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| **FOR YOUR INFORMATION** |

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|  | **Issue** | **17-46** | **Date:** | **12/12/17** |  |
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| **Filing WIC 388 Petitions**  When filing WIC 388 petitions, the Juvenile Court now requires the signature of an attorney where parties are represented by counsel. Therefore, County Counsel are to review and sign the JV 180 before they are submitted to court. All other requirements for filing the WIC 388 remains the same. Refer to [Filing Petitions](http://policy.dcfs.lacounty.gov/Default.htm#Filing_Petitions.htm). This does not impact filing a WIC 388(e) Re-entry petition and does not require County Counsel to sign the JV 466.   * Create the JV 180 same as before * Leave sections #1 and #14 blank for County Counsel to complete * Indicate “See attached report” in sections 7-9 * Check off the box in section 10 to refer the court to the attached Ex Parte Report * Create an Ex Parte Report to support the relief requested in sections 7-9 * If possible, give the JV 180 and the signed Ex Parte Report to your Outstation County Counsel to review and sign * Upload the signed JV 180 plus all attachments to the [Juvenile Court Last Minute Information Filing System](http://dcfsapxbip1.co.la.ca.us/pls/apexprod/f?p=LMI) and submit * If you were unable to get the Outstation County Counsel to review, email the JV 180 and Ex Parte to the trial County Counsel to review and sign * County Counsel will deliver the signed JV 180, Ex Parte and attachments to Court Liaison * Court Liaison will make the copies and file the petition with the Court Clerk’s office | | | | | |