



# New Resident **WELCOME** Packet

City of Carterville  
1200 East 1st St.  
Carterville, MO.64835

[www.cartervillemo.com](http://www.cartervillemo.com)

(417) 673-1341 Tel

(417) 673-5448 Fax

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## ON THE WEB

[www.cartervillemo.com](http://www.cartervillemo.com)

Our website was designed to answer many frequently asked questions and provide important information to Carterville residents and others. Visiting the website may save you a phone call or an unnecessary trip to the City Offices. Come and discover what Carterville is really all about!

Here are some things you will be able to find on the Web:

- Event Dates
- Financial Documents
- Contact information
- City Ordinances
- Public Notices and Announcements
- Information on City Departments, including Police, Fire-Rescue, Public Works, and City Government
- Zoning and Land Use Regulations

And much more information!!



Join Our  
Mailing List

[Find our one-click sign-up on the homepage](#)

## **CARTERVILLE MUNICIPAL OFFICES**

The Carterville City Hall Offices are located at 1200 East 1st street

Business hours are:

**Monday – Friday, 8:00am to 4:00pm**

The office lobby will be closed from 12pm-1pm for lunch.

The office will be closed in observance of the following holidays:

**New Years Day   Good Friday   Memorial Day   Fourth of July   Labor Day  
Thanksgiving   Day after Thanksgiving   Christmas Eve   Christmas**

### **MUNICIPAL DEPARTMENTS & REPRESENTATIVES**

Mayor	Alan Griffin	673-1341 ext 7
City Administrator	Jonathan Cook	673-1341 ext 6
City Clerk	Lisa Ruprecht	673-1341 ext 8
Municipal Clerk/Court Clerk	Carol Feathers	673-1341 ext 9/0
Water Clerk/City Collector	Missy Roughton	673-1341 ext *
Police Department	Chief Clinton Worley	673-2616 ext 5
Public Works	Justin Hilgenberg	673-7202
Fire Department	Chief Kevin Crawford	673-3070

## **UTILITIES**

### **ELECTRICITY AND COMMUNICATIONS**

Electricity	Liberty Utilities
Cable TV	Cable One
Telephone	AT&T or Cable One
Internet	AT&T, Cable One, & Stouffers
Natural Gas	Spire Gas (MGE)



## MUNICIPAL WATER DISTRICT



The City of Carterville services both our city residents as well as contract water sales for rural customers. Bills for water service are issued monthly with a minimum bill of \$23.24, additional usage is billed at .0063 for each gallon thereafter. The bills are due by the **20th** of each month and late fees are assessed after the due date. Shut-off for non payment will occur on the **24th** at 4pm. Customers who fail to pay by the shut-off date will be assessed a \$35.00 administrative fee regardless of if the water has been physically shut off.

To begin water service all customers are required to bring the follow items to City Hall....

Rental Customers	\$100.00 deposit + rental agreement
Home Owners	\$30.00 deposit + proof of purchase

We ask that residents please refrain from tampering with water meter pits in any way as damage could occur, this includes shutting off service at the meter. If a leak does occur please report the issue to us and we will have an employee enroute to assist you. After hours issues may be reported to the Police Department and they will advise the on-call employee.

Office Hours are 8:00am to 4:00pm Monday through Friday.  
After Hours Emergencies may contact 417-673-5303

## MUNICIPAL SEWER DISTRICT

The City of Carterville maintains its own sewer system and sewage is treated at the Centercreek Wastewater Treatment Plant in Webb City. The city budgets just over 1/3 of the annual sewer revenue for dues paid to Centercreek WWTP.



The minimum monthly sewer bill is \$20.03 (0.00469/gallon thereafter) and usage charges are based on a three-month average of the customers water usage. **Due to heavy water use in the summer, the city will calculate annual averages early in the year to get the best base average and avoid high bills for our customers.** Bills are issued by the city each month as a portion of the water bill and are paid at City Hall or by mail.

For more information on this service contact City Hall.

# **SOLID WASTE DISPOSAL**

## **HOUSEHOLD WASTE**

Cartersville has a contract for service trash collection which is placed up for bids every five years and chosen based on rates and services offered. The current rate for trash service is \$13.21 per month with one polycart provided through Republic Services and will be collected monthly on the same bill as your water and sewer. There are no bag limits at this time, however you may wish to contact City Hall for additional rules as to what may be rejected for pickup. For additional carts there will be an additional \$4.12 charge per extra cart.



Residents should have poly carts on the curbside no later than 6am on their day of collection. Residents living South of Hall Street will be collected on Thursday and residents living North of Hall Street on Monday.

**SPRING CLEAN UP** - The City of Cartersville offers an annual spring clean-up day. This date is set annually at our April council meeting, but typically occurs around May or June. Residents may leave larger than usual items curbside each week to lessen the need for additional trash service during annual clean-ups. Please call city hall by Wednesday at 4pm to be added to the pickup list...appliances will not be accepted.

