



Wyndham City Rhinos Rugby Union Football Club Inc.

REGISTRATION INSTRUCTIONS

Season 2025

All Players, Coaches, Managers and other Volunteers need to be registered with the club via the Rugby Xplorer website.

Before starting, please have on hand the following:

- 1: Accurate height and weight of the Player/s to be registered.
- 2: Passport style photo of Player/s to be registered for U11 and above (photo is optional for U10 and below).
- 3: Coaches, Managers, Match Officials and other Volunteers are required to have a valid Working with Children ("WWC") check which is obtainable free of charge from the Victorian Government – apply here: <https://www.vic.gov.au/working-with-children-check>
- 4: Credit/Debit Card or Zip Pay account.
- 5: See <https://sport.vic.gov.au/funding/get-active-kids-voucher-program> for information on get active kids vouchers eligibility and round dates. The voucher can only be applied against registration costs.

If you already have an account in Rugby Xplorer: skip directly to Part B.

If you do not already have a Rugby Xplorer account: start at Part A.

Player registration fees details are in Part C below with playing jersey supplied on game day and club shorts and socks and sox available for purchase from the club).

Coach, Manager, Volunteer and Match Official registration is free.

Part A: Creating an Account in Rugby Xplorer

1. Go the Rugby Xplorer portal at <https://myaccount.rugbyexplorer.com.au/>. Note initial Registration is only possible using a desktop/laptop and not via the mobile/tablet version of the app.
2. Enter a valid email address.
3. For a new account it will say "You don't have a Rugby ID" - then click on "sign me up".
4. You will then be requested to enter some details to create a RugbyID.
5. Once done you will be sent an email from Rugby Xplorer (check spam folder if not found).
6. Launch the link on the email to re-enter the site and choose a password and sign-in.
7. You will be directed to the participant portal and your details are editable under the "My Dashboard" section.



Part B: Registering as a participant for the 2025 season in Rugby Xplorer

1. Log in to Rugby Xplorer portal using your email address and password
<https://myaccount.rugbyxplorer.com.au/>
2. You will be directed to the participant portal and can edit any details 'My Dashboard' as required.
3. Click "Register" then select the section "Play Rugby – Find a Club".
4. Select who you would like to register (ensure to tick next to their record), If the person you wish to register is not listed Click "Create linked Account"
5. Click "Next" and then select which club - type "Wyndham City Rhinos Juniors" in the Search bar and select it –
Note: make sure it's the Junior Club.
6. Select Registration Role: Player, Coach, Manager, Volunteer or Match Official.
7. Select Registration Type: XV's Juniors
Registration Type Age Groups
XVs Juniors U8 and above (we are unable to run 7 or below age groups)
Note on Age Groups: Players will be initially allocated to the squad that aligns with their date of birth. Age groupings are based on the age that the player turns during the calendar year 2025.
Club policy maintain players play in their correct age group - for reasons of safety. However, exceptions can be made in some circumstances.
8. Registration Duration: "Season". Check details, click "Next"
9. Complete players personal details
10. Add players photo - mandatory for players U11 and above – optional for 8-10.
11. Complete additional detail page.
12. Complete parent / Guardian contact details.
13. For Players, enter height, weight and school
14. Enter emergency contact details and additional information
15. For Coaches, Managers and Volunteers enter your Working With Children details
16. Registration summary will appear. This is where you can add any relevant discounts:
17. Agree to Rugby AU T&Cs and click "Continue to Payment"
18. Select payment option either credit/ debit card details or via Zip Pay
19. Click "Make Payment", Confirmation will appear, and email will be sent to the participant.
20. If you wish to register another person (eg. another player or yourself as Coach/Volunteer) click on the link.

Important: to access the Family Discount, all players from the family must be registered at this stage by adding another registration in the same session. If you register family members separately, the family discount will not be applied.

Below fees apply to Players only. Registration is free for Coaches, Managers and Volunteers.



Below fees apply to the main 2025 Club Season Competition only.

2025 Fees	U8-U10	U11-U12	U13-18
RA Insurance	\$28.00	\$28.00	\$39.00
RV State Fee	\$65.00	\$65.00	\$65.00
Sub Total	\$93.00	\$93.00	\$104.00
Club Fee	\$45.50	\$114.50	\$114.50
total	\$138.50	\$212.50	\$218.50

* **“Training Only Participant” - \$20.00 Junior 8 – 18.** This fee comes off the Player fee when you transition to Player.