



New Resident **WELCOME** Packet

City of Carterville
1200 East 1st St.
Carterville, MO.64835

www.cartervillemo.com

(417) 673-1341 Tel

(417) 673-5448 Fax

TABLE OF CONTENTS

Section	Page Number
Social media.....	3
Municipal Offices and Contacts.....	4
Utilities.....	4
Water Department.....	5
Sewer Department.....	5
Trash and Recycling.....	6
Post Office.....	7
Taxes.....	7
Voter Registration.....	7
Curfew.....	8
Nuisances and Grass.....	8
Fireworks.....	8
Boards and Committees.....	9
Parks and Playgrounds.....	9
Schools.....	10
Annual Events.....	10
Churches and Libraries.....	11
Fire Department.....	12
Burning.....	12
Public Works.....	12
Police Department.....	13
Seat Belts.....	13
Animal Control.....	13
Animal Licensing.....	14
Yard Sales.....	14
Municipal Government.....	15
Zoning.....	16
Constuction Permits.....	16
Elected County and State Officials.....	17
The History of Carterville.....	18
Severe weather.....	18

ON THE WEB

www.cartervillemo.com

Our website was designed to answer many frequently asked questions and provide important information to Carterville residents and others. Visiting the website may save you a phone call or an unnecessary trip to the City Offices. Come and discover what Carterville is really all about!

Here are some things you will be able to find on the Web:

- Events Calendar
- Agendas & Minutes of City Council and other committees
- Contact information
- City Ordinances
- Public Notices and Announcements
- Information on City Departments, including Police, Fire-Rescue, Public Works, and City Government
- Zoning and Land Use Regulations

And much more information!!



You may also find us on Facebook:
“City of Carterville”

CARTERVILLE MUNICIPAL OFFICES

The Carterville City Hall Offices are located at 1200 East 1st street
Business hours are:

Monday – Friday, 8:00am to 5:00pm

The office will remain open thru the lunch hour with the exception of times when the office is shorthanded due to illness or staff training. The door will be posted in those occasions.

The office will be closed in observance of the following holidays:

New Years Day Good Friday Memorial Day Fourth of July Labor Day
Thanksgiving Day after Thanksgiving Christmas Eve Christmas

MUNICIPAL DEPARTMENTS & REPRESENTATIVES

City Administrator	William Cline	673-1341 ext 311
Municipal Clerk/Court Clerk	Debbie Cornell	673-1341 ext 305
Water Clerk/City Collector	Gretchen Boykin	673-1341 ext 300
Police Department	Chief Clinton Worley	673-2616 ext 312
Public Works	Chisum DeVoe	673-7202
Fire Department	Chief Ryan Wiles	673-3070

UTILITIES

ELECTRICITY AND COMMUNICATIONS

Electricity	Liberty Utilities (Empire District)
Cable TV	Cable One
Telephone	AT&T or Cable One
Internet	AT&T, Cable One, & Stouffers
Natural Gas	Spire Gas (MGE)



MUNICIPAL WATER DISTRICT



The City of Carterville services both our city residents as well as contract water sales for rural customers. Bills for water service are issued monthly based on a minimum bill of \$20.74+ usage beyond 100cu ft. The bills are due by the **20th** of each month and late fees are assessed after the due date. Shut-off for non payment will occur on the **24th** at 5pm. Customers who fail to pay by the shut-off date will be assessed a \$35.00 shut-off/administrative fee regardless of if the water has been physically shut off.

To begin water service all customers are required to bring the follow items to City Hall...

Rental Customers	\$100.00 deposit + rental agreement
Home Owners	\$30.00 deposit + proof of purchase

We ask that residents please refrain from tampering with water meter pits in any way as damage could occur, this includes shutting off service at the meter. If a leak does occur please report the issue to us and we will have an employee enroute to assist you. After hours issues may be reported to the Police Department and they will advise the on-call employee.

Office Hours are 8:00am to 5:00pm Monday through Friday.
After Hours Emergencies may contact 417-673-5303

MUNICIPAL SEWER DISTRICT

The City of Carterville maintains its own sewer system and sewage is treated at the Centercreek Wastewater Treatment Plant in Webb City. The city budgets just over 1/3 of the annual sewer revenue for dues paid to Centercreek WWTP.