The dates of the annual event are advertised on our website and the City provides flyers, which are available at the City Hall Office, Public Works Department, and at several businesses in town. You can also join our email blog to have this and other important events sent directly to you. Additional dumpsters will be available at public works during the annual clean-up, however all vegetative waste must be taken to the Center Creek Waste Water Treatment plant in Webb City.

## POST OFFICE

Cartersville Post Office – (417) 673-3041  
121 East Main St.  
ZIP Code: 64835



### Hours of Operation

Monday-Friday 12:15pm - 4:15pm      Saturday 9:30am - 11:00am

## PROPERTY TAX



All property taxes for the City of Cartersville are collected at the Jasper County Courthouse, collections office when residents pay their annual county taxes. The city is reimbursed by Jasper County for all portions due the city.

City residents are taxed at the rate of .6037 per \$100.00 of assessed value. In addition there is currently a .6266 per \$100 for a street bond issue.

## SALES TAX

The current sales tax rate within the City of Cartersville is 7.61% for state, local, and county combined.



## VOTER REGISTRATION



Residents may register to vote at Jasper County Courthouse in Carthage. Residents must provide ID and proof of residency (i.e. MO driver's license, MO state ID / utility bill, paycheck, etc.) when registering to vote. At election time, residents within the City of Cartersville may vote at the Methodist church on Main Street. Voting at City Hall is set up for those living Southwest of town in what is known as Jackson district.

## **CURFEW**

The curfew in the City of Carterville for any persons under the age of 17 is as follows.....Sunday - Thursday 11:00pm      Friday - Saturday 12:00pm  
(please do not allow children to be out after these times without adult supervision)

## **NUISANCE ABATEMENT**

The police department serves as the city's nuisance abatement officers to address issues such as excessive grass and trash accumulating in our city. Grass should be maintained and kept below 12" in height and yards should be kept trash free. Please keep the neighborhoods looking good and in the same manner you would wish your neighbor's to look. If found to be in violation, the officers will issue a 14 day warning and request the issue is resolved. Failure to resolve the nuisance will result in a municipal court fine.



## **FIREWORKS**



Fireworks may be discharged from 9am-11pm daily beginning July 1st through July 4th . In addition, the city allows fireworks to be discharged on New Years Eve from 11pm-1am on January 1st.



## BOARDS & COMMITTEES

The Mayor appoints committee and board members at the first City Council meeting following the mayoral election every four years. Residents are urged to check the website or contact the City Administrator's Office for information on existing vacancies, and to fill out an application.

**Our current and periodic boards and committees are:**

PLANNING AND ZONING  
COMMITTEE

BUILDING BOARD

BUDGET COMMITTEE

PARK COMMITTEE

FINANCE COMMITTEE

PUBLIC SAFETY

COMMITTEE

## PARKS & PLAYGROUNDS

The City of Carterville is fortunate to have several parks and open space areas throughout the city. They are open to the public from dawn until dusk, unless otherwise posted.

**Comets Park** – Main Street – Pavillion, basketball, picnic areas, playground

- Pavillion may be reserved at City Hall (\$15 per hour, \$20 with electric)

- Concession stand may be reserved at City Hall (\$25 per hour)

**City Hall** – 1st Street – Gazebo, picnic area, open field

**Garrett Park** – N. Pine Street – Walking Trail (Pavilions, basketball, picnic areas, playground, baseball field, and soccer coming soon)



**Carterville Community Center** – 209 East Hall – Basketball Gym, meeting room (Gym and meeting room may be reserved at City Hall (\$50 per hour plus security deposit))



# CARTERVILLE PUBLIC SCHOOLS

## SCHOOL ADMINISTRATION FOR DISTRICT R-7



### **SUPERINTENDENT OF SCHOOLS**

Dr. Anthony Rossetti..... (417) 673-6000

### **CARTERVILLE ELEMENTARY SCHOOL**

210 E Hall St, Carterville, MO ..... (417) 673-6080  
Principal, Jerrett Cook

### **WEBB CITY MIDDLE SCHOOL**

603 W Aylor St, Webb City, MO..... (417) 673-6045

### **WEBB CITY JUNIOR HIGH**

807 W 1st St, Webb City, MO..... (417) 673-6030

### **WEBB CITY HIGH SCHOOL**

621 N Madison St, Webb City, MO..... (417) 673-6010

## **ANNUAL CITY EVENTS**

- ◆ City-Wide Yard Sale
- ◆ Chili Cook-offs
- ◆ Fall Festival on Route 66
- ◆ Annual Christmas Cookies with Santa
- ◆ Gospel Sing





