

FOR YOUR INFORMATION

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Issue 21-01

Date: 01/29/21

OUT OF COUNTY (OOC) EMERGENCY PLACEMENT for Relatives/NREFMs

Prior to placement, CSW is to determine if the prospective caregiver is currently in the process of being assessed by another County Resource Family Approval (RFA) Program, Foster Family Agency (FFA), or employed by a county Child Protective Services (CPS) agency. Once this is determined, the following steps are completed:

Relative/NREFM has not been assigned a RFA number in the other County:

ER/CS CSW completes the Emergency Assessment (CLETS/CACI/CWS/CMS, and in person home assessment using the RFA 03 as a guide). If the decision is made to place the child/NMD, the following must be completed:

1. Complete and submit the DCFS 280 to the Technical Assistant (TA).
2. Place the child/NMD and submit the DCFS 6087, RFA Intake Request, to the DCFS RFA Intake Inbox no later than two (2) calendar days after placement.
3. The DCFS RFA Intake staff will process the referral and send to the RFA Out of County Inbox.
4. The OOC Staff will process the referral and send to the other county for assessment.

Technical Assistant

1. The TA will create a number using an X (19) this number represents Los Angeles County, (EP) Emergency Placement and the applicant's address for the Resource Family Home. For example, if the relative/NREFM address is 1234, the number created will be X19EP1234. The host county will change this number once the family submits an application to the assigned social worker in that county.

Relative/NREFM already has a RFA number PENDING or in PROBATIONARY STATUS:

If a placement is needed, the following must be completed:

1. The ER/CS CSW completes the Emergency Assessment (CLETS, CACI, CWS/CMS, and in person home assessment using the RFA 03 as a guide).
2. Submit the [DCFS 6115](#) by email to Hawkii@dcfs.lacounty.gov within two (2) calendar days.
 - CSW can submit the DCFS 6115 form or email the information contained in the DCFS 6115 form
3. The RFA OOC Single Point of Contact (SPOC) submits the DCFS 6115 to the host county.
 - This alerts the host county of the pending placement and/or the need for a capacity increase. When the host county receives the DCFS 6115, they will update the "License Status" from RFA PENDING to RFA PROBATIONARY and if a capacity increase is needed, the host county must update the increased capacity in the Resource Management section in CWS/CMS in order for the TA to electronically place the identified child/NMD in the Resource Family Home (RFH) in CWS/CMS in order to begin funding.

Technical Assistant

1. Check the Resource Management section in CWS/CMS to ensure the RFA APPLICATION STATUS is RFA APPLICATION APPROVED and LICENSE STATUS is RFA PROBATIONARY for the funding.



If you have any questions regarding this release please e-mail your question to:

Policy@dcfs.lacounty.gov

RFA Approved Home:

1. Contact the Post Approval SPOC in the Resource Family Support and Permanency Division (RFSPD) by email RFAPostApprovalSpoc@dcs.lacounty.gov



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Policy@dcs.lacounty.gov