The minimum monthly sewer bill is \$17.53 and usage charges are based on a three month average of the customers water usage. **Due to heavy water use in the summer, the city will calculate annual averages early in the year to get the best base average and avoid high bills for our customers.** Bills are issued by the city each month as a portion of the water bill and are paid at the City Hall Office or by mail.

For more information on this service contact the City Hall Office.

TRASH DISPOSAL & RECYCLING

HOUSEHOLD WASTE

Cartersville has a contract for service trash collection which is placed up for bids every five years and chosen based on rates and services offered. The current rate for trash service is \$11.56 per month through Republic Services and will be collected monthly on the same bill as your water and sewer. There are no bag limits at this time, however you may wish to contact City Hall for additional rules as to what may be rejected for pickup.



Residents should have poly carts on the curbside no later than 6am on their day of collection. Residents living South of Hall Street will be collected on Thursday and residents living North of Hall Street on Monday.

SPRING CLEAN UP - The City of Cartersville offers an annual spring clean-up day. This date is set annually at our April council meeting, but typically occurs around May or June. Residents may leave larger than usual items curbside each week to lessen the need for additional trash service during annual clean-ups. The dates of this annual event are advertised on Facebook, in the local Sentinel newspaper, and the City provides flyers, which are available at the City Hall Office, Public Works Department, and at several businesses in town. You can also view the website around the end of April to view the flyer. Additional dumpsters will be available at public works during the annual clean-up, however all vegetative waste must be taken to the Center Creek Waste Water Treatment plant in Webb City.



RECYCLING

Residents of the City of Cartersville may bring their recycling items to the Public Works Department, located at 310 South Tennessee, just South of the Fire Department at Tennessee and Main. We are open for recycling Monday – Friday 8:00 AM – 3:30 PM and accept plastics, glass, and metals. (NO hazardous waste or electronics) Paper, newspaper, cardboard, etc. may be brought to the paper dumpster located behind City Hall.

POST OFFICE

Cartersville Post Office – (417) 673-3041
121 East Main St.
ZIP Code: 64835



Hours of Operation

Monday-Friday 12:15pm - 4:15pm Saturday 9:30am - 11:00am

PROPERTY TAX



All property taxes for the City of Cartersville are collected at the Jasper County Courthouse, collections office when residents pay their annual county taxes. The city is reimbursed by Jasper County for all portions due the city.

City residents are taxed at the rate of .6339 per \$100.00 of assessed value and an additional 1.4821 per \$100.00 for a voter approved street bond issue.

SALES TAX

The current sales tax rate within the City of Cartersville is 7.45% for state, local, and county combined.



VOTER REGISTRATION



Residents may register to vote at Jasper County Courthouse in Carthage. Residents must provide ID and proof of residency (i.e. MO driver's license, MO state ID / utility bill, paycheck, etc.) when registering to vote. At election time, residents within the City of Cartersville may vote at the Methodist church on Main Street. Voting at City Hall is set up for those living Southwest of town in what is known as Jackson district.

CURFEW

The curfew in the City of Carterville for any persons under the age of 17 is as follows.....Sunday - Thursday 11:00pm Friday - Saturday 12:00pm
(please do not allow children to be out after these times without adult supervision)

NUISANCE ABATEMENT

The police department serves as the city's nuisance abatement officers to address issues such as excessive grass and trash accumulating in our city. Grass should be maintained and kept below 12" in height and yards should be kept trash free. Please keep the neighborhoods looking good and in the same manner you would wish your neighbor's to look. If found to be in violation, the officers will issue a 14 day warning and request the issue is resolved. Failure to resolve the nuisance will result in a municipal court fine.



FIREWORKS

Fireworks may be discharged from 9am-11pm daily beginning July 1st through July 4th . In addition, the city allows fireworks to be discharged on New Years Eve from 11pm-1am on January 1st.



BOARDS & COMMITTEES

The Mayor appoints committee and board members at the first City Council meeting following the mayoral election every four years. Residents are urged to check the website or contact the City Administrator's Office for information on existing vacancies, and to fill out an application.

