

# ***Minutes – Pryor Field Airport Authority (04/13/2021)***

---

- **Present (Authority, Staff, Consultant):** Nathan Fowler, Roger Minor, Larry Hall, Bryan Johnstone, John Scherff (Zoom), Adam Foutz (Airport Manager), Kevin Vandeburg (GMC), Natalie Hobbs (Zoom)
- **Present (Guests):** Alfred Wright, Patrick Bramlett, Kimberly Wilcox (Shoreline Aviation), Judith Burleson, Addison Barbeau
- Mr. Nathan Fowler, Chairman, called the meeting to order at 4:33pm.

## **Executive Session:**

- **Mr. Fowler made a motion to enter executive session at 4:33pm, second by Mr. Minor. The voice vote was as follows: Mr. Minor: Yes, Mr. Hall: Yes, Mr. Johnstone: Yes, Mr. Scherff: Yes, Mr. Fowler: Yes.**
- An executive session was held in accordance with Alabama Code 36-25A-7-6.
- **A motion to end the executive session was made by Mr. Fowler at 5:01, second by Mr. Johnstone. The voice vote was as follows: Mr. Minor: Yes, Mr. Hall: Yes, Mr. Johnstone: Yes, Mr. Scherff: Yes, Mr. Fowler: Yes.**
- The meeting entered a recess at 5:02.

## **Open Session:**

*Mr. Johnstone departed prior to Open Session.*

- The open session reconvened at 5:08.
- **The minutes from the March 9, 2021 meeting were motioned for acceptance by Mr. Fowler, second by Mr. Hall. The voice vote was as follows: Mr. Minor: Yes, Mr. Hall: Yes, Mr. Scherff: Yes, Mr. Fowler: Yes.**

## **Old Business:**

- Discussion was held regarding Retirement Systems of Alabama (RSA) employee retirement options. **The motion to adopt Resolution 041231-01 was motioned by Mr. Scherff, second by Mr. Hall. The voice vote was as follows: Mr. Minor: Yes, Mr. Hall: Yes, Mr. Scherff: Yes, Mr. Fowler: Yes.**

## **New Business:**

- Discussion was had regarding Authority eligibility to participate in the Local Government Health Insurance Plan (LGHIP). Further discussion was tabled for further research.
- **Insurance quotes were provided by Shoreline Aviation and reviewed for Commercial Auto Policies (\$3,444) and the Commercial Property Policy (\$36,790). The motion to approve the quotes with a total cost of \$40,234 was made by Mr. Minor, second by Mr. Hall. The voice vote was as follows: Mr. Minor: Yes, Mr. Hall: Yes, Mr. Scherff: Yes, Mr. Fowler: Yes.**
- Adam Foutz (Airport Manager) presented the monthly FBO Operations Report. JetA sales were 17,239g, and 100LL 4,441g. The FBO received sufficient votes to receive Corporate Aircraft Association (CAA) Preferred FBO status. The CAA fuel rates (JetA only) will begin May 1, 2021 for a term of three years. The FBO can opt-out with ten day written notice.
- Adam Foutz (Airport Manager) made an equipment request for a zero-turn mower (low quote, \$8,400 – Southern Middle TN Lawn & UTV) and a weed eater & blower (>\$500). Shaw Farms has agreed to reduce the Airside Mowing Contract to \$6,000 annually to continue large bush hogging and weed control). The Authority will assume finish mowing areas. **The motion to approve \$8,900 was made by Mr. Scherff, second by Mr. Minor. The motion to approve the quotes with a total cost of \$40,234 was made by Mr. Minor, second by Mr. Hall. The voice vote was as follows: Mr. Minor: Yes, Mr. Hall: Yes, Mr. Scherff: Yes, Mr. Fowler: Yes.**
- **Mr. Kevin Vandeburg (GMC) presented the Contract for Professional Services for FAA Project 3-01-0024-030-2021 for a total project cost of \$165,263. The motion to approve the contract pending FAA/ALDOT review and comment was made by Mr. Fowler, second by Mr. Hall. The motion to approve the quotes with a total cost of \$40,234 was made by Mr. Minor, second by Mr. Hall. The voice vote was as follows: Mr. Minor: Yes, Mr. Hall: Yes, Mr. Scherff: Yes, Mr. Fowler: Yes.**

## **Public Comments:**

- Judith Burleson inquired on the pattern altitude at Pryor Field. Mr. Scherff explained his recent discussions on the matter, and Adam Foutz (Airport Manager) his discussions with various FAA officials. Discussions will continue on this matter with the appropriate officials.

- **Mr. Fowler announced the next meeting of the Pryor Field Airport Authority will be May 11, 2021 at 5:00pm. The motion adjourn was made by Mr. Hall, second by Mr. Scherff. The voice vote was as follows: Mr. Minor: Yes, Mr. Hall: Yes, Mr. Scherff: Yes, Mr. Fowler: Yes. The meeting adjourned at 6:06pm.**