

# ***Minutes – Pryor Field Airport Authority (08/10/2021)***

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- **Present (Authority, Staff, Consultant):** Nathan Fowler, Larry Hall, John Scherff, Bryan Johnstone, Adam Foutz, C.M. (Airport Manager), Kevin Vandenberg, A.A.E (Goodwyn Mills Cawood).
- **Present (Guests):** Patrick Bramlett, Sam Buchanan, Darrel Caldwell, Alfred Wright, Judith Burleson.
- Mr. Nathan Fowler, Chairman, called the meeting to order at 5:03pm.

## **Open Session:**

- **The minutes from the July 13, 2021, meeting was motioned for acceptance by Mr. Hall, second by Mr. Scherff. The motion unanimously carried.**

## **Old Business:**

- Adam Foutz (Airport Manager) presented an update on employee benefits solutions. The board asked to review Authority estimated contributions with the FY22 Budget.

## **New Business:**

- A template for airport ground leases was discussed. The board asked to review current market conditions, and further evaluate as airport development progresses.
- **Athens Appropriations Request Resolution 081021-2 was motioned for acceptance by Mr. Scherff, second by Mr. Fowler. The motion unanimously carried.**
- Adam Foutz (Airport Manager) presented the monthly Airport Manager & FBO Operations Report. JetA sales were 12,544g, and 100LL 5,156.1. The FBO continues to perform well and has surpassed FY20 total JetA sales. Adam expects to beat FY20 100LL annual sales in August.
- **Adam Foutz requested an out of budget expenditure of not to exceed \$550 for a new towbar for the south hangars. Mr. Fowler motioned expenditure for acceptance, second by Mr. Johnstone. The motion unanimously carried.**
- **Mr. Kevin Vandenburg presented Amendment 1 to the Master Agreement with Goodwyn Mills Cawood. Mr. Fowler made the most to accept, second by Mr. Hall, the motion unanimously carried.**
- **Motion to accept name change of Goodwyn Mills Cawood, Inc. to Goodwyn Mills Cawood LLC was made by Mr. Johnstone, second by Mr. Hall. The motion unanimously carried.**
- **Resolution 081021-1 for the 2022 Pre-Application submittal was motioned for acceptance by Mr. Fowler, second by Mr. Scherff. The motion unanimously carried.**
- **Discussion was had regarding prospective locations of bathroom facilities on the southern end of the airport. Goodwyn Mills Cawood presented Task Order 2 to assist in this effort. The motion to accept Task Order 2 was made by Mr. Hall, second by Mr. Johnstone. The motion unanimously carried. The goal is to provide cost estimates and location proposals at the September meeting.**

## **Public Comments:**

Mr. Fowler announced the next meeting of the Pryor Field Airport Authority will be September 14, 2021 at 5:00pm. The motion to adjourn was made by Mr. Hall at 6:27pm, second by Mr. Scherff. The motion unanimously carried.