

Minutes of the meeting of the
Planning and Zoning Commission
Tuesday, Sept. 14, 1999 5:30 p.m.
Council Chambers Cartersville City Hall

The meeting was attended by
Mayor Jess Harnden
Council member Marilyn Newman
Citizens at large:
Shelley Culley Shirley Reynolds
Chris White

Mayor Harnden called the first meeting of the Planning and Zoning Commission to order at 5:30 p.m. Mayor Harnden explained the membership of the Planning and Zoning Commission consists of the mayor, one council member, the building inspector, and four citizens at large. Mayor Harnden said the four citizens are Shirley Almandinger, Shelley Culley, Shirley Reynolds, and Chris White.

Mayor Harnden then informed the commission that a chairperson should be chosen from the four citizens. Mayor Harnden recommended Chris White to serve as the chairperson. The members agreed. Chris White will serve as chairperson for one year.

The next order of business was to designate the terms of office for each citizen. Chris White suggested she would serve a one-year term on the commission. Shelley Culley agreed she would serve the two-year term, Shirley Reynolds agreed to serve the three-year term, and Mayor Harnden said he would inform Shirley Almandinger she would be serving the four-year term.

Mayor Harnden suggested the Planning and Zoning Commission schedule their meetings for the second Tuesday of each month at 5:30p.m. in the council chambers. The members agreed with that schedule. Chris White recommended the members alternate taking the minutes of the meetings. She volunteered to record the minutes of this meeting. Shelley Culley recommended the order for alternating the minute taking to be Chris White, Shelley Culley, Shirley Reynolds, and Shirley Almandinger. The members agreed with her suggestion.

Mayor Harnden requested the commission to first begin work on possible annexation of property into the City. He said the area was located between Webb City and Cartersville and is an undeveloped area. Mayor Harnden provided the members with information about annexation laws in Missouri. Chris White asked the mayor to obtain a detailed map of the proposed area and a listing of the property owners. Mayor Harnden said he would have the information available for the next meeting.

Chris White asked if the council had enacted a zoning ordinance. Mayor Harnden explained that council was requesting the commission to review a sample zoning ordinance from the City of Jasper and make suggestions for Cartersville's zoning ordinance. Chris White asked if the city clerk, Cathleen Marrs, could contact the Missouri Municipal League to request a model zoning ordinance for the members to also review. Mayor Harnden said he would take care of the matter.

Chris White will be responsible for having the Planning and Zoning Commission meeting agendas posted. She explained to the members that any materials for upcoming meetings would be available at City Hall on the Friday before the scheduled Tuesday meetings.

Chris White made a motion to adjourn the meeting. The motion carried, and the meeting was adjourned at 5:55p.m.