

Minutes – Pryor Field Airport Authority (10/8/2019)

- **Present (Authority, Staff, Consultant):** Nathan Fowler, Roger Minor, Clint Shelton, John Scherff (teleconference), Adam Foutz (Airport Manager), Ryan Pearce (Goodwyn Mills Cawood), Natalie Hobbs (Goodwyn Mills Cawood)
- **Present (Guests):** Larry Hall, Patrick Bramlett, Sam Buchanan, Mark Klaus, John Colgan, Alfred Wright, Don Hull, Larry Carvagno, Faith Hooper, Judith Burleson, Dr. C.R. Burns.
- **Mr. Nathan Fowler, Chairman, called the meeting to order at 5:02pm.**
- **Approval of prior minutes motioned by Mr. Shelton, second by Mr. Johnstone. Unanimously moved.**
- **Reimbursements to Mr. Adam Foutz in the amount of \$123.83, and amount of \$365.60 to Mr. Patrick Bramlett motioned by Mr. Shelton, second by Mr. Minor. Unanimously moved.**
- **Adoption of Pryor Field Minimum Standards motioned by Mr. Shelton, second by Mr. Minor. Unanimously moved.**
- **Adoption of Pryor Field Rules and Regulations motioned by Mr. Shelton, second by Mr. Johnstone. Unanimously moved.**
- Tabled discussion of Schedule of Rates and Fees to November meeting.
- **Adoption of Airport Lease motioned by Mr. Johnstone, second by Mr. Minor. Unanimously moved.** Leases will be an initial three (3) year term. Airport Manager will work with Accounting Firm (Emily) to open a PayPal Business Account with a separate checking account for security reasons.
- **Motion to approve Chevrolet Impala crew car insurance in the amount of \$1,407.00 by Mr. Shelton, second by Mr. Minor. Unanimously moved.**
 - Insurance quote of \$750.00 for On-Premises auto endorsement declined.
- **Airport Manager travel to Auburn for Aviation Business Day approved in the amount of \$276.42. Motion by Mr. Shelton, second by Mr. Minor. Unanimously moved.**
- **Airport Manager radio purchase in amount of \$217.36 from GigaParts motioned by Mr. Johnstone, second by Mr. Minor. Mr. Fowler abstained from vote.**
- **Airport Manager computer equipment quote from GigaParts in amount of \$2,216.81 motioned by Mr. Shelton, Second by Mr. Minor. Mr. Fowler abstained.**
- **Pest Control Service awarded to Defense Pest Solutions of Decatur for \$150 quarterly treatment, \$295 first visit. Motion by Mr. Johnstone, second by Mr. Shelton. Unanimously moved.** Airport Manager will inquire on termite bond costs and report back to board.
- Airport Manager provided update on various agenda items including Grass Runway Certification, (could require ALP update), Part 103, Runway Maintenance Project, FY20 Pre-Applications, and meeting with Revolution Flight.
- **Motion to submit funding pre-applications/resolution to FAA and ALDOT for Pavement Maintenance, Hangars, and Land Acquisition motioned by Mr. Shelton, second by Mr. Minor. Unanimously moved.**
- **Motion to adjourn by Mr. Johnstone, second by Mr. Minor unanimously moved. Adjourned at 6:03pm.**
- **The next board meeting will be November 12, 2019 at 5:00pm.**