Our current boards and committees are:

PLANNING AND ZONING BOARD

BUILDING BOARD

BUDGET COMMITTEE

PARK BOARD

COMMUNITY DEVELOPMENT

FINANCE COMMITTEE

PARKS & PLAYGROUNDS

The City of Carterville is fortunate to have several parks and open space areas throughout the city. They are open to the public from dawn until dusk, unless otherwise posted.

Comets Park – Main Street – Pavillion, basketball, picnic areas, playground (pavillion may be reserved at City Hall (\$25 per day, \$35 with electric)

City Hall – 1st Street – Gazebo, picnic area, open field

Garrett Park – N. Pine Street – walking trail (Pavillions, basketball, picnic areas, playground, baseball field, soccer under construction)

Carterville Community Center – 209 East Hall – Basketball Gym, meeting room (Gym and meeting room may be reserved at City Hall (\$30 per hour plus security deposit)





CARTERVILLE PUBLIC SCHOOLS

SCHOOL ADMINISTRATION FOR DISTRICT R-7



SUPERINTENDENT OF SCHOOLS

Dr. Anthony Rossetti..... (417) 673-6000

CARTERVILLE ELEMENTARY SCHOOL

210 E Hall St, Carterville, MO (417) 673-6080
Principal, Jerret Cook

WEBB CITY MIDDLE SCHOOL

603 W Aylor St, Webb City, MO..... (417) 673-6045

WEBB CITY JUNIOR HIGH

807 W 1st St, Webb City, MO..... (417) 673-6030

WEBB CITY HIGH SCHOOL

621 N Madison St, Webb City, MO..... (417) 673-6010

ANNUAL CITY EVENTS

- ◆ City-Wide Yard Sale
- ◆ Chili Cook-offs
- ◆ Fall Festival on Route 66
- ◆ Annual Christmas Cookies with Santa
- ◆ Gospel Sing





LOCAL CARTERVILLE CHURCHES

- Carterville Christian Church
- Faith and New Hope Church
- Carterville Baptist Church
- Cornerstone Church
- Carterville Methodist Church

PUBLIC LIBRARY

Webb City Public Library
101 S Liberty St, Webb City, MO 64870
Phone:(417) 673-4326
www.webbcitylibrary.org
www.facebook.com/WebbCityLibrary

Monday	9:00 am – 5:00 pm
Tuesday	8:00 am – 8:00 pm
Wednesday	9:00 am – 5:00 pm
Thursday	8:00 am – 8:00 pm
Friday	9:00 am – 5:00 pm
Saturday	9:00 am – 5:00 pm

The Library maintains a large collection of books and publications, audio books, large print books, music and videos.

To obtain a FREE card you must live in or own property within the City Limits of Webb City. If you do not meet these requirements we charge \$25 a year.

You must have/ meet the following to obtain a Webb City Public Library Card:

- Drivers License/ Photo ID
- Proof of current address if not on Drivers License/ Photo ID
- Be 16 years of age or older or have a parent or legal gaurdian come with you to sign the application

To obtain a library card you will have to come into the library so we can get your account set up. However, you can now fill out most of the application out online by clicking [HERE](#). If you use this method please let staff know so we can pull up the account.

FIRE AND RESCUE

The City of Carterville provides emergency first responder service and fire department services based out of the firehouse located at **101 East Main Street**.

The Fire Department consists of a dedicated crew who serve on an entirely volunteer bases for our residents. They staff a team of highly trained firefighters who are always ready to respond to the medical needs of our citizens in addition to their other duties.



Fire Chief: Ryan Wiles

Emergency number: 911
Business phone number: (417) 673-3070

OPEN BURNING

The city does not regulate open burning, however we do ask that you notify the Fire Department to keep them informed and to ensure that no statewide or local burn ban is in effect. Rules regarding burning are posted on the Missouri Department of Natural Resources website.

Contact the Fire Department at (417) 673-3070 for further information.



PUBLIC WORKS

(417) 673-7202



The Public Works Department is responsible for Streets and Road Maintenance, manages the city's Sanitary Sewer and Drainage, cares for our parks and conducts snow plowing for the city. The Department also maintains all city owned vehicles and equipment.



