

Job Title: Assistant Manager/ Manager Business Planning & Financial Projections

Location: Islamabad/ Hybrid

Job Type: Full/ Part-Time

Department: Strategy

Reports To: Director Strategy

Job Summary:

We are seeking a skilled and analytical resource with strong experience in Business Planning, Financial Projections, and Business Case Development. The ideal candidate will support clients in strategic financial decision-making by preparing robust business cases, forecasting models, and long-term financial plans. This role requires a deep understanding of business operations, financial analysis, and market assessment.

Key Responsibilities:

- Develop detailed financial models, forecasts, and projections to support client business plans and investment decisions
- Prepare comprehensive business cases including financial viability, ROI, payback analysis, and risk assessments.
- Assist clients in preparing strategic business plans, budgets, and performance benchmarks aligned with their business goals
- Analyze historical financial data and market trends to support assumptions used in business planning and forecasting
- Collaborate with internal and client teams to gather required data and validate business assumptions
- Prepare reports, executive summaries, and presentation materials for internal and external stakeholders
- Conduct sensitivity and scenario analysis to help clients understand the financial impact of different business strategies
- Ensure all models and plans are compliant with financial best practices and applicable accounting standards
- Provide support in reviewing funding proposals and preparing documents for investors, lenders, or board approvals

Qualifications and Requirements:

- Masters's degree in Accounting, Finance, or Business Administration (ACCA, CA/ Finalist, CMA, or equivalent preferred)
- Minimum 3–5 years of relevant experience in business planning, financial modeling, or corporate finance
- Strong financial analysis skills with proven experience in developing business cases and long-term financial plans
- Proficiency in Excel-based financial modeling; knowledge of financial planning tools is an advantage
- Excellent written and verbal communication skills for preparing reports and delivering presentations
- Ability to manage multiple client assignments simultaneously with a high degree of professionalism and accuracy
- Understanding of various business models and industry dynamics is a plus

Preferred Skills:

- Prior experience in an accounting or consultancy firm
- Strong analytical and problem-solving abilities
- Client-oriented approach with a professional demeanor
- Familiarity with payroll processing and compliance is a plus

Salary: Competitive based on experience

Location of Work: Hybrid with occasional travel to client sites, if required

Application Deadline: June 15, 2025

To Apply: Please send your updated CV on Web and send a copy at elevantraprivateltd@gmail.com with the subject "Assistant Manager/ Manager Business Planning & Financial Projections"

About Eleantra

Eleantra is a dynamic consultancy firm committed to driving sustainable growth, operational excellence, and strategic transformation for businesses

We offer tailored solutions in finance, operations, strategy, and organizational development, working closely with clients to solve complex challenges and deliver real results

At Eleantra, you'll join a team of experienced professionals who thrive on innovation, collaboration, and impact. Whether supporting startups or optimizing established enterprises, we empower our people to grow with purpose and make a difference