

# Minutes – Pryor Field Airport Authority (06/08/2021)

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- **Present (Authority, Staff, Consultant):** Nathan Fowler, Roger Minor, Larry Hall, Bryan Johnstone, John Scherff (Teleconference) Adam Foutz (Airport Manager), Kevin Vandeburg (GMC)
- **Present (Guests):** Steve Rizzuto, Alfred Wright, Sam Buchanan, Patrick Bramlett, Larry Carvagno, Nena Gorrell, Judith Burleson, Darrel Caldwell
- Mr. Nathan Fowler, Chairman, called the meeting to order at 5:02pm.

## Open Session:

- **The minutes from the May 13, 2021, meeting was motioned for acceptance by Mr. Fowler, second by Mr. Hall. The votes were as follows: Mr. Minor: Yes, Mr. Johnstone: Yes, Mr. Hall: Yes, Mr. Scherff: Yes, Mr. Fowler: Yes.**

## Old Business:

- The board was updated on Mr. Lane's (Hangar 25 & 26) request to switch his leases on the hangars due to additional improvements made in Hangar 25. Hangar 25 is currently a short-term lease, and 26 is a long-term lease expiring in November 2021. Due to the aircraft in Hangar 26 being a sublease, the sublease tenant must vacate per the terms of the short-term lease in effect. Mr. Lane must have a majority share ownership in an aircraft in 30 days, documented via the FAA 8050-2 and 8050-1 provided to the Authority. Hangar 26 will be returned to the Pryor Field Airport Authority July 1, 2021. **The motion to swap Mr. Lane's leases on Hangars 25 and 26 was made by Mr. Fowler, second by Mr. Johnstone. The votes were as follows: Mr. Minor: Yes, Mr. Johnstone: Yes, Mr. Hall: Yes, Mr. Scherff: Yes, Mr. Fowler: Yes.**

## New Business:

- Adam Foutz (Airport Manager) presented the monthly Airport Manager & FBO Operations Report. JetA sales were 13,536, and 100LL 5,272g. The FBO is performing as expected. Asphalt Systems completed the pavement demonstration on the midfield south apron in May. The product is advertised as a thick sealcoat application and is expected to perform up to three years.
- To perform the annual single audit, BMSS is requiring execution of a Master Services Agreement and Statement of Work. **The motion to accept both documents was made by Mr. Johnstone, second by Mr. Scherff. The votes were as follows: Mr. Minor: Yes, Mr. Johnstone: Yes, Mr. Hall: Yes, Mr. Scherff: Yes, Mr. Fowler: Yes.**
- Decatur appropriations are due at the end of the month and require a resolution be submitted. **Resolution 060821-01 was motioned for acceptance by Mr. Fowler, second by Mr. Johnstone. The votes were as follows: Mr. Minor: Yes, Mr. Johnstone: Yes, Mr. Hall: Yes, Mr. Scherff: Yes, Mr. Fowler: Yes.**
- Adam Foutz (Airport Manager) provided quotes for new internet/phone services for the terminal building. The Authority is out of contract with ATT. Adam recommended moving forward with the quoted WOW Business 100M package and will have contract documents for the July 2021 meeting. Additional costs will be required to install a new phone system in the building. The existing phone system is inadequate for business purposes and the Authority is receiving little assistance from the current provider.
- Adam Foutz (Airport Manager) updated the board on a meeting with Sen. Shelby's staff regarding airport development. To have an accurate property value for the Pryor property (55 acres), it was recommended to perform an appraisal on the property. The quote provided to the Authority was \$3,500 and will be in accordance with Federal land acquisition guidelines. **The motion to accept the quote was made by Mr. Scherff, second by Mr. Hall. The votes were as follows: Mr. Minor: Yes, Mr. Johnstone: Yes, Mr. Hall: Yes, Mr. Scherff: Yes, Mr. Fowler: Yes.**
- Mr. Kevin Vandeburg updated the board on the Master Plan, and further information regarding the meeting with Sen. Shelby's office.

## Public Comments:

- Mr. Rizzuto inquired about the possibility of internet provided for the airport property, there are no such plans at this time.
- Mr. Carvagno inquired on status of south hangar area bathrooms. The Authority is exploring possibilities in FY22 grants to develop that project.
- Ms. Judith Burleson (Learjetjohn Aviation) expressed appreciation for the air conditioning repairs/replacement in the flight school building.

**NOTES: Due to Mr. Scherff attending via teleconference, all votes are recorded as roll call vote.**

- Mr. Donnie Lane (Hangar 25 & 26) was informed on the board decision regarding his hangar request and the additional action items. As previously stipulated, Mr. Lane has 30 days to provide official FAA documentation to the Authority, and the leases for Hangars 25 and 26 were swapped, with Hangar 26 being vacated by the end of the month.

**Mr. Fowler announced the next meeting of the Pryor Field Airport Authority will be July 13, 2021 at 5:00pm. The motion to adjourn was made by Mr. Hall, second by Mr. Johnstone. The votes were as follows: Mr. Minor: Yes, Mr. Johnstone: Yes, Mr. Hall: Yes, Mr. Scherff: Yes, Mr. Fowler: Yes.**

**The meeting adjourned at 6:10pm.**