



**HURON COUNTY LAND REUTILIZATION CORPORATION**  
**Meeting Minutes**  
June 25, 2020  
**ZOOM MEETING**

President Shawn Pickworth called the meeting to order at 2:00 PM.

Attending: Mitch Loughton, Shawn Pickworth, , Dave Weisenberger, Skip Wilde, Dick Wiles

HCDC Staff: Carol Knapp and Karmen Ross

A quorum was established.

May 28, 2020 HCLRC Meeting Minutes Approval

- Motion to approve by Skip, seconded by Dick and passed.

Financial Report – Carol

- Board members were provided financial statements through June 24, 2020 via email.
- Income from property sales were applied to specific properties.
- Loan from commissioners will continue as is for now and revisited after Coronavirus.
- Motion to approve financials by Dick, seconded by Skip and passed.

**OLD BUSINESS**

HCLRD Board Appointments – on hold until identified candidate has determined interest.

Properties in Pipeline

- 327 West Maple Street, Willard
  - Purchase agreement executed on June 12, 2020
  - Received \$3,000 certified check from buyer (1/2 of purchase price)
  - Buyer received possession of property
  - Buyer applied for needed permits from the City of Willard
- 310 South Woodbine, Willard
  - Purchase agreement executed on June 12, 2020
  - Received \$3,000 certified check from buyer (1/2 of purchase price)
  - Buyer received possession of property
  - Buyer applied for needed permits from the City of Willard
- 31 North Maple Street, New London
  - Purchase agreement executed
  - Waiting payment of \$500 (1/2 of purchase price)
  - Buyer will receive possession of property upon receipt of payment.
  - Shawn will follow up with buyer regarding payment.
- 52 North Maple Street, New London
  - Purchase agreement executed
  - Waiting payment of \$500 (1/2 of purchase price)
  - Buyer will receive possession of property upon receipt of payment.
  - Shawn will follow up with buyer regarding payment.
- 2044 County Line 10, Attica
  - Shawn has signed purchase agreement
  - Agreement emailed to Dick for in-person signature of buyer
  - Awaiting executed purchase agreement
  - Awaiting payment of 1/2 of purchase price (\$750)

- Dick has executed purchase agreement and down payment. He will bring to work session on Monday.
- 1 South West Avenue, Willard
  - Reached out to identified buyer on 6/12/2020 – have not heard back from her
  - Have a second interested party if she is no longer interested
  - Will give potential buyer an additional week to respond.
- 0 Williams Avenue, Norwalk
  - “Closed” property transfer 6/18/2020
  - Received certified check from buyer for \$1,000 (purchase price)
  - Quit claim deed was refused by the county recorder’s office due to not large enough margins.
  - Am redoing quit claim deed – will have for signatures at June 29 work session
- 130 Buckeye Street, Bellevue
  - Quit claim deed presented to Bellevue has to be redone.
  - Bellevue law director provided guidance in revising quit claim deed.
  - Will have for signatures at June 29 work session.
- 0 Ridge Street, Monroeville
  - Quit claim deed presented to Monroeville has to be redone.
  - Will have for signatures at June 29 work session.
- 140 Whittlesey, Norwalk
  - Awaiting property survey
  - Received one application to acquire
  - Will discuss further at work session
- 49 Jefferson, Norwalk
  - Awaiting property survey
  - Neighbor is mowing property
  - Have not “advertised” property
  - Will discuss further at work session
- 499 State Route 250, Norwalk
  - Received one application to acquire
  - Will discuss further at work session
- 989 State Route 250, New London
  - Received one application to acquire
  - Will discuss further at work session.
- 57 Townsend, Greenwich
  - Have not heard back from village re timeline for demolition
- 20 Grand Avenue, Norwalk
  - No applications to acquire received
  - Will discuss further at work session
- 10 Monroe Street, Monroeville
  - Received multiple applications to acquire
  - Sent best bid forms to applicants
  - Will discuss further at work session
- 17 North Kniffin Street, Greenwich
  - Received multiple applications to acquire
  - Sent best bid forms to applicants
  - Will discuss further at work session
- 148 Sandusky Street, Plymouth Received multiple applications to acquire
  - Sent best bid forms to applicants
  - Will discuss further at work session
- 208 Sandusky Street, Plymouth Received multiple applications to acquire
  - Sent best bid forms to applicants
  - Will discuss further at work session
- 81 South Main Street, New London
  - Received multiple applications to acquire
  - Sent best bid forms to applicants
  - Will discuss further at work session

#### Surveys

- F.E. Krocka & Associates – ordered May 21 – to be completed within 6 weeks (weather permitting)
- 140 Whittlesey - \$950.00

- 49 Jefferson Street - \$950.00
- 208 Sandusky Street - \$800.00 – Survey has been completed

NEW BUSINESS:

HCLRC State Audit

- Carol advised that she has been contacted by the State Auditor's office and audit will be done "remotely".
- There will be a cost associated with the audit.
- Audit is done every two years – this audit will be 2018 and 2019. We had minimal activity both years so the audit should be fairly quick and easy.

PUBLIC COMMENT: (via Chat feature)

OTHER - None

ADJOURN - Motion to adjourn made by Dick, seconded by Skip. Meeting adjourned at 2:14 PM.

\_Respectfully submitted,

Carol A. Knapp, Executive Director

Shawn Pickworth, President