## LOCAL CARTERVILLE CHURCHES

- Carterville Christian Church
- Faith and New Hope Church
- Carterville Baptist Church
- Cornerstone Church
- Carterville Methodist Church
- Community Fellowship Church
- Blessings of Faith
- Kingdom Hall

## PUBLIC LIBRARY

Webb City Public Library  
101 S Liberty St, Webb City, MO 64870  
Phone:(417) 673-4326  
[www.webbcitylibrary.org](http://www.webbcitylibrary.org)  
[www.facebook.com/WebbCityLibrary](https://www.facebook.com/WebbCityLibrary)

Monday	9:00 am – 5:00 pm
Tuesday	8:00 am – 8:00 pm
Wednesday	9:00 am – 5:00 pm
Thursday	8:00 am – 8:00 pm
Friday	9:00 am – 5:00 pm
Saturday	9:00 am – 5:00 pm

The Library maintains a large collection of books and publications, audio books, large print books, music and videos.

To obtain a FREE card you must live in or own property within the City Limits of Webb City. If you do not meet these requirements we charge \$25 a year.

You must have/ meet the following to obtain a Webb City Public Library Card:

- Drivers License/ Photo ID
- Proof of current address if not on Drivers License/ Photo ID
- Be 16 years of age or older or have a parent or legal gaurdian come with you to sign the application

To obtain a library card you will have to come into the library so we can get your account set up. However, you can now fill out most of the application out online by clicking [HERE](#). If you use this method please let staff know so we can pull up the account.

## **FIRE AND RESCUE**

The City of Carterville provides emergency first responder service and fire department services based out of the firehouse located at **101 East Main Street**.

The Fire Department consists of a dedicated crew who serve on an entirely volunteer bases for our residents. They staff a team of highly trained firefighters who are always ready to respond to the medical needs of our citizens in addition to their other duties.



**Fire Chief: Kevin Crawford**

**Emergency number: 911**

**Business phone number: (417) 673-3070**

## **OPEN BURNING**

The city does ask that you notify the Fire Department to keep them informed and to ensure that no statewide or local burn ban is in effect. Rules regarding burning are posted on the Missouri Department of Natural Resources website as well as in the city code.

Contact the Fire Department at (417) 673-3070 for further information.



**PUBLIC WORKS**

**(417) 673-7202**

The Public Works Department is responsible for Streets and Road Maintenance, manages the city's Sanitary Sewer and Drainage, cares for our parks and conducts snow plowing for the city. The Department also maintains all city owned vehicles and equipment.

## POLICE

Carterville provides police protection and patrol. The department includes the Chief, Assistant Chief, three full-time patrol officers, reserve officers, and a Chaplain.



Police Chief: Clinton Worley

**Emergency number:**

**911**

**Non emergency dispatch**

**(417) 673-5303**

**Business phone number:**

**(417) 673-2616**

## SEAT BELTS

It is the law in Missouri that drivers and passengers must wear seatbelts. Children age 8 and under or 80 pounds and under must use a booster seat in the rear seat. Children 4 and under or 40 pounds and under must be in a carseat.



## ANIMAL CONTROL

The Police Department is responsible for handling stray, lost, or injured animals. They are also responsible for reporting unlicensed dogs. Injured and unlicensed stray animals will be taken to the Joplin Humane Society for proper medical attention.



State law prohibits dogs from running at large. "At large" means off the premises and not under the control of any person whose personal presence and attention would reasonably control the conduct of the animal. Any dog found running "at large" will be seized by the Police Department and taken to the Joplin Humane Society, until the owner can be established.

If you need the assistance with animal control, contact the Police Department at (417) 673-2616 ext 5.

## ANIMAL LICENSES

License fees are valid for one year from time of purchase

New resident, first time license ..... \$7.00 (sterilized)

New resident, first time license... ..... \$10.00 (unsterilized)

Renewal, year 2 and beyond.....\$3.00

All animals must be licensed annually, **Failing to register or re-register could result in fines.**

You must present the following at the time of registration:

- A current Missouri rabies certificate
- Proof of residence where the pet will reside

Animal licenses are purchased at City Hall for up to 3 pets per household. Call (417) 673-1341 for more information.

The City of Carterville **does not** allow Pit Bulls and related bull terrier breeds within the city limits. Please contact City Hall for a copy of our current ordinance.

The City does have allowances for various forms of livestock such as chickens, rabbits, and horses. This will depend on lot size, number of animals, and zoning restrictions. Please contact City Hall for the most updated ordinances and licensing requirements.

