

# FOR YOUR INFORMATION

FYI	FYI	FYI	FYI	FYI	FYI	FYI	FYI	FYI	FYI
Issue 18-38							Date: 09/20/18		

## **Behavioral Aide Services (also referred to as 1:1 Services) for DCFS Youth**

Behavioral Aide (1:1) Services can be a valuable resource for caregivers caring for youth with exceptional behavioral and emotional needs. A Behavioral Aide functions as an assistant to the primary caregiver, offering an extra set of eyes to supervise and verbally manage the youth. Behavioral Aides are never to be left alone with the youth and are never to be the primary source of supervision.

Behavioral Aide Services are intended to be brief in nature and will be used primarily to stabilize a youth while the caregiver, in collaboration with the youth's Child and Family Team (CFT), work to identify the appropriate services and supports that will allow the youth to function without the assistance of a Behavioral Aide.

### **What is the process to refer a youth for Behavioral Aide services?**

- The CSW, SCSW or Administrative staff must complete the [DCFS 4213 Form](#) ([see instructions on completing the 4213](#)) and the [SWEEP form](#).
  - If the youth is placed in a Short-Term Residential Treatment Program (STRTP) or Community Treatment Facility (CTF), the placement must complete the [1:1 Behavioral Aide STRTP Supplemental Documentation form](#) and provide the youth's most recent Needs and Services Plan (NSP).
- All documents are submitted to the CSW's Service Bureau Administration.
- The Service Bureau reviews the documentation and forwards it to the Bureau of Clinical Resources and Services (BCRS), which presents it to DCFS Medical Director Dr. Sophy for approval.
- Behavioral Aide Services must be approved by Dr. Sophy **prior to initiating** the service. The Emergency Response Command Post (ERCP) is able to provide short-term provisional approval for emergency after-hours 1:1 services when deemed necessary to maintain or secure a placement.

### **Can a Behavioral Aide attend school with the youth?**

No, 1:1 services during school hours must be provided by the youth's school and specified in his/her Individualized Education Plan (IEP).

### **Can a youth in a Temporary Shelter Care or Regional Center facility be referred?**

Yes.

### **For how long are Behavioral Aide Services approved?**

Behavioral Aide Services are approved for up to 30 days at a time. When requesting a renewal of 1:1 services, the above process will apply and should occur no later than 7 calendar days prior to the expiration of the current authorization to avoid interruption of services.

### **How will I be notified when the Behavioral Aide Services are approved?**

BCRSD staff will email the CSW, SCSW, Service Bureau, and the vendor to inform them of the approval.



If you have any questions regarding this release, please e-mail your question to:

[mossmi@dcs.lacounty.gov](mailto:mossmi@dcs.lacounty.gov)

*(right click to open footer section and access link)*



