

Minutes – Pryor Field Airport Authority (12/08/2020)

Due to COVID-19, this meeting was held virtually and recorded via ZOOM Teleconferencing. Due to this, all votes are recorded in roll call format.

- **Present (Authority, Staff):** Nathan Fowler, John Scherff, Roger Minor, Clint Shelton, Bryan Johnstone, Adam Foutz (Airport Manager), Natalie Hobbs (Airport Engineer, GMC)
- **Present (Guests):** Larry Hall, Don Hull, Patrick Bramlett, Jordan Smith, Judith Burleson, Mark Klaus, Monty Offutt.
- Mr. Nathan Fowler, Chairman, called the meeting to order at 5:00pm

Open Session

- **The minutes from the November 10, 2020 and November 24, 2020 (special session) were motioned for acceptance by Mr. Shelton, second by Mr. Scherff. The voice vote was as follows: Mr. Minor: Yes; Mr. Scherff: Yes; Mr. Johnstone: Yes; Mr. Shelton: Yes; Mr. Fowler: Yes. The motion unanimously carried.**

Old Business: NONE

New Business:

- Adam Foutz (Airport Manager) discussed November business of the Pryor Flight Center.
- Adam Foutz (Airport Manager) discussed hangar construction status. The project is in the final stages of design, and construction anticipated to begin in mid/late January.
- Adam Foutz (Airport Manager) sought input on proposed airport billing/invoicing protocols. The Authority will cease the mailing of invoices for hangar rent in February. Tenants will receive letters in their January bill informing of the change.
- **Adam Foutz (Airport Manager) presented quotes from Blankenship Electric and Perry Electric to perform lighting improvements on the community hangars and fuel farm area. The low bid of \$5,365.00 was motioned for acceptance by Mr. Fowler, second by Mr. Scherff. The voice vote was as follows: Mr. Minor: Yes; Mr. Scherff: Yes; Mr. Johnstone: Yes; Mr. Shelton: Yes; Mr. Fowler: Yes. The motion unanimously carried.**
- Adam Foutz (Airport Manager) presented a Freight Handling Agreement with North Alabama Aviation with comments from Jimmy Adams, Airport Counsel. Mr. Adams had no outstanding comments and was satisfied with indemnification and liability language. **The agreement was motioned for acceptance by Mr. Scherff, second by Mr. Shelton. The voice vote was as follows: Mr. Minor: Yes; Mr. Scherff: Yes; Mr. Johnstone: Yes; Mr. Shelton: Yes; Mr. Fowler: Yes. The motion unanimously carried.**
- Natalie Hobbs, Airport Engineer, provided updates on discussions with the FAA and ALDOT regarding the FY21 AIP project. The proposed project is a terminal area planning study, and design of the south apron in accordance with FAA Design Standards.

Public Comments:

- Mr. Jordan Smith inquired on: Community Hangar Lease Liability Clause, and electrical outlets in the Community Hangars. Adam Foutz (Airport Manager) will have electricians look at the possibilities of outlet improvements. Mr. Fowler (Chairman) commented regarding the intent of the lease clause, and that the Authority will not be amending any clauses as approved by Counsel.
- Mr. Don Hull wished everyone a Merry Christmas and a Happy New Year.
- **Mr. Fowler adjourned the meeting at 5:40pm with a motion by Mr. Shelton, second by Mr. Johnstone. The voice vote was as follows: Mr. Minor: Yes; Mr. Scherff: Yes; Mr. Johnstone: Yes; Mr. Shelton: Yes; Mr. Fowler: Yes. The motion unanimously carried.**

The next board meeting will be January 12, 2021 at 5:00pm.