

WHITLEY LODGE UNDER FIVES

TRANSITION POLICY

Statement of intent

It is our intention to provide a smooth transition into pre-school and from pre-school into nursery/ a different setting so that the children are happy and well prepared.

Aim

To have a successful introduction to our setting and for the child's next transition to nursery/ a different setting to be as successful.

Methods

In order to achieve this aim:

- We seek information from settings the child has previously accessed or is currently attending and when possible have shared play/visits (Zone 4 Kids)
- We actively pursue links with the nursery, visiting their classroom and sharing outdoor play giving children the chance to familiarise themselves with both the staff and the environment.
- We have a transition file containing photographs of Nurseries/teachers in the local area, which children may be moving on to and we share these with the children.
- We have lots of joint activities with the nursery which also gives the children the opportunity to familiarise themselves with the staff and environment.
- We complete transition documents to be given to the child's new setting.
- We meet with the nursery staff for a professional discussion on the children in our care.
- Before any approaches are made to the nursery, the consent of the parents is sought via the registration form.
- During the final half term at the setting, activities are organised to reflect the transition process, and children are given the opportunity to talk about their visits to nursery and express any concerns and fears they have so that we may address them and help the children overcome them.
- The setting will provide a copy of each child's Tapestry profile to the parents for them to keep. They are encouraged to share these with Nursery.
- Any photocopies of reports / plans relating to a child's additional needs are sent to the next setting and discussions between the two settings SENDCo's

