk

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY, DECEMBER 9, 2025

- 1) **MEETING CALLED TO ORDER** – Mayor Pro Tem Cody Franks calls the meeting to order at 6:01 p.m.
- 2) **ROLL CALL** – Dwayne Cupp, Crystal Buckner, Jason Meyer, Warren Myers, Devin Keeling, Judy Martin, Cody Franks, Brenda Cupp.
Mayor Alan Griffin is absent.
City Attorney – Derek Snyder
City Employees – Jon Cook, Carol Feathers, JuLinda Deither, Justin Hilgenberg, Chief Clint Worley.
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MOTION TO ACCEPT THE AMENDED DECEMBER AGENDA** – Judy Martin makes a motion to accept the agenda. Devin Keeling 2nd the motion with council in agreement.
Motion passed.
- 5) **APPROVAL OF COUNCIL MINUTES, MEETING NOVEMBER 11TH, 2025**—Warren Myers makes a motion to accept the minutes. Jason Meyer 2nd the motion with council in agreement.
- 6) **OLD BUSINESS**—
 - a. **Amber Johnson—Keep 6 dogs** Amber stated that she only has 4 dogs now and is working on finding the 4th dog a home. Attorney Derek Snyder says this is a matter for the judge to decide, not council since she does not qualify for a Kennel license.
 - b. **Late Utility Fee**—Crystal Buckner makes a motion to create a Council Bill to add an additional two-hour grace period on the Monday after the weekend, or the day after a holiday for shut offs. Judy Martin 2nd the motion.
Roll Call Vote—Dwayne Cupp-No, Crystal Buckner-Yes, Jason Meyer-No, Warren Myers-No, Devin Keeling-No, Cody Franks-No, Judy Martin-Yes, Brenda Cupp Yes
Motion Failed 5 nays, 3 yeas.
 - c. **Tarps on Vehicles**—Discussion to clarify if a tarp on a vehicle no longer makes it a nuisance. Ordinance was read and it was stated that a tarped vehicle is still in violation according to the code.
 - d. **Bobtail Parking**—Devin Keeling made a motion to create a Council Bill to amend the Code Book to include the Missouri Department of Transportation definition of truck-tractor. Warren Myers 2nd the motion with council in agreement.
 - e. **Ordinances**—Discussion on codifying the code book and cost. No motion made.
- 7) **VISITORS**—
 - a. Andy Martin—Discussed Missouri American Water benefits vs risks as well as noise vs truth.
 - b. Cris Henkle—Discussed ways to fund streets.
- 8) **NEW BUSINESS** –
 - a. **City Clerk—JuLinda Deither Reads Oath of Office**—Carol Feathers swore in JuLinda Deither as City Clerk.
 - b. **Council Bill 25-21 Water & Sewer Rate Increase; and containing a budget amendment.**—Devin Keeling makes a motion to read Council Bill 25-21 by title only on its 1st reading. Jason Meyer 2nd the motion with council in agreement.
JuLinda Deither read Council Bill 25-21 by title only.
Devin Keeling makes a motion to accept Council Bill 25-21 on its 1st reading. Jason Meyer 2nd the motion with council in agreement.
Brenda Cupp makes a motion to suspend the rules for a 2nd reading. Crystal Buckner 2nd the motion with council in agreement.

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY, DECEMBER 9, 2025

Devin Keeling makes a motion to read Council Bill 25-21 by title only on its 2nd reading. Jason Meyer 2nd the motion with council in agreement.

JuLinda Deither read Council Bill 25-21 by title only.

Crystal Buckner makes a motion to accept Council Bill 25-21 on its 2nd reading. Jason Meyer 2nd the motion with council in agreement.

Motion passed.

- c. **Tax Rate Increase**—Discussion on putting a sales tax increase on the April ballot. A work session or special meeting will be held to further the discussion. No motions made.
- d. **Council Bill 25-22 City Administrator Contract**—Devin Keeling makes a motion to read Council Bill 25-22 by title only on its 1st reading. Judy Martin 2nd the motion with council in agreement.
JuLinda Deither reads Council Bill 25-22 by title only.
Devin Keeling makes a motion to accept Council Bill 25-22 on its 1st reading. Jason Meyer 2nd the motion with council in agreement.
Motion passed 1st reading.
- e. **Council Bill 25-23 CWERG Consultant Agreement**—Devin Keeling makes a motion to read Council Bill 25-23 by title only on its 1st reading. Crystal Buckner 2nd the motion with council in agreement.
JuLinda Deither read Council Bill 25-23 by title only.
Devin Keeling makes a motion to accept Council Bill 25-23 on its 1st reading. Jason Meyer 2nd the motion with council in agreement.
Devin Keeling makes a motion to suspend the rules for a 2nd reading. Jason Meyer 2nd the motion with council in agreement.
Devin Keeling makes a motion to read Council Bill 25-23 by title only on its 2nd reading. Jason Meyer 2nd the motion with council in agreement.
JuLinda Deither read Council Bill 25-23 by title only.
Devin Keeling makes a motion to accept Council Bill 25-23 on its 2nd reading. Judy Martin 2nd the motion with council in agreement.
Motion passed.
- f. **Council Bill 25-24 Business License Code Update**—Devin Keeling makes a motion to read Council Bill 25-24 by title only on its 1st reading. Jason Meyer 2nd the motion with council in agreement.
JuLinda Deither read Council Bill 25-24 by title only.
Devin Keeling makes a motion to accept Council Bill 25-24 on its 1st reading. Judy Martin 2nd the motion with council in agreement.
Motion passed 1st reading.
- g. **Resolution 25-8 Fireworks Show**—Warren Myers makes a motion to read Resolution 25-8 by title only. Devin Keeling 2nd the motion with council in agreement.
JuLinda Deither read Resolution 25-8 by title only.
Devin Keeling makes a motion to accept Resolution 25-8. Warren Myers 2nd the motion with council in agreement.
Motion passed.
- h. **Resolution 25-9 Lift Station**—Devin Keeling makes a motion to read Resolution 25-9 by title only. Jason Meyer 2nd the motion with council in agreement.
JuLinda Deither read Resolution 25-9 by title only.
Devin Keeling makes a motion to accept Resolution 25-9. Crystal Buckner 2nd the motion with council in agreement.
Motion passed.

CITY OF CARTERVILLE, MISSOURI
STATED REGULAR COUNCIL MEETING MINUTES
TUESDAY, DECEMBER 9, 2025

9) **COMMITTEE REPORTS**—See attached. No motion made.

10) **DEPARTMENT REPORTS**—See attached.

11) **ADJOURNMENT** – Devin Keeling makes a motion to adjourn the meeting. Brenda Cupp 2nd the motion.

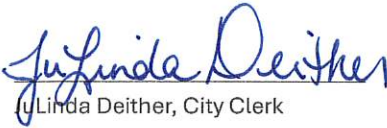
With 8 yeas, 0 nay.

Motion passed.



Mayor Pro Tem: Cody Franks

1/13/26
Date:


Linda Deither, City Clerk