



HURON COUNTY LAND REUTILIZATION CORPORATION
Meeting Minutes
May 28, 2020
ZOOM MEETING

President Shawn Pickworth called the meeting to order at 2:00 PM.

Attending: Mitch Loughton, Shawn Pickworth, Kathleen Schaffer, Dave Weisenberger, Skip Wilde, Dick Wiles

HCDC Staff: Carol Knapp and Karmen Ross

A quorum was established.

April 23, 2020 HCLRC Meeting Minutes Approval

- Motion to approve by Dick, seconded by Skip and passed.

Financial Report – Caro

- Board members were provided financial statements through May 27 via email.
- Motion to approve financials by Kathleen, seconded by Skip and passed.

OLD BUSINESS

HCLRD Board Appointments

- Replacement status for Dave Freitag's position (commissioners & treasurer appointment)
 - Skip advised that a candidate has been identified and he will be reaching out to him to determine interest in serving on the board.

Properties in Pipeline

- 1st Round Acquisition Status
 - Carol is working on the purchase agreements.
 - We purchased docu-sign to simplify the process and need for meetings.

- 2nd Round Acquisition Status
 - Keys were made for 208 & 148 Sandusky Street, 17 N Kniffin and 10 Monroe
 - Carol, Karmen, Dave, Shawn, and Dick viewed the interior of the four properties.
 - We have received the Auditor's deeds from Roland.
 - Deeds were transferred and recorded.
 - Karmen developed a liability waiver for people viewing the interior of land bank properties.
 - Showed 10 Monroe to two potential buyers
 - Property Interest:
 - 208 & 148 Sandusky Street, Plymouth – over 25 inquiries
 - 17 N Kniffin Street, Greenwich – 8 inquiries
 - 10 Monroe Street, Monroeville – received two applications, 10 inquiries
 - 140 Whittlesey, Norwalk – 3 inquiries including Habitat for Humanity.
 - 81 S Main Street New London – received one application, 4 inquiries
 - 989 St Rt 250, New London – received one application, another on it's way, 3 inquires
 - Open Houses
 - Due to interest in properties and for the safety of staff, assistance for open houses was requested and scheduled as follows:
 - 81 S Main Street, New London – Tuesday 6/2/2020 from 1:00 to 3:00 PM – Shawn and Carol
 - 10 Monroe Street, Monroeville – 6/3/2020 2:00 – 4:00 PM – Dave and Carol

- 17 N. Kiffin Street, Greenwich – 6/4/2020 2:00 – 4:00 PM – Shawn & Carol
- 208 Sandusky Street, Plymouth – 6/5/2020 – 2:00 – 4:00 PM – Dick & Carol
- 148 Sandusky Street, Plymouth – 6/5/2020 – 2:00 – 4:00 PM – Shawn & Karmen
- Surveys
 - Surveys were ordered from F.E. Krocka & Associates on May 21 and will be completed within six weeks (weather permitting).
 - 140 Whittlesey - \$950.00
 - 49 Jefferson - \$950.00
 - 208 Sandusky Street - \$800.00

NEW BUSINESS

Lawn Mowing

- HCLRC received a notification of needed mowing for 49 Jefferson.
- Mitch will send us the bill.
- UPDATE: Neighbor cut the grass and will continue doing so.

Tax Ease

- New London sent a letter to Tax Ease and its attorney relative to exterior maintenance violations on properties.
- Kathleen advised that their contract ends the end of 2020 and will not be renewed.

Property Purchase Notification

- All applicants will receive notification when a buyer has been approved by the board for properties.

Public Comment – none.

Motion to adjourn made by Dick, seconded by Skip. Meeting adjourned at 2:40 PM.

_Respectfully submitted,

Carol A. Knapp, Executive Director

Shawn Pickworth, President