

Minutes – Pryor Field Airport Authority (4/12/2022)

- **Present (Authority, Staff):** Nathan Fowler, Bryan Johnstone, Roger Minor, John Scherff (On Phone), Larry Hall; Adam Fox (Airport Manager); Mr. James Adams, Esq. (Airport Counsel)
- **Present (Guests):** Sara Rutland, Patrick Bramlett, Judith (LearJetJohn Aviation), Daniel Caldwell, Alfred Wright
- **Mr. Nathan Fowler, Chairman, called the meeting to order at 5:00pm**

Open Session:

- **The minutes from the March 8, 2022 meeting were motioned for acceptance by Mr. Hall, second by Mr. Minor. The votes were as follows: Mr. Fowler: Yes, Mr. Hall: Yes, Mr. Minor: Yes, Mr. Scherff: Yes. Mr. Johnstone: Yes.**

Old Business: None

New Business:

- Mr. Adam Fox presented renewal for airport auto insurance for \$3,533.00. **It was motioned by Mr. Fowler, second by Mr. Johnstone. The votes were as follows: Mr. Fowler: Yes, Mr. Hall: Yes, Mr. Minor: Yes, Mr. Scherff: Yes. Mr. Johnstone: Yes.**
- Mr. Fox presented an option and hangar case study for the airport's corporate hangar for consideration. Mr. Johnstone presented the Airport Manager and Insurance Broker with questions regarding replacement cost values and co-insurance clauses. The Board requested each hangar over \$1M to be studied for the market, replacement cost values and to verify square footage. **Mr. Fowler tabled subject to next meeting.**
- Mr. Fox presented an updated FBO Fee schedule to accommodate larger corporate aircraft. In the fee schedule there is a fee for not meeting the minimum fuel purchase. **The Fee Schedule was motioned by Mr. Fowler, second by Mr. Johnstone. The votes were as follows: Mr. Fowler: Yes, Mr. Hall: Yes, Mr. Minor: Yes, Mr. Scherff: Yes. Mr. Johnstone: Yes.**
- Adam Fox discussed a request from a tenant to alter the light fixtures in Community Hangar #1 to accommodate a King Air F90. This would be at no cost to the Authority. **Mr. Fowler motioned to provisionally accept the proposal with the understanding that all lights had to be replaced. Second by Mr. Scherff. The votes were as follows: Mr. Fowler: Yes, Mr. Hall: Yes, Mr. Minor: Yes, Mr. Scherff: Yes. Mr. Johnstone: Yes.**
- Mr. Fox presented options for phone and internet upgrades for the terminal. **Mr. Hall motioned to proceed with WOW Business internet at 200 mbps and to contract GIGI Parts to install new VOIP phone system. Second by Mr. Johnstone. The votes were as follows: Mr. Fowler: Sustained, Mr. Hall: Yes, Mr. Minor: Yes, Mr. Scherff: Yes. Mr. Johnstone: Yes.**
- Mr. Johnstone left at 5:55 PM.
- GMC presented updates on the Master Plan study. Plans are at 90% and projects and data are being sent to FAA for approval. Taxilane project to bid in mid-May to rehab hangar taxilanes for GA. The Application for the Grant will be in late May.
- GMC presented information regarding the bid opening for the North Development Area that included phase 1 of a taxiway and access road for future development and freight apron. Mrs. Hobbs, GMC P.E., explained that the bid was \$1,900,000 for all alternatives. Mrs. Hobbs and Mr. Fox proposed to submit the

grant application for all items, but with the understanding that if the FAA and state cannot come up with additional funds that the Authority will need to design the next phase of the project and rebid the entire project Spring 2023. **Mr. Hall motioned to with the proposed plan. Second by Mr. Johnstone. The votes were as follows: Mr. Fowler: Yes, Mr. Hall: Yes, Mr. Minor: Yes, Mr. Scherff: Yes. Mr. Johnstone: Yes.**

- Mr. Fowler announced the next regular scheduled meeting is scheduled for May 10, 2022. **The motion to adjourn was made by Mr. Minor, second by Mr. Hall. Adjournment was 6:07PM. The votes were as follows: Mr. Fowler: Yes, Mr. Hall: Yes, Mr. Minor: Yes, Mr. Scherff: Yes. Mr. Johnstone: Yes.**

Notes: Due to Mr. Scherff attending via teleconference, all votes are recorded as roll call votes.