# ***Minutes – Pryor Field Airport Authority (03/08/2022)***

* **Present (Authority, Staff, Consultant):** Nathan Fowler**,** Larry Hall, Roger Minor, Bryan Johnstone, John Scherff, Adam Fox (Airport Manager), Kevin Vandeburg, A.A.E. (GMC)
* **Present (Guests):** Patrick Bramlett, Sam Buchanan, Alfred Wright, Darrel Caldwell
* Mr. Nathan Fowler, Chairman, called the meeting to order at 5:00pm.

**Open Session:**

* **The minutes from the February 8th meetings were motioned for acceptance by Mr. Bryan, second by Mr. Larry. The motion unanimously carried.**

**Reimbursement:**

* **Mr. Fox presented reimbursements for moving expenses and purchased made by Mr. Fowler on behalf of the Authority. Motioned by Mr. Larry, second by Mr. John. The motion unanimously carried.**

**Old Business:**

* The Board was updated on the completion of the airport lighting project and the WWII metal siding project. Noted to track utility cost associated with new LED lights to track savings.

**New Business:**

* **A motion to accept Signature Authority Resolution #030822-01 was motion by Mr. Nathan and second by Mr. Larry. The motion unanimously carried.**
* Adam Fox (Airport Manager provided the monthly FBO Operations Update. Fuel sales continue to exceed forecasts, and FY21 numbers.
* **Adam Fox requested budget increase to accommodate hiring a full-time line technician in preparation for increased traffic in the summer. Motioned by Mr. Larry, second by Mr. John. The motion unanimously carried.**
* Mr. Fox presented the State’s economic impact showing $14.8M in economic activity with over $815k in local taxes.
* Mr. Fox presented on items that the Authority will need to study such as the outdated phone system, and old terminal lighting inside lobby.
* Goodwyn Mills Cawood presented a monthly update on the ongoing projects at Pryor Field, including the Master Plan and FY22 Taxiway project and ACIP (Airport Capital Improvement Plan).
* **Mr. Nathan motioned the accept the ACIP document with changing 2022 North Apron project to reflect AIP funding source instead of AIG, second by Mr. Bryan**. **The motion unanimously carried.**
* Mr. Kevin (GMC) updated the Board that the North Taxiway Pre-Bid was March 22nd, bid opening March 29th and grant application was scheduled for April 11th.

**Public Comments:** NONE

* Mr. Fowler stated that the next regular scheduled meeting of the Pryor Field Airport Authority will be held April 12, 2022, at 5:00pm. **The motion to adjourn was made at 5:54 by Mr. Nathan, second by Mr. John. The motion unanimously carried.**