

Minutes – Pryor Field Airport Authority (11/9/2021)

- **Present (Authority, Staff, Consultant):** Nathan Fowler, Larry Hall, John Scherff, Roger Minor, Bryan Johnstone, Adam Foutz, C.M. (Airport Manager), Kevin Vandeberg, A.A.E (Goodwyn Mills Cawood).
- **Present (Guests):** Sam Buchanan, Terry White, Alfred Wright, Patrick Bramlett, Judith Burleson
- Mr. Nathan Fowler, Chairman, called the meeting to order at 5:00pm.

Open Session:

- **The minutes from the October 2021 meeting was motioned for acceptance by Mr. Scherff, second by Mr. Hall. The motion unanimously carried.**

Old Business:

- Adam Foutz (Airport Manager) presented an update on employee benefits solutions, and updated pricing for employee health coverages offered by Cigna. The Authority will pay 50% of premium costs. **The motion to accept the benefits quote from McBride Benefit Solutions was motioned by Mr. Fowler, second by Mr. Scherff, the motion unanimously carried.**

New Business:

- **A reimbursement request from Adam Foutz for Aviation Council of Alabama mileage in the amount of \$415.52 was made by Mr. Fowler, second by Mr. Scherff. The motion unanimously carried.**
- Ms. Emily Reischman with Wear Howell presented FY21 Financial Review. **The motion to accept the annual financial report was motioned by Mr. Fowler, second by Mr. Johnstone. The motion unanimously carried.**
- Ms. Sara Rutland presented insurance renewal quotes for Public Officials Liability coverages. The low quote was made by PGUI in the amount of \$4,378. **The motion to accept the low quote was made by Mr. Fowler, second by Mr. Johnstone. The motion unanimously carried.**
- Adam Foutz (Airport Manager) presented the monthly FBO Report. The FBO sold 15,678g of JetA, and 4,785.3g of 100LL. Both totals exceeded the FY21 monthly totals.
- Adam Foutz (Airport Manager) discussed the upcoming “Saturday Social” barbeque lunch for the pilot community.
- Adam Foutz made the request for a Lektro Tug in the amount of \$39,000. **The motion to accept the quote from Ground Services International (GSE) was made by Mr. Scherff, second by Mr. Hall. The yays were: Mr. Scherff, Mr. Fowler, Mr. Johnstone, Mr. Hall. The nays were: Mr. Minor. The motion carried.**

Mr. Kevin Vandeburg provided updates on the master plan project, and future upcoming deadlines related to FY22 projects.

Mr. Kenny Winter presented plans to ground lease on the south end of the airport and build public bathroom facilities. Mr. Winter is seeking to locate at least two turboprop aircraft in the facilities and share the unused portion with the Airport Authority/FBO. **The motion to conditionally approve pending FAA approvals was made by Mr. Johnstone, second by Mr. Minor. The motion unanimously carried.**

Public Comments: NONE

Mr. Fowler announced the next meeting of the Pryor Field Airport Authority will be December 14, 2021 at 5:00pm. **The motion to adjourn was made by Mr. Fowler, second by Mr. Johnstone. The motion unanimously carried and adjourned at 6:23.**