## YARD SALES/GARAGE SALES

City Ordinance requires residents obtain a permit for any type of garage sale or yard sale. Permits can be obtained at City Hall for a fee of \$2.00 for 3 days. Residents may hold no more than 3 garage or yard sales per calendar year. For more information, you may call the City Clerk at (417) 673-1341



# MUNICIPAL GOVERNMENT

## CITY COUNCIL

The City Council is the governing body of the city and consists of eight council members who are elected by wards. The Mayor appoints the Mayor Protem from among the Council members following the mayoral election. The Mayor presides over all Council meetings and acts as the City Official designated to represent the city in agreements with other entities, but has no voting duties except as required to break a tie among Council.

## COUNCIL MEETINGS

The City Council holds its meetings on the second Tuesday of each month at 6:00 p.m. at City Hall. The regular meetings are open to the public and minutes are available generally within 72 hours after the meeting from the City Clerk. Meeting agendas are posted at least 24 hours prior to the meeting on the City Hall bulletin board. If you wish to be recognized and speak on any matter at Council, you must notify the Clerk so that you can be added to the agenda by 4pm the Friday before council. Some matters will be discussed in closed session following regular council as per state statute.

Warren Myers, 1st ward Email: rc_safety@yahoo.com Term Ending:2025	Devin Keeling, 1st ward Email: (please contact City Hall) Term Ending: 2026
Judy Martin, 2nd ward Email: ljmartin427@aol.com Term Ending:2025	Jason Meyers, 2nd ward Email: (Please contact City Hall) Term Ending: 2026
Justin Lawson, 3rd ward Email:None (Please contact City Hall) Term Ending:2025	Bryan Crane, 3rd ward Email: None (Please contact City Hall) Term Ending: 2024
Brenda Cupp, 4th ward Email: None (Please contact City Hall) Term Ending: 2025	Dwayne Cupp, 4th ward Email:(Please contact City Hall) Term Ending: 2026
Alan Griffin, Mayor (2nd term) Email: mayor@cartervillemo.com Term ending: 2027	

**JASPER COUNTY ELECTED OFFICIALS**  
<https://www.jaspercountymo.gov/elected-officials/>

**STATE ELECTED OFFICIALS**  
<https://www.mo.gov/government/elected-officials/>  
<https://www.senate.mo.gov/>  
<https://house.mo.gov/>  
<https://www.senate.mo.gov/LegisLookup/Default>

**ZONING AND CODE ENFORCEMENT**

The Office of Code Enforcement is Responsible for:

- Administering and enforcing the City's land use, building, nuisance, and flood plain management ordinances.
- Administering and enforcing Federal, State, and Local regulations governing construction projects.
- Ensuring compliance with these rules and regulations by reviewing plans prior to construction.
- Approving all variances associated with construction projects, i.e. land use, general building, roadways, and curtilage.
- Review and guidance for findings of the city's nuisance officer in regards to unsafe and/or condemnable properties.
- 

**CONSTRUCTION AND REMODELING**

The following permits must be obtained from City Hall during normal business hours prior to beginning any construction or remodeling project. These are some, but not all, of the permits required, please contact us and we can help determine what you may need to begin your project.

<b><u>New home construction</u></b>	
<b>Building permit.....Varies</b>	<b>Upgrades &amp; Remodels.....Varies</b>
<b>Electrical inspection.....\$105.00</b>	<b>Remodel permit.....Varies</b>
<b>Plumbing inspection.....\$70.00</b>	<b>Electrical upgrade.....\$35.00</b>
	<b>New fence addition.....\$25.00</b>
	<b>Outbuilding addition.....Varies</b>



# **The History of Carterville**

Officially founded in 1875, Carterville was not actually incorporated as a city until 1882. It is situated just east of and adjoining Webb City and about midway between Joplin and Carthage. Land on which Carterville is built was originally owned by a Mr. James George Leroy Carter in the 1860's. His farm about two miles northeast of the town in the Center Creek bottoms was for years, and as late as the 1960's, known as "the old Carter place". His father James Carter originally settled in Jasper County in 1841. For several years Carterville was little more than a mining camp when lead ore was discovered, but began to grow and be recognized for considerable commercial importance and was once even larger than its sister city, Webb City. Once boasting a population of over 12,000 residents, the city began its decline in size after WWI when the mining industry began to dry up.

## **SEVERE WEATHER CONDITIONS**

The Police and Fire personnel closely monitor weather conditions in and around our city and follow these listed protocols to ensure our safety:

- All personnel will monitor NOAA watches and warnings as well as local media and/or dispatch updates throughout the entire weather event.
- At such time a tornado warning is issued for Jasper County and the City of Carterville is within the path, our sirens will activate. Both police and fire officers have the ability to activate our sirens by radio when needed.
- Prior to the sounding of our sirens, the Webb City School District will also send an activation signal to open all shelter doors. These community shelters are located at many of the schools in Webb City and at the Carterville Elementary on Hall street.
- Please follow "Webb City Missouri Emergency Management Agency" on Facebook for additional info about shelters and updates on when they are open.



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