

Minutes – Pryor Field Airport Authority (11/10/2020)

- **Present (Authority, Staff):** Nathan Fowler, Roger Minor, Clint Shelton, Bryan Johnstone, Adam Foutz (Airport Manager), Natalie Hobbs (Airport Engineer, GMC)
- **Present (Guests):** Larry Hall, Judith Burleson, Sam Buchanan, Alfred Wright, John Colgan, Don Hull, Mel Johnson
- Mr. Nathan Fowler, Chairman, called the meeting to order at 5:00pm

Open Session

- **The minutes from the October 13, 2020 minutes were motioned for acceptance by Mr. Shelton, second by Mr. Minor. The motion unanimously carried.**

Old Business: NONE

New Business:

- The Public Officials & Employment Practices Liability Renewal quote was reviewed. **Mr. Johnstone made a motion to accept a not-to-exceed quote of \$6,000 to bind the policy pending the outstanding quotes for increased limits of the policy. The motion unanimously carried.**
- **Mr. Shelton made a motion to accept the full coverage quote for the second crew car (Altima) in the amount of \$1,589.00. Second by Mr. Johnstone. The motion unanimously carried.**
- Airport Manager provided an update on a meeting with Dr. Burke of Calhoun Community College, also attended by Natalie Hobbs & Nathan Fowler. Adam Foutz will discuss with the FAA possibilities of moving up an Airport Layout Plan (ALP) project in lieu of the land acquisition should Calhoun not wish to sell the property.
- **The Community Hangar Lease was motioned for acceptance by Mr. Fowler, second by Mr. Shelton. The motion unanimously carried.**
- Airport Manager provided a monthly summary of FBO operations.
- **Airport Manager provided updates to the FY21 operating budget due to assuming FBO operations. The budget was motioned for acceptance by Mr. Shelton, second by Mr. Johnstone. The motion unanimously carried.**
- **100LL Fuel System improvements in the amount of \$34,298.94 was motioned for acceptance by Mr. Fowler, second by Mr. Shelton. The motion unanimously carried. *These expenses will exceed the previously approved line-item for Fuel-Farm Maintenance in the FY21 budget.***
- **Airport Manager reported a remaining balance of \$10,687.21 in remaining pre-approved equipment costs and requested an additional \$1,212.79 to acquire a Tug with 50,000lb towing capacity from Ground Support Equipment International. The motion was made by Mr. Fowler, second by Mr. Johnstone. The motion unanimously carried.**
- Airport Manager presented findings from the quarterly maintenance conducted by WS Electrical & Air Conditioning. Findings yielded three bad Heat Exchanger's. WS recommended replacing the units in a bid price of \$24,202.00, and heat exchangers at \$14,657.00. Airport Manager will solicit other bids on the project.

Public Comments:

- Mr. Mel Johnson asked if any grants are available to upgrade the building systems, Mr. Fowler responded that we will seek all available options.
- **Mr. Nathan Fowler adjourned the meeting at 6:17pm. Motion to adjourn by Mr. Johnstone, second by Mr. Shelton. The motion unanimously carried. The next meeting of the Pryor Field Airport Authority is scheduled for December 8, 2020 at 5:00pm.**