

# GLOBAL ELITE

INSTITUTE OF TECHNOLOGY

2<sup>ND</sup> Floor First Global Building, 122 Gamboa cor. Adelantado Sts., Legaspi Village, Makati City



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## PAYMENT OPTION FOR ENROLLMENT

To complete your enrollment, please choose one of the following payment methods. Make sure to follow the instructions carefully based on your selected method:

### 1. GCash

- **Step 1:** Open your GCash app.
- **Step 2:** Tap on "Send Money" and select "Express Send".
- **Step 3:** Enter our GCash number: **[number]**.
- **Step 4:** Input the total amount due and press "Send".
- **Step 5:** Screenshot the confirmation receipt and send it to **askus@globlelite.com.ph** for verification.

### 2. Bank Transfer

- **Bank Name:** RCBC
- **Account Name:** GLOBAL ELITE INSTITUTE OF TECHNOLOGY INC
- **Account Number:** 7-590-84575-2
- **Branch:** Legaspi Village Branch
- **Instructions:**
  1. Log in to your online banking app or visit a nearby bank branch.
  2. Transfer the payment to the account details provided.
  3. Once the transfer is complete, email the proof of transaction to **askus@globalelite.com.ph**.

### Bank Transfer

- **Bank Name:** CTBC
- **Account Name:** GLOBAL ELITE INSTITUTE OF TECHNOLOGY INC
- **Account Number:** 018-016-00199-1
- **Branch:** Rada Branch
- **Instructions:**

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1. Log in to your online banking app or visit a nearby bank branch.
2. Transfer the payment to the account details provided.

Once the transfer is complete, email the proof of transaction to **askus@globalelite.com.ph**.

### 3. Cash

- You may pay in cash directly at our school's Accounting Office.
- Office Hours: 8:00 AM to 5:00 PM, Monday to Friday.
- Please request an official receipt after completing the payment.

### 4. Check

- **Payee:** GLOBAL ELITE INSTITUTE OF TECHNOLOGY INC
- Please make the check payable to GLOBAL ELITE INSTITUTE OF TECHNOLOGY INC.
- Drop the check off at the finance office or mail it to:
  - **Address:** School Accounting Office, 2nd Floor First Global Building, 122 Gamboa cor. Adelantado Sts., Legaspi Village, Makati City

Make sure to include the student's name and reference number on the check.