



HURON COUNTY LAND REUTILIZATION CORPORATION Meeting Minutes

August 9, 2019

President Shawn Pickworth called the meeting to order at 1:00 PM followed by the Pledge of Allegiance. Joe Hintz led the group in prayer.

Attending: Dave Freitag, Joe Hintz, Mitch Loughton, Jim Ludban, Shawn Pickworth, Kathleen Schafer, Skip Wilde, and Dick Wiles.

Guests: Pastor Doug Lang, Eric Green, and Buddy Workman with New London Alliance Church

HCDC Staff: Carol Knapp and Karmen Ross

Quorum established.

Approval of July 26, 2019 Meeting Minutes: Motion by Skip, seconded by Jim and passed.

Financial Report –

- HCLRC received a check in the amount of \$15,457.48 for second half DTAC. This brings the Land Bank's balance to \$66,357.04
- Motion to approve financial report made by Jim, seconded by Skip and passed.

NEW BUSINESS:

- Selected Director Position
 - Statutory directors identified a potential selected director; however, he declined.
 - Next meeting the statutory directors will have a potential selected director.
 - The Board was asked to provide suggestions for selected director. Even though the statutory directors appoint the selected director, input is welcome.
 - Eric Cherry was suggested.
- Guests
 - New London Alliance Church has been working with the Cuyahoga County Land Bank on a project, Envision Cleveland. The church renovates land bank houses in Cuyahoga County to sell to those in need of housing. They would like to partner with the Huron County Land Bank to do this in our county. They have a talented congregation and would like to positively impact Huron County.
 - Alliance Church and HCLRC will continue conversations.
- HCLRC meeting days
 - Friday afternoon board meetings aren't working out for some board members. Discussion was held about other days of the week that would be better.
 - Dave advised that meeting twice a month is difficult with his job responsibilities. Joe reminded everyone that two meetings a month are temporary due to increased activity and the newness of the land bank. At some point in time, we should be able to go back to meeting once a month.
 - After further discussion, it was determined that effective September 2019, the land bank board will meet the **second and fourth Thursday of the month at 2:00 PM.**
 - Motion was made by Jim to change the day and time of the board meetings, seconded by Skip and passed.

OLD BUSINESS:

- 501-c-3 status
 - We received notification from the IRS that our status has been approved!
- Properties Update
 - Carol provided newly formatted property listing to board members.
 - Shawn, Mitch, and Carol will schedule meetings with identified end users for:
 - 21 Chatham

- 0 Williams Avenue
 - 140 Whittlesey Avenue
- Dick is working on identifying potential end users for:
 - 2044 Count Line Road – Attica
 - 4624 Egypt Road – Willard
 - 0 Abby Lane – Willard: Since this is a Holiday Lakes property, Dick needs to meet with the Holiday Lakes Association regarding the property.
- 112 Dale Avenue – Potential property donation: Jim advised that the end user and attorney for the property owner met and are negotiating for a direct sale of the property. The Land Bank will not need to be involved.
- Land Bank Badges
 - Carol requested assistance with obtaining identification badges.
 - The county (Sheriff Department) has a badge maker we can use.
- Land Bank Signs Quotes
 - Karmen shared quotes received from Engraving by Steve and Foghorn with the board.
 - The board voted to proceed with Engraving by Steve due to the lower cost and excellent reputation the business has.
 - Jim made a motion to proceed with the signs, seconded by Mitch and passed.

OTHER:

- Municipal agreements were provided to Carol for Willard, Norwich Township, and Norwalk.
 - Dave advised that Bellevue’s agreement should be completed by the end of the month.
- Property acquisition process
 - Presently the land bank is acquiring properties that have gone through the tax foreclosure process and been forfeited to the state.
 - Board of Revision foreclosures are not being pursued due to pending litigation in the State.
 - There are properties in communities that are abandoned or neglected that are not in the foreclosure process. Outside pressure from municipalities for zoning violations could help to get those properties cleaned up or available for the land bank to acquire.
- Habitat for Humanity
 - The organization does renovations as well as new builds.
 - WSOS has programs that could be utilized.

Skip made a motion to adjourn, seconded by Jim and passed. Meeting adjourned at 1:51 PM

Next meeting of the HCLRC will be August 23 at 1:00 PM.

Respectfully submitted,

Carol A. Knapp
HCLRC Executive Director