POLICE

Cartersville provides 24 hour police protection and patrol. The department includes the Chief, Assistant Chief, three full-time patrol officers, reserve officers, and a Chaplain.



Police Chief: Clinton Worley

Emergency number:

911

Non emergency dispatch

(417) 673-5303

Business phone number:

(417) 673-2616

SEAT BELTS

It is the law in Missouri that drivers and passengers must wear seatbelts. Children age 8 and under or 80 pounds and under must use a booster seat in the rear seat. Children 4 and under or 40 pounds and under must be in a carseat.



ANIMAL CONTROL

The Police Department is responsible for handling stray, lost, or injured animals. They are also responsible for reporting unlicensed dogs. Injured and unlicensed stray animals will be taken to the Joplin Humane Society for proper medical attention.



State law prohibits dogs from running at large. "At large" means off the premises and not under the control of any person whose personal presence and attention would reasonably control the conduct of the animal. Any dog found running "at large" will be seized by the Police Department and taken to the Joplin Humane Society, until the owner can be established.

If you need the assistance with animal control, contact the Police Department at (417) 673-2616.

ANIMAL LICENSES

License fees are valid for one year from time of purchase

New resident, first time license.....\$5.00

Renewal, year 2 and beyond.....\$3.00

All animals must be licensed annually, **Failing to register or re-register could result in fines.**

You must present the following at the time of registration:

- A current Missouri rabies certificate
- Proof of residence where the pet will reside

Animal licenses are purchased at City Hall for up to 3 pets per household. Call (417) 673-1341 for more information.

The City of Carterville **does not** allow Pit Bulls and related bull terrier breeds within the city limits. Please contact City Hall for a copy of our current ordinance.

The City does have allowances for various forms of livestock such as chickens, rabbits, and horses. This will depend on lot size, number of animals, and zoning restrictions. Please contact City Hall for the most updated ordinances and licensing requirements.

YARD SALES/GARAGE SALES

City Ordinance requires residents obtain a permit for any type of garage sale or yard sale. Permits can be obtained at City Hall for a fee of \$2.00 for 3 days. Residents may hold no more than 3 garage or yard sales per calendar year. For more information, you may call the City Clerk at (417) 673-1341



MUNICIPAL GOVERNMENT

CITY COUNCIL

The City Council is the governing body of the city and consists of eight council members who are elected by wards. The Mayor appoints the President Protem from among the Council members following the mayoral election. The Mayor presides over all Council meetings and acts as the City Official designated to represent the city in agreements with other entities, but has no voting duties except as required to break a tie among Council.

COUNCIL MEETINGS

The City Council holds its meetings on the second Tuesday of each month at 6:00 p.m. at City Hall. The regular meetings are open to the public and minutes are available generally within 72 hours after the meeting from the City Clerk. Meeting agendas are posted at least 24 hours prior to the meeting on the City Hall bulletin board. If you wish to be recognized and speak on any matter at Council, we ask that you notify the Clerk to be added to the agenda. Matters related to personell will be heard in closed session following regular council.

David Comstock, 1st ward Email: dcomstock417@hotmail.com Term Ending:2021	Warren Myers, 1st ward Email:rc_safety@yahoo.com Term Ending: 2020
Judy Martin, 2nd ward Email: ljmartin427@aol.com Term Ending:2021	Calvin Divine, 2nd ward Email: None (please contact City Hall) Term Ending: 2020
Larry Wald, 3rd ward Email:None (please contact City Hall) Term Ending:2021	Vacant, 3rd ward Email: Term Ending: 2020
Meridith Shields, 4th ward Email:meredithmachine@sbcglobal.net Term Ending: 2021	Cris Henkle, 4th ward Email:henklesace@sbcglobal.net Term Ending: 2020
Alan Griffin, Mayor (1st term) Email: mayor@cartervillemo.com Term ending: 2023	

ZONING AND CODE ENFORCEMENT

The Office of Code Enforcement is Responsible for:

- Administering and enforcing the City's land use, building, nuisance, and flood plain management ordinances.
- Administering and enforcing Federal, State, and Local regulations governing construction projects.
- Ensuring compliance with these rules and regulations by reviewing plans prior to construction.
- Approving all variances associated with construction projects, i.e. land use, general building, roadways, and curtilage.
- Review and guidance for findings of the city's nuisance officer in regards to unsafe and/or condemnable properties.



CONSTRUCTION AND REMODELING

The following permits must be obtained from City Hall during normal business hours prior to beginning any construction or remodeling project. These are some, but not all, of the permits required, please contact us and we can help determine what you may need to begin your project.



New home construction

Building permit	Varies
Electrical inspection	\$105.00
Plumbing inspection	\$70.00

Upgrades and remodels

Remodel permit	Varies
Electrical upgrade	\$35.00
New fence addition	\$25.00
Outbuilding addition	\$25.00

ELECTED OFFICIALS

United States Senate.

- [Josh Hawley](#) (R)
212 Russell Senate Office
Building Washington, D.C.
20510 Phone: (202) 224-6154
Fax: (202) 228-6326
- [Roy Blunt](#) (R)
260 Russell Senate Office Building
Washington, DC 20510
Phone: (202) 224-5721
Fax: (202) 224-8149

United States House of Representatives.

- [Billy Long](#) (R)
2727 E. 32nd St. Ste. 2
Joplin, MO 64804
(p) 202-225-6536
(f) 417-781-2832

Missouri Senate.

- [Bill White](#) (R)
201 W. Capitol Ave. Rm 431
Jefferson City, MO 65101 (p)
573-751-2173

Missouri House of Representatives.

- [Cody Smith](#) (R-South Carterville)
201 West Capitol Avenue
Room 234
Jefferson City MO 65101
Phone: 573-751-5458
- [Bob Bromley](#) (R-North Carterville)
201 West Capitol Avenue
Room 234
Jefferson City MO 65101
Phone: 573-751-7082

Governor, State of Missouri

- Mike Parson (R)
P.O. Box 720
Jefferson City, MO 65102
Phone: (573) 751-3222

Jasper County Commissioners

- [John Bartosh](#) (presiding)
 - [Tom Flanigan](#)
 - [Darius Adams](#)
- 302 S Main St #101, Carthage, MO 64836
(417) 358-0421

Jasper County Treasurer.

- [Denise Rohr](#)
116 W 2nd ST STE 202
Carthage, MO 64836
Phone: 417-358-0448

Jasper County Prosecutor

- [Theresa Kenney](#)
302 South Main ST
2nd Floor
Carthage, MO 64836
Phone: 417-625-4314

Jasper County Recorder of Deeds.

- [Charlotte Pickering](#)
P.O. Box 387
Carthage, MO 64836
Phone: 417-358-0431

Jasper County Sheriff.

- [Rande Kaiser](#)
231 S. Main Street
Carthage, MO 64836
Phone: (417)358-8177

The History of Carterville

Officially founded in 1875, Carterville was not actually incorporated as a city until 1882. It is situated just east of and adjoining Webb City and about midway between Joplin and Carthage. Land on which Carterville is built was originally owned by a Mr. James George Leroy Carter in the 1860's. His farm about two miles northeast of the town in the Center Creek bottoms was for years, and as late as the 1960's, known as "the old Carter place". His father James Carter originally settled in Jasper County in 1841. For several years Carterville was little more than a mining camp when lead ore was discovered, but began to grow and be recognized for considerable commercial importance and was once even larger than its sister city, Webb City. Once boasting a population of over 12,000 residents, the city began its decline in size after WWI when the mining industry began to dry up.

SEVERE WEATHER CONDITIONS

The Police and Fire personell closely monitor weather conditions in and around our city and follow these listed protocols to ensure our safety:

- All personell will monitor NOAA watches and warnings as well as local media and/or dispatch updates throughout the entire weather event.
- At such time a tornado warning is issued for Jasper County and the City of Carterville is within the path, our sirens will activate. Both police and fire officers have the ability to activate our sirens by radio when needed.
- Prior to the sounding of our sirens, the Webb City School District will also send an activation signal to open all shelter doors. These community shelters are located at many of the schools in Webb City and at the Carterville Elementary on Hall street.
- Please follow "Webb City Missouri Emergency Management Agency" on facebook for additional info about shelters and updates on when they are open.



Notes and Numbers

