

# Peak Property Management

418 S. 9<sup>th</sup> Ave  
Caldwell, ID 83605  
208-495-5255  
[office@peakpmidaho.com](mailto:office@peakpmidaho.com)  
[www.peakpmidaho.com](http://www.peakpmidaho.com)

## Move-In Checklist

Property Address \_\_\_\_\_ Tenants \_\_\_\_\_

RATINGS: E=Excellent, G=Good, F=Fair, P=Poor, R/C=Needs Repair or Clean, N/A=Not Applicable

Room/Area	Rating	Move-In Remarks
<b>Kitchen</b>		
Refrigerator, Exterior		
Refrigerator, Interior		
Refrigerator Temp. and Light		
Freezer Temp.		
Ice Maker/Ice cube trays		
Stove hood/light/fan/filter		
Stove Burners/Burner Pans/Knobs		
Oven Interior/Broiler Pan, Racks/Knobs/light		
Garbage Disposal and Switch		
Dishwasher racks/buckets/soap		
Microwave, inserts/racks		
Cabinets/Drawers/Handles/Shelves		
Countertops		
Sink / Faucet		
Ceiling/Walls		
Paint/Wallpaper		
Doors/Doorstops		
Door locks & Knobs		
Flooring/Carpet		
Baseboards		
Light Fixtures/bulbs		
Windows & Screens, latches/locks		
Curtain/Rods/Blinds		
Electrical Outlets & Switches		
Smoke Detector/Battery		
Fire Extinguisher		
Other:		

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Room/Area	Rating	Move-In Remarks
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### Living Room

Ceiling/Walls		
Paint/Wallpaper		
Doors/Doorstops		
Door locks & Knobs		
Flooring/Carpet		
Baseboards		
Light Fixtures/Bulbs		
Windows & Screens, latches/locks		
Curtains/Rod/Blinds		
Electrical Outlets & Switches		
Other:		

### Dining Room

Ceiling/Walls		
Paint/Wallpaper		
Doors/Doorstops		
Door locks & Knobs		
Flooring/Carpet		
Baseboards		
Light Fixtures/bulbs		
Electrical Outlets & Switches		
Windows & Screens, latches/locks		
Curtain/Rods/Blinds		
Other:		

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Room/Area	Rating	Move-In Remarks
<b>Bathrooms(s)</b>		
Sink/Faucets		
Toilet & lid		
Tub/Shower Enclosure		
Plumbing		
Cabinets/Drawers/Handles/Shelves		
Towel Racks		
Toilet Paper Holder		
Exhaust Fan/Heaters		
Countertops		
Mirror		
Ceiling/Walls		
Paint/Wallpaper		
Doors/Doorstops		
Door locks & Knobs		
Flooring/Carpet		
Baseboards		
Light Fixtures/bulbs		
Electrical Outlets & Switches		
Windows & Screens, latches/locks		
Curtains/Rods/Blinds		
Other:		

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Room/Area	Rating	Move-In Remarks
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### Master Bedroom

Ceiling/Walls		
Paint/Wallpaper		
Doors/Doorstops		
Door locks & Knobs		
Flooring/Carpet		
Baseboards		
Light Fixtures/bulbs		
Electrical Outlets & Switches		
Windows & Screens, latches/locks		
Curtains/Rods/Blinds		
Closet/Shelves/Rod		
Smoke Detector/Battery		
Other:		

### Bedroom(s)

Ceiling/Walls		
Paint/Wallpaper		
Doors/Doorstops		
Door locks & Knobs		
Flooring/Carpet		
Baseboards		
Light Fixtures/bulbs		
Electrical Outlets & Switches		
Windows & Screens, latches/locks		
Curtains/Rods/Blinds		
Closet/Shelves/Rod		
Smoke Detector/Battery		
Other:		

### Utility/Laundry Area

Cailing/Walls		
Paint/Wallpaper		Page 4

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Room/Area	Rating	Move-In Remarks
Doors/Doorstops		
Door locks & Knobs		
Flooring/Carpet		
Baseboards		
Light Fixtures/bulbs		
Electrical Outlets & Switches		
Windows & Screen, latches/locks		
Curtains/Rods/Blinds		
Closet/Shelves/Rod		
Sinks/Faucets		
Countertops		
Cabinets/Drawers/Handles/Shelves		
Washer		
Dryer		
W&D Connections		
Other:		

## Other Interior Spaces

Entryway		
Hallways		
Stairs		
Basement		
Linen/Coat Closets/Cabinets		
Storage Rooms		
Other:		

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Room/Area	Rating	Move-In Remarks
<b>Garage</b>		
Ceiling/Walls		
Paint		
Doors/locks & Knobs		
Floor		
Light Fixtures/bulbs		
Electrical Outlets & Switches		
Windows & Screens, latches/locks		
reversal/remotes		
Other:		
<b>Other</b>		
Thermostats		
Furnace/Filter		
Air Conditioner(s)		
Water Heater		
Water Softner		
Security System		
Smoke Detectors/Batteries		
Doorbell		
Entry Door Peephole		
Weather Stripping		
<b>Exterior</b>		
Mailbox		
Fences/Gates		
Lawn/Trees/Shrubs		
Roof & Gutters		
Flowerbeds/landscaping		
Doors/Knobs/Locks		
Lights/Bulbs		
Other:		Page 6

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Room/Area	Rating	Move-In Remarks
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### Move-in Remarks Approved:

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Tenant \_\_\_\_\_ Date \_\_\_\_\_

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Peak Property Management \_\_\_\_\_ Date \_\_\_\_\_

### Move-out Remarks Approved:

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Tenant \_\_\_\_\_ Date \_\_\_\_\_

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Peak Property Management \_\_\_\_\_ Date \_\_\